



BOARD of EDUCATION
July 13, 2015, Regular Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA 6:30 pm

Opening

Election of USD 417 President of the Board of Education

Introductions

Consent Agenda

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Reports

Curriculum Director
Principals
Clerk of the BOE

Superintendent
Board of Education Members
AD

Action Items

- A. Election of the Vice-President of USD 417 Board of Education
- B. Set meeting date for Budget Presentation (Set Hearing date for August 10th)
- C. Food Service Agreement Addendum
- D. Construction Project Resolution
- E. Kindergarten Teaching Position

Discussion Items

- A. Policy changes from KASB
- B. Work Session (to be determined, please bring your calendars to finalize a date in August)

Executive Session: Negotiations

Adjournment

Next regular BOE meeting - August 10, 2015



**BOARD of EDUCATION
July 17, 2015 Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
7:15 a.m.**

Opening

Call to Order

Action Item: Lease Purchase Resolution for Construction Project

Adjournment

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



**BOARD of EDUCATION
July 29, 2015 Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
6:30 p.m.**

Opening

Call to Order

Action Items:

1. Budget Presentation/Hearing Date
2. 2015-2016 Administrator/Classified Pay
3. Personnel

Adjournment

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



BOARD of EDUCATION
August 10, 2015, Regular Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
6:30 pm

The BOE will tour the CGJH/HS starting at 5:45. Meet at the front entrance to the school. We will have to move through the facility quickly as 45 minutes may not be sufficient time though we will get to see a significant portion of the changes to the school.

Opening

Call to Order

Introductions

Budget Hearing – Public Comment

Consent Agenda

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Spotlight on Education - Recognize Janet Holden as the 2015 K-ACTE New Teacher of the Year

Reports

Curriculum Director
Principals
Clerk of the BOE

Superintendent
Board of Education Members
Activities Director

Discussion Items

A. Presentation of district BMI information

Action Items

- A. Approve the 2015-16 USD 417 Budget
- B. Approve KASB policy change/adoption recommendations
- C. Request to make changes to the 2015-16 district calendar
- D. Establish date for BOE retreat

Adjournment

Work Session

Next regular BOE meeting – September 14, 2015

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



OPEN MEETING LAW REQUIREMENTS FOR EXECUTIVE SESSION

Sample Motion:

"Mr. President, I move that we go into executive session for the purpose of discussing (fill in subject) in order to (fill in justification), and that we return to open session in this room at (fill in time).

SUBJECT

JUSTIFICATION

Personnel matters for non-elected personnel

Protect the privacy interests of an identifiable individual(s)

Matters relating to actions adversely or favorable affecting a person as a student, except that any such person shall have the right to a public hearing if requested by that person

Protect the privacy rights of a student who is identifiable

Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships

Protect the privacy rights of a corporation, partnership, trust, etc. with regard to their financial affairs

Consultation with an attorney that would be deemed privileged in attorney-client relationship

Protect the attorney-client privilege and the public interest

Matters relating to employer-employee **negotiations** whether or not in consultation with the representative or representatives of the body or agency

Protect the district's right to the confidentiality of its negotiating position and the public interest

Preliminary discussions relating to the **acquisition of real property**

Protect the district's financial interest and bargaining position

Matters **relating to the security of the board, the school, school buildings or facilities, or the information system of the school**

Ensure the security of the school, school buildings or facilities and/or the information system of the school are not jeopardized

Unified School District No. 417

Board of Education Goals

2013-14

1. Identify opportunities to increase revenue and reallocate current resources to meet district priorities, student needs, and facility improvements.
2. Study, develop, and implement, in alignment with Goal 1, a technology plan that enhances the educational experience for students, facilitates teaching, and increase fiscal efficiencies.
3. In every aspect of our work, encourage and promote a positive and proactive environment for our staff, students, families, and communities.



August 10, 2015
Consent Agenda



Consent Agenda

- A. Approval of Agenda
- B. Approve minutes of previous meeting(s)
- C. Financial report/pay bills
- D. Approve pay request from KBS
- E. Personnel – Accept resignation of Cindy Jackson, USD 417 business clerk due to retirement;
- F. Acceptance of Donations and Gifts – Target Corporation gift of \$325 to CGES
- G. Approve pay request from KBS

Motion_____ Second _____ Action _____

USD 417 Board of Education
Regular Meeting
July 13, 2015
District Office

MEMBERS

PRESENT: Linda Pretzer, Marie Blythe, Chad Evans, Terry Powell, and Marty White.

NOT

PRESENT: TinaRae Scott, Jim Reagan

OTHERS

PRESENT: Heather Honas, Lisa Bolieu, Cynthia Schrader, Kelly McDiffett, Craig McNeal, Doug Conwell, and Jan Troxell.

PRESIDENT: Marty White (Linda Pretzer) moved to cast a nomination for Terry Powell as President. Chad Evans (Linda Pretzer) moved the nominations cease and a unanimous ballot be cast. Motion passed 5-0.

CONSENT

AGENDA: Marty White (Linda Pretzer) moved to approve the consent agenda as presented. Motion passed 5-0.

REPORTS: Administrators reported. Mr. Conwell reported on the budget meeting he attended.

VICE PRESIDENT: Marty White (Linda Pretzer) moved to elect TinaRae Scott as Vice-President. Motion passed 5-0.

BUDGET HEARING

DATE: Chad Evans (Marie Blythe) moved to set July 29, 2015 at 6:00 for the budget hearing. Motion passed 5-0.

FOOD SERVICE

AGREEMENT: Marty White (Marie Blythe) moved to approve the 2015-2016 Food Service Addendum as presented. Motion passed 5-0.

CONSTRUCTION PROJECT

RESOLUTION: No action taken. Expected action with special meeting later this week.

KINDERGARTEN

TEACHING POSITION: Discussion of the numbers planning to enroll in kindergarten for the fall at Council Grove Elementary School. Marty White (Linda Pretzer) moved to give the superintendent the authority to hire a teacher or an aide if needed for this grade. Motion passed 5-0.

POLICY: The board reviewed and discussed the policies. They will be presented in August for adoption.

WORK SESSION: August 4th at 6:00 p.m. Council Grove City Lake

EXECUTIVE SESSION:

- (1) Marty White (Linda Pretzer) moved to go into a 15 minute executive session with Mr. Conwell for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency in order to protect the district's right to the confidentiality of its negotiating position and the public interest. Motion passed 5-0.

The Board went into Executive Session at 7:08 p.m.

The Board returned to Open Session at 8:23 p.m.

- (2) Terry Powell (Marty White) moved to go into a 5 minute executive session with Mr. Conwell for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency in order to protect the district's right to the confidentiality of its negotiating position and the public interest. Motion passed 5-0.

The Board went into Executive Session at 7:23 p.m.

The Board returned to Open Session at 7:28 p.m.

Terry Powell adjourned the meeting at 7:29 p.m.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE

USD 417 Board of Education
Special Meeting
July 17, 2015
District Office

MEMBERS

PRESENT: Linda Pretzer, Marie Blythe, Chad Evans, and Terry Powell

NOT

PRESENT: Marty White, TinaRae Scott, Jim Reagan

OTHERS

PRESENT: Doug Conwell, and Jan Troxell.

LEASE PURCHASE

CONTRACT/RESOLUTION: Terry Powell (Linda Pretzer moved to approve the lease purchase agreement and resolution with Farmers and Drovers Bank in the amount of \$226,000. Motion passed 4-0.

Terry Powell adjourned the meeting.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE

**USD 417 Board of Education
Special Meeting
July 29, 2015
District Office**

MEMBERS

PRESENT: Marty White, TinaRae Scott, Marie Blythe, Jim Reagan, Linda Pretzer, Chad Evans, and Terry Powell

Marie Blythe arrived at 6:32

OTHERS

PRESENT: Cynthia Schrader, Craig McNeal, Doug Conwell, and Jan Troxell.

BUDGET PRESENTATION

and HEARING DATE:

Jim Reagan (TinaRae Scott) moved to approve the budget as presented and set the hearing date for 6:30 p.m. on August 10th. Motion passed 7-0.

2015-2016 ADMINISTRATOR/

CLASSIFIED PAY: TinaRae Scott (Marty White) moved to provide a 2.5% increase to classified staff and administrators for the 2015-2016 school year. This does not include the superintendent or Heather Honas (salary determined when offered the principal position). Motion passed 7-0

TinaRae Scott (Linda Pretzer) moved to increase Mike Gentry's salary by \$3,000 for the 2015-2016 school year. Motion passed 6-1. Chad Evans opposed.

Marty White (Terry Powell) moved to extend a .8 FTE contract to Heide Grant for the 2015-2016 school term (previously .6 FTE). Motion passed 7-0.

PERSONNEL

TinaRae Scott (Linda Pretzer) moved to accept the resignation of Cameron Leslie with the 5% liquidated damages in the amount of \$1,768.00 pending clearing of the funds and to hire Nathan Dykeman as part time custodian at CGHS. Motion passed 7-0.

EXECUTIVE SESSION:

- (1) Marty White (TinaRae Scott) moved to go into a 20 minute executive session with Mr. Conwell for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual(s). Motion passed 7-0.

The Board went into Executive Session at 7:35 p.m.

The Board returned to Open Session at 7:55 p.m.

Terry Powell adjourned the meeting.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE

USD 417 Board of Education
Special Meeting
July 31, 2015
District Office

MEMBERS

PRESENT: Marty White, TinaRae Scott, Marie Blythe, Jim Reagan,

OTHERS

PRESENT: Doug Conwell, and Jan Troxell.

WAIVER OF NOTICE: Board members signed the waiver.

Jim Reagan (Marty White) moved to reschedule the Board Retreat Meeting that was set for August 4th to a date to be determined. Motion passed 4-0.

Vice President TinaRae Scott adjourned the meeting.

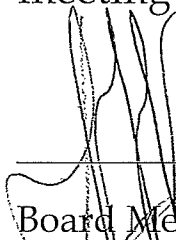
APPROVED: _____

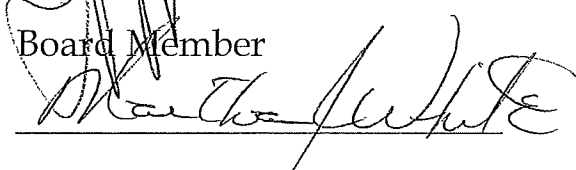
Jan Troxell, Clerk

Terry Powell, President, BOE

WAIVER OF NOTICE

I hereby waive the written notice required under the provisions of K.S. A. 72-8205 as to the purpose of a gathering of the Board of Education of Unified School District No. 417, Morris County, Kansas for a special meeting on July 31st, 2015.

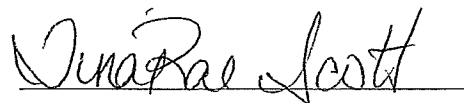


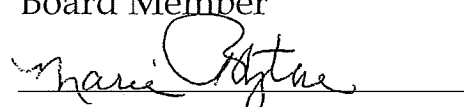
Board Member


Board Member

Board Member

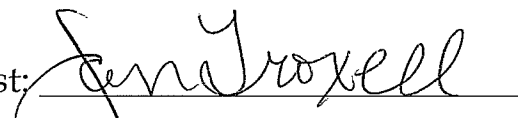
Board Member



Board Member


Board Member

Board Member

Attest: 

Clerk, Board of Education

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Voucher Number 7-15-15 bills	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14080	Payee Foundation Building Materials	Amount \$ 2,732.80	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Foundation Building Materials	16-12873	715-3	08-2600-430-5994-00	A1824	07/14/2015	\$ 2,732.80
Subtotal						\$ 2,732.80

Voucher Number 7-15-15 bills	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14081	Payee Kansas FCCLA	Amount \$ 85.00	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Kansas FCCLA	16-12875	715-1	34-1000-610-5986-95	2015 State Executive Advisory Coun	07/15/2015	\$ 85.00
Subtotal						\$ 85.00

Voucher Number 7-15-15 bills	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14082	Payee KBS Constructors, Inc.	Amount \$ 44,946.00	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
KBS Constructors, Inc.	16-12874	715-2	16-4700-450-5994-00	payment on remodel	07/14/2015	\$ 44,946.00
Subtotal						\$ 44,946.00

Voucher Number 7-17-15bill	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14083	Payee Farmers and Drovers Bank	Amount \$ 26,164.65	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Farmers and Drovers Bank	16-12882	717/15	16-4600-400-5986-00	lease purchase	07/16/2015	\$ 26,164.65
Subtotal						\$ 26,164.65

Voucher Number 7-28-1	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14085	Payee K A S B	Amount \$ 48,407.00	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
K A S B	16-12900	7-29	06-1000-290-5986-00	w/c prem. pd 7/21/2015	07/29/2015	\$ 15,501.00
K A S B	16-12900	7-29	06-2710-290-5986-00	w/c prem. pd 7/21/2015	07/29/2015	\$ 6,520.00
K A S B	16-12900	7-29	08-2600-290-5986-00	w/c prem. pd 7/21/2015	07/29/2015	\$ 26,386.00
Subtotal						\$ 48,407.00

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-28-2	Farmers & Drovers Bank	Checking	14086	Conwell, Mark D	\$ 115.99	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Conwell, Mark D		7-29-2	08-2600-730-5994-00	reimbursement REW Materials		\$ 115.99
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Subtotal						\$ 115.99
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-27-15	Farmers & Drovers Bank	Checking	14087	Jerry Lemay	\$ 5,500.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Jerry Lemay	16-12886	7-27-1	08-2600-730-5986-00	lawn mower	07/27/2015	\$ 5,500.00
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Subtotal						\$ 5,500.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14089	Adams 66 Service	\$ 824.89	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Adams 66 Service	16-12893	7/29-1	08-2600-626-5986-00	gas	07/29/2015	\$ 288.30
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Adams 66 Service	16-12893	7/29-1	08-2710-626-5986-00	gas	07/29/2015	\$ 53.29
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Adams 66 Service	16-12893	7/29-1	18-2650-626-5986-00	gas	07/29/2015	\$ 483.30
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Subtotal						\$ 824.89
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14090	App Dynamic ehf.	\$ 189.81	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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App Dynamic ehf.	16-12866	7/29-2	08-1000-650-5986-00	air server balance	07/09/2015	\$ 189.81
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Subtotal						\$ 189.81
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14091	Aramark Uniform Services	\$ 534.63	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Aramark Uniform Services	16-12909	7/29-3	08-2600-610-5986-00	last bill on old system	07/29/2015	\$ 534.63
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Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drivers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Subtotal	\$	534.63
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14092	Big Brainz, Inc	\$ 600.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Big Brainz, Inc	16-12868	124758	08-1000-650-5986-00	CGES license	07/09/2015	\$ 600.00
Subtotal						\$ 600.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14093	Black Art Materials	\$ 222.73	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Blick Art Materials	16-12821	4696310	08-1000-610-5994-01	Classroom Consumables and Tools-	07/10/2015	\$ 222.73
Subtotal						\$ 222.73

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14094	Century/United Companies, Inc	\$ 26,683.80	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Century/United Companies, Inc	16-12853	375875	08-1000-610-5987-00	copier lease	07/09/2015	\$ 5,184.00
Century/United Companies, Inc	16-12853	375875	08-1000-610-5990-00	copier lease	07/09/2015	\$ 5,184.00
Century/United Companies, Inc	16-12853	375875	08-1000-610-5993-00	copier lease	07/09/2015	\$ 5,184.00
Century/United Companies, Inc	16-12853	375875	08-1000-610-5994-00	copier lease	07/09/2015	\$ 5,184.00
Century/United Companies, Inc	16-12853	375875	08-2300-613-5986-00	copier lease	07/09/2015	\$ 5,184.00
Century/United Companies, Inc	16-12904	375852	08-1000-610-5987-00	contract overage	07/29/2015	\$ 124.84
Century/United Companies, Inc	16-12904	375852	08-1000-610-5990-00	contract overage	07/29/2015	\$ 393.82
Century/United Companies, Inc	16-12904	375852	08-1000-610-5994-31	contract overage	07/29/2015	\$ 202.09
Century/United Companies, Inc	16-12904	375852	08-2300-613-5986-00	contract overage	07/29/2015	\$ 43.05

Subtotal	\$ 26,683.80
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14095	Council Grove (City off)	\$ 1,829.57	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Council Grove (City off)	16-12890	7/29-4	08-2600-411-0430-00	water bills CG	07/29/2015	\$ 1,435.80
Council Grove (City off)	16-12890	7/29-4	08-2600-411-5990-00	water bills CG	07/29/2015	\$ 156.07
Council Grove (City off)	16-12890	7/29-4	08-2600-411-5994-00	water bills CG	07/29/2015	\$ 237.70

Subtotal

Subtotal	\$	175.17
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Subtotal	\$	94.00
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Subtotal	\$	7,800.00
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Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Subtotal	\$	1,972.94
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14101	Payee Flint Hills Special Education Coop	Amount \$ 18,927.00	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Flint Hills Special Education Coop	16-12908	1516-70	30-1000-564-5986-00	1st Assessment	07/29/2015	\$ 18,927.00
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Subtotal	\$	18,927.00
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14102	Payee Fox Business Systems, Inc	Amount \$ 3,780.00	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Fox Business Systems, Inc	16-12859	4592-01	08-1000-650-5986-00	Zone Director for Ruckus Wireless 3	07/09/2015	\$ 3,780.00
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Subtotal	\$	3,780.00
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14103	Payee Frontline Technologies Group LLC	Amount \$ 2,750.00	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Frontline Technologies Group LLC	16-12870	249545612944	08-2300-300-5986-00	Aesop Customer Agreement implem	07/10/2015	\$ 2,750.00
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Subtotal	\$	2,750.00
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14104	Payee Globalink, Inc	Amount \$ 99.00	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Globalink, Inc	16-12863	93145807	08-1000-650-5986-00	domain name anual	07/09/2015	\$ 99.00
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Subtotal	\$	99.00
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14105	Payee Harris School Solutions	Amount \$ 1,212.75	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Harris School Solutions	16-12864	86625	08-2300-300-5986-00	Att. Ent. Annual Maint Support	07/09/2015	\$ 1,212.75
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Subtotal	\$	1,212.75
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Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14106	Ingenuity Works	\$ 275.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Ingenuity Works	16-12862	7/29-8	08-1000-650-5987-00	ATRT online PHES	07/09/2015	\$ 275.00
Subtotal						\$ 275.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14107	IXL Learning	\$ 3,000.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
IXL Learning	16-12867	674254-0715	08-1000-650-5986-00	Dst. wide math site license	07/09/2015	\$ 3,000.00
Subtotal						\$ 3,000.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14108	Kansas Assn of Elementary School F	\$ 160.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Kansas Assn of Elementary School F	16-12858	7/29-7	26-1000-300-5986-00	5/31/2015 workshop Heather Honas	07/09/2015	\$ 160.00
Subtotal						\$ 160.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14109	Kansas Drug Testing, Inc	\$ 94.50	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Kansas Drug Testing, Inc	16-12917	32513	08-2710-800-5986-00	July invoice	07/29/2015	\$ 94.50
Subtotal						\$ 94.50

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14110	KELI	\$ 1,000.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
KELI	16-12851	0139	26-1000-300-5986-00	Principal mentoring program	07/09/2015	\$ 1,000.00
Subtotal						\$ 1,000.00

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14111	Lakeshore Learning Materials	\$ 68.95	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Lakeshore Learning Materials	16-12839	3221780715	08-1000-610-5998-01	Lowercase alphabet stamps	07/10/2015	\$ 38.97
Lakeshore Learning Materials	16-12839	3221780715	08-1000-610-5998-01	Uppercase Alphabet Stamps	07/10/2015	\$ 29.98
Subtotal						\$ 68.95

