

**Unofficial Minutes**  
**USD 417 Board of Education**  
**6:00 P.M. Regular Meeting**  
**January 11<sup>th</sup>, 2024**  
**USD 417 District Office**  
**17 Wood Street, Council Grove, Kansas 66846**

**REGULAR MEETING**

Meeting called to order at 6:00 P.M. by USD 417 BOE President, TinaRae Scott. Board members signed the waiver of notice.

**Oath of Office**

Chelsey Schmidt, Morris County Clerk, swore in the new and returning board members with the Oath of Office. The new members took the official Oath of Office, and the returning members renewed their Oath of Office.

**Members Present:** TinaRae Scott, Jamie Johnson, Kelsey Hartman, Terry Powell, Jay Troxell, Patty Talley and Don Alderman.

**Others Present:** Superintendent Nancy Meyer, Amber Weeks, Jan Sciacca (Zoom), Valerie Gehrer, Chris Delforge, Heather Honas (Zoom), Kelcy Bremer, Jay Doornbos, Evan Carr, Becky Shearer (Zoom), Chelsey Schmidt, Dana Reddick, Tracie Schroeder, Tasha Green, Taylor Green, Dr. Britton Hart, Alma Henry, Annabelle Balboa, Caleb Schroeder, Matthew Lawrence, Ethan Lif, Daniel McLaren, and Ruby McKnight.

**Empty Chair Philosophy**

The Empty Chair Philosophy was observed.

**Approval of Agenda:** Kelsey Hartman (Jamie Johnson) moved to approve the agenda as presented with the two additions of the Spotlight on Education presentation by the CGJSJSHS Esports and Robotics team and an update on Food Service from Becky Shearer under Administrative Reports. Motion passed 7 – 0.

**Spotlight on Education**

Tracie Schroeder, CGJSJSHS Esports and Robotics Sponsor, and the robotics students presented on the CGJSJSHS Robotics program.

**Approval of Monthly Bills:** Jamie Johnson (Patty Talley) moved to approve the payment of \$230,450.15 in monthly bills and financials. Motion passed 7-0.

**Approval of Consent Agenda:** Kelsey Hartman (Jamie Johnson) moved to approve the Consent Agenda as presented. Motion passed 7 – 0.

**Administrative Reports:** Administrators send their monthly reports via email and are included in the packet. Any further additions will be reported at this time.

1. Council Grove Elementary, Principal Heather Honas and Assistant Principal Kelcy Bremer – nothing new to report
2. Prairie Heights Elementary, Principal Chris Delforge – nothing new to report
3. Jr/Sr High School, Principal Jay Doornbos – The junior high basketball tournament has been rescheduled to next week on Monday and Wednesday and will be a single elimination tournament. CGJSJSHS is hosting the tournament.

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4. Health and Wellness Dana Reddick – nothing new to report
5. Curriculum Valerie Gehrler – nothing new to report
6. Food Service Director Becky Shearer – Our district was awarded the full amount of \$79,431.27 for the ovens and combi oven from the 2023 NSLP School Equipment Grant.
7. Superintendent Nancy Meyer
  - Tips given on how to review the financials in the board packet and the Budget Summary of Funds Report
  - The junior high basketball league tournament has been rescheduled to next week in Council Grove. The high school varsity basketball tournament will be next week at William Allen White Auditorium in Emporia.
  - School year requirements for 1,116 hour calendar reviewed with the recent early releases and snow, the early release for snow day can be counted as the whole 6.5 hour day.
  - Cyber Security – forensics analysis has not found anything malicious or stolen from us, should be completed by the end of the month. Working with ISG to strengthen our network.
  - School board recognition month- thanked our board members for their time and presented them with certificates.

**Board Member Items:**

- President TinaRae Scott - Introductions done for all those in attendance.

Superintendent Meyer recused herself at 6:56 P.M.

