

Greenbush

Parent Educator - Lyon and Morris County (PAT-Parent Educator-Girard-6-13-24)

JOB POSTING

Job Details

Title

Parent Educator - Lyon and Morris County

Posting ID

PAT-Parent Educator-Girard-6-13-24

Description

Greenbush - The Southeast Kansas Education Service Center is seeking applications for a Parent Educator at Greenbush Main Campus - Girard.

Anticipated Start Date: 7/17/2024. Position will remain open until filled. Equal Opportunity Employer. Must have legal ability to work in the United States without sponsorship.

Job Summary: The Parent Educator is responsible for the successful implementation of the Parents As Teachers Program in local school districts. These services include personal visits, screenings, coordination of group connections, resource and referral processes, and distribution of promotional materials that will encourage parents with children under the age of six to participate in the program on a voluntary basis.

QUALIFICATIONS:

Required:

A valid driver's license is required for employment. REAL ID is required if air travel is necessary to complete job duties.

1. Bachelor's degree in child development, human development, education, or related field.
2. Individuals must successfully complete the Parents as Teachers Foundational and Model Implementation training provided by the Parents as Teachers National Center.
3. Requires a current Kansas valid driver's license and reliable transportation.

RESPONSIBILITIES:

Essential Functions:

1. Provide the Parents as Teachers program to a predetermined number of children for each participating school district or grant funder establishing positive working relationships with local service and educational agencies.
2. Implement strategies for the recruitment of families, including the placement of brochures, conducting presentations for community groups, and establishing positive working relationships with local service and educational agencies.
3. Conduct personal visits, discuss developmental information, provide screening services, model positive parenting techniques, and serve as a resource for participating families.
4. Organize and facilitate Group Connections among participating parents.
5. Maintain family information as required by the Kansas State Department of Education.
6. Complete continuing education requirements as required by the Parents as Teachers National Center.
7. Participate in the steps required to address Quality Standards.

General Responsibilities:

1. Maintain timely documentation.
2. Support the mission, goals, and objectives of the Southeast Kansas Education Service Center.
3. Demonstrate excellent interpersonal skills.
4. Maintain strict confidentiality as outlined by FERPA and HIPAA.
5. Ability to work alone and in groups to provide services.
6. Maintain professional relationships with families.
7. Assume responsibility for individual professional growth by staying current with literature, research, and/or practices.
8. Demonstrate proficiency in the ability to effectively and regularly communicate with other employees of the SEKESC and constituents.

9. Complete all assignments in a timely manner including communication with other staff and families.
10. Follow all safety requirements as directed by the SEKESC.
11. Regular and predictive attendance in the designated work location as determined by the Executive Director or designee.

PHYSICAL REQUIREMENTS:

1. Lifting up to 40 pounds.
2. Manage all job duties with mobility, agility, and dexterity.
3. Sit/stand for long periods of time.
4. Work in loud/stressful environments.
5. Ability to drive in varying weather and geographical conditions.
6. Being exposed to infectious and contagious diseases.
7. Being exposed to hazardous materials.
8. Being exposed to work settings that offer a risk to personal security and that are not ADA compliant.
9. May require overnight travel.

Excellent benefit package: Supporting employees and their families is important to Greenbush. We provide access to exceptional Health, Dental, Vision, and Life insurance options for all employees who work 20 hours or more a week. Employees also can participate in flex spending accounts and salary protection programs. Additionally, Greenbush participates in the Kansas Public Retirement System (KPERs) and provides excellent 403b plan options. Greenbush contributes to each and every employee’s retirement plan by matching up to \$100 a month for any Greenbush employee that contributes to one of the 403b plans. All employees and their families can also benefit from the personal services available through the Employee Assistance Program (EAP). Greenbush also offers Student Loan Planning from Certified Financial Planners and Student Loan Professionals for employees and their immediate family members. Employees are provided with vacation days, sick leave, personal leave, and holidays subject to the length of their contract.

In addition to the benefit package, Greenbush recognizes the importance of continued education throughout an employee’s career and offers an Education Reimbursement Plan to support employees in their education endeavors. The plan provides an opportunity for any Greenbush employee working at least 1,004 hours per year to be reimbursed up to \$1320 per contract year for tuition costs. Employees of Greenbush meeting the hour requirement can apply to participate in the program by completing the Education Reimbursement Application Form. In addition, Greenbush offers a Professional License Reimbursement Program, which provides full reimbursement for professional licenses with specific Kansas licensing authorities and other appropriate authorities (a complete list can be provided upon request).

For complete benefit package information, direct your questions to the individual listed under the Job Contact Information section.

Equal Opportunity Employer

Shift Type
Salary Range
Location

Full-Time
Per Hour
Greenbush Main Campus - Girard

Applications Accepted

Start Date **06/13/2024**

Job Contact

<i>Name</i>	Cassandra Elsworth	<i>Title</i>	Director of Parents as Teachers
<i>Email</i>	sandy.elsworth@greenbush.org	<i>Phone</i>	6207246281