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14112	Library World, Inc	\$ 425.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Library World, Inc	16-12861	7/29/-8	08-2200-649-5986-00	Library subscription	07/09/2015	\$ 425.00
Subtotal						\$ 425.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14113	Manhattan Virtual Academy: MVA	\$ 7,700.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Manhattan Virtual Academy: MVA	16-12885	7/29-9	08-2200-649-5994-00	Virtual classes	07/27/2015	\$ 7,700.00
Subtotal						\$ 7,700.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14114	McDiffett Service	\$ 81.95	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
McDiffett Service	16-12901	7/29-9	08-2600-626-5986-00	lawn mower gas	07/29/2015	\$ 81.95
Subtotal						\$ 81.95

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14115	McKenzie Pest Control, Inc	\$ 2,823.40	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
McKenzie Pest Control, Inc	16-12906	7/29-10	08-2600-425-5986-00	15-16 contract without dwight	07/29/2015	\$ 714.04
McKenzie Pest Control, Inc	16-12906	7/29-10	08-2600-425-5987-00	15-16 contract without dwight	07/29/2015	\$ 496.32
McKenzie Pest Control, Inc	16-12906	7/29-10	08-2600-425-5990-00	15-16 contract without dwight	07/29/2015	\$ 902.40
McKenzie Pest Control, Inc	16-12906	7/29-10	08-2600-425-5994-00	15-16 contract without dwight	07/29/2015	\$ 710.64

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Subtotal	\$ 2,823.40
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14116	Morris County Health Dept	\$ 120.50	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Morris County Hospital	16-12903	501710	08-2300-800-5986-00	Hep B shots	07/29/2015	\$ 120.50
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Subtotal	\$ 120.50
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14117	Morris County Hospital	\$ 82.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Morris County Hospital	16-12905	7/29-11	24-3100-580-5998-00	drug screen T. Leslie	07/29/2015	\$ 82.00
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Subtotal	\$ 82.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14118	My Learning Plan, Inc	\$ 1,047.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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My Learning Plan, Inc	16-12872	33896	26-1000-300-5986-00	Renewal pdc	07/10/2015	\$ 1,047.00
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Subtotal	\$ 1,047.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14119	NCS Pearson Inc	\$ 10,700.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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NCS Pearson Inc	16-12852	aimsweb	08-1000-650-5986-00	aimsweb renewal	07/09/2015	\$ 3,720.00
NCS Pearson Inc	16-12871	4640228	08-1000-300-5986-00	Powerschool renewal	07/10/2015	\$ 6,980.00

Subtotal	\$ 10,700.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14120	Office of State Treasurer	\$ 447,308.75	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Office of State Treasurer	16-12899	618015Bj9 / K6	62-5100-830-5986-00	principal and interest due on bonds	07/29/2015	\$ 197,308.75
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Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Office of State Treasurer 16-12899 618015Bj9 / K6 62-5100-910-5986-00 principal and interest due on bonds 07/29/2015 \$ 250,000.00

Subtotal \$ 447,308.75

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14121	Parent Institute (The)	\$ 209.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Parent Institute (The) 16-12818 02610664 88-1000-610-5990-00 Helping Children Learn newsletter re 07/10/2015 \$ 209.00

Subtotal \$ 209.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14122	Pasco	\$ 1,306.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Pasco 16-12825 553423 08-1000-610-5994-21 2.2 m Dynamic Track 07/10/2015 \$ 1,108.00

Pasco 16-12825 553423 08-1000-610-5994-21 PasCar 07/10/2015 \$ 198.00

Subtotal \$ 1,306.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14123	Pitney Bowes Reserve Act	\$ 1,000.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Pitney Bowes Reserve Act 16-12905 15733348 08-2300-613-5986-00 postage 07/29/2015 \$ 1,000.00

Subtotal \$ 1,000.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14124	Prairie Post	\$ 34.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Prairie Post 16-12869 7/29-11 08-2300-800-5986-00 15-16 subscription 07/29/2015 \$ 34.00

Subtotal \$ 34.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14125	Quill Corp.	\$ 1,123.95	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Quill Corp.	16-12910	81404922	08-2400-730-5994-00	3-lateral file cabinets CGHS	07/29/2015	\$	1,123.95
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Subtotal						\$	1,123.95
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14126	Payee Really Good Stuff	Amount \$	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Really Good Stuff	16-12817	5150623	88-1000-610-5990-00	Zipper School Bags	07/10/2015	\$ 42.15
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Subtotal						\$ 42.15
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14127	Payee Really Great Reading Company, LLC	Amount \$	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Really Great Reading Company, LLC	16-12902	8914	08-1000-644-5990-00	balance on previous order shipping	07/29/2015	\$ 46.08
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Subtotal						\$ 46.08
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14128	Payee Renaissance Learning	Amount \$	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Renaissance Learning	16-12860	13661894	08-1000-650-5987-00	Renewal Prairie Heights Elementary	07/09/2015	\$ 1,424.00
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Subtotal						\$ 1,424.00
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14129	Payee School Health Corporation	Amount \$	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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School Health Corporation	16-12856	3008488	08-2100-610-5986-01	15-16 order for School Nurse see att	07/09/2015	\$ 195.67
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Subtotal						\$ 195.67
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Voucher Number 7-29-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14130	Payee Southeast KS Education	Amount \$	Type Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Southeast KS Education	16-12854	7/29-12	08-1000-300-5986-00	Crisis Int.	07/09/2015	\$ 650.00
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Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Southeast KS Education	16-12854	7/29-12	08-1000-300-5986-00	Healthy Living	07/09/2015	\$	250.00
Southeast KS Education	16-12854	7/29-12	08-1000-300-5986-00	Parent as Teachers	07/09/2015	\$	4,850.00
Southeast KS Education	16-12854	7/29-12	08-1000-300-5986-00	SIS services	07/09/2015	\$	7,087.10
Southeast KS Education	16-12854	7/29-12	08-2600-300-5986-00	Cust/Maint forum	07/09/2015	\$	175.00
Southeast KS Education	16-12854	7/29-12	08-2600-300-5986-00	Environmental Cons.	07/09/2015	\$	1,850.00
Southeast KS Education	16-12854	7/29-12	08-2710-800-5986-00	Transp cons	07/09/2015	\$	395.00
Subtotal						\$	15,257.10

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14131	Southwest Plains Regional Service C	\$ 800.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Southwest Plains Regional Service C	16-12842	7/29-13	56-1000-644-5986-00	Complete Set Student Growth Asses	07/09/2015	\$ 800.00
Subtotal						\$ 800.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14132	Tim Tyner Insurance	\$ 300.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Tim Tyner Insurance	16-12892	2576	08-2300-520-5986-00	Treas. Bond - Kelly Gentry	07/29/2015	\$ 300.00
Subtotal						\$ 300.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14133	Topeka Capital-Journal	\$ 260.37	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Topeka Capital-Journal	16-12835	90045729	08-2200-649-5994-00	2015-16 Requisitions Nine Months b	07/10/2015	\$ 260.37
Subtotal						\$ 260.37

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14134	Tri-County Telephone Assn, Inc	\$ 6,136.60	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Tri-County Telephone Assn, Inc	16-12913	7/29-14	08-1000-650-5986-00	internet July / Aug	07/29/2015	\$ 4,006.16
Tri-County Telephone Assn, Inc	16-12916	7/29-15	08-1000-400-5990-00	phone bills all schools July Aug	07/29/2015	\$ 794.78
Tri-County Telephone Assn, Inc	16-12916	7/29-15	08-1000-400-5994-00	phone bills all schools July Aug	07/29/2015	\$ 657.74
Tri-County Telephone Assn, Inc	16-12916	7/29-15	08-2300-530-5986-00	phone bills all schools July Aug	07/29/2015	\$ 677.92

\$ 6,136.60

Subtotal	\$	1,630.43
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Subtotal	\$	60.20
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Subtotal	\$	2,798.78
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Subtotal	\$	39.78
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Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14139	Ward's Natural Science	\$ 105.43	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Ward's Natural Science	16-12827	8041918076	08-1000-610-5994-21	Glass Stirring Rods	07/10/2015	\$ 12.63
Ward's Natural Science	16-12827	8041918076	08-1000-610-5994-21	Periodic Tables	07/10/2015	\$ 17.80
Ward's Natural Science	16-12827	8041918076	08-1000-610-5994-21	Safety Goggles	07/10/2015	\$ 75.00
Subtotal						\$ 105.43

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-29-15	Farmers & Drovers Bank	Checking	14140	XpedX	\$ 824.59	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
XpedX	16-12869	4896919	08-1000-610-5990-00	lamination supplies	07/09/2015	\$ 824.59
Subtotal						\$ 824.59

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-30-15	Farmers & Drovers Bank	Checking	14281	Alta Vista (City of)	\$ 23.10	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Alta Vista (City of)	16-12919	7-30-1	08-2600-411-5987-00	water bill	07/30/2015	\$ 23.10
Subtotal						\$ 23.10

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-30-15	Farmers & Drovers Bank	Checking	14282	Asset LifeCycle LLC	\$ 45.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Asset LifeCycle LLC	16-12922	7274	08-2300-613-5986-00	wipe copier drives	07/30/2015	\$ 45.00
Subtotal						\$ 45.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-30-15	Farmers & Drovers Bank	Checking	14283	Blue Cross Blue Shield Of Ks	\$ 6,292.24	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Blue Cross Blue Shield Of Ks	16-12923	7-30-2	06-1000-292-5986-00	retiree payment and benefit	07/30/2015	\$ 6,292.24
Subtotal						\$ 6,292.24

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: {[Fund]} >= '06'

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-30-15	Farmers & Drovers Bank	Checking	14284	Blueville Nursey, Inc.	\$ 2,139.90	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Blueville Nursey, Inc.	16-12921	2981	08-2600-300-5986-00	2016 service - prepay for discount	07/30/2015	\$ 2,139.90
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Subtotal						\$ 2,139.90
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-30-15	Farmers & Drovers Bank	Checking	14285	Follett Software Company	\$ 2,000.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Follett Software Company	16-12840	1187049	08-2200-680-5994-00	Follett Destiny Library Manager Rent	07/10/2015	\$ 2,000.00
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Subtotal						\$ 2,000.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-30-15	Farmers & Drovers Bank	Checking	14286	Kansas Truck Center	\$ 637.97	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Kansas Truck Center	16-12880	371638F/372288F	08-2730-600-5986-00	ABS cable	07/27/2015	\$ 47.64
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Kansas Truck Center	16-12880	371638F/372288F	08-2730-600-5986-00	clutch cable	07/27/2015	\$ 119.79
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Kansas Truck Center	16-12880	371638F/372288F	08-2730-600-5986-00	emergency brake cable	07/27/2015	\$ 423.55
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Kansas Truck Center	16-12880	371638F/372288F	08-2730-600-5986-00	ignition switch	07/27/2015	\$ 28.74
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Kansas Truck Center	16-12880	371638F/372288F	08-2730-600-5986-00	lock set	07/27/2015	\$ 18.25
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Subtotal						\$ 637.97
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-30-15	Farmers & Drovers Bank	Checking	14287	KBS Constructors, Inc.	\$ 91,300.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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KBS Constructors, Inc.	16-12925	2	16-4700-450-5994-00	2nd application for payment	07/30/2015	\$ 91,300.00
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Subtotal						\$ 91,300.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
7-30-15	Farmers & Drovers Bank	Checking	14288	Parks, Judy	\$ 32.34	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Parks, Judy	16-12924	7-30-3	06-1000-292-5986-00	return 2 months bank auto deposit fc 07/30/2015	\$	32.34
Subtotal					\$	32.34

Voucher Number 7-30-15	Bank Name Farmers & Drovers Bank	Account Number Checking	Check Number 14289	Payee Parts Place (The)	Amount \$	995.43	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Parts Place (The)	16-12877	7-30-5	08-2730-600-5986-00	air filter	07/27/2015	\$	30.62
Parts Place (The)	16-12877	7-30-5	08-2730-600-5986-00	fuel filter	07/27/2015	\$	73.40
Parts Place (The)	16-12877	7-30-5	08-2730-600-5986-00	masking tape	07/27/2015	\$	10.39
Parts Place (The)	16-12877	7-30-5	08-2730-600-5986-00	oil filter	07/27/2015	\$	16.50
Parts Place (The)	16-12877	7-30-5	08-2730-600-5986-00	spark plugs	07/27/2015	\$	3.56
Parts Place (The)	16-12877	7-30-5	08-2730-600-5986-00	tape	07/27/2015	\$	4.04
Parts Place (The)	16-12877	7-30-5	08-2730-600-5986-00	USS nuts	07/27/2015	\$	5.00
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	back-up alarm	07/27/2015	\$	104.16
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	brake fluid	07/27/2015	\$	21.99
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	brake line	07/27/2015	\$	7.20
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	condenser coil cleaner	07/27/2015	\$	12.50
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	exhaust u-bolt	07/27/2015	\$	4.86
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	hand cleaner	07/27/2015	\$	13.99
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	horn	07/27/2015	\$	46.66
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	hydraulic fitting	07/27/2015	\$	2.49
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	hydraulic fitting	07/27/2015	\$	0.29
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	hydro pump seal kit	07/27/2015	\$	83.60
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	MDI module conversion	07/27/2015	\$	101.96
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	oil cooler line	07/27/2015	\$	27.99
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	rotary file	07/27/2015	\$	7.99
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	starting fluid	07/27/2015	\$	6.58
Parts Place (The)	16-12878	7-30-7	08-2730-600-5986-00	tire valve	07/27/2015	\$	2.28
Parts Place (The)	16-12894	7-30-6	08-2730-600-5986-00	back-up lights	07/29/2015	\$	12.52
Parts Place (The)	16-12894	7-30-6	08-2730-600-5986-00	electric fuel pump	07/29/2015	\$	51.59
Parts Place (The)	16-12894	7-30-6	08-2730-600-5986-00	flat washers	07/29/2015	\$	1.20
Parts Place (The)	16-12894	7-30-6	08-2730-600-5986-00	idler pulley	07/29/2015	\$	76.50
Parts Place (The)	16-12894	7-30-6	08-2730-600-5986-00	light bulb	07/29/2015	\$	9.17
Parts Place (The)	16-12894	7-30-6	08-2730-600-5986-00	sprayer hand gun	07/29/2015	\$	24.00
Parts Place (The)	16-12894	7-30-6	08-2730-600-5986-00	tail lamp	07/29/2015	\$	3.12
Parts Place (The)	16-12894	7-30-6	08-2730-600-5986-00	tail light grommet	07/29/2015	\$	2.58
Parts Place (The)	16-12894	7-30-6	08-2730-600-5986-00	wiper blades	07/29/2015	\$	15.90
Parts Place (The)	16-12918	7-30-4	08-2730-600-5986-00	back-up alarm	07/30/2015	\$	104.16
Parts Place (The)	16-12918	7-30-4	08-2730-600-5986-00	beacon light	07/30/2015	\$	106.64
Subtotal					\$	995.43	

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
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Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

7-30-15		Farmers & Drovers Bank	Checking	14290	Summit Truck Group	\$	437.36	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount		
Summit Truck Group	16-12876	7-30-8	08-2600-610-5986-00	3" exhaust clamp	07/27/2015	\$ 11.70		
Summit Truck Group	16-12876	7-30-8	08-2600-610-5986-00	3.5" exhaust clamp	07/27/2015	\$ 6.78		
Summit Truck Group	16-12876	7-30-8	08-2600-610-5986-00	exhaust pipe header	07/27/2015	\$ 251.06		
Summit Truck Group	16-12876	7-30-8	08-2600-610-5986-00	freight	07/27/2015	\$ 20.70		
Summit Truck Group	16-12876	7-30-8	08-2600-610-5986-00	fuel filter housing	07/27/2015	\$ 86.39		
Summit Truck Group	16-12876	7-30-8	08-2600-610-5986-00	horn contacts	07/27/2015	\$ 33.99		
Summit Truck Group	16-12876	7-30-8	08-2600-610-5986-00	sealing washers	07/27/2015	\$ 16.24		
Summit Truck Group	16-12897	7-30-9	08-2730-600-5986-00	dash screws	07/29/2015	\$ 10.50		
Subtotal						\$	437.36	

7-30-15		Farmers & Drovers Bank	Checking	14291	Tire Shop (The)	\$	2,821.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount		
Tire Shop (The)	16-12898	636848	08-2730-600-5986-00	bus rear tires	07/29/2015	\$ 2,220.00		
Tire Shop (The)	16-12898	636848	08-2730-600-5986-00	Bus tires	07/29/2015	\$ 600.00		
Tire Shop (The)	16-12898	636848	08-2730-600-5986-00	Excise tax	07/29/2015	\$ 1.00		
Subtotal						\$	2,821.00	

7-30-15		Farmers & Drovers Bank	Checking	14292	Waste Management	\$	763.12	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount		
Waste Management	16-12920	7-30-10	08-2600-421-5987-00	July and Aug AV	07/30/2015	\$ 763.12		
Subtotal						\$	763.12	

7-30-15		Farmers & Drovers Bank	Checking	14293	Western Associates, Inc	\$	486.30	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount		
Western Associates, Inc	16-12914	20805-1	08-2300-613-5986-00	Clear Vertical Card Holder	07/29/2015	\$ 100.00		
Western Associates, Inc	16-12914	20805-1	08-2300-613-5986-00	Round Badge Reel, Solid Color, Poly	07/29/2015	\$ 362.50		
Western Associates, Inc	16-12914	20805-1	08-2300-613-5986-00	Shipping	07/29/2015	\$ 23.80		
Subtotal						\$	486.30	

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Total

\$ 814,812.67

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By
 Element: Fund; Account Code Expression: ([Fund] >= '06')

Check Date	Check Number	Payee	Type	Amount
07/15/2015	14080	Foundation Building Materials	Accounts Payable	\$ 2,732.80
07/15/2015	14081	Kansas FCCLA	Accounts Payable	\$ 85.00
07/15/2015	14082	KBS Constructors, Inc.	Accounts Payable	\$ 44,946.00
07/17/2015	14083	Farmers and Drovers Bank	Accounts Payable	\$ 26,164.65
07/27/2015	14087	Jerry Lemay	Accounts Payable	\$ 5,500.00
07/28/2015	14085	K A S B	Accounts Payable	\$ 48,407.00
07/28/2015	14086	Conwell, Mark D	Accounts Payable	\$ 115.99
07/29/2015	14089	Adams 66 Service	Accounts Payable	\$ 824.89
07/29/2015	14090	App Dynamic ehf.	Accounts Payable	\$ 189.81
07/29/2015	14091	Aramark Uniform Services	Accounts Payable	\$ 534.63
07/29/2015	14092	Big Brainz, Inc	Accounts Payable	\$ 600.00
07/29/2015	14093	Blick Art Materials	Accounts Payable	\$ 222.73
07/29/2015	14094	Century/United Companies, Inc	Accounts Payable	\$ 26,683.80
07/29/2015	14095	Council Grove (City off)	Accounts Payable	\$ 1,829.57
07/29/2015	14096	Demco	Accounts Payable	\$ 175.17
07/29/2015	14097	Dwight (City Of)	Accounts Payable	\$ 94.00
07/29/2015	14098	Edgenuity	Accounts Payable	\$ 7,800.00
07/29/2015	14099	Edwards Construction	Accounts Payable	\$ 2,710.00
07/29/2015	14100	FES	Accounts Payable	\$ 1,972.94
07/29/2015	14101	Flint Hills Special Education Coop	Accounts Payable	\$ 18,927.00
07/29/2015	14102	Fox Business Systems, Inc	Accounts Payable	\$ 3,780.00
07/29/2015	14103	Frontline Technologies Group LLC	Accounts Payable	\$ 2,750.00
07/29/2015	14104	Globalink, Inc	Accounts Payable	\$ 99.00
07/29/2015	14105	Harris School Solutions	Accounts Payable	\$ 1,212.75
07/29/2015	14106	Ingenuity Works	Accounts Payable	\$ 275.00
07/29/2015	14107	IXL Learning	Accounts Payable	\$ 3,000.00
07/29/2015	14108	Kansas Assn of Elementary School Principals	Accounts Payable	\$ 160.00
07/29/2015	14109	Kansas Drug Testing, Inc	Accounts Payable	\$ 94.50
07/29/2015	14110	KELI	Accounts Payable	\$ 1,000.00
07/29/2015	14111	Lakeshore Learning Materials	Accounts Payable	\$ 68.95
07/29/2015	14112	Library World, Inc	Accounts Payable	\$ 425.00
07/29/2015	14113	Manhattan Virtual Academy: MVA	Accounts Payable	\$ 7,700.00
07/29/2015	14114	McDiffett Service	Accounts Payable	\$ 81.95
07/29/2015	14115	McKenzie Pest Control, Inc	Accounts Payable	\$ 2,823.40
07/29/2015	14116	Morris County Health Dept	Accounts Payable	\$ 120.50
07/29/2015	14117	Morris County Hospital	Accounts Payable	\$ 82.00
07/29/2015	14118	My Learning Plan, Inc	Accounts Payable	\$ 1,047.00
07/29/2015	14119	NCS Pearson Inc	Accounts Payable	\$ 10,700.00
07/29/2015	14120	Office of State Treasurer	Accounts Payable	\$ 447,308.75
07/29/2015	14121	Parent Institute (The)	Accounts Payable	\$ 209.00
07/29/2015	14122	Pasco	Accounts Payable	\$ 1,306.00
07/29/2015	14123	Pitney Bowes Reserve Act	Accounts Payable	\$ 1,000.00
07/29/2015	14124	Prairie Post	Accounts Payable	\$ 34.00
07/29/2015	14125	Quill Corp.	Accounts Payable	\$ 1,123.95

