

# BUS CONDUCT REPORT

STUDENT'S NAME

CLASS - GRADE

DATE OF INCIDENT

 1ST NOTICE 2ND NOTICE 3RD NOTICE

BUS NO.

TRIP NO.

DRIVER'S NAME

## NOTICE TO PARENTS

1. The purpose of this report is to inform you of a disciplinary incident involving the student on the school bus.
2. You are urged to both appreciate the action taken by the driver and to cooperate with the corrective action initiated today.

### DRIVER'S REPORT:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> VIOLATION OF SAFETY PROCEDURES    | <input type="checkbox"/> HARASSMENT-BULLYING | <input type="checkbox"/> EATING-DRINKING-LITTERING |
| <input type="checkbox"/> DESTRUCTION OF PROPERTY-VANDALISM | <input type="checkbox"/> EXCESSIVE MISCHIEF  | <input type="checkbox"/> RUDE-DISCORTEOUS-ANNOYING |
| <input type="checkbox"/> FIGHTING-PUSHING-TRIPPING         | <input type="checkbox"/> SMOKING             | <input type="checkbox"/> UNACCEPTABLE LANGUAGE     |
| <input type="checkbox"/>                                   |  |  |

### PRELIMINARY ACTION:

- CHECKED STUDENT'S FOLDER
- HELD CONFERENCE WITH STUDENT
- CONSULTED COUNSELOR
- TELEPHONED PARENT
- 

### PRESENT ACTION AND RECOMMENDATIONS:

- |   |  |
|---|--|
| <input type="checkbox"/> STUDENT REGRETFUL, COOPERATIVE   | <input type="checkbox"/> PLACED ON PROBATION |
| <input type="checkbox"/> RECURRENCES WILL BE REPORTED     | <input type="checkbox"/> SUSPENDED           |
| <input type="checkbox"/> DENIED BUS PRIVILEGE UNTIL _____ | <input type="checkbox"/> REFERRED TO _____   |
| <input type="checkbox"/>                                  |  |

Driver's Signature: \_\_\_\_\_ Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

 If a check is entered in this box, Parent please sign and return: \_\_\_\_\_