

**USD 417 Board of Education
6:00 P.M. Regular Meeting
December 11th, 2023
USD 417 District Office
17 Wood Street, Council Grove, Kansas 66846**

REGULAR MEETING

Meeting called to order at 6:00 P.M. by USD 417 BOE President, TinaRae Scott.

Members Present: TinaRae Scott, Jamie Johnson, Kelsey Hartman, Terry Powell, Marie Blythe, Billy Glenski and Mary Myers.

Others Present: Superintendent Nancy Meyer, Amber Weeks, Jan Sciacca (Zoom), Valerie Gehrler, Chris Delforge, Heather Honas, Tasha Green, Jay Doornbos, Patty Talley, Jay Troxell, Don Alderman, Tim Tyner, Evan Carr, Becky Shearer, Dana Reddick, and Kelcy Bremer (Zoom).

Empty Chair Philosophy: The Empty Chair Philosophy was observed.

Approval of Agenda: Jamie Johnson (Kelsey Hartman) moved to approve the agenda as presented. Motion passed 7 – 0.

Spotlight on Education: Superintendent Nancy Meyer presented our exiting Board of Education Members with departing gifts. Thank you to Marie Blythe for 8.5 years of service to USD 417, Mary Myers for 4 years of service and Billy Glenski for 1.25 years of service!

Approval of Monthly Bills: Kelsey Hartman (Jamie Johnson) moved to approve the payment of \$463,639.38 in monthly bills and financials. Motion passed 6-1. Marie Blythe opposed.

Approval of Consent Agenda: Terry Powell (Billy Glenski) moved to approve the Consent Agenda. Motion passed 7 – 0.

Administrative Reports: Administrators send their monthly reports via email and are included in the packet. Any further additions will be reported at this time.

1. Council Grove Elementary, Principal Heather Honas – nothing new to report
2. Prairie Heights Elementary, Principal Chris Delforge
 - Presented on purchasing a new Gaga pit for PHES. The PHES PTO will pay half and request is for the district to pay the other half.
Marie Blythe (Billy Glenski) moved to approve the purchase of the Gaga Pit for PHES in the amount of \$497.98.
Motion passed 7 – 0.
3. Jr/Sr High School, Principal Jay Doornbos – nothing new to report
4. Health and Wellness Dana Reddick – nothing new to report
5. Curriculum Valerie Gehrler
 - Presented on Spring 2023 State Assessments and the results of the class of 2023 ACT.
6. Superintendent Nancy Meyer
 - Provided copies of Tom VanValkenburg's report and preventative maintenance checklist
 - KSDE annual audit was completed in November
 - Update on cyber security
 - Working with Bryce on providing a spreadsheet report of all financial accounts

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Board Member Items:

1. Marie Blythe
 - Discussed her concern of monitoring spending
2. President TinaRae Scott
 - Reviewed the upcoming Superintendent search timeline
 - New board of education members will officially begin their position on January 8th and current sitting board members are on the board until that date. The oath of office will be taken at the January board meeting.
 - Thanked departing board of education members for their service.

Business Items and Reports:

1. EMC Coverage Overview

Tim Tyner from Tim Tyner insurance provided an overview of our EMC insurance coverage.

Terry Powell (Billy Glenksi) moved to approve the quote from EMC for \$186,544 for the insurance renewal for 2024.

Motion passed 7-0.

2. JFC Policy

Superintendent Meyer led the discussion of the JFC policy and the plan to retain the current JFC Graduation Exercises Policy. JFC stands as currently written.

3. District Technology Policies and Procedures

Superintendent Meyer explained the need for further research regarding cost breakdown for parts and repair. She recommended to revisit this Policy in the spring of 2024 to have approved prior to the 2024-2025 enrollment and consensus was reached to revisit the policy in the spring.

4. Approve Purchase of a New and Used Bus

Superintendent Meyer reviewed bids Matt Weaver, Transportation Director, received for the purchase of a new and used bus. Superintendent Meyer will get more information from Matt Weaver about the possibility of purchasing 2 new buses and will table until a Special Meeting later this week.

Terry Powell recused himself at 7:13 P.M.

5. RFP for Certificate of Deposit and DFE Investment of Funds Policy

Superintendent Meyer led a discussion of the DFE Investment of Funds Policy. President TinaRae Scott mentioned that we are legally bound by Kansas state statute to approve the highest bid. However, our KASB policy allows us to keep the monies at the same financial institution provided they agree to pay the same or higher rate.

Jamie Johnson (TinaRae Scott) moved to approve the purchase of a new Certificate of Deposit with Farmers and Drovers Bank for \$139,324.20 at the matched rate of 5.37% for 12 months.

Motion passed 7-0.

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Terry Powell returned at 7:18 P.M.

6. Oven Bids and National School Lunch Program Equipment Assistance Grants

Becky Shearer, Food Service Director, discussed options for purchasing ovens and the status of the grant. Becky will reach out for further information about the grant and the bids, approval will be tabled until the Special Meeting later this week.

Executive Session for Personnel:

Jamie Johnson (Billy Glenski) moved to go into a 15-minute Executive Session in order to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA with Superintendent Meyer with action to be taken.

Motion Passed 7-0.

The Board went into Executive Session at 7:40 PM

The Board returned to Open Session at 7:55 PM

Jamie Johnson and Terry Powell recused themselves at 7:56 P.M.

TinaRae Scott (Mary Myers) moved to provide retention bonuses in the amount of \$137,000 to USD 417 employees payable on December 15th. Employees employed prior to August 1, 2023 will receive \$1,000. Employees employed after August 1, 2023 will receive \$500.

Motion passed 5-0.

Jamie Johnson and Terry Powell returned to the meeting at 7:58 P.M.

Adjournment:

Special Meeting – December 13th, 2023 at 5:15 P.M.

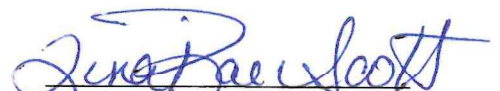
Next Regular Meeting – January 8th, 2024 at 6:00 P.M.

Meeting adjourned at 7:59 P.M.

APPROVED:



Amber Weeks, USD 417 Board Clerk



TinaRae Scott, President BOE