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By
 Element: Fund; Account Code Expression: ([Fund] >= '06')

Check Date	Check Number	Payee	Type	Amount
07/29/2015	14126	Really Good Stuff	Accounts Payable	\$ 42.15
07/29/2015	14127	Really Great Reading Company, LLC	Accounts Payable	\$ 46.08
07/29/2015	14128	Renaissance Learning	Accounts Payable	\$ 1,424.00
07/29/2015	14129	School Health Corporation	Accounts Payable	\$ 195.67
07/29/2015	14130	Southeast KS Education	Accounts Payable	\$ 15,257.10
07/29/2015	14131	Southwest Plains Regional Service Center	Accounts Payable	\$ 800.00
07/29/2015	14132	Tim Tyner Insurance	Accounts Payable	\$ 300.00
07/29/2015	14133	Topeka Capital-Journal	Accounts Payable	\$ 260.37
07/29/2015	14134	Tri-County Telephone Assn, Inc	Accounts Payable	\$ 6,136.60
07/29/2015	14135	Triarco	Accounts Payable	\$ 1,630.43
07/29/2015	14136	Verizon Wireless	Accounts Payable	\$ 60.20
07/29/2015	14137	Vernier	Accounts Payable	\$ 2,798.78
07/29/2015	14138	Voyager Sopris	Accounts Payable	\$ 39.78
07/29/2015	14139	Ward's Natural Science	Accounts Payable	\$ 105.43
07/29/2015	14140	XpedX	Accounts Payable	\$ 824.59
07/30/2015	14281	Alta Vista (City of)	Accounts Payable	\$ 23.10
07/30/2015	14282	Asset LifeCycle LLC	Accounts Payable	\$ 45.00
07/30/2015	14283	Blue Cross Blue Shield Of Ks	Accounts Payable	\$ 6,292.24
07/30/2015	14284	Blueville Nursey, Inc.	Accounts Payable	\$ 2,139.90
07/30/2015	14285	Follett Software Company	Accounts Payable	\$ 2,000.00
07/30/2015	14286	Kansas Truck Center	Accounts Payable	\$ 637.97
07/30/2015	14287	KBS Constructors, Inc.	Accounts Payable	\$ 91,300.00
07/30/2015	14288	Parks, Judy	Accounts Payable	\$ 32.34
07/30/2015	14289	Parts Place (The)	Accounts Payable	\$ 995.43
07/30/2015	14290	Summit Truck Group	Accounts Payable	\$ 437.36
07/30/2015	14291	Tire Shop (The)	Accounts Payable	\$ 2,821.00
07/30/2015	14292	Waste Management	Accounts Payable	\$ 763.12
07/30/2015	14293	Western Associates, Inc	Accounts Payable	\$ 486.30
Total				\$ 814,812.67

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Check Date	Check Number	Payee	Description	Type	Amount
07/29/2015	14089	Adams 66 Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 824.89
07/30/2015	14281	Alta Vista (City of)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 23.10
07/29/2015	14090	App Dynamic ehf	Conwell, Mark D Approved: dc	Accounts Payable	\$ 189.81
07/29/2015	14091	Aramark Uniform Services	Conwell, Mark D Approved: dc	Accounts Payable	\$ 534.63
07/30/2015	14282	Asset LifeCycle LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 45.00
07/29/2015	14092	Big Brainz, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 600.00
07/29/2015	14093	Blick Art Materials	Rolled over from FY14-15; McDiffett, Kelly L Approved: k	Accounts Payable	\$ 222.73
07/30/2015	14283	Blue Cross Blue Shield Of Ks	Conwell, Mark D Approved: dc	Accounts Payable	\$ 6,292.24
07/30/2015	14284	Blueville Nursey, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,139.90
07/29/2015	14094	Century/United Companies, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 763.80
07/29/2015	14094	Century/United Companies, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 25,920.00
07/28/2015	14086	Conwell, Mark D	Inv: 7-29-2	Accounts Payable	\$ 115.99
07/29/2015	14095	Council Grove (City off)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,829.57
07/29/2015	14096	Demco	Rolled over from FY14-15; McDiffett, Kelly L Approved: k	Accounts Payable	\$ 175.17
07/29/2015	14097	Dwight (City Of)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 94.00
07/29/2015	14098	Edgenuity	Conwell, Mark D Approved: dc	Accounts Payable	\$ 7,800.00
07/29/2015	14099	Edwards Construction	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,710.00
07/17/2015	14083	Farmers and Drovers Bank	Conwell, Mark D Approved: dc	Accounts Payable	\$ 26,164.65
07/29/2015	14100	FES	Inv: 7/17/15	Accounts Payable	\$ 1,972.94
07/29/2015	14101	Flint Hills Special Education Coop	Conwell, Mark D Approved: dc	Accounts Payable	\$ 18,927.00
07/30/2015	14285	Follett Software Company	Rolled over from FY14-15; This is a technology request, a	Accounts Payable	\$ 2,000.00
07/15/2015	14080	Foundation Building Materials	Inv: 715-3	Accounts Payable	\$ 2,732.80
07/29/2015	14102	Fox Business Systems, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,780.00
07/29/2015	14103	Frontline Technologies Group LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,750.00
07/29/2015	14104	Globalink, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 99.00
07/29/2015	14105	Harris School Solutions	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,212.75
07/29/2015	14106	Ingenuity Works	Conwell, Mark D Approved: dc	Accounts Payable	\$ 275.00
07/29/2015	14107	IXL Learning	Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,000.00
07/27/2015	14087	Jerry Lemay	Conwell, Mark D Approved: dc	Accounts Payable	\$ 5,500.00
07/28/2015	14085	K A S B	Conwell, Mark D Approved: dc -I believe that Jan wrote i	Accounts Payable	\$ 48,407.00
07/29/2015	14108	Kansas Assn of Elementary School Principals	Conwell, Mark D Approved: dc	Accounts Payable	\$ 160.00
07/29/2015	14109	Kansas Drug Testing, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 94.50
07/15/2015	14081	Kansas FCCLA	Inv: 715-1	Accounts Payable	\$ 85.00
07/30/2015	14286	Kansas Truck Center	Conwell, Mark D Approved: dc	Accounts Payable	\$ 637.97
07/15/2015	14082	KBS Constructors, Inc.	Inv: 715-2	Accounts Payable	\$ 44,946.00
07/30/2015	14287	KBS Constructors, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 91,300.00
07/29/2015	14110	KELI	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,000.00
07/29/2015	14111	Lakeshore Learning Materials	Rolled over from FY14-15; Schrader, Cynthia A Approver	Accounts Payable	\$ 68.95
07/29/2015	14112	Library World, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 425.00
07/29/2015	14113	Manhattan Virtual Academy: MVA	Conwell, Mark D Approved: dc	Accounts Payable	\$ 7,700.00
07/29/2015	14114	McDiffett Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 81.95
07/29/2015	14115	McKenzie Pest Control, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,823.40
07/29/2015	14116	Morris County Health Dept	Conwell, Mark D Approved: dc	Accounts Payable	\$ 120.50
07/29/2015	14117	Morris County Hospital	Conwell, Mark D Approved: dc	Accounts Payable	\$ 82.00

Accounting Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 7/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] >= '06')

Check Date	Check Number	Payee	Description	Type	Amount
07/29/2015	14118	My Learning Plan, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,047.00
07/29/2015	14119	NCS Pearson Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 6,980.00
07/29/2015	14119	NCS Pearson Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,720.00
07/29/2015	14120	Office of State Treasurer	Conwell, Mark D Approved: dc	Accounts Payable	\$ 447,308.75
07/29/2015	14121	Parent Institute (The)	Rolled over from FY14-15;2015-16 requisition for CGES	Accounts Payable	\$ 209.00
07/30/2015	14288	Parks, Judy	Conwell, Mark D Approved: dc	Accounts Payable	\$ 32.34
07/30/2015	14289	Parts Place (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 210.80
07/30/2015	14289	Parts Place (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 143.51
07/30/2015	14289	Parts Place (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 196.58
07/30/2015	14289	Parts Place (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 444.54
07/29/2015	14122	Pasco	Rolled over from FY14-15; McDiffett, Kelly L Approved: k	Accounts Payable	\$ 1,306.00
07/29/2015	14123	Pitney Bowes Reserve Act	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,000.00
07/29/2015	14124	Prairie Post	Conwell, Mark D Approved: dc	Accounts Payable	\$ 34.00
07/29/2015	14125	Quill Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,123.95
07/29/2015	14126	Really Good Stuff	Rolled over from FY14-15;2015-16 requisition Wright, Ca	Accounts Payable	\$ 42.15
07/29/2015	14127	Really Great Reading Company, LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 46.08
07/29/2015	14128	Renaissance Learning	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,424.00
07/29/2015	14129	School Health Corporation	Conwell, Mark D Approved: dc	Accounts Payable	\$ 195.67
07/29/2015	14130	Southeast KS Education	Conwell, Mark D Approved: dc	Accounts Payable	\$ 15,257.10
07/29/2015	14131	Southwest Plains Regional Service Center	I'm not sure what account to use. Student Growth Asses	Accounts Payable	\$ 800.00
07/30/2015	14290	Summit Truck Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 426.86
07/30/2015	14290	Summit Truck Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 10.50
07/29/2015	14132	Tim Tyner Insurance	Conwell, Mark D Approved: dc	Accounts Payable	\$ 300.00
07/30/2015	14291	Tire Shop (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,821.00
07/29/2015	14133	Topeka Capital-Journal	Rolled over from FY14-15; McDiffett, Kelly L Approved: k	Accounts Payable	\$ 260.37
07/29/2015	14134	Tri-County Telephone Assn, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 4,006.16
07/29/2015	14134	Tri-County Telephone Assn, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,130.44
07/29/2015	14135	Triarco	Rolled over from FY14-15; This order contains tools and c	Accounts Payable	\$ 1,630.43
07/29/2015	14136	Verizon Wireless	Conwell, Mark D Approved: dc	Accounts Payable	\$ 60.20
07/29/2015	14137	Vernier	Rolled over from FY14-15; McDiffett, Kelly L Approved: k	Accounts Payable	\$ 2,798.78
07/29/2015	14138	Voyager Sopris	Conwell, Mark D Approved: dc	Accounts Payable	\$ 39.78
07/29/2015	14139	Ward's Natural Science	Rolled over from FY14-15; McDiffett, Kelly L Approved: k	Accounts Payable	\$ 105.43
07/30/2015	14292	Waste Management	Conwell, Mark D Approved: dc	Accounts Payable	\$ 763.12
07/30/2015	14293	Western Associates, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 486.30
07/29/2015	14140	XpedX	Conwell, Mark D Approved: dc	Accounts Payable	\$ 824.59
Total					\$ 814,812.67

7/30/2015

Mr. Doug Conwell
USD 417 Board of Education
17 S Wood Street
Council Grove, KS 66846

Mr. Conwell & Board of Education:

Please consider this letter as my notice of intent to pursue retirement effective at the end of the day on 7/30/2015.

Sincerely


Cindy Jackson

TARGET CORPORATION

VENDOR NAME: THANKS A BILLION

VENDOR NO: 400000020

VENDOR DOC#	SAP DOC#	DOC DATE	GROSS	DEDUCTIONS	NET AMOUNT
COUNCIL GROVE E S THANKS A BILLION	1914945130	06/03/2015	325.00	0.00	325.00
GROSS AMOUNT	DEDUCTIONS	NET AMOUNT	CHECK DATE	CHECK #	
325.00	0.00	325.00	06/08/2015	2224028	
PLEASE PROVIDE CHECK #, VENDOR #, AND SAP DOCUMENT # WHEN WRITING OR CALL TARGET (612) 307-9208					* Withholding Tax Amount

REMOVE DOCUMENT ALONG THIS PERFORATION

THIS DOCUMENT IS PRINTED IN TWO COLORS. DO NOT ACCEPT UNLESS RED AND BLACK ARE PRESENT.



Target Corporation
PO Box 1296
Minneapolis, MN 55440-1296

Wells Fargo Bank NA
Van Wert, OH

DATE
06/08/2015

56-382
412

CHECK NO.
2224028

9600138673

NET AMOUNT

*\$325.00

PAY THREE HUNDRED TWENTY-FIVE AND 00/100

TO THE
ORDER
OF

COUNCIL GROVE E S
ATTN PRINCIPAL
706 E MAIN ST
COUNCIL GROVE, KS 66846

THIS CHECK IS VOID IF NOT CASHED WITHIN 150 DAYS

⑈ 2224028 ⑈

⑈ 041203824⑈ 9600138673 ⑈



July 10, 2015

Janet Holden
129 Hockaday Street
Council Grove, KS 66846

Dear Janet:

On behalf of the Kansas Association for Career & Technical Education, I would like to extend my congratulations to you on being named the K-ACTE **New Teacher of the Year** - State winner for 2015.

Your achievements will be recognized during the opening session at the K-ACTE Summer Conference at the Overland Park Sheraton, Overland Park, KS on Monday, July 27, 2015. The hotel is located at 6100 College Boulevard, Overland Park, KS 66211. The opening session is scheduled to begin at 9:15 a.m. To ensure enough space is saved, please let us know how many people will be attending to help honor you no later than **July 21, 2015**.

A press release will be created based on the information provided in your application, and we will use your submitted photograph. Should our office need further information to complete the press release, you may be contacted. The release will be sent to your local newspapers in August regarding this award.

If you have any questions or comments about the awards, please contact me by phone at (785) 233-2690 or by e-mail at kari@kearneyandassociates.com. Once again, congratulations on your award!

Respectfully,

Kari L. Presley
Director of Membership

Cc: Kelly McDiffet, Principal
17 S. Wood Street
Council Grove, KS 66846

Doug Conwell, Superintendent
17 S. Wood Street
Council Grove, KS 66846



August 10, 2015

BMI Information



Discussion of Body Mass Index (BMI) for USD 417 students.



August 10, 2015

BUDGET APPROVAL

The 2015-2016 Budget was presented and approved for publication and hearing. We are seeking Board approval of the 2015-2016 Budget as published.

Motion _____ Second _____ Action _____



August 10, 2015

POLICIES

KASB has provided our district with recommended policy updates. This includes new policies as well as updates to existing ones. There are 30 policy revision, 2 deletions of current policy, and 1 new policy.

The policies were presented and reviewed at the July meeting. They will be placed on the August meeting for approval.

Type	POLICY CODE
Revision	CEF Administrators Expense Reimbursement and Credit Cards
Revision	DC Annual operating Budget
Revision	EDAA School Vehicles
Revision	GAAB Discrimination Complaints
Revision	GAAC Sexual Harassment
Revision	GAACA Racial and Disability Harassment
Revision	GAAF Emergency Safety Interventions
Revision	GAHB Political Activities
Revision	GANA Non-Administrative Staff Expense Reimbursement and Credit Cards
Revision	GAOE Workers Compensation
Expansion	IHF Graduation Requirements
Revision	JBC Enrollment
Revision	JBD Absences and Excuses
Revision	JCDBB Weapons
Revision	JCE Complaints (for students)
Revision	JGEC Sexual Harassment (for students)
Revision	JGECA Racial and Disability Harrassment (for students)
Revision	KBA District or School Websites
Revision	KGD Disruptive Acts at School or School Activities
Revision	KN Complaints
NEW	IKA Financial Literacy
Delete	GBRK Political Activities
Delete	GCRK Political Activities

Motion _____ Second _____ Action _____

CEF Expense Reimbursement and Credit Cards (See CG, GAN and KB) CEF

The superintendent's use of a district motor vehicle and a district credit card shall be confined to necessary school business. The board shall annually prescribe limits and restrictions on the use of credit cards and shall monitor monthly receipts and reimbursement expenses.

All rewards points or cash back payments earned using district credit cards are district property and shall be either applied to future district credit card purchases or remitted to the district treasurer for accounting and deposit.

Expenses for district travel in personal vehicles or extended travel incurred in the performance of official duties shall be reimbursed in accordance with the provisions of GAN.

Approved:

KASB Recommendation – 6/01; 7/02; 4/07; 8/2015

DC Annual Operating Budget (See KBA)

DC

The district budget shall be prepared by the superintendent in cooperation with selected district employees and shall reflect the district's educational goals.

The superintendent shall follow the adopted budget.

The district shall fund the operating budget according to approved fiscal and budgetary procedures required by the State of Kansas.

Budget Forms

Budget forms used shall be those prepared and recommended by the Kansas State Department of Education. Budget summary documents shall be prepared on forms provided by the Kansas State Department of Education.

Priorities

The board will establish priorities for the district on a short-term, intermediate and long-range basis.

Deadlines and Schedules

Deadlines and time schedules shall be established by the board.

Encumbrances

An encumbrance shall be made when a purchase is made or when an approved purchase order is processed. All encumbrances shall be charged to a specific fund. All necessary encumbrances shall be made by the superintendent.

Recommendations

Recommendations of the superintendent and professional staff concerning the district's educational program and related budget figures will be presented to the board prior to submission of the tentative draft budget. All superintendent and staff recommendations will be presented to the board no later than the regular board meeting in August.

Preliminary Adoption Procedures

The superintendent will be responsible for developing the budget cover letter. It is recommended that the letter include a restatement of the goals and objectives of the district and a list of budget priorities. An explanation of line item expenditures will be included in the letter. Fund expenditures and line categories will also be explained in terms of how the budget meets the goals and objectives of the district and enhances completion of priority programs. A preliminary draft of the district's budget will be submitted by the superintendent to the board on or before August each year.

Hearings and Reviews

The board shall conduct budget hearings according to state law.

Budget Transparency

The district shall comply with the requirements of the Kansas Uniform Financial Accounting and Reporting Act and rules and regulations promulgated by the Kansas State Board of Education thereunder in maintaining, reporting, publishing on the district's website, and making available to the public specified budgetary records, forms, and information.