**Business Items and Reports:**

1. **Characteristics Survey Results and Superintendent Search**

Dr. Britton Hart and Alma Henry from Kansas Association of School Boards (KASB) reviewed the characteristics survey and meeting results, gave an update on the superintendent search, the search timeline, and discussed salary comparison.

5-minute recess at 8:17 P.M.

Superintendent Meyer returned at 8:21 P.M.

Returned to open session at 8:22 P.M.
2. **Accept BCBSKS Foundation Healthy Habits for Life Grant**

**Kelsey Hartman (Jamie Johnson) moved to accept the BCBSKS Foundation Healthy Habits for Life Grant for \$2,000.**

**Motion passed 7-0.**
3. **FFA Trip**

**Jamie Johnson (Kelsey Hartman) moved to approve the upcoming FFA trip for 4 students and their sponsor to Nevada, Missouri, on January 25<sup>th</sup>, 2024, for the Missouri Welding Institute's 2024 Welding Competition.**

**Motion passed 7-0.**
4. **Presentation of Updated December 2023 KASB Policies and Forms**

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Superintendent Meyer gave a summary of the December 2023 KASB Policies and Forms. The policies and forms will either be revised or adopted at the February board meeting. She does not propose to adopt JDDAA (new) and JGFGBA (revised) until they are reviewed with Health Nurse Dana Reddick due to conflict with the student handbook.

**5. USD 417 Committees Board Representative**

The following board positions were vacated at the end of the term by Marie Blythe.

**TinaRae Scott (Jamie Johnson) moved to nominate Jay Troxell for District Site Council.**

**Motion passed 7-0.**

**TinaRae Scott (Jay Troxell) moved to nominate Kelsey Hartman for Professional Development Council.**

**Motion passed 7-0.**

**Kelsey Hartman (Terry Powell) moved to nominate TinaRae Scott and Jamie Johnson for Negotiations.**

**Motion passed 7-0.**

**6. Move April 2024 Meeting Date**

**Kelsey Hartman (Patty Talley) moved to approve the Regular Board of Education meeting date change from April 8<sup>th</sup>, 2024 to April 15<sup>th</sup>, 2024.**

**Motion passed 7-0.**

**7. Reaffirmation of Resolutions – Meeting Dates and Officer Elections**

**Kelsey Hartman (Patty Talley) moved to reaffirm the meeting date and officer election resolutions from July 2023, with the change of the April 2024 meeting date.**

**Motion passed 7-0.**

**Executive Session for Personnel:**

**Jamie Johnson (Kelsey Hartman)** moved to go into a 5-minute Executive Session in order to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA with the board, Superintendent Meyer, Valerie Gehrler and Jay Doornbos with no action to be taken.

**Motion Passed 7– 0.**

The Board went into Executive Session at 8:48 PM

The Board returned to Open Session at 8:53 PM

Don Alderman recused himself at 8:56 PM

**Jamie Johnson (Kelsey Hartman)** moved to go into a 5-minute Executive Session in order to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA with the board, Superintendent Meyer, Valerie Gehrler and Jay Doornbos with no action to be taken.

**Motion Passed 6– 0.**

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Don Alderman returned at 8:57 PM

The Board went into Executive Session at 8:58 PM

The Board returned to Open Session at 9:03 PM

**Jamie Johnson (Kelsey Hartman)** moved to go into a 10-minute Executive Session in order to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA with the board and Superintendent Meyer with no action to be taken.

**Motion Passed 7– 0.**

The Board went into Executive Session at 9:05 PM

The Board returned to Open Session at 9:15 PM

**Adjournment:**

Next Regular Meeting – February 12th, 2024 at 6:00 P.M.

**Jamie Johnson (Kelsey Hartman)** moved to adjourn the meeting.

**Motion Passed 7-0.**

**Meeting adjourned at 9:16 P.M.**

APPROVED:

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Amber Weeks, USD 417 Board Clerk

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TinaRae Scott, President, BOE