

**USD 417 Board of Education
Regular Meeting
August 14th, 2023 at 6:00 PM
USD 417 District Office
17 Wood Street, Council Grove, Kansas 66846**

Meeting called to order at 6:00 PM by USD 417 BOE President, TinaRae Scott.

Members Present: TinaRae Scott, Mary Myers, Terry Powell, Jamie Johnson, Kelsey Hartman, Billy Glenski and Marie Blythe.

Others Present: Superintendent Meyer, Amber Weeks, Bryce Johnson, Jan Sciacca (Zoom), Jay Doornbos, Valerie Gehrler, Chris Delforge, Angela Harris, Heather Honas and Dana Reddick.

Empty Chair Philosophy: Superintendent Nancy Meyer introduced the Empty Chair Philosophy by reading a statement and placing a chair in the middle of the board room to keep our students in mind when making decisions.

Approval of Agenda: Mary Myers (Marie Blythe) moved to approve the agenda with the change of Jay Doornbos to the beginning of the Administrative Reports due to back to school night. Motion passed 7 – 0.

Approval of Monthly Bills: Terry Powell (TinaRae Scott) moved to approve the payment of **\$915,379.84** in monthly bills. Motion passed 7 – 0.

Approval of Consent Agenda: Jamie Johnson (Billy Glenski) moved to approve the Consent Agenda (see Exhibit A). Motion passed 7 – 0.

Administrative Reports:

1. Jr/Sr High School Principal – Jay Doornbos
 - a. Senior Citizens Passes
2. Prairie Heights Elementary Principal – Chris Delforge
3. Curriculum, Instruction, Assessment Coordinator – Valerie Gehrler
4. District Health Nurse – Dana Reddick
5. Council Grove Elementary Principal – Heather Honas
6. Superintendent – Nancy Meyer

Board Member Items: TinaRae Scott and Jamie Johnson attended the All Staff Day on August 8th, 2023 and were thankful for the invite. TinaRae discussed for board members to reach out to Amber if interested in attending KASB training.

Business Items and Reports:

1. KASB Recommended Policies

Superintendent Meyer discussed these are routine updates. She mentioned there is an additional policy that will need to be discussed at the September or October meeting regarding non-resident students that will go into effect January 2024 (JBCC).

Dana Reddick said the new Naloxone policies and forms are a little different from what policy was implemented recently but will be an easy transition.

Jamie Johnson (Billy Glenski) moved to approve the recommended listed policies as presented. Motion passed 7-0.

2. Select KASB Delegate Assembly

Marie Blythe (Terry Powell) moved to nominate Jamie Johnson as KASB Delegate Assembly. Motion passed 7-0.

3. 2023-2024 Budget Review, Hearing Date, and Approval for Publication

Bryce Johnson discussed the proposed 2023-2024 Budget for publication and schedule the RNR Hearing for 5:45 PM on September 11, 2023 and the Budget Hearing for 5:50 PM on September 11, 2023, with the regular meeting to follow at 6:00 PM.

Kelsey Hartman (Jamie Johnson) moved to approve the proposed 2023-2024 Budget for publication. Motion passed 7-0.

4. Outsourcing Technology

Superintendent Meyer reviewed 3 proposals for outsourcing technology department services.

Jamie Johnson (Kelsey Hartman) moved to approve a contract with isg, an IT management service out of Topeka, at a cost not to exceed \$96,717.36 yearly. Motion passed 7-0.

5. Substitute Handbook 2023-2024 and Substitute Pay

Superintendent Meyer gave updates on the 2023-2024 Substitute Handbook and substitute pay. Updates include substitutes are to arrive for their assignment 20 minutes before the start of the school day and stay 10 minutes after the school day. She provided

pay rates for substitutes from other local school districts. She recommends increasing our substitute daily rate to \$125 per day. 4 hours or less would be half day rate.

Mary Myers (Kelsey Hartman) moved to accept the 2023-2024 Substitute Handbook and to increase the daily rate of pay for substitutes to \$125 per day. Motion passed 7-0.

6. District Plan for Safe Return to In-Person Instruction and Continuity of Services

Superintendent Meyer stated the District Plan for Safe Return to In-Person Instruction and Continuity of Services needs to be posted on our district's website.

Jamie Johnson discussed a change to section G to take out the age for children 12 and older.

Jamie Johnson (Kelsey Hartman) moved to approve the District Plan for Safe Return to In-Person Instruction and Continuity of Services with the change in section (G) to remove the age of children and to post on the district website. Motion passed 7-0.

7. Senior Citizen Passes

Superintendent Meyer expressed a desire for a community effort to get more residents to come to events at our schools. She relayed that all of the league schools have a senior pass. She suggested to lower the age for a senior pass to 60 years old and also to provide a pass to USD 417 employees when they retire with 10 years of service to the district.

TinaRae Scott (Jamie Johnson) moved to create a senior pass for patrons who are 60 years and older for home games who live in the district and to staff who retired after 10 years of service in our district. Passes will be available at the district office and CGJSHS. Motion passed 7-0.

8. Classroom Budgets

Superintendent Meyer led a discussion on classroom budgets for teachers. She and the board concluded the teachers are able to order what is needed in their classrooms through an approval process with their building administration and the superintendent. No action taken.

Executive Session for Personnel:

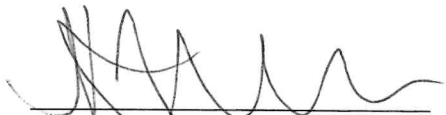
Jamie Johnson (Billy Glenski) moved to go into a 10-minute Executive Session in order to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA with Superintendent Meyer. Motion Passed 7– 0.

The Board went into Executive Session at 7:21 PM
The Board returned to Open Session at 7:31 PM

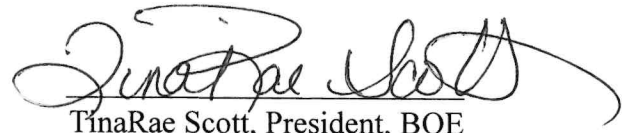
Adjournment:

Jamie Johnson (Billy Glenski) moved to adjourn the meeting at 7:36 PM. Motion passed 7 – 0.

APPROVED: 09/11/2023

A handwritten signature in black ink, appearing to read 'Amber Weeks', written over a horizontal line.

Amber Weeks, USD 417 Board Clerk

A handwritten signature in black ink, appearing to read 'TinaRae Scott', written over a horizontal line.

TinaRae Scott, President, BOE