Management of District Assets/Accounts

The superintendent shall establish and maintain accurate, financial management systems to meet the district's fiscal obligations, produce useful information for financial reports, and safeguard district resources. The superintendent shall ensure the district's accounting system provides ongoing internal controls. The superintendent shall review the accounting system with the board.

Fraud Prevention and Investigation

All employees, board members, consultants, vendors, contractors and other parties maintaining a business relationship with the district shall act with due diligence in duties involving the district's fiscal resources. The superintendent shall develop internal controls that aid in the prevention and detection of fraud, financial impropriety, or irregularity.

Reporting Fraud

An employee who suspects fraud, impropriety, or irregularity shall promptly report those suspicions to the immediate supervisor and/or the superintendent. The superintendent shall have primary responsibility for any investigations, in coordination with legal counsel and other internal or external departments and agencies as appropriate.

Whistleblowers

The district encourages complaints, reports, or inquiries about illegal practices or violations of district policies, including illegal or improper conduct by the district, its leadership or by others on its behalf. Reports could include, but not be limited to, financial improprieties, accounting, or audit matters, ethical violations, or other similar illegal or improper practices or policies. The district prohibits retaliation by or on behalf of the district against staff members who make good faith complaints, reports, or inquiries under this policy or for participations in a review or investigation under this policy. This protection extends to those whose allegations are made in good faith but prove to be mistaken. The district reserves the right to discipline persons who make bad faith, knowingly false, or vexatious complaints, reports or inquiries or who otherwise abuse this policy.

Complaints, reports, or inquiries may be made under this policy on a confidential or anonymous basis. They should describe in detail the specific facts demonstrating the bases for the complaints, reports, or inquiries. They should be directed to the superintendent. If the superintendent is implicated in the complaint, report, or inquiry, it should be directed to the board of education. The district will conduct a prompt, review or investigation. The district may be unable to fully evaluate a vague or general complaint, report, or inquiry that is made anonymously.

Approved:

KASB Recommendation – 7/03; 4/07; 6/07; 6/09; 8/2015

EDAA School Vehicles (District-Owned Buses)
(See ED, JBCA, and JGG)

EDAA

School buses and other school vehicles will not be loaned, leased, or subcontracted to any person, groups of persons, or organizations except as allowed by law subject to board approval.

Liability

All school vehicles will be adequately insured.

Safety

For the purposes of this policy, “school transportation provider” is defined to include school bus drivers, school passenger vehicle drivers, and other school employees who may transport students.

Every school transportation provider shall have a valid driver’s license. Such drivers shall have full authority and responsibility for the passengers riding in school vehicles.

Students or other persons riding in school buses or school vehicles who violate district policy or bus and/or school vehicle rules will be reported to the proper administrative official. Violations of these policies and/or rules may result in disciplinary action by school officials or reports to law enforcement as appropriate.

Speed Limits

The board may set speed limits for district vehicles, which may be lower than state-allowed maximum speed limits.

Safety Inspection

The superintendent shall be responsible for bus and other transportation inspections.

Defects found in school vehicles shall be repaired as soon as possible. The director of transportation shall be responsible for keeping school vehicles in good operating condition.

Scheduling and Routing

Scheduling and routing shall be the responsibility of the superintendent or the superintendent's designee.

Bus and transportation schedules and routing maps will be updated annually prior to the start of school.

Records

Every school transportation provider will keep accurate records pertaining to each assigned vehicle. The types of records shall be developed by the superintendent.

Any record developed by the administration for the purpose of monitoring vehicle use will include, but may not be limited to, the following information: miles driven each trip, gas and oil usage, purpose of the trip, destination, time of departure, and time of return. Such records will be signed by each driver at the conclusion of each trip and submitted to the person responsible for collection of these records. An annual summary report will be used in the compilation of the district's budget. A copy of the annual report may be given to the board on or before the regular board meeting in June or upon request.

Licensing of Drivers

It shall be the responsibility of all school transportation providers to register with the superintendent annually the validity of license certification by the Kansas Department of Revenue. If a school transportation provider's license

is suspended or revoked at any time, the suspension or revocation shall be reported to the superintendent, and the employee shall immediately cease driving a school vehicle and transporting students.

School transportation providers shall receive a copy of this policy annually on registering their driving certification with the superintendent.

Housing of School Vehicles

All school vehicles shall be housed in areas designated by the superintendent. Buses may be housed in the district's central storage area or assigned to a designated driver who may then house the bus as directed.

If district cars or vans are assigned to designated employees, the employee shall be responsible for the proper care, maintenance, and housing of the vehicle either at a district-owned site or at the employee's residence.

Transportation to Summer Athletic Events

The board does not authorize the use of school buses or other school vehicles in transporting district students to summer athletic activities such as, but not limited to, camps, 7-on-7, and summer league games. Unauthorized use of district buses or other school vehicles for this purpose may result in appropriate discipline of district staff, up to and including suspension and/or termination from employment.

Any staff requests for such use shall be submitted to the transportation director on or before the last Wednesday prior to the month of the trip and shall include information concerning the time, date, and duration of trip; the purpose of the transportation; the projected number of students requiring transportation for such event; the type of bus(es) or vehicle(s) requested; which district staff member(s) will be accompanying the student(s) on such trips; and whether or not additional school transportation providers would be required to provide such transport.

The superintendent may grant or deny such requests after taking into consideration the following factors: 1) the expense of providing requested transport; 2) the availability of funds for such purpose; 3) the availability of adequate school staff to chaperone and/or provide transportation; 4) the availability of and/or the coverage of liability insurance for this purpose; 5) priority of assignment and availability of necessary vehicles; 6) Title IX and other fairness considerations in granting use or repeated use to a particular group of student athletes; and 7) other good cause as determined by the superintendent.

Approved:

KASB Recommendation – 7/03; 4/07; 6/10; 12/13; 8/2015

GAAB Complaints of Discrimination (See JDDC, JGECA and KN) GAAB

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation or harassment due to race, color, religion, sex, age, national origin or disability. Any incident of discrimination in any form shall promptly be reported to an employee's immediate supervisor, the building principal or the district compliance coordinator for investigation and corrective action by the building or district compliance officer. Any employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination.

Discrimination against any individual on the basis of race, color, national origin, sex, disability, age, or religion in the admission or access to, or treatment or employment in the district's programs and activities is prohibited. Superintendent of Schools, 17 S Wood Street, Council Grove, KS 66846 (620)767-5192 has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and The Americans with Disabilities Act of 1990.

Complaints of discrimination should be addressed to an employee's supervisor or to the building principal or the compliance coordinator. Complaints against the superintendent should be addressed to the board of education.

Complaints of discrimination will be resolved using the district's discrimination complaint procedures in policy KN.

The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the

GAAB Complaints of Discrimination (See JDDC, JGECA and KN) GAAB-2

complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Approved:

KASB Recommendation - 2/98; 8/98; 4/07; 6/09; 8/2015

The board of education is committed to providing a positive and productive working and learning environment, free from discrimination on the basis of sex, including sexual harassment. Sexual harassment will not be tolerated in the school district. Sexual harassment of employees or students of the district by board members, administrators, certificated and support personnel, students, vendors, and any others having business or other contact with the school district is strictly prohibited.

Sexual harassment is unlawful discrimination on the basis of sex under Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. All forms of sexual harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events. Sexual harassment against individuals associated with the school is prohibited, whether or not the harassment occurs on school grounds.

It shall be a violation of this policy for any student, employee, or third party (visitor, vendor, etc.) to sexually harass any student, employee, or other individual associated with the school. It shall further be a violation for any employee to discourage a student or another employee from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy. Violation of this policy by any employee shall result in disciplinary action, up to and including termination.

Sexual harassment shall include, but not be limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical

conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Sexual harassment may result from verbal or physical conduct or written or graphic material. Sexual harassment may include, but is not limited to: verbal harassment or abuse; pressure for sexual activity; repeated remarks to a person, with sexual or demeaning implication; unwelcome touching; or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning an employee's job status.

The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. Complaints of sexual harassment will be promptly investigated and resolved.

Employees who believe they have been subjected to sexual harassment should discuss the problem with their immediate supervisor. If an employee's immediate supervisor is the alleged harasser, the employee should discuss the problem with the building principal or the district compliance coordinator. Employees who do not believe the matter is appropriately resolved through

this meeting may file a formal complaint under the district's discrimination complaint procedure in policy KN.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes sexual harassment under the definition outlined above. Unacceptable conduct may or may not constitute sexual harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may also result in employee discipline.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence.

Any employee who witnesses an act of sexual harassment or receives a complaint of harassment from another employee or a student shall report the complaint to the building principal. Employees who fail to report complaints or incidents of sexual harassment to appropriate school officials may face disciplinary action. School administrators who fail to investigate and take appropriate corrective action in response to complaints of sexual harassment may also face disciplinary action.

Initiation of a complaint of sexual harassment in good faith will not adversely affect the job security or status of an employee, nor will it affect his or her compensation. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving a sexual harassment

complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including termination of employment.

To the extent possible, confidentiality will be maintained throughout the investigation of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

False or malicious complaints of sexual harassment may result in corrective or disciplinary action against the complainant.

A summary of this policy and related materials shall be posted in each district facility. The policy shall also be published in student, parent, and employee handbooks as directed by the district compliance coordinator. Notification of the policy shall be included in the school newsletter or published in the local newspaper annually.

Approved:

KASB Recommendation - 2/98; 8/98; 7/03; 6/04; 4/07; 8/2015

GAACA Racial and Disability Harassment: Employees
(See GAF, JGECA and KN)

GAACA

The board of education is committed to providing a positive and productive working and learning environment, free from discrimination, including harassment, on the basis of race, color, national origin, or disability. Racial and disability harassment will not be tolerated in the school district. Racial or disability harassment of employees or students of the district by board members, administrators, certified and support personnel, students, vendors, and any others having business or other contact with the school district is strictly prohibited.

Racial harassment is unlawful discrimination on the basis of race, color or national origin under Titles VI and VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. Disability harassment is unlawful discrimination on the basis of disability under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. All forms of racial and disability harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events. Racial or disability harassment against individuals associated with the school is prohibited, whether or not the harassment occurs on school grounds.

It shall be a violation of this policy for any student, employee, or third party (visitor, vendor, etc.) to racially harass or harass on the basis of disability any student, employee, or other individual associated with the school. It shall further be a violation for any employee to discourage a student or another employee from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy.

Violations of this policy by any employee shall result in disciplinary action, up to and including termination.

Harassment prohibited by this policy includes racially or disability-motivated conduct which:

- Affords an employee different treatment, solely on the basis of race, color, national origin, or disability, in a manner which interferes with or limits the ability of the employee to participate in or benefit from the services, activities or programs of the school;
- Is sufficiently severe, pervasive or persistent so as to have the purpose or effect of creating a hostile working environment;
- Is sufficiently severe, pervasive or persistent so as to have the purpose or effect of interfering with an individual's work performance or employment opportunities.

Racial or disability harassment may result from verbal or physical conduct or written or graphic material.

The district encourages all victims of racial or disability harassment and persons with knowledge of such harassment to report the harassment immediately. Complaints of racial or disability harassment will be promptly investigated and resolved.

Employees who believe they have been subjected to racial or disability harassment should discuss the problem with their immediate supervisor. If an employee's immediate supervisor is the alleged harasser, the employee should discuss the problem with the building principal or the district compliance coordinator. Employees who do not believe the matter is appropriately resolved through this meeting may file a formal complaint under the district's discrimination complaint procedure in policy KN.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes racial or disability harassment under the definition outlined above. Unacceptable conduct may or may not constitute racial or disability harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may also result in employee discipline.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence.

Any employee who witnesses an act of racial or disability harassment or receives a complaint of harassment from another employee or a student shall report the complaint to the building principal. Employees who fail to report complaints or incidents of racial or disability harassment to appropriate school officials may face disciplinary action. School administrators who fail to investigate and take appropriate corrective action in response to complaints of racial or disability harassment may also face disciplinary action, up to and including termination.

Initiation of a complaint of racial or disability harassment in good faith will not adversely affect the job security or status of an employee, nor will it affect his or her compensation. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving a racial or disability harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including termination from employment.

To the extent possible, confidentiality will be maintained throughout the investigation of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

False or malicious complaints of racial or disability harassment may result in corrective or disciplinary action against the complainant.

A summary of this policy and related materials shall be posted in each district facility. The policy shall also be published in student, parent and employee handbooks as directed by the district compliance coordinator. Notification of the policy shall be included in the school newsletter or published in the local newspaper annually.

Approved:

KASB Recommendation – 8/98; 7/03; 4/07; 9/12; 8/2015

GAAF Emergency Safety Interventions (See GAO, JRB, JQ, and KN)GAAF

The board of education is committed to limiting the use of Emergency Safety Interventions (“ESI”), such as seclusion and restraint, with all students. Seclusion and restraint shall be used only when a student's conduct necessitates the use of an emergency safety intervention as defined below. The board of education encourages all employees to utilize other behavioral management tools, including prevention techniques, de-escalation techniques, and positive behavioral intervention strategies.

This policy shall be made available on the district website with links to the policy available on any individual school pages. In addition, this policy shall be included in at least one of the following: each school’s code of conduct, school safety plan, or student handbook.

Definitions (See K.A.R. 91-42-1)

“Emergency Safety Intervention” is the use of seclusion or physical restraint.

“Seclusion” means placement of a student in a location where all of the following conditions are met: (1) the student is placed in an enclosed area by school personnel; (2) the student is purposefully isolated from adults and peers; and (3) the student is prevented from leaving, or reasonably believes that he or she will be prevented from leaving the enclosed area.

“Chemical Restraint” means the use of medication to control a student’s violent physical behavior or restrict a student’s freedom of movement.

“Mechanical Restraint” means any device or object used to limit a student’s movement.

“Parent” means: (1) a natural parent; (2) an adoptive parent; (3) a person acting as a parent as defined in K.S.A. 72-1046(d)(2), and amendments

thereto; (4) a legal guardian; (5) an education advocate for a student with an exceptionality; or (7) a student who has reached the age of majority or is an emancipated minor.

“Physical Restraint” means bodily force used to substantially limit a student’s movement, except that consensual, solicited or unintentional contact and contact to provide comfort, assistance or instruction shall not be deemed to be physical restraint.

“Physical Escort” means the temporary touching or holding the hand, wrist, arm, shoulder, or back of a student who is acting out for the purpose of inducing the student to walk to a safe location.

“Time-out” means a behavioral intervention in which a student is temporarily removed from a learning activity without being confined.

Prohibited Types of Restraint

All staff members are prohibited from engaging in the following actions with all students:

- Using face-down (prone) physical restraint;
- Using face-up (supine) physical restraint;
- Using physical restraint that obstructs the student’s airway;
- Using physical restraint that impacts a student’s primary mode of communication;
- Using chemical restraint, except as prescribed by a licensed healthcare professional for treatment of a medical or psychiatric condition; and
- Use of mechanical restraint, *except*:

- Protective or stabilizing devices required by law or used in accordance with an order from a licensed healthcare professional;
- Any device used by law enforcement officers to carry out law enforcement duties; or
- Seatbelts and other safety equipment used to secure students during transportation.

Use of Emergency Safety Interventions

ESI shall be used only when a student presents a reasonable and immediate danger of physical harm to such student or others with the present ability to effect such physical harm. Less restrictive alternatives to ESI, such as positive behavior interventions support, shall be deemed inappropriate or ineffective under the circumstances by the school employee witnessing the student's behavior prior to the use of any ESI. The use of ESI shall cease as soon as the immediate danger of physical harm ceases to exist. Violent action that is destructive of property may necessitate the use of an ESI. Use of an ESI for purposes of discipline, punishment or for the convenience of a school employee shall not meet the standard of immediate danger of physical harm.

Seclusion Restrictions

A student shall not be subjected to seclusion if the student is known to have a medical condition that could put the student in mental or physical danger as a result of seclusion. The existence of such medical condition must be indicated in a written statement from the student's licensed health care provider, a copy of which has been provided to the school and placed in the student's file.

When a student is placed in seclusion, a school employee shall be able to see and hear the student at all times.

All seclusion rooms equipped with a locking door shall be designed to ensure that the lock automatically disengages when the school employee viewing the student walks away from the seclusion room, or in case of emergency, such as fire or severe weather.

A seclusion room shall be a safe place with proportional and similar characteristics as other rooms where students frequent. Such room shall be free of any condition that could be a danger to the student and shall be well-ventilated and sufficiently lighted.

Training

All staff members shall be trained regarding the use of positive behavioral intervention strategies, de-escalation techniques, and prevention techniques. Such training shall be consistent with nationally recognized training programs on the use of emergency safety interventions. The intensity of the training provided will depend upon the employee's position. Administrators, licensed staff members, and other staff deemed most likely to need to restrain a student will be provided more intense training than staff who do not work directly with students in the classroom. District and building administration shall make the determination of the intensity of training required by each position.

Each school building shall maintain documentation regarding the training that was provided and a list of participants.

Notification and Documentation

The principal or designee shall notify the parent, or if a parent cannot be notified then shall notify an emergency contact person for such student, the same day the ESI was used. Documentation of the ESI used shall be completed and provided to the student's parents no later than the school day following the day on which the ESI was used. The parent shall be provided the following information after the first and each subsequent incident in which an ESI is used during each school year: (1) a copy of this policy which indicates when ESI can be used; (2) a flyer on the parent's rights; (3) information on the parent's right to file a complaint through the local dispute resolution process (which is set forth in this policy) and, once it has been developed, the complaint process of the state board of education; and (4) information that will assist the parent in navigating the complaint process, including contact information for Families Together and the Disability Rights Center of Kansas. Upon the first occurrence of an incident involving the use of emergency safety interventions, the foregoing information shall be provided in printed form and upon the occurrence of a second or subsequent incident shall be provided through a full website address containing such information.

In addition, each building shall maintain documentation any time ESI is used with a student. Such documentation must include all of the following:

- Date and time of the intervention,
- Type of intervention,
- Length of time the intervention was used, and
- School personnel who participated in or supervised the intervention.

All such documentation shall be provided to the building principal, who shall be responsible for providing copies of such documentation to the superintendent on at least a biannual basis. At least once per school year, each building principal or designee shall review the documentation of ESI incidents with appropriate staff members to consider the appropriateness of the use of ESI in those instances.

Reporting Data

District administration shall report ESI data to the state department of education as required.

Three (3) Incidents of ESI for Same Student

If a student with an IEP or a Section 504 plan has three incidents of ESI in a school year, then such student's IEP team or Section 504 team shall meet within ten (10) days following the third incident to discuss the incident and consider the need to conduct a functional behavioral assessment, develop a behavior intervention plan or amend the behavior intervention plan if already in existence, unless the IEP team or Section 504 team has agreed on a different process.

If a student without an IEP or Section 504 plan has three incidents of ESI in a school year, then the school staff and the parent shall meet within ten (10) days following the third incident to discuss the incident and consider the appropriateness of a referral for a special education evaluation, the need for a functional behavioral assessment, or the need for a behavior intervention plan. Any such meeting shall include the student's parent, a school administrator for

the school the student attends, one of the student's teachers, a school employee involved in the incident, and any other school employees designated by the school administrator as appropriate for such meeting.

The student who is the subject of such meetings after a third ESI incident shall be invited to attend the meeting. The time for calling such a meeting may be extended beyond the 10-day limit if the parent of the student is unable to attend within that time period. Nothing in this section shall be construed to prohibit the development and implementation of a functional behavior assessment or a behavior intervention plan for any student who has not had three ESI incidents in a school year.

Local Dispute Resolution Process

The board of education encourages parents to attempt to resolve issues relating to the use of ESI informally with the building principal and/or the superintendent before filing a formal complaint with the board. In the event that the complaint is resolved informally, the administrator must provide a written report of the informal resolution to the superintendent and the parents and retain a copy of the report at the school. The superintendent will share the informal resolution with the board of education and provide a copy to the state department of education.

If the issues are not resolved informally with the building principal and/or the superintendent, the parents may submit a formal written complaint to the board of education by providing a copy of the complaint to the clerk of the board and the superintendent within thirty (30) days after the parent is informed of the ESI.

Upon receipt of a formal written complaint, the board president shall assign an investigator to review the complaint and report findings to the board as a whole. Such investigator may be a board member, a school administrator selected by the board, or a board attorney. Such investigator shall be informed of the obligation to maintain confidentiality of student records and shall report the findings and recommended action to the board in executive session.

Any such investigation must be completed within thirty (30) days of receipt of the formal written complaint by the board clerk and superintendent. On or before the 30th day after receipt of the written complaint, the board shall adopt written findings of fact and, if necessary, appropriate corrective action. A copy of the written findings of fact and any corrective action adopted by the board shall only be provided to the parents, the school, and the state department of education. Once such a procedure has been developed, a parent may file a complaint under the state board of education complaint process within thirty (30) days from the date a final decision is issued pursuant to the local dispute resolution process.

Approved:

KASB Recommendation – 6/13; 12/13; 8/2015

Holding Public Office

Staff members elected or appointed to a public office which restricts the employee's ability to complete contractual obligations may be required to take unpaid leave for a period of time determined by the board or may be terminated.

Staff members holding a public office, which in the judgment of the board is less than full-time, shall request unpaid leave from the superintendent at least one week in advance.

An employee who must be absent from school to carry out the duties of a public office must take a leave of absence without pay for the duration of the public office.

Political Activity in the Schools

Staff members shall not use school time, school property, or school equipment for the purpose of furthering the interests of any political party, the campaign of any political candidate, or the advocacy of any political issue.

Approved:

KASB Recommendation - 2/98; 4/07; 8/2015

GANA Expense Reimbursement and Credit Cards (See CEF and GAN) GANA

Non-administrative staff use of a district credit card, if authorized by the staff member's immediate supervisor, shall be confined to necessary school business and shall be subject to any guidelines for such use established by the board or district administration. Unless otherwise specified in guidelines established pursuant to this policy, staff members shall retain any receipt(s) for district credit card expenditure(s) and shall provide them to the staff member's immediate supervisor as soon as practicable following the expenditure.

The superintendent may designate administrative and other staff members to whom a district credit card will be issued. The board shall annually prescribe limits and restrictions on the use of district credit cards and shall monitor monthly receipts and reimbursement expenses. In no case will credit card expenditures in excess of \$500 in one month be authorized for any non-administrative staff member without the prior approval of the superintendent.

All rewards points or cash back payments earned using district credit cards are district property and shall be either applied to future district credit card purchases or remitted to the district treasurer for accounting and deposit.

Accountings of district credit card use shall be provided to the board for review on a monthly basis, and a record of district credit card usage shall be maintained. Expenses for district travel in personal vehicles or extended travel incurred in the performance of official duties shall be reimbursed in accordance with the provisions of GAN.

Approved:

KASB Recommendation - 6/13; 8/15

The district will participate in workers compensation as required by current statute. The combined workers compensation benefits and salary received under allowed paid leave shall not exceed one full day's pay.

All employees of the district shall be covered by workers compensation. Workers compensation coverage is provided for all employees regardless of assignment, length of assignment, and/or hours worked per day. Benefits are for personal injury from accident or industrial diseases arising out of and in the course of employment in the district.

An injured employee must notify the designated employer's workers compensation coordinator or, if the coordinator is unavailable, his or her supervisor within 20 days of the injury or within 20 days of repetitive trauma in order to be eligible for benefits.

The workers compensation plan will provide coverage for medical expenses and wages to the extent required by statute to those employees who qualify; however, the amount of workers compensation benefits and paid leave benefits shall not exceed a regular daily rate of pay. An employee using paid leave in combination with workers compensation will be charged for one full or partial day of paid leave, as provided for in the applicable leave policy or the negotiated agreement, for each day of absence until the employee's paid leave is exhausted.

Any employee who is off work and receiving workers compensation benefits shall be required to provide the designated workers compensation coordinator with a written doctor's release before the employee is allowed to return to work. In addition, should the employee be released to return to work

by a doctor and fail to do so, all benefits under paid leave shall terminate, and those benefits under workers compensation shall be restricted as provided by current statute.

Whenever an employee is absent from work and is receiving workers compensation benefits due to a work-related injury or is receiving district paid disability insurance, the employee may use available paid leave to supplement the workers compensation or district paid disability insurance payments. Workers compensation benefits and FMLA benefits provided in a board approved plan shall run concurrently if both are applicable.

In no event shall the employee be entitled to a combination of workers compensation benefits, district paid disability insurance, and salary in excess of his/her full salary. Available paid leave may be used for this purpose until 1) available paid leave benefits are exhausted; 2) the employee returns to work; 3) the employee is released by the medical provider and a position is offered by the employer, but the employee declines to return to work; or 4) employment is terminated. Paid leave shall be calculated on a prorata amount equal to the percentage of salary paid by the district.

Testing

The board, through its designated workers compensation coordinator, shall require a post-injury chemical test as authorized by K.S.A. 44-501 *et seq.*, and, if such test is refused, all workers compensation benefits shall be forfeited by the employee.

Choice of Physician

The board shall have the right to choose a designated health care provider to provide medical assistance to any employee who suffers an injury

while performing their job. However, if the injured employee chooses to go to a medical provider other than the designated provider, the recovery for such expenses shall be limited to \$500.00.

Approved:

KASB Recommendation – 7/96; 2/98; 7/02; 4/07; 6/09; 12/14; 8/15

IHF Graduation Requirements (See JFCA)

IHF

The board may adopt graduation requirements exceeding the minimums set forth by state regulation. Unless otherwise provided herein, in order to qualify for graduation, the board requires each candidate to earn 24 academic credits of a type meeting state and district requirements beginning with the class of 2016.

Exceptions may be granted by the board to waive local graduation requirements that are in excess of the state minimum requirements for students on a case by case basis.

The board shall award a student a diploma if the student is at least 17 years old; is enrolled or resides in the district; was in custody of the Secretary of the Kansas Department of Corrections (KDOC), the Secretary for DCF, or a federally recognized Indian tribe in this state at any time on or after the student's 14th birthday; and has achieved at least the minimum high school graduation requirements adopted by the state board of education.

Other situations which may warrant waiver of graduation requirements in excess of the minimum requirements adopted by the state board include, but may not be limited to, the following circumstances:

- If such student is an adult learner whose four-year cohorts have graduated; or
- if such student is attending an alternative school or program and has experienced high mobility, teen pregnancy, long-term illness, or other hardship conditions.

Approved:

KASB Recommendation 9/97; 6/04; 4/07; 8/15

IKA Financial Literacy (See ID)

IKA

The board supports the goal of providing district students with sufficient knowledge of economic systems to make informed, financial choices. In furtherance of this goal, the board directs the superintendent to develop and implement a plan to incorporate outcome-based personal financial literacy education into the district's instructional program.

The superintendent shall document district efforts to provide financial literacy education opportunities for district students and shall provide, upon request, feedback or information to the Kansas State Department of Education on such efforts.

Approved:

KASB Recommendation – 8/15

Resident Students

A “resident student” is any child who has attained the age of eligibility for school attendance and lives with a parent or a person acting as a parent who is a resident of the district. Children who are “homeless” as defined by Kansas law and who are located in the district will be admitted as resident students. For purposes of this policy, “parent” means the natural parents, adoptive parents, step-parents, and foster parents. For purposes of this policy, “person acting as a parent” means a guardian or conservator, a person liable by law to care for or support the child, a person who has actual care and control of the child and provides a major portion of support, or a person who has actual care and control of the child with written consent of a person who has legal custody of the child.

Non-resident Students

Non-resident students are those who do not meet the definition of a resident student. Although the district is not required to admit non-resident students, non-resident students may be admitted to the extent that staff, facilities, equipment, and supplies are available. Other criteria regarding students seeking non-resident student admittance may be considered prior to acting on any non-resident application. Such criteria may include student grades, attendance and disciplinary records, and other factors as determined by the board.

Enrollment Restriction

Unless approved in advance by the board, no student, regardless of residency, who has been suspended or expelled from another school district will

be admitted to the district until the period of such suspension or expulsion has expired.

Enrollment Procedures

The superintendent shall establish orderly procedures for enrolling all students, including pre-enrollment, changes in enrollment, normal enrollment times, and communication to parents and to the public.

Part-Time Students

Part-time students may enroll with the administration's permission if they complete all paperwork in a timely fashion. Part-time students may be admitted only to the extent that staff, facilities, equipment, and supplies are available and the students follow the district's student conduct policies and rules.

Identification of Students

All students enrolling in the district for the first time shall provide required proof of identity. Students enrolling in kindergarten or first grade shall provide a certified copy of their birth certificate, a certified copy of the court order placing the child in the custody of the Secretary of the Department for Children and Families, or other documentation which the board determines to be satisfactory. Students enrolling in grades 2-12 shall provide a certified transcript, similar pupil records or data, or other documentary evidence the board deems satisfactory.

If proper proof of identity is not provided within 30 days of enrolling, the superintendent shall notify local law enforcement officials as required by law and shall not notify any person claiming custody of the child.

Enrollment Information

The enrollment documentation shall include a student's permanent record card with a student's legal name as it appears on the birth certificate or as changed by a court order and the name, address, and telephone number of the lawful custodian. The records shall also provide proper proof of identity.

Assignment to a School Building, Grade Level, or Classes

The superintendent shall assign students to the appropriate building. Any student desiring to attend a school outside the attendance area in which the student resides may do so only with the prior written permission of the superintendent. Assignment to a particular grade level or particular classes shall be determined by the building principal based on the educational abilities of the student. If the parents disagree, the principal's decision may be appealed to the superintendent. If the parents are still dissatisfied with the assignment, they may appeal in writing to the board.

Transferring Credit

In junior high and high school, full faith and credit shall be given to units earned in other accredited schools at the time the student enrolls in the district, unless the principal determines there is valid reason for not doing so. For online credit approval procedures after enrollment, see board policy IIBGB.

Transfers from Non-Accredited Schools

Students transferring from non-accredited schools will be placed by the principal. Initial placement will be made by the principal after consultation with parents or guardians and guidance personnel. Final placement shall be made by the principal based on the student's documented past educational

JBC Enrollment

JBC-4

experiences and performance on tests administered to determine grade level placement.

Approved:

KASB Recommendation – 6/01; 4/07; 6/13; 12/14; 8/15

When a student is absent from school, an attempt shall be made to contact the parent or guardian to determine the reason for the absence. The principal has been designated to determine the acceptability and validity of excuses presented by the parent(s) or the student.

Procedures for notifying parents on the day of a student's absence shall be published in the student handbook.

Excused/Unexcused Absences

The definition of "excused absence" includes the following:

- Personal illness;
- Health-related treatment, examination, or recuperation;
- Serious illness or death of a member of the family;
- Obligatory religious observances;
- Participation in a district-approved or school sponsored activity or course;
- Absences prearranged by parents and approved by the principal; and
- Students of active duty military personnel may have additional excused absences at the discretion of the principal for visitations relative to leave or deployment.

All absences which do not fit into one of the above categories would be considered an unexcused absence. A student serving a period of suspension or expulsion from the district shall not be considered inexcusably absent.

Significant Part of a School Day

An absence of two or more hours in any school day shall be considered an absence for a significant part of the school day.

Make-Up Work

It is the student's responsibility to obtain make-up assignments from teachers following an excused or unexcused absence.

Approved:

KASB Recommendation – 7/96; 9/97; 4/07; 12/14; 8/15

A student shall not knowingly possess, handle, or transmit any object that can reasonably be considered a weapon at school, on school property, or at a school-sponsored event. This shall include any weapon, any item being used as a weapon or destructive device, or any facsimile of a weapon.

Weapons and Destructive Devices

As used in this policy, the term "weapon" and/or destructive device shall include, but shall not be limited to:

- any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive;
- the frame or receiver of any weapon described in the preceding example;
- any firearm muffler or firearm silencer;
- Any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than 1/4 ounce, mine, or similar device;
- any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant and which has any barrel with a bore of more than 1/2 inch in diameter;
- any combination of parts either designed or intended for use in converting any device into a destructive device described in the two immediately preceding examples and from which a destructive device may be readily assembled;
- any bludgeon, sand club, metal knuckles, or throwing star;
- any knife, commonly referred to as a switchblade, which has a blade that opens automatically by hand pressure applied to a button, spring, or other device in the handle of the knife or any knife having a blade that opens, falls, or is ejected into position by the force of gravity or by an outward, downward, or centrifugal thrust or movement;
- any electronic device designed to discharge immobilizing levels of electricity, commonly known as a stun gun.

Penalties for Weapon Violations

Possession of a firearm or other weapon listed under the “Weapons and Destructive Devices” heading above shall result in expulsion from school for a period of one calendar year, except the superintendent may recommend this expulsion requirement be modified on a case-by-case basis.

Possession of, handling of, and/or transmitting a weapon of a type other than described under the “Weapons and Destructive Devices” heading above, an item being used as a weapon or destructive device, or a facsimile of a weapon may result in disciplinary action up to and including suspension and/or expulsion. Expulsion hearings for weapons violations shall be conducted by the superintendent or the superintendent’s designee.

Students violating this policy shall be reported to the appropriate law enforcement agency(ies) and, if a juvenile, to the Secretary for DCF or the Secretary of KDOC as appropriate.

Approved:

KASB Recommendation—9/97; 6/99; 6/00; 6/01; 6/04; 4/07; 10/12; 1/13; 8/15

Complaints About Discrimination

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation, or harassment due to race, color, religion, sex, age, national origin, or disability.

Any incident of discrimination including acts of harassment shall promptly be reported for investigation and corrective action by the building principal or district compliance coordinator. Any student or employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination from employment or expulsion from school.

Discrimination against any student on the basis of race, color, national origin, sex, disability, or religion in the admission or access to, or treatment in the district's programs and activities is prohibited. Superintendent of Schools, 17 Wood Street, Council Grove, KS 66846 (620)767-5192 has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and The Americans with Disabilities Act of 1990.

Any student who believes that he or she has been discriminated against may file a complaint with the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and

JCE Complaints

JCE-2

any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the report shall be made to the district compliance coordinator. Any student complaint of discrimination shall be resolved under the district's discrimination complaint procedures in policy KN.

The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Complaints About School Rules

Any student may file a complaint with the principal concerning a school rule or regulation as it applies to the student. The complaint shall be in writing, filed within 20 days following the application of the rule or regulation, and must specify the basis for the complaint. The principal shall investigate the complaint and inform the student of the resolution within 10 days after the complaint is filed.

Approved:

KASB Recommendation – 7/96; 8/98; 4/07; 8/15

JGEC Sexual Harassment (See GAAC, GAAD, GAF, JDDC and KN) JGEC

The board of education is committed to providing a positive and productive learning and working environment, free from discrimination on the basis of sex, including sexual harassment. Sexual harassment shall not be tolerated in the school district. Sexual harassment of employees or students of the district by board members, administrators, certificated and support personnel, students, vendors, and any others having business or other contact with the school district is strictly prohibited.

Sexual harassment is unlawful discrimination on the basis of sex under Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. All forms of sexual harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events. Sexual harassment against individuals associated with the school is prohibited, whether or not the harassment occurs on school grounds.

It shall be a violation of this policy for any student, employee, or third party (visitor, vendor, etc.) to sexually harass any student, employee, or other individual associated with the school. It shall further be a violation for any employee to discourage a student from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy.

Sexual harassment is unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written or physical conduct of a sexual nature when made by a member of the school staff to a student or when made by any student to another student when: (1) submission to such conduct is

made, explicitly or implicitly, a term or condition of the individual's education; (2) submission to or rejection of such conduct by an individual is used as the basis for academic decisions affecting that individual; or (3) such conduct has the purpose or effect of interfering with an individual's academic or professional performance or creating an intimidating, hostile or offensive academic environment.

Sexual harassment may result from verbal or physical conduct or written or graphic material. Sexual harassment may include, but is not limited to: verbal harassment or abuse; pressure for sexual activity; repeated remarks to a person, with sexual or demeaning implication; unwelcome touching; or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning a student's grades, participation in extra-curricular activities, etc.

The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. The district will promptly investigate all complaints of sexual harassment and take prompt corrective action to end the harassment.

Any student who believes that he or she has been subjected to sexual harassment should discuss the alleged harassment with the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of sexual harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall

be reported to the district compliance coordinator. The building principal or district compliance coordinator shall discuss the complaint with the student to determine if it can be resolved. If the matter is not resolved to the satisfaction of the student in this meeting, the student may initiate a formal complaint under the district's discrimination complaint procedure in policy KN.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes sexual harassment under the definition outlined above. Unacceptable student conduct may or may not constitute sexual harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may provide grounds for discipline under the code of student conduct.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence.

An employee who witnesses an act of sexual harassment shall report the incident to the building principal. Employees who fail to report complaints or incidents of sexual harassment to appropriate school officials may face disciplinary action. School administrators who fail to investigate and take appropriate corrective action in response to complaints of sexual harassment may also face disciplinary action.

When a complaint contains evidence of criminal activity or child abuse, the building coordinator or district coordinator shall report such conduct to the appropriate law enforcement or DCF authorities.

To the extent possible, confidentiality will be maintained throughout the investigation of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

The filing of a complaint or otherwise reporting sexual harassment shall not reflect upon the individual's status or grades. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving a sexual harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including expulsion for a student or termination of employment for an employee.

False or malicious complaints of sexual harassment may result in corrective or disciplinary action against the complainant.

A summary of this policy and related materials shall be posted in each district facility. The policy shall also be published in student, parent, and employee handbooks as directed by the district compliance coordinator. Notification of the policy shall be included in the school newsletter or published in the local newspaper annually.

Approved:

KASB Recommendation – 7/96; 8/98; 7/03; 4/07; 6/13; 8/15

JGECA Racial and Disability Harassment
(See GAACA, GAAB, GAF, JDDC and KN)

JGECA

The board of education is committed to providing a positive and productive learning and working environment, free from discrimination, including harassment, on the basis of race, color, national origin, or disability. Discrimination or harassment on the basis of race, color, or national origin (“racial harassment”) or on the basis of disability (“disability harassment”) shall not be tolerated in the school district. Racial or disability harassment of employees or students of the district by board members, administrators, certificated and support personnel, students, vendors, and any others having business or other contact with the school district is strictly prohibited.

Racial harassment is unlawful discrimination on the basis of race, color or national origin under Titles VI and VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. Disability harassment is unlawful discrimination on the basis of disability under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. All forms of racial or disability harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events. Racial or disability harassment against individuals associated with the school is prohibited, whether or not the harassment occurs on school grounds.

It shall be a violation of this policy for any student, employee, or third party (visitor, vendor, etc.) to so harass any student, employee or other individual associated with the school. It shall further be a violation for any employee to discourage a student from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy.

Prohibited conduct under this policy includes racially or disability-motivated conduct which:

- Affords a student different treatment, solely on the basis of race, color, national origin, or disability, in a manner which interferes with or limits the ability of the student to participate in or benefit from the services, activities or programs of the school;
- Is sufficiently severe, pervasive or persistent so as to have the purpose or effect of creating a hostile academic environment; or
- Is sufficiently severe, pervasive or persistent so as to have the purpose or effect of interfering with a student's academic performance or ability to participate in or benefit from the services, activities or programs of the school.

Racial or disability harassment may result from verbal or physical conduct or written graphic material.

The district encourages all victims of racial or disability harassment and persons with knowledge of such harassment to report the harassment immediately. The district will promptly investigate all complaints of racial or disability harassment and take prompt corrective action to end the harassment.

Any student who believes he or she has been subject to racial or disability harassment or has witnessed an act of alleged racial or disability harassment, should discuss the alleged harassment with the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of racial or disability harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district compliance coordinator. The building

principal shall discuss the complaint with the student to determine if it can be resolved. If the matter is not resolved to the satisfaction of the student in this meeting, the student may initiate a formal complaint under the district's discrimination complaint procedure in policy KN.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes racial or disability harassment under the definition outlined above. Unacceptable student conduct may or may not constitute racial or disability harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may provide grounds for discipline under the code of student conduct. The discipline of a student for violation of any provision of the code of student conduct may be enhanced if the conduct is racially or disability motivated.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence.

An employee who witnesses an act of racial or disability harassment shall report the incident to the building principal. Employees who fail to report complaints or incidents of racial or disability harassment to appropriate school officials may face disciplinary action. School administrators who fail to investigate and take appropriate corrective action in response to complaints of racial or disability harassment may also face disciplinary action.

When a complaint contains evidence of criminal activity or child abuse, the compliance coordinator shall report such conduct to the appropriate law enforcement or DCF authorities.

To the extent possible confidentiality will be maintained throughout the investigation of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

The filing of a complaint or otherwise reporting racial or disability harassment shall not reflect upon the student's status or grades. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving a racial or disability harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including expulsion for a student or termination of employment for an employee.

False or malicious complaints of racial or disability harassment may result in corrective or disciplinary action against the complainant.

A summary of this policy and related materials shall be posted in each district facility. The policy shall also be published in student, parent, and employee handbooks as directed by the district compliance coordinator. Notification of the policy shall be included in the school newsletter or published in the local newspaper annually, if applicable.

Approved: KASB Recommendation-8/98; 7/03; 4/07; 6/09; 9/12; 8/15

(See DC, ECH, II, IIBG, JR et seq., and KB)

The board may establish a district website and may allow creation of websites for individual schools. A district website shall be under the control of the superintendent, and school websites shall be supervised by the principal.

Website Rules

Detailed rules relating to websites are found in appropriate handbooks or in documents approved by the board and filed with the clerk and/or principals.

Website rules shall include the following areas:

- data privacy and FERPA regulations;
- copyright rules, relating to access and use of materials and the property rights of the district, students, and employees who create material;
- instruction on what information and materials will be prominently posted on district and/or school homepages, which shall include, but may not be limited to, a copy of Kansas State Department of Education's Form 150 estimating the legal maximum general fund budget as well as the budget summary for the current school year and actual expenditures for the immediately preceding two school years showing total net dollars of transfers and dollars per pupil as specified in Kansas law, using the full-time equivalent enrollment of the school district for such required calculations;

KBA District or School Websites

KBA-2

- the board's and administration's right to determine website content and monitor use by employees and students.

District and school websites are maintained to support the public relations and educational programs of the district and/or the schools. Websites may be modified or terminated at any time by board action.

Approved:

KASB Recommendation – 6/00; 7/03; 4/07; 8/15

KGD Disruptive Acts at School or School Activities
(See EBC, GAAE, JCDBB, JDDC, and KGC)

KGD

Disruptive acts at school or school sponsored activities will not be tolerated. Persons threatening the safety of students, school personnel, or other persons; to damage school property; or to interfere with school or school activities or the educational process will be asked to leave the premises.

The school administration and staff are responsible for handling any disturbance caused by adults or students. The final decision for determining if assistance is needed is the responsibility of the superintendent or school principal. In the absence of these individuals, the determination shall be made by the assistant principal or person designated to be in charge of the building or activity. The superintendent shall be notified of any serious problem at the school.

Possession of a Firearm

Unless otherwise required by law or authorized by board policy, no person other than a law enforcement officer shall possess a firearm on any district owned or operated property; within any district owned or operated building or facility; in a school vehicle; in an employee's personal vehicle being used to transport students or school staff in the performance of job duties for the district; or at any school sponsored activity, program, or event. This prohibition includes possession of concealed and/or openly carried weapons; however such prohibition shall not apply to the secured storage of a handgun in a district employee's own locked vehicle on school property so long as such weapon is maintained out of plain sight.

KGD Disruptive Acts at School or School Activities

KGD-2

Appropriate signs shall be conspicuously posted as directed by the board and required by law.

Anyone in violation of this policy shall be directed to leave the premises immediately and not return without prior approval from the building administrator or superintendent. Failure to comply with such order will result in a report to law enforcement.

Approved:

KASB Recommendation – 6/99; 7/03; 6/06; 4/07; 7/12; 6/13; 8/15

KN Complaints (See BCBI, GAACA, GAAB, GAAF, IF, IKD, and JCE) **KN**

The board encourages all complaints regarding the district to be resolved at the lowest possible administrative level. Whenever a complaint is made directly to the board as a whole or to a board member as an individual, it will be referred to the administration for study and possible resolution.

Discrimination against any individual on the basis of race, color, national origin, sex, disability, age, or religion in the admission or access to, or treatment or employment in the district's programs and activities is prohibited. Harassment of an individual on any of these grounds is also prohibited. Superintendent of Schools, 17 S Wood Street, Council Grove, KS 66846)620)767-5192 has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and The Americans with Disabilities Act of 1990. Information concerning the provisions of these Acts, and the rights provided thereunder, are available from the compliance coordinator.

Complaints About Discrimination or Discriminatory Harassment

Complaints of discrimination or discriminatory harassment by an employee should be addressed to the employee's supervisor, the building principal, or the district compliance coordinator. Complaints by a student should be addressed to the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and

any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district compliance coordinator. Complaints by any other person alleging discrimination should be addressed to the building principal or the district compliance coordinator. Complaints about discrimination, including complaints of harassment, will be resolved through the following complaint procedures:

Informal Procedures

The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of discrimination harassment from a student, another employee or any other individual shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint, and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the principal shall contact the complainant to determine if the resolution of the matter remains acceptable. If the matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

Formal Complaint Procedures

- A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. If an individual does not wish to file a written complaint and the matter has not been adequately resolved, the building principal may initiate the complaint. Forms for filing written complaints are available in each building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board shall appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator or another individual appointed by the board. The investigation shall be informal but thorough. All interested persons, including the complainant and the person against whom the complaint is lodged, will be afforded an opportunity to submit written or oral evidence relevant to the complaint.
- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy forwarded to the complainant and the accused no later than 30 days after the filing of the complaint.
 - ◊ If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.

- ◊ If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement or state law will be followed.
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.
- The complainant may appeal the determination of the complaint. Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board, or by the board itself as determined by the board. The request to appeal the resolution shall be made within 20 days after the date of the written resolution of the complaint at the lower level. The appeal officer shall review the evidence gathered by the investigator and the investigator's report, and shall afford the complainant and the person against whom the complaint is filed an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed. The appeal officer will issue a written determination of the complaint's validity and a description of its resolution within 30 days after the appeal is filed.
- If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.
- Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

Complaints About Policy

The superintendent shall report any unresolved complaint about policies to the board at the next regularly scheduled board meeting.

Complaints About Curriculum (See IF)

The superintendent shall report a failure to resolve any complaint about curriculum to the board at the next regularly scheduled board meeting.

Complaints About Instructional Materials

The building principal shall report any unresolved complaint about instructional materials to the superintendent immediately after receiving the complaint.

Complaints About Facilities and Services

The superintendent shall report any unresolved complaint about facilities and services to the board at the next regularly scheduled board meeting.

Complaints About Personnel

The superintendent or the building principal involved shall report any unresolved complaint about personnel to the board at the next regularly scheduled board meeting.

Complaints About Emergency Safety Intervention Use

Complaints concerning the use of emergency safety interventions by district staff shall be addressed in accordance with the local dispute resolution process outlined in board policy GAAF.

Approved:

KASB Recommendation—9/97; 8/98; 3/00; 4/07; 6/13; 8/15



August 10, 2015

CALENDAR ADJUSTMENT

The 2015-2016 Calendar was approved on February 9, 2015. There are some adjustments that will be explained at the board meeting. Seeking approval of these adjustments.

Motion _____ Second _____ Action _____

USD 417 2015-16

approved 2/9/2015

JULY 2015						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2015						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2015						
S	M	T	W	T	F	S
		1	2	3	4	5
6	X	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2015						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	E	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	X	X	X	28
29	30					

DECEMBER 2015						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	E	X	X	X	26
27	X	X	X	X		

Benchmark Assessments
Sept. 14-25
Jan. 19-29
May 9-20

- Aug 11,12 New Teacher Training
13 Teacher Workday
14-19 Professional Development
17 Sports Practice Begins
19 Freshman Orientation 1/2 day
7th & 8th Orientation 1/2 day
20 First Day of School For All Students
- Sept 7 No School/Labor Day
28 No School/ Professional Development
- Oct 16 End of 1st Quarter ES
16 Early Dismissal for Teacher Planning/Professional Development
23 No School/Parent Teacher Conference Week - All Schools
- Nov 6 End of First Trimester (HS)
End of Fall Grading Period (JH)
9 No School/Teacher Planning/Professional Development
25-27 Thanksgiving
30 Classes Resume
- Dec 22 End of 2nd Quarter ES
22 Early Dismissal for Teacher Planning/Professional Development
4 No School/Workday/Prof Development
5 Classes Resume for Students
18 No School
- Jan 1 No School/Professional Development
12 No School/Parent Teacher Conference Week - Elementary
19 End of 2nd Trimester (HS)
End of Winter Grading Period (JH)
22 No School/ Professional Dev./Teacher Planning
- Mar 7-8 PT Conferences JH/HS - 4-8 p.m.
11 End of 3rd Quarter ES
11 Early Dismissal for Teacher Planning/Professional Development
14-18 No School/ Spring Break
25 No School/Professional Development
- April 11 No School/Professional Development
25 Last Day of School/Dismiss Early
25 Staff/BBQ Early Dismissal for Teacher Planning
26 Professional Development
27 Teacher Workday
30 Memorial Day

LEGEND	
173	Instructional Days
12	Professional Development
2	PT Conferences
2	Workdays
189	Contracted Days
4	Early Dismissal

JANUARY 2016						
S	M	T	W	T	F	S
					X	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	X	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2016						
S	M	T	W	T	F	S
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28	29					

MARCH 2016						
S	M	T	W	T	F	S
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6	7	8	9	10	E	12
13	X	X	X	X	X	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2016						
S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2016						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	E	26	27	28
29	30	31				

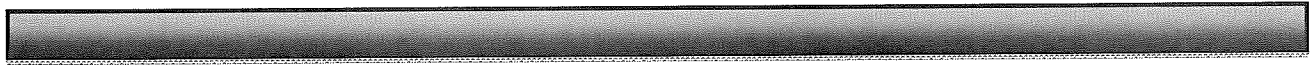
JUNE 2016						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Grading Periods
Quarters - 40,42,45,46
Trimesters - 54,59,60



August 10, 2015

BOE RETREAT DATE



Motion _____ Second _____ Action _____



BOARD of EDUCATION
August 20, 2015 Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
7:15 a.m.

Opening

Call to Order

1) EXECUTIVE SESSION

"Mr. President, I move that we go into a ... minute executive session for the purpose of discussing personnel matters for non-elected personnel in order to protect the privacy interest of an identifiable individual, with Mr. Conwell and"

- 2) Action from Executive Session
- 3) Hiring of Steve Buchman, Bookkeeper
- 4) Hiring of Phillip Lawrence, Bus Driver

Adjournment

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



BOARD of EDUCATION
September 14, 2015, Regular Meeting
Prairie Heights Elementary, Alta Vista Kansas
AGENDA
6:30 pm

There will be a tour of the Prairie Heights Elementary School at 5:45 p.m.

Opening

Call to Order

Introductions

Consent Agenda

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Spotlight on Education -

Reports

Curriculum Director
Principals
Clerk of the BOE

Superintendent
Board of Education Members
AD

Action Items

- A. Scholarship program for Vocational Agriculture program
- B. Review and approval of BOE Goals for 2015-16

Discussion Items

- A. Procedure to disperse memorabilia from the Dwight Elementary School facility
- B. Dwight and Council Grove Middle School facilities
- C. New Kansas Accreditation presentation
- D. Report on Special Education services for summer and the current school year

Executive Session: Personnel

Adjournment

Next regular BOE meeting: October 12, 2015

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.

Unified School District No. 417

Board of Education Goals

2013-14

1. Identify opportunities to increase revenue and reallocate current resources to meet district priorities, student needs, and facility improvements.
2. Study, develop, and implement, in alignment with Goal 1, a technology plan that enhances the educational experience for students, facilitates teaching, and increase fiscal efficiencies.
3. In every aspect of our work, encourage and promote a positive and proactive environment for our staff, students, families, and communities.



OPEN MEETING LAW REQUIREMENTS FOR EXECUTIVE SESSION

Sample Motion:

"Mr. President, I move that we go into executive session for the purpose of discussing (fill in subject) in order to (fill in justification), and that we return to open session in this room at (fill in time).

SUBJECT

JUSTIFICATION

Personnel matters for non-elected personnel

Protect the privacy interests of an identifiable individual(s)

Matters relating to actions adversely or favorable affecting a person as a student, except that any such person shall have the right to a public hearing if requested by that person

Protect the privacy rights of a student who is identifiable

Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships

Protect the privacy rights of a corporation, partnership, trust, etc. with regard to their financial affairs

Consultation with an attorney that would be deemed privileged in attorney-client relationship

Protect the attorney-client privilege and the public interest

Matters relating to employer-employee **negotiations** whether or not in consultation with the representative or representatives of the body or agency

Protect the district's right to the confidentiality of its negotiating position and the public interest

Preliminary discussions relating to the **acquisition of real property**

Protect the district's financial interest and bargaining position

Matters **relating to the security of the board, the school, school buildings or facilities, or the information system of the school**

Ensure the security of the school, school buildings or facilities and/or the information system of the school are not jeopardized



September 14, 2015
Consent Agenda



Consent Agenda

- A. Approval of Agenda
- B. Approve minutes of previous meeting(s)
- C. Financial report/pay bills
- D. Personnel -Approve the hiring of Steve Casey, Asst. middle school track coach; Approve the contract for Susan Crosby, asst. HS girl's basketball coach
- E. Approve changes to the USD 417 Professional Development Plan guidelines
- F. Approve contract with Aldrich & Company, Inc. to conduct our 2014-15 audit
- G. Approve construction payments to KBS
- H. Approve the reclassification of the contract for our technology position from a teaching contract to a classified contract (enclosure) and a change in the contracted days

Motion_____ Second _____ Action _____

**USD 417 Board of Education
Regular Meeting
August 10 , 2015
District Office**

MEMBERS

PRESENT: TinaRae Scott, Jim Reagan, Linda Pretzer, Marie Blythe, Terry Powell, and Marty White.

NOT

PRESENT: Chad Evans

OTHERS

PRESENT: Colleen Anderson, Kenneth Anderson, Fred Miller, Janet Holden, Casey Maransani, Dana Reddick, Heather Honas, Kelly McDiffett, Cynthia Schrader, Craig McNeal, Doug Conwell, and Jan Troxell.

PRESIDENT: Terry Powell called the meeting to order. The Board toured the CGJH/HS prior to the call to order.

BUDGET HEARING: Fred Miller inquired about some items and questions on the budget.

CONSENT

AGENDA: TinaRae Scott (Jim Reagan) moved to approve the amended consent agenda as presented with the addition of hiring of Michael Moser as 5th grade teacher. Motion passed 6-0.

SPOTLIGHT on

EDUCATION: Janet Holden was recognized as 2015 K-ACTE New Teacher of the Year.

REPORTS: Mr. Conwell reported on current activities.

BMI INFORMATION: Dana Reddick presented information on the BMI trends for our school district.

BUDGET: Jim Reagan (Linda Pretzer) moved to approve the 2015-2016 Budget. Motion passed 6-0.

POLICY: TinaRae Scott (Marty White) moved to adopt the policies as presented. Motion passed 6-0.

CALENDAR

ADJUSTMENT: Marty White (Jim Reagan) moved to approve the grading period adjustments for the 2015-2016 calendar. Motion passed 6-0.

BOE RETREAT: August 4th at Council Grove City Lake

Terry Powell adjourned the meeting at 7:05 p.m.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE

**USD 417 Board of Education
Special Meeting
August 20, 2015
District Office**

MEMBERS

PRESENT: Marty White, TinaRae Scott, Linda Pretzer, Marie Blythe, Chad Evans,
and Terry Powell

NOT

PRESENT: Jim Reagan

OTHERS

PRESENT: Doug Conwell and Jan Troxell.

EXECUTIVE

TinaRae Scott (Marty White) moved to go into a 5 minute executive session with Mr. Conwell and Jan Troxell for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual(s). Motion passed 6-0.

The Board went into Executive Session at 7:15 a.m.

The Board returned to Open Session at 7:20 a.m.

RESIGNATION: TinaRae Scott (Marty White) moved to accept the voluntary resignation of Dean Hahn, Bus Driver due to job abandonment. Motion passed 6-0.

SUSPENSION: TinaRae Scott (Marie Blythe) moved to suspend Kristin Gant for ½ day on Tuesday, August 11th. Motion passed 6-0.

PERSONNEL: Marty White (Linda Pretzer) moved to employ Steve Buchman as bookkeeper for USD 417. Motion passed 6-0.

Marty White (TinaRae Scott) moved to hire Phillip Lawrence as a bus driver for USD 417. Motion passed 6-0.

Terry Powell adjourned the meeting.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE

**USD 417 Board of Education
Special Meeting
August 31, 2015
White Cabin, CG City Lake
5:00 p.m.**

MEMBERS

PRESENT: Linda Pretzer, Marie Blythe, Chad Evans, Terry Powell, Jim Reagan, Tina Rae Scott, and Marty White.

OTHERS

PRESENT: Angela Harris, Casey Maransani, Heather Honas, Kelly Gentry, Kelly McDiffett, Cynthia Schrader, Doug Conwell, and Jan Troxell.

The Board retreat was called to order at 5:00 p.m.

The Special Meeting was adjourned at 8:05 p.m.

APPROVED: _____

Jan Troxell, Clerk

Marty White, President, BOE

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-5-15	Farmers & Drovers Bank	305618	14295	Electrostatic Painting	\$ 6,120.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Electrostatic Painting	15-12676	8-5-15	16-8000-000-0000-00	paint lockers	05/18/2015	\$ 6,120.00
Subtotal						\$ 6,120.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14403	Barton, Cheryl	\$ 83.25	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Barton, Cheryl	16-12959	Rem	08-2600-610-5994-00	Frog Tape	08/12/2015	\$ 15.34
Barton, Cheryl	16-12959	Rem	08-2600-610-5994-00	HSKY 10X1000c	08/12/2015	\$ 7.93
Barton, Cheryl	16-12959	Rem	08-2600-610-5994-00	Paint	08/12/2015	\$ 39.52
Barton, Cheryl	16-12959	Rem	08-2600-610-5994-00	roller cover	08/12/2015	\$ 13.94
Barton, Cheryl	16-12959	Rem	08-2600-610-5994-00	Tax	08/12/2015	\$ 6.52
Subtotal						\$ 83.25

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14404	Ben Moore Studio LLC	\$ 2,750.01	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Ben Moore Studio LLC	15-12574-1	15013	16-8000-000-0000-00	Reconfiguration of HS	06/22/2015	\$ 2,200.01
Ben Moore Studio LLC	16-12953	15015	16-4300-265-5986-00	Mailcoat-Winslow Engineers - F	08/12/2015	\$ 550.00
Subtotal						\$ 2,750.01

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14405	Bosch Furniture/Brad Horton	\$ 3,611.19	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Bosch Furniture/Brad Horton	16-12948	24495	08-2600-450-5994-00	7/16/15 carpet replaced as per q	08/10/2015	\$ 3,611.19
Subtotal						\$ 3,611.19

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14406	Brown's Super Service, Inc.	\$ 370.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Brown's Super Service, Inc.	16-12951	39358	08-2740-615-5986-00	invoice no 39358 towing to Tope	08/12/2015	\$	370.00
Subtotal						\$	370.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14407	CenturyLink	\$ 470.39	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
CenturyLink	16-12965	July	08-1000-530-5987-00	August Monthly Payment	08/14/2015	\$ 470.39
Subtotal						\$ 470.39

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14408	Continuum Retail Energy Service	\$ 239.46	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Continuum Retail Energy Service	16-12969	150-1506-8824	08-2600-621-0430-00	Retail Energy July	08/14/2015	\$ 6.33
Continuum Retail Energy Service	16-12969	150-1506-8824	08-2600-621-5986-00	Retail Energy July	08/14/2015	\$ 20.32
Continuum Retail Energy Service	16-12969	150-1506-8824	08-2600-621-5990-00	Retail Energy July	08/14/2015	\$ 104.37
Continuum Retail Energy Service	16-12969	150-1506-8824	08-2600-621-5994-00	Retail Energy July	08/14/2015	\$ 108.44
Subtotal						\$ 239.46

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14409	Cornwell, Doug	\$ 42.35	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Cornwell, Doug	16-12954	rem	08-2300-580-5986-00	KSDE Budget Workshop meal	08/12/2015	\$ 9.00
Cornwell, Doug	16-12954	rem	08-2600-610-5986-00	Gallon PROBL HS ALK White ar	08/12/2015	\$ 33.35
Subtotal						\$ 42.35

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14410	Delta Education	\$ 136.52	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Delta Education	16-12781	202501226938	56-1000-645-5986-00	Owl pellets large pkg of 30	07/10/2015	\$ 99.95
Delta Education	16-12781	202501226938	56-1000-645-5986-00	Owl pellets large pkg of 6	07/10/2015	\$ 21.95
Delta Education	16-12781	202501226938	56-1000-645-5986-00	Shipping	07/10/2015	\$ 14.62

136.52

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14411	Emporia Gazette	\$ 85.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Emporia Gazette	16-12834	billsAug 8	08-2200-649-5994-00	2015-16 Requisitions	Nine montl	07/10/2015	\$	85.00
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Subtotal	\$	85.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14412	House, Hays	\$ 84.87	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

House, Hays	16-12974	ADMIN LUNCH	08-2300-800-5986-00	Admin Lunch	08/14/2015	\$ 84.87
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Subtotal	\$	84.87
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14413	Kansas Drug Testing, Inc	\$ 90.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Kansas Drug Testing, Inc	16-12973	32960	08-2710-800-5986-00	20 Active Participants	08/14/2015	\$	90.00
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Subtotal	90.00
\$	\$

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14414	Kansas Gas Service	\$ 39.01	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Kansas Gas Service	16-12968	Statement 7/28/15	08-2600-621-5987-00	Julv AV Gas	08/14/2015	\$ 39.01
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Subtotal	\$	39.01
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14416	Matheson Tri-Gas, Inc	\$ 36.27	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Matheson Tri-Gas, Inc.	16-12976	50814734	34-1000-610-5986-96	Gas for the welders and cutting t	08/14/2015	\$	36.27
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36.27

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14417	Midwest Bus Sales, Inc	\$ 16.50	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Midwest Bus Sales, Inc	16-12960	C010067575	08-2740-615-5986-00	window decal	08/12/2015	\$	16.50
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Subtotal	\$	16.50
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14418	Midwest Transit	\$ 111.30	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

Midwest Transit	16-12975	R327000204:01	08-2740-615-5986-00	mobil service call	08/14/2015	\$
						111.30

Subtotal	\$	111.30
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14419	Morris Cnty Noxious Weed Dpt.	\$ 55.52	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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4986	08-2600-430-5986-00	7/13/15	glyphosate weed control	08/10/2015	\$
16-12946	Morris Cnty Noxious Weed Dpt.				\$55.52

Subtotal	\$	55.52
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14420	Prairie Fire Coffee	\$ 85.80	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

Prairie Fire Coffee	16-12972	762423	08-2300-613-5986-00	July Service	08/14/2015	\$ 85.80
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Subtotal	\$	35.80
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14421	Professional Fire Alarm Sys. Inc	\$ 1,213.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

Professional Fire Alarm Sys. Inc	4651010615	08-2600-610-5990-00	credit from Invoice 4551010615 over paid on C	\$ (110.00)
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Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Professional Fire Alarm Sys, Inc 16-12942	6330072215, 7072061215, 6333 08-2600-450-5990-00	7/23/15 annual ext.inspections C 08/10/2015	\$	61.00
Professional Fire Alarm Sys, Inc 16-12942	6330072215, 7072061215, 6333 08-2600-450-5994-00	7/23/15 CGHS annual exting. ins 08/10/2015	\$	850.00
Professional Fire Alarm Sys, Inc 16-12962	15080106	08-2600-450-5994-00 Annual Fire Alarm Monitoring @ 08/13/2015	\$	365.00
Subtotal			\$	1,213.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14422	Riddell	\$ 23.64	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Riddell	16-12849	16-12849	06-1000-610-5993-00	greenbush order	07/09/2015	\$ 23.64
Subtotal						\$ 23.64

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14423	Scholastic Book Clubs, Inc.	\$ 139.35	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Scholastic Book Clubs, Inc.	16-12949	M5658173, M5658179	56-1000-644-5986-00	Shipping and Handling	08/11/2015	\$ 85.41
Scholastic Book Clubs, Inc.	16-12949	M5658173, M5658179	56-1000-644-5994-00	Shipping and Handling	08/11/2015	\$ 53.94
Subtotal						\$ 139.35

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14424	Services Unlimited Heating & Cooling	\$ 1,237.58	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Services Unlimited Heating & Cooling	16-12944	Invoice 62616,25112, 25239	08-2600-430-5990-00	7/13/15 install evap pump CGES	08/10/2015	\$ 888.09
Services Unlimited Heating & Cooling	16-12944	Invoice 62616,25112, 25239	08-2600-430-5990-00	7/6/15 capacitor replace CGES	08/10/2015	\$ 18.75
Services Unlimited Heating & Cooling	16-12944	Invoice 62616,25112, 25239	08-2600-430-5990-00	7/7/15 rm.101A AC repair- CGES	08/10/2015	\$ 330.74
Subtotal						\$ 1,237.58

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14425	Summit Truck Group	\$ 1,135.92	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Summit Truck Group	16-12950	130200560	08-2740-730-5986-00	ticket no 130200560 computer	08/12/2015	\$ 1,135.92
Subtotal						\$ 1,135.92

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14426	Superior Systems LLC	\$ 445.05	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Superior Systems LLC	16-12966	53273	08-2600-421-0430-00	July services	08/14/2015	\$ 445.05
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Subtotal					\$	445.05
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14427	Van Diest Supply Co.	\$ 158.50	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Van Diest Supply Co.	16-12943	Invoice 64326, 64327	08-2600-610-5986-00	7/17/15 proclamine DO	08/10/2015	\$ 158.50
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Subtotal					\$	158.50
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14428	Verizon Wireless	\$ 51.74	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Verizon Wireless	16-12970	Jun 27 -Jul 26	08-2300-530-5986-00	Cell Phone Bill July	08/14/2015	\$ 51.74
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Subtotal					\$	51.74
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-14-15	Farmers & Drovers Bank	305618	14429	Westar Energy	\$ 8,794.08	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Westar Energy	16-12967	billing cycle 16	08-2600-622-0430-00	July Electric	08/14/2015	\$ 52.94
Westar Energy	16-12967	billing cycle 16	08-2600-622-5986-00	July Electric	08/14/2015	\$ 222.84
Westar Energy	16-12967	billing cycle 16	08-2600-622-5987-00	July Electric	08/14/2015	\$ 691.57
Westar Energy	16-12967	billing cycle 16	08-2600-622-5990-00	July Electric	08/14/2015	\$ 2,324.36
Westar Energy	16-12967	billing cycle 16	08-2600-622-5994-00	July Electric	08/14/2015	\$ 4,856.18
Westar Energy	16-12967	billing cycle 16	08-2600-622-5998-00	July Electric	08/14/2015	\$ 646.19

Subtotal					\$	8,794.08
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-18-15	Farmers & Drovers Bank	305618	14430	Conwell, Mark D	\$ 1,374.84	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Conwell, Mark D	8-14-15	08-2600-730-5994-00	reimbursement Travel	\$	1,374.84
Subtotal				\$	1,374.84

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14431	AAA of Kansas	\$ 345.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
AAA of Kansas	16-12995	Morris County	08-2720-560-5986-00	Kansas /////driver Improvement (08/20/2015	\$ 345.00
Subtotal						\$ 345.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14432	Adams Lumber Co., Inc	\$ 935.27	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Adams Lumber Co., Inc	16-12879	Stnt-1	08-2730-600-5986-00	duct tape	07/27/2015	\$ 50.34
Adams Lumber Co., Inc	16-12879	Stnt-1	08-2730-600-5986-00	molding	07/27/2015	\$ 11.98
Adams Lumber Co., Inc	16-12879	Stnt-1	08-2730-600-5986-00	screws	07/27/2015	\$ 52.15
Adams Lumber Co., Inc	16-12879	Stnt-1	08-2730-600-5986-00	white silicone caulk	07/27/2015	\$ 5.99
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5986-00	7/9/15 trimm line	08/10/2015	\$ 4.97
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5990-00	7/15/15 cell panel lites, bits, elect	08/10/2015	\$ 75.38
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5990-00	7/15/15 elect parts	08/10/2015	\$ 5.28
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5990-00	7/27/15 paint	08/10/2015	\$ 30.97
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5990-00	7/27/15 repaint hall lines	08/10/2015	\$ 68.57
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5990-00	8/4/15 caulking	08/10/2015	\$ 11.98
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5990-00	8/4/15 paint tape	08/10/2015	\$ 7.58
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	7/13/15 paint	08/10/2015	\$ 247.76
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	7/21/15 recept covers, lite diffuser	08/10/2015	\$ 40.89
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	7/22/15 cell outlet parts	08/10/2015	\$ 32.80
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	7/23/15 wasp kill	08/10/2015	\$ 5.58
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	7/29/15 brush cutter head	08/10/2015	\$ 19.99
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	7/31/15 bag worm control	08/10/2015	\$ 15.99
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	7/6/15 outlets/covers	08/10/2015	\$ 5.34
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	7/7/15 screws, caution tape, drum	08/10/2015	\$ 34.37
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	7/8/15 paint	08/10/2015	\$ 179.82
Adams Lumber Co., Inc	16-12947	Stnt-1	08-2600-430-5994-00	8/4/15 proj screen brackets	08/10/2015	\$ 27.54
Subtotal						\$ 935.27

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14433	Amazon	\$ 738.11	Accounts Payable

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Amazon	16-12926	213226336557	06-2400-730-5994-00	Danby Compact Refrigerator 4.4	08/05/2015	\$ 189.00
Amazon	16-12926	213226336557	06-2400-730-5994-00	Shipping	08/05/2015	\$ 56.52
Amazon	16-12823	011091616056	08-1000-610-5994-21	Dremel Kit http://www.amazon.	07/10/2015	\$ 84.99
Amazon	16-12823	011091616056	08-1000-610-5994-21	Duct Tape http://www.amazon.	07/10/2015	\$ 17.20
Amazon	16-12823	011091616056	08-1000-610-5994-21	Shipping	07/10/2015	\$ 33.79
Amazon	16-12823	011091616056	08-1000-610-5994-21	Thera-band Heavy http://www.	07/10/2015	\$ 56.95
Amazon	16-12823	011091616056	08-1000-610-5994-21	Turtle Wax http://www.amazon.	07/10/2015	\$ 38.50
Amazon	16-12780	181042874770,011091616056,0	56-1000-645-5986-00	Mead Black Marble Composition	07/10/2015	\$ 183.04
Amazon	16-12792	181012874770	56-1000-644-5986-00	We the Kids: The Preamble to th	07/10/2015	\$ 21.28
Amazon	16-12792	181012874770	56-1000-644-5986-00	We the People by Peter Spier (2	07/10/2015	\$ 56.84
Subtotal						\$ 738.11

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14434	Bracker	\$ 69.29	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Bracker	16-12820	10011045	08-1000-610-5994-01	Kiln Posts	07/10/2015	\$ 54.80
Bracker	16-12820	10011045	08-1000-610-5994-01	Shipping	07/10/2015	\$ 14.49
Subtotal						\$ 69.29

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14435	CG Republican	\$ 63.98	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
CG Republican	16-12833	July	08-2200-649-5994-00	2015-16 Requisitions Nine montl	07/10/2015	\$ 63.98
Subtotal						\$ 63.98

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14436	Council Grove (City off)	\$ 117.04	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Council Grove (City off)	16-12994	129 Hockaday	08-2600-411-5994-00	HSWater Bill	08/20/2015	\$ 117.04
Subtotal						\$ 117.04

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
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8-21-15	Farmers & Drovers Bank	305618	14437	Edwards Construction	\$	900.00	Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Edwards Construction	16-12992	3 loads gravel AV	08-2600-450-5986-00	loads of Gravel from Dwight to A	08/20/2015	\$	900.00
Subtotal						\$	900.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14438	Eureka Math	\$ 7,468.64	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Eureka Math	15-12805	217263	08-8000-000-0000-00	move expense from 56 to 08 for	07/06/2015	\$	7,468.64
Subtotal						\$	7,468.64

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14439	Fox Business Systems, Inc	\$ 3,780.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Fox Business Systems, Inc	16-12884	IN-496510	08-1000-650-5990-00	Partner Watchdog Support Zone	07/27/2015	\$	1,260.00
Fox Business Systems, Inc	16-12884	IN-496510	08-1000-650-5994-00	Partner Watchdog Support for Z	07/27/2015	\$	2,520.00
Subtotal						\$	3,780.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14440	Frey Scientific Co.	\$ 647.13	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	500 mL Graduated Cylinder	07/10/2015	\$	61.15
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	Analog Power Supply	07/10/2015	\$	122.36
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	Banana Plug Leads	07/10/2015	\$	9.14
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	Calcium nitrate, 500 g	07/10/2015	\$	15.41
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	Copper (II) chloride, 500 g	07/10/2015	\$	93.52
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	Gas Collection Tube	07/10/2015	\$	65.15
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	Hoffman Apparatus	07/10/2015	\$	86.40
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	Plastic Tubing 1/4 ID, 1/16 Wall	07/10/2015	\$	10.40
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	Silver nitrate, 25 g	07/10/2015	\$	143.80
Frey Scientific Co.	16-12828	302500135636	08-1000-610-5994-21	Spring Set	07/10/2015	\$	39.80
Subtotal						\$	647.13

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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14441	Great Minds	\$ 3,500.01	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Eureka Math	15-12805	359784	08-8000-000-0000-00	move expense from 56 to 08 for	07/06/2015	\$ 3,500.01
Subtotal						<u>\$ 3,500.01</u>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14442	K A S B	\$ 147.62	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
K A S B	16-12996	495	08-2720-260-5986-00	Worker Com Ded. Insurance Pre	08/20/2015	\$ 147.62
Subtotal						<u>\$ 147.62</u>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14443	Moore Medical LLC	\$ 887.77	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Moore Medical LLC	16-12857	17484466	08-2100-610-5986-01	15-16 supplies see attached	07/09/2015	\$ 887.77
Subtotal						<u>\$ 887.77</u>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14444	Morris County EMS	\$ 350.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Morris County EMS	16-12993	CPR - 7 participants	08-2300-800-5986-00	CPR Training	08/20/2015	\$ 350.00
Subtotal						<u>\$ 350.00</u>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14445	Pearson Education, Inc	\$ 125.64	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Pearson Education, Inc	16-12788	4023981751	56-1000-644-5986-00	Polystrips (18 strips, 24 brads)	07/10/2015	\$ 125.64
Subtotal						<u>\$ 125.64</u>

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmer's & Drovers Bank	305618	14446	Pioneer Athletics	\$ 3,708.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Pioneer Athletics	16-12958	INV565596	08-1000-680-5994-00	This is the field paint & spray pai	08/12/2015	\$ 3,708.00
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Subtotal						\$ 3,708.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmer's & Drovers Bank	305618	14447	Quill Corp.	\$ 112.74	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Quill Corp.	16-12957	6724753 & 674386	08-2300-613-5986-00	Monitor Riser	08/12/2015	\$ 19.00
Quill Corp.	16-12957	6724753 & 674386	08-2300-613-5986-00	Wired Keyboard	08/12/2015	\$ 9.99
Quill Corp.	16-12957	6724753 & 674386	08-2300-613-5986-00	Wireless Mouse	08/12/2015	\$ 24.99
Quill Corp.	16-12986	Ink Cartridge	08-2300-613-5986-00	Black Ink Cartridge	08/20/2015	\$ 46.77
Quill Corp.	16-12986	Ink Cartridge	08-2300-613-5986-00	Magenta ink	08/20/2015	\$ 11.99

Subtotal						\$ 112.74
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmer's & Drovers Bank	305618	14448	Rays Apple Market	\$ 643.95	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Rays Apple Market	16-12824	Aug 5	08-1000-610-5994-21	Chocolate Bars	07/10/2015	\$ 25.00
Rays Apple Market	16-12824	Aug 5	08-1000-610-5994-21	Dish Soap	07/10/2015	\$ 6.00
Rays Apple Market	16-12824	Aug 5	08-1000-610-5994-21	Food Coloring	07/10/2015	\$ 8.00
Rays Apple Market	16-12824	Aug 5	08-1000-610-5994-21	Graham Crackers	07/10/2015	\$ 20.00
Rays Apple Market	16-12824	Aug 5	08-1000-610-5994-21	Marshmallows	07/10/2015	\$ 10.00
Rays Apple Market	16-12824	Aug 5	08-1000-610-5994-21	Salt	07/10/2015	\$ 4.00
Rays Apple Market	16-12915	July 28	08-2300-613-5986-00	Apples	07/29/2015	\$ 2.37
Rays Apple Market	16-12915	July 28	08-2300-613-5986-00	Bananas	07/29/2015	\$ 0.92
Rays Apple Market	16-12915	July 28	08-2300-613-5986-00	Cheese Nips	07/29/2015	\$ 1.99
Rays Apple Market	16-12915	July 28	08-2300-613-5986-00	chex mix	07/29/2015	\$ 5.99
Rays Apple Market	16-12915	July 28	08-2300-613-5986-00	Chip Ahoy Cookies	07/29/2015	\$ 1.99
Rays Apple Market	16-12915	July 28	08-2300-613-5986-00	oranges Navel	07/29/2015	\$ 1.38
Rays Apple Market	16-12915	July 28	08-2300-613-5986-00	Peanut M&M	07/29/2015	\$ 5.98
Rays Apple Market	16-12915	July 28	08-2300-613-5986-00	Soda	07/29/2015	\$ 12.00
Rays Apple Market	16-12956	Aug 11	08-2300-613-5986-00	Gift Cards	08/12/2015	\$ 330.00
Rays Apple Market	16-12977	Aug 4	08-2300-613-5986-00	3 tickets for food for enrollment	08/19/2015	\$ 202.15
Rays Apple Market	16-12971	Aug 11 2015	26-1000-680-5986-00	M&M	08/14/2015	\$ 2.99
Rays Apple Market	16-12971	Aug 11 2015	26-1000-680-5986-00	skittles	08/14/2015	\$ 3.19

