

TABLE OF CONTENTS
(F--FACILITY EXPANSION PROGRAM)

SN Includes new construction as well as related activities such as acquiring sites, plant remodeling or modernizing and leasing or renting property to meet expansion needs.

FA	Goals and Objectives
FB	Building Committees
	<u>SN Applicable where such committees function by law.</u>
*FBA	Legal Status
*FBB	Types and Functions
*FBC	Method of Appointment
*FBD	Organization
*FBE	Resources
*FBEA	Personnel
*FBEB	Material
*FBEC	Financial
*FBF	Liaison
*FBG	Reporting
*FBH	Dissolution
*FC	Public Information Program (See KB)
FD (See FA)	Capital Outlay Long Range Planning (See FA)
*FDA	Long-Range Planning Involvement
*FDAA	Consultants (See BBG, CJ)
*FDAB	Architects
*FDAC	Attorney
*FDAD	Staff
*FDAE	Community
*FDAF	Local Government
*FDAG	State Government
*FDAH	Federal Government
FDB	Long-Range Needs Determination
*FDBA	Existing Facilities Inventory
*FDBAA	Existing Facilities Use
*FDBAB	Existing Facilities Use Evaluation
*FDBB	Obsolescence Determination
*FDBC	Instructional Need Projections
*FDBD	Enrollment Projections
*FDBE	Community Use Needs Projection
*FDBF	Site Availability Projections
*FDBFA	Investment in Sites
*FDBG	Cost Projections
*FDC	Naming New Facilities
*FE	Project Planning
*FEA	Project Planning Involvement
*FEAA	Consultants (See BBG, CJ)
*FEAB	Architects

*FEAC
*FEAD
*FEAE
*FEAF
*FEAG
*FEAH
*FEB

Attorney
Staff
Community
Local Government
State Government
Federal Government

Educational Specifications

SN Detailed, precise, expert presentation of a plan or proposal for educational facilities including equipment, classrooms, laboratories, curriculum, etc.

*FEC

Architectural Programming

SN The process of identification and systematic organization of the functional, architectural, structural, mechanical, and esthetic criteria which influence decision making for the design of a functional space, building or facility.

*FED
*FEDA
*FEDB
*FEDC
*FEE
*FEEA
*FEEB
*FEF
*FF
*FFA
*FFAA
*FFAB
*FFAC
*FFAD
*FFAE
*FFB
*FFC
*FFD
*FFE
*FFF
*FFG
*FG
*FGA
*FGAA
*FGAB
*FGAC
*FGAD
*FGAE
*FGB
*FGC

Plans and Specifications

Site
Construction
Equipment

Cost Estimates

Preliminary
Final

Capitalization Planning

Project Financing

Bond Sales

Bond Referenda
Bond Issues
Bond Anticipation Notes
Bond Sales Reserves

Bond Sales Investment

Short Term Notes

Reserve Funds Use

Annual Budget Use

Supplementary Appropriations

State Loans and Grants

Federal Loans and Grants

Project Administration

General Supervision

Board Responsibilities

Building Committee Responsibilities

School Administration Responsibilities

Architect Responsibilities

Contractor Responsibilities

Site Acquisition Procedures

Bids and Quotations (See DJED)

*FGCA	Job Specifications
*FGCB	Bid Advertisements and Solicitations
*FGCC	Bid Opening Procedures (See DJED)
*FGCD (See DJED)	Determination of Low Bidder Responsibility
*FGD	Contracts
*FGDA	Contract Drafting
*FGDAA	Fair Employment Clause
*FGDAB	Affidavits and Guarantees
*FGDB	Contract Awards Procedure
*FGE	Project Insurance Program
*FGEA	Casualty
*FGEB	Liability
*FGEC	Surety Bonds
*FGF	Quality Control
*FGFA	Inspections
*FGFB	Field Checks
*FGG	Change Orders
*FGH	Payment Procedures
*FGHA	Installment
*FGHB	Final
*FGI	Records and Reports
*FH	Completed Project
*FHA	Board Inspection and Acceptance
*FHB	Staff Training for Occupancy
*FHC	Public Dedication
*FHCA	Names on Building Plaques
*FI	Leasing and Renting to Meet Expansion Needs
*FIA	Semi-Permanent Arrangements
*FIB	Temporary Arrangements
*FIBA	Emergency Schoolhousing

FA Goals and Objectives

FA

Facility planning programs shall provide for new developments in instruction, population shifts, and changes in the condition of existing facilities.

Approved: JUL 20 1998

FB Building Committees

FB

Building committees may be appointed by the board to assess general or specific facility needs and to advise the board.

Approved: JUL 20 1998

FC Memorials, Funerals, and Naming of District Facilities (See KG) FC

Requests to use district buildings and/or facilities for displaying permanent memorials, hosting funeral or memorial services, or honoring a person with its name shall be considered in accordance with the following provisions.

Memorials

As places designed primarily to support learning, school sites should not serve as the main venue for permanent memorials for students or staff. Permanent memorials for deceased students or staff shall be limited in form to perpetual awards or scholarships for district students.

Any permanent memorials in existence before the adoption of this policy can only be removed by board action.

Funerals

Use of school facilities for funerals is discouraged. If requests are made to hold funeral or memorial services at district facilities, such requests will only be considered if any services are scheduled after school has dismissed for the day or on weekends.

The superintendent shall handle requests for funeral and memorial services and shall report the disposition of those requests to the board.

Naming of Facilities

The board will consider requests from school and community groups to name an athletic or other school activity facility, building, or a portion thereof for a person provided the proposed name has special significance and/or the person has made an outstanding contribution to the school or the school system

and has been deceased for at least {10} years. The board shall consider naming requests after they are recommended by the superintendent.

Approved: July 11, 2016

KASB Recommendation – 6/13; 6/16

FD Capital Outlay Long Range Planning

FD

— The board directs the administration to develop long-range plans and reliable methods to project capital outlay needs. The long-range planning process may include recommendations from patrons, consultants, architects, the board attorney, the district staff and representatives from local, state and federal governmental agencies.

Approved:

JUL 20 1998

FD-R Capital Outlay Long Range Planning

FD-R

The superintendent shall report recommendations concerning the district's capital outlay needs to the board on or before the regular board meeting each March.

Approved:

JUL 20 1998

FDB Long Range Needs Determination

FDB

— The board and administration may periodically conduct district-wide assessments to evaluate facility use, to project future building needs, or to recommend that facilities be closed. A task force may be appointed to assist with the study.

Approved: JUL 20 1998