

**USD 417 Board of Education
5:00 P.M. Superintendent Evaluation
6:00 P.M. Regular Meeting
October 9th, 2023
USD 417 District Office
17 Wood Street, Council Grove, Kansas 66846**

SUPERINTENDENT EVALUATION

Meeting called to order at 5:00 P.M. by USD 417 BOE President, TinaRae Scott.

Members Present: TinaRae Scott, Jamie Johnson, Kelsey Hartman, Terry Powell, Marie Blythe and Mary Myers (Zoom)

Members Not Present: Billy Glenski

Others Present: Superintendent Nancy Meyer and Amber Weeks

Jamie Johnson (Kelsey Hartman) moved to go into a 20-minute Executive Session in order to discuss the superintendent evaluation pursuant to the non-elected personnel exception under KOMA with Amber Weeks and Superintendent Meyer as needed with no action to be taken. Motion Passed 6–0.

The Board went into Executive Session at 5:01 P.M.

The Board returned to Open Session at 5:21 P.M.

Jamie Johnson (Kelsey Hartman) moved to go into an additional 20-minute Executive Session in order to discuss the superintendent evaluation pursuant to the non-elected personnel exception under KOMA with Amber Weeks and Superintendent Meyer as needed with no action to be taken. Motion Passed 6–0.

The Board went into Executive Session at 5:21 P.M.

The Board returned to Open Session at 5:41 P.M.

Jamie Johnson (Kelsey Hartman) moved to go into an additional 10-minute Executive Session in order to discuss the superintendent evaluation pursuant to the non-elected personnel exception under KOMA with Amber Weeks and Superintendent Meyer as needed with no action to be taken. Motion Passed 6–0.

The Board went into Executive Session at 5:41 P.M.

The Board returned to Open Session at 5:51 P.M.

Mary Myers left the meeting at 5:51 P.M.

Board recessed at 5:52 P.M.

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REGULAR MEETING

Meeting called to order at 6:00 P.M. by USD 417 BOE President, TinaRae Scott.

Members Present: TinaRae Scott, Jamie Johnson, Kelsey Hartman, Terry Powell, and Marie Blythe

Members Not Present: Billy Glenski and Mary Myers

Others Present: Superintendent Nancy Meyer, Amber Weeks, Jan Sciacca (Zoom), Valerie Gehrler, Chris Delforge, Heather Honas, Tasha Green, Kelcy Bremer, Dana Reddick, Angela Harris, Tim Tyner, Jay Doornbos, Taylor Green, Samantha Davis, Emily Hinkson, Alex Priest and Evelyn White

Empty Chair Philosophy: The Empty Chair Philosophy was observed.

Approval of Agenda: Jamie Johnson (Marie Blythe) moved to approve the agenda with the addition under Business Items of 6a Maintenance bid from Central Mechanical and 3 Executive Sessions. Motion passed 5 – 0.

Spotlight on Education:

Samantha Davis and students presented on the CG Players upcoming fall musical, the youth version of Anastasia. The three student leads introduced themselves and the characters they will play. The musical is directed by Mr. Matthew Meals and assistant is Samantha Davis. The musical will be held at CGJSHS on November 4th and 5th. Mrs. Davis thanked the board members for the new curtains on the stage.

Taylor Green discussed future FFA trips. On October 18th he will be taking 9 students to a horse judging contest in Kansas City, Mo. On November 1st- 4th he will also take 9 students to the National FFA convention in Indianapolis, IN. Students will attend a career show and workshops plus listen to speakers. The FFA tailgate last Friday went great. The meat and fruit sales will begin soon. At the end of November, students will attend a welding contest in Paola. He currently has 82 FFA students.

Approval of Monthly Bills: Jamie Johnson (Kelsey Hartman) moved to approve the payment of \$174,009.17 in monthly bills.

Motion passed 4-1. Marie Blythe abstained.

Approval of Consent Agenda: Jamie Johnson (TinaRae Scott) moved to approve the Consent Agenda.

Motion passed 5 – 0.

Administrative Reports: Administrators send their monthly reports via email and are included in the packet. Any further additions will be reported at this time.

1. Council Grove Elementary, Principal Heather Honas – nothing new to report
2. Prairie Heights Elementary, Principal Chris Delforge – nothing new to report
3. Jr/Sr High School, Principal Jay Doornbos – The Flint Hills League is now finalized and met last week for redistricting of football. We will be in a new district next year, but will still be in the same classification.
4. Health and Wellness, Dana Reddick – nothing new to report

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5. Curriculum, Valerie Gehrler – nothing new to report
6. Superintendent, Nancy Meyer
 - We have a policy to reimburse BOE members for travel to and from board meetings. We will pay for the first 6 months of this school fiscal year, after that we will pay yearly. BOE members are to let Amber know if they prefer not to be paid or wish to donate the reimbursement.
 - Homecoming was a success last week. She thanked Jay, Matt, administrators and the sponsors for making the activities a success.
 - Superintendent Meyer and Curriculum Director Valerie Gehrler will be attending the KSDE conference October 25th-27th.
 - There will be No school on October 20th due to Parent Teacher Conferences held during the week. We will send out School Messenger alerts to our patrons for No School on October 20th and the late start on October 25th.
 - The Kansans Can Star Recognition Program presented our district with recognition for 2023:

Academically Prepared for Postsecondary	Copper
Graduation	Silver
Postsecondary Effectiveness	Copper

Superintendent Meyer gave kudos to our administrators and teachers.
 - Superintendent Meyer and Colton Pfizenmaier have had Zoom meetings with Isg technologies and they are on call 24/7 for us.

Board Member Items:

Jamie Johnson thanked the district for the recent Board Leadership training that TinaRae and she attended. It was a good reminder of their role on the board and how they are the person on the watch tower.

President TinaRae Scott reminded everyone of the state convention that will be held just prior to the November board meeting. Patrons should check their school calendars for early dismissals, late starts and no school days. Board members are to let Amber know if they are unable to attend board meetings.

Business Items and Reports:

1. FFA Trips

Taylor Green requested approval for 9 students and their sponsor to be able to attend the ECD Horse at the Saddle and Sirloin Club in Kansas City, MO on October 18th, 2023, and the National FFA Convention in Indianapolis, IN from November 1st – 4th, 2023.

Marie Blythe (Kelsey Hartman) moved to approve the 2 upcoming FFA trips for students and their sponsor.

Motion passed 5-0

2. FBLA Trip

Jay Doornbos reviewed a request for FBLA students and their sponsor to attend the National Fall Leadership Conference held from November 17th- 18th, 2023 in Dallas, TX. He provided a letter from sponsor, Nola Miller who is attending the Girl's Regional Golf competition. She is unsure if they will be able to attend the conference, but wanted to get approval since it occurs next month. She is requesting for the district to provide the vehicle and to pay for the sponsor's expenses.

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TinaRae Scott (Marie Blythe) moved to approve the upcoming FBLA trip for students and their sponsor to attend the National Fall Leadership Conference on November 17th- 18th in Dallas and provide a district vehicle and pay for the sponsor's expenses.

Motion passed 5-0

3. Purchase of Maintenance Van

Superintendent Meyer reviewed the information in the packet provided by Transportation Director, Matt Weaver. They highly recommend upgrading the maintenance vehicle.

Kelsey Hartman (Marie Blythe) moved to approve the purchase of a maintenance van from Bolton's in the amount of \$10,626.

Motion passed 5-0

4. JBCC Policy – Review and Discuss Current Draft Policy, Set Policy Hearing Date and Time

Superintendent Meyer led a discussion of the JBC Policy and the proposed JBCC Policy. Districts are waiting on the final advice from the state.

Jamie Johnson (Kelsey Hartman) moved to approve the JBC Policy as presented making it a policy on resident enrollment, removing non-resident students.

Motion passed 5-0

Jamie Johnson (Terry Powell) moved to approve publishing the JBCC policy as presented once a week for 2 consecutive weeks and to set the Hearing date and time for November 13th, 2023 at 5:50 P.M.

Motion passed 5-0

5. Policy for Funding National Trips

Superintendent Meyer reviewed the proposed policy. Discussion was had. Proposed policy updated to state that the district will pay for the 1st tank of gas.

- \$250 per qualified student – up to a maximum of \$2,000 for one event
- All advisor's expenses including Room, Meals, and Travel. Any outside activities would not be covered by the district.
- Transportation to and from the Event such as school vehicles. The first tank of fuel to the conference city will be provided by the district.

Terry Powel (Jamie Johnson) moved to approve the amended proposed policy for Funding National Trips with the addition of the 1st tank of fuel to the conference city provided by the district.

Motion passed 5-0

6. Facilities Assessment

Superintendent Meyer reviewed the Facilities Assessment. She recommends repairing all the areas rated as 1/Poor highlighted in red. She noted our maintenance department can repair 75% of those items. Will start a rotation on repairing/replacing and contract out if need be.

6a. Maintenance Bid from Central Mechanical

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Superintendent Meyer discussed a bid from Central Mechanical for preventative maintenance. The board reached a consensus to contact Services Unlimited and KVK for bids before making a decision.

7. Tennis Court Improvements

Jay Doornbos reviewed the proposed Tennis Court improvements that will include 4 tennis courts with pickleball lines within and a convertible net system. He provided copies of the project plan. Hellas is honoring the price from 2019 and is on the preapproved bid list through Greenbush. A majority of the money will come out of the USD 417 gifts/donation account tagged for athletics. The whole project will cost \$38,313 with an additional cost of \$7,296 for windbreaks in the fencing.

Tim Tyner discussed the Council Grove Area Foundation has a CG Pickleball/Tennis Court Fund. November is match month and November 8th is match day through the CGAF and he believes that \$20,000- \$25,000 will be raised.

Jamie Johnson (Terry Powell) moved to approve the proposed Tennis Court Improvements with up to \$20,000 from the district.

Motion passed 5-0

8. Curriculum Long Range Plan

Curriculum Director Valerie Gehrer reviewed the Curriculum Long Range Plan.

Kelsey Hartman (Jamie Johnson) moved to approve the Curriculum Long Range Plan as proposed.

Motion passed 5-0

9. Federal Audit Proposal

Superintendent Meyer discussed the Federal Audit Proposal provided by Cindy Jensen, CPA.

Jamie Johnson (Marie Blythe) moved to approve the Federal Audit Proposal from Cindy Jensen, CPA in an amount \$7,500 with additional work for the Single (federal) audit at hourly rates not to exceed \$6,000.

Motion passed 5-0

Executive Session for Personnel:

Jamie Johnson (Kelsey Hartman) moved to go into a 10-minute Executive Session in order to discuss confidential student information pursuant to the exception to actions adversely or favorably affecting a student under KOMA with Superintendent Meyer and Jay Doornbos with no action to be taken.

Motion Passed 5– 0.

The Board went into Executive Session at 7:44 PM

The Board returned to Open Session at 7:54 PM

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Jamie Johnson (Kelsey Hartman) moved to go into an additional 15-minute Executive Session in order to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA with Superintendent Meyer with no action to be taken.

Motion Passed 5– 0.

The Board went into Executive Session at 7:55 PM

The Board returned to Open Session at 8:10 PM

The board went into a 5-minute recess until 8:15 PM

Jamie Johnson (Kelsey Hartman) moved to go into an additional 30-minute Executive Session in order to discuss the superintendent evaluation pursuant to the non-elected personnel exception under KOMA with Amber Weeks and Superintendent Meyer as needed with no action to be taken.

Motion Passed 5– 0.

The Board went into Executive Session at 8:19 PM

The Board returned to Open Session at 8:49 PM

Jamie Johnson (Kelsey Hartman) moved to go into an additional 15-minute Executive Session in order to discuss the superintendent evaluation pursuant to the non-elected personnel exception under KOMA with Amber Weeks and Superintendent Meyer as needed with no action to be taken.

Motion Passed 5– 0.

The Board went into Executive Session at 8:50 PM

The Board returned to Open Session at 9:05 PM

Adjournment:

JBCC Hearing Date- November 13th, 2023 at 5:50 P.M.

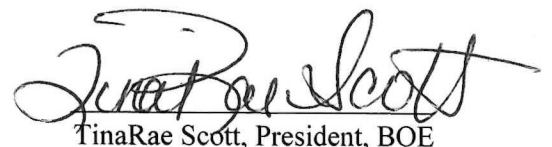
Next Regular Meeting – November 13th, 2023 at 6:00 P.M.

Meeting adjourned at 9:06 P.M.

APPROVED:



Amber Weeks, USD 417 Board Clerk


TinaRae Scott, President, BOE