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14453	Williams Janitorial Supply	\$ 2,852.14	Accounts Payable

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Williams Janitorial Supply	16-12941	stmt	08-2600-610-5986-00	7/17/15 On and On floor wax, ba	08/10/2015	\$ 680.00
Williams Janitorial Supply	16-12941	stmt	08-2600-610-5986-00	7/17/15 stripper pads DWide	08/10/2015	\$ 163.25
Williams Janitorial Supply	16-12941	stmt	08-2600-610-5986-00	7/17/15 Summer clean DWide	08/10/2015	\$ 930.49
Williams Janitorial Supply	16-12941	stmt	08-2600-610-5986-00	7/22/15 A-tack DO	08/10/2015	\$ 20.00
Williams Janitorial Supply	16-12997	stmt-1	08-2600-610-5986-00	0495656	08/20/2015	\$ 935.00
Williams Janitorial Supply	16-12997	stmt-1	08-2600-610-5986-00	0497117	08/20/2015	\$ 78.40
Williams Janitorial Supply	16-12997	stmt-1	08-2600-610-5986-00	OD08142	08/20/2015	\$ 45.00
Subtotal						\$ 2,852.14

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-21-15	Farmers & Drovers Bank	305618	14454	XpedX	\$ 8,998.37	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
XpedX	16-12848	9018524893	06-1000-610-5986-00	District paper order	07/09/2015	\$ 8,774.73
XpedX	16-12847	9018524897	08-1000-610-5990-00	Elementary colored paper order	07/09/2015	\$ 223.64
Subtotal						\$ 8,998.37

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14543	ACT	\$ 65.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
ACT	16-13041	31703199	84-1000-300-5986-00	ACT	08/28/2015	\$ 65.00
Subtotal						\$ 65.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14544	ACT Aspire	\$ 675.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
ACT Aspire	16-13036	5433	06-1000-644-5986-00	5 subject grade 7	08/28/2015	\$ 675.00
Subtotal						\$ 675.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14545	Adams 66 Service	\$ 549.46	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Adams 66 Service	16-13029	August Stmt	08-2600-626-5986-00	Fuel	08/28/2015	\$	549.46
Subtotal						\$	549.46

Voucher Number 8-28-15 Bills	Bank Name Farmers & Drovers Bank	Account Number 305618	Check Number 14546	Payee Adams Lumber Co., Inc	Amount \$ 37.79	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Adams Lumber Co., Inc	16-13025	Job 1	08-2600-430-5994-00	3" Foam Brush	08/28/2015	\$ 1.15
Adams Lumber Co., Inc	16-13025	Job 1	08-2600-610-5994-00	Propack AA 30 PK	08/28/2015	\$ 9.00
Adams Lumber Co., Inc	16-13026	Job 2	08-2600-430-5994-00	Cord Connector	08/28/2015	\$ 11.79
Adams Lumber Co., Inc	16-13026	Job 2	08-2600-610-5990-00	Masonry Bit	08/28/2015	\$ 7.77
Adams Lumber Co., Inc	16-13027	Job 5	08-2600-430-5987-00	Screws	08/28/2015	\$ 0.90
Adams Lumber Co., Inc	16-13028	Job 4	08-2600-430-5987-00	Outlet Cover	08/28/2015	\$ 1.19
Adams Lumber Co., Inc	16-13028	Job 4	08-2600-430-5987-00	WHT Single Outlet	08/28/2015	\$ 5.99
Subtotal						\$ 37.79

Voucher Number 8-28-15 Bills	Bank Name Farmers & Drovers Bank	Account Number 305618	Check Number 14547	Payee Apple Computer Corp.	Amount \$ 517.95	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Apple Computer Corp.	16-12928	4349622957 & 4349689427	34-1000-610-5986-94	iPad Air Wi-Fi 16GB - Space Gr	08/10/2015	\$ 379.00
Apple Computer Corp.	16-12928	4349622957 & 4349689427	34-1000-610-5986-94	Lightning to VGA Adapter	08/10/2015	\$ 49.00
Apple Computer Corp.	16-12928	4349622957 & 4349689427	34-1000-610-5986-94	Logitech Ultrathin Keyboard Cov	08/10/2015	\$ 89.95
Subtotal						\$ 517.95

Voucher Number 8-28-15 Bills	Bank Name Farmers & Drovers Bank	Account Number 305618	Check Number 14548	Payee Conwell, Mark D	Amount \$ 1,527.03	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Conwell, Mark D		August Mileage	08-2600-730-5994-00	August Mileage		\$ 1,527.03
Subtotal						\$ 1,527.03

Voucher Number 8-28-15 Bills	Bank Name Farmers & Drovers Bank	Account Number 305618	Check Number 14549	Payee Council Grove (City off)	Amount \$ 1,754.65	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Council Grove (City off)	16-13020	August	08-2600-411-0430-00	Athletic Field	08/28/2015	\$ 1,024.22

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Council Grove (City off)	16-13020	August	08-2600-411-0430-00	Practice Field	08/28/2015	\$	15.75
Council Grove (City off)	16-13020	August	08-2600-411-5990-00	Elementary School	08/28/2015	\$	235.53
Council Grove (City off)	16-13020	August	08-2600-411-5990-00	Middle School - CG	08/28/2015	\$	65.75
Council Grove (City off)	16-13020	August	08-2600-411-5994-00	District Office	08/28/2015	\$	211.74
Council Grove (City off)	16-13020	August	08-2600-411-5994-00	High School	08/28/2015	\$	119.30
Council Grove (City off)	16-13020	August	08-2600-411-5994-00	High School Cafeteria	08/28/2015	\$	82.36
Subtotal						\$	1,754.65

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14550	Demco	\$ 450.36	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Demco	16-12829	51950599	08-2200-680-5994-00	2015-16 Requisitions Supplies	07/10/2015	\$ 450.36
Subtotal						\$ 450.36

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14551	Didax	\$ 220.80	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Didax	16-12795	SI-058371	56-1000-644-5986-00	300 Unifix Cubes, Gr. K-6	07/10/2015	\$ 75.90
Didax	16-12795	SI-058371	56-1000-644-5986-00	Base Ten Place Value Frame, K	07/10/2015	\$ 8.95
Didax	16-12795	SI-058371	56-1000-644-5986-00	Pan Balance	07/10/2015	\$ 19.95
Didax	16-12795	SI-058371	56-1000-644-5986-00	Write-On/Wipe-Off Ten-Frame	07/10/2015	\$ 116.00
Subtotal						\$ 220.80

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14552	Ecolab Food Safety Specialties	\$ 251.53	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Ecolab Food Safety Specialties	16-13040	9239404	24-3100-730-5994-00	Filters	08/28/2015	\$ 251.53
Subtotal						\$ 251.53

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14553	Electrostatic Painting	\$ 765.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Electrostatic Painting	15-12711	Locker Painting	16-8000-000-0000-00	Additional locker painting qty 17	06/03/2015	\$ 765.00

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Subtotal	\$	765.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14554	Evco Wholesale Food Corp.	\$ 9,993.95	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Evco Wholesale Food Corp.	16-13017	776.04	24-3100-630-5994-00	High School	08/28/2015	\$ 5,220.44
Evco Wholesale Food Corp.	16-13017	776.04	24-3100-680-5994-00	High School	08/28/2015	\$ 222.46
Evco Wholesale Food Corp.	16-13018	776.02	24-3100-630-5990-00	CG Elementary	08/28/2015	\$ 3,089.58
Evco Wholesale Food Corp.	16-13018	776.02	24-3100-680-5990-00	CG Elementary	08/28/2015	\$ 113.29
Evco Wholesale Food Corp.	16-13019	776.03	24-3100-630-5987-00	Alta Vista	08/28/2015	\$ 422.51
Evco Wholesale Food Corp.	16-13037	776.01	24-3100-630-5987-00	Alta Vista	08/28/2015	\$ 857.02
Evco Wholesale Food Corp.	16-13037	776.01	24-3100-680-5987-00	Alta Vista	08/28/2015	\$ 68.65

Subtotal	\$	9,993.95
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14555	Foster Brothers Wood Products,	\$ 1,215.90	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Foster Brothers Wood Products,	16-13033	06963	08-2600-610-5990-00	Kiddie Cushion for Play yard	08/28/2015	\$ 1,215.90

Subtotal	\$	1,215.90
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14556	Hiland Dairy Company	\$ 1,167.78	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Hiland Dairy Company	16-13039	Stmnt - August	24-3100-630-5987-00	Alta Vista	08/28/2015	\$ 274.01
Hiland Dairy Company	16-13039	Stmnt - August	24-3100-630-5990-00	CG Elementary	08/28/2015	\$ 550.24
Hiland Dairy Company	16-13039	Stmnt - August	24-3100-630-5994-00	High School	08/28/2015	\$ 343.53

Subtotal	\$	1,167.78
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14557	Jonny V's BBQ	\$ 180.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Jonny V's BBQ	16-13038	Board Retreat	08-2315-610-5986-00	Board of Education retreat meal	08/28/2015	\$ 180.00

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Subtotal \$ 180.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14558	Lockers Unlimited	\$ 14,245.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Lockers Unlimited	15-12692	26131	16-8000-000-0000-00	freight	06/01/2015	\$ 2,134.00
Lockers Unlimited	15-12692	26131	16-8000-000-0000-00	locker assembly	06/01/2015	\$ 1,775.00
Lockers Unlimited	15-12692	26131	16-8000-000-0000-00	lockers per quote	06/01/2015	\$ 10,336.00
Subtotal						\$ 14,245.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14559	McDiffett Service	\$ 127.89	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
McDiffett Service	16-13024	August Statement	08-2600-626-5986-00	Fuel - AV	08/28/2015	\$ 127.89
Subtotal						\$ 127.89

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14560	McKenzie Pest Control, Inc	\$ 44.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
McKenzie Pest Control, Inc	16-13023	214124	08-2600-425-5987-00	Spraying-AV	08/28/2015	\$ 44.00
Subtotal						\$ 44.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14561	Midwest Bus Sales, Inc	\$ 9.75	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Midwest Bus Sales, Inc	16-13032	Shipping	08-2740-615-5986-00	FREIGHT	08/28/2015	\$ 9.75
Subtotal						\$ 9.75

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14562	Morris County Hospital	\$ 82.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
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Morris County Hospital	16-13022	GP-34037 Tasha Lesslie	08-2710-800-5986-00	Drug Screen Collection	08/28/2015	\$	82.00
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Subtotal						\$	82.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14563	N.R Nyren Company	\$ 76.99	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Southeast KS Education	16-12933	69204-3	08-1000-680-5993-04	MS Athletic Supplies for Football	08/10/2015	\$ 13.80
Southeast KS Education	16-12934	69204-2	08-1000-680-5993-06	MS Athletic Supplies for Volleyb	08/10/2015	\$ 14.60
Southeast KS Education	16-12934	69204-2	08-1000-680-5993-06	Shipping	08/10/2015	\$ 19.39
Southeast KS Education	16-12938	69204-1	08-1000-680-5994-05	HS Athletic Supplies for Football	08/10/2015	\$ 14.60
Southeast KS Education	16-12940	69204	08-1000-680-5994-08	HS Athletic Supplies for Volleyba	08/10/2015	\$ 14.60

Subtotal						\$	76.99
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14564	Pitney Bowes Reserve Act	\$ 360.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Pitney Bowes Reserve Act	16-13016	6947337-AU15	08-2300-613-5986-00	Quarterly Payment	08/28/2015	\$ 360.00

Subtotal						\$	360.00
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14565	Prairie Fire Coffee	\$ 53.65	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Prairie Fire Coffee	16-13021	770052	08-2300-613-5986-00	Coffee	08/28/2015	\$ 40.90
Prairie Fire Coffee	16-13021	770052	08-2300-613-5986-00	Cup	08/28/2015	\$ 8.75
Prairie Fire Coffee	16-13021	770052	08-2300-613-5986-00	Service	08/28/2015	\$ 4.00

Subtotal						\$	53.65
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14566	Pur-O-zone Chemical Co., Inc.	\$ 674.40	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Pur-O-zone Chemical Co., Inc.	16-13035	673318	08-2600-610-5994-00	Toilet Tissue Optocore Ecosoft	8/28/2015	\$ 674.40

Subtotal						\$	674.40
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Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14567	Quill Corp.	\$ 457.45	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Quill Corp.	16-12964	6861865 & 6881517	08-2400-600-5994-00	FAX toner	08/13/2015	\$ 89.98
Quill Corp.	16-12964	6861865 & 6881517	08-2400-600-5994-00	key tags	08/13/2015	\$ 15.98
Quill Corp.	16-12964	6861865 & 6881517	08-2400-600-5994-00	Printer Toner	08/13/2015	\$ 281.58
Quill Corp.	16-12964	6861865 & 6881517	08-2400-600-5994-00	Typewriter ribbon	08/13/2015	\$ 41.94
Quill Corp.	16-12980	6944902	08-2300-613-5986-00	Folders	08/20/2015	\$ 21.98
Quill Corp.	16-12980	6944902	08-2300-613-5986-00	Shipping	08/20/2015	\$ 5.99
Subtotal						\$ 457.45

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14568	Ray's Lock Shop	\$ 131.22	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Ray's Lock Shop	16-13034	5031	08-2600-450-5994-00	Copy Schlage Key for HS	08/28/2015	\$ 10.00
Ray's Lock Shop	16-13034	5031	08-2600-450-5994-00	Copy Sargent Key	08/28/2015	\$ 20.00
Ray's Lock Shop	16-13034	5031	08-2600-450-5994-00	Labor	08/28/2015	\$ 30.00
Ray's Lock Shop	16-13034	5031	08-2600-450-5994-00	LSDA Mprtfise Cylinder keyed to	08/28/2015	\$ 26.22
Ray's Lock Shop	16-13034	5031	08-2600-450-5994-00	Service Call	08/28/2015	\$ 45.00
Subtotal						\$ 131.22

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14569	School Specialty, Inc	\$ 5,339.49	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
School Specialty, Inc	16-12843	208114700803	08-1000-610-5987-00	Greenbush bid - see attached for 07/09/2015	07/09/2015	\$ 80.59
School Specialty, Inc	16-12843	208114700810	08-1000-610-5987-00	Greenbush bid - see attached for 07/09/2015	07/09/2015	\$ 772.49
School Specialty, Inc	16-12844	308102279358	08-1000-610-5993-00	Greenbush order CGJH teachers	07/09/2015	\$ 999.49
School Specialty, Inc	16-12845	308102253733	08-1000-610-5994-00	Greenbush order for High School	07/09/2015	\$ 1,728.45
School Specialty, Inc	16-12846	308102266385	08-1000-610-5990-00	Elementary Teachers Greenbush	07/09/2015	\$ 1,226.28
School Specialty, Inc	16-12815	208114685162	08-1000-610-5990-02	Poppin' Patterns Stars Name Tag	07/10/2015	\$ 5.21
School Specialty, Inc	16-12815	208114685162	08-1000-610-5990-02	Wiggle Eyes Round 10MM Black	07/10/2015	\$ 1.91
School Specialty, Inc	16-12789	208114701263	56-1000-644-5986-00	144 Piece Drum of Dice	07/10/2015	\$ 57.38
School Specialty, Inc	16-12789	208114701263	56-1000-644-5986-00	Beads Pony Red Pack of 1000	07/10/2015	\$ 3.78
School Specialty, Inc	16-12789	208114701263	56-1000-644-5986-00	Beads Pony White Pack of 1000	07/10/2015	\$ 3.78
School Specialty, Inc	16-12789	208114701263	56-1000-644-5986-00	Cards Playing Poker	07/10/2015	\$ 57.25
School Specialty, Inc	16-12789	208114701263	56-1000-644-5986-00	Fraction Tiles w/ Trays Set of 51	07/10/2015	\$ 112.35

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School Specialty, Inc	16-12789	208114701263	56-1000-644-5986-00	Split Timing Stopwatch	07/10/2015	\$	100.08
School Specialty, Inc	16-12789	208114701263	56-1000-644-5986-00	Tiles Place Value Decimals	07/10/2015	\$	170.85
School Specialty, Inc	16-12816	2081146852264	88-1000-610-5990-00	9X12 in. Sparco Heavy Clasp En	07/10/2015	\$	10.29
School Specialty, Inc	16-12816	2081146852264	88-1000-610-5990-00	School Smart Heavy Duty Pooke	07/10/2015	\$	7.36
School Specialty, Inc	16-12816	2081146852264	88-1000-610-5990-00	School Smart Pencil Tip Erasers	07/10/2015	\$	1.95
Subtotal						\$	5,339.49

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14570	Staples	\$ 176.99	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Staples	16-12963	August Stmt	08-1000-650-5994-00	Lexmark T640/644 Black Toner (08/14/2015	\$ 176.99
Subtotal						\$ 176.99

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
8-28-15 Bills	Farmers & Drovers Bank	305618	14571	Wash Me Car Wash	\$ 100.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Wash Me Car Wash	16-13030	10	08-2710-800-5986-00	Car Wash Tokens	08/28/2015	\$ 100.00
Subtotal						\$ 100.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
Aug-31 Bills	Farmers & Drovers Bank	305618	14572	Alta Vista Market	\$ 214.25	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Alta Vista Market	16-12999	08-11-15	08-1000-680-5994-00	food for enrollment	08/26/2015	\$ 214.25
Subtotal						\$ 214.25

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
Aug-31 Bills	Farmers & Drovers Bank	305618	14573	Blue Cross Blue Shield Of Ks	\$ 6,134.05	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Blue Cross Blue Shield Of Ks	16-13049	September Bill	06-1000-210-5986-00	Retired Health Insurance	08/31/2015	\$ 6,134.05
Subtotal						\$ 6,134.05

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
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Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Aug-31 Bills	Farmers & Drovers Bank	305618	14574	Ceramic Publications Co.	\$	59.90	Accounts Payable
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Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Ceramic Publications Co.	16-13006	ceramics monthly & Pottery Illus	08-1000-610-5994-01	Ceramics Monthly Publication - I	08/26/2015	\$	34.95
Ceramic Publications Co.	16-13006	ceramics monthly & Pottery Illus	08-1000-610-5994-01	Pottery Making Illustrated- I will s	08/26/2015	\$	24.95
Subtotal						\$	59.90

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
Aug-31 Bills	Farmers & Drovers Bank	305618	14575	Fox Business Systems, Inc	\$	82.44

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Fox Business Systems, Inc	16-13047	IN-496628	08-1000-650-5994-00	Cat6 with molded boot	08/31/2015	\$	82.44
Subtotal						\$	82.44

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
Aug-31 Bills	Farmers & Drovers Bank	305618	14576	K A S B	\$	9,061.00

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
K A S B	16-13044	521	08-2720-260-5986-00	2014-2015 Audit	08/28/2015	\$	9,061.00
Subtotal						\$	9,061.00

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
Aug-31 Bills	Farmers & Drovers Bank	305618	14577	Lexinet	\$	64.44

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Lexinet	16-13043	18195	08-1000-610-5986-00	Curriculum Handouts	08/28/2015	\$	64.44
Subtotal						\$	64.44

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
Aug-31 Bills	Farmers & Drovers Bank	305618	14578	Lous Sporting Goods	\$	49.20

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount	
Southeast KS Education	16-12935	1 scorebook JH	08-1000-680-5993-07	MS Athletic Supplies for Wrestlin	08/10/2015	\$	16.40
Southeast KS Education	16-12939	2scorebook HS	08-1000-680-5994-10	HS Athletic Supplies for Wrestlin	08/10/2015	\$	32.80
Subtotal						\$	49.20

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Voucher Number Aug-31 Bills	Bank Name Farmers & Drovers Bank	Account Number 305618	Check Number 14579	Payee Nill Bros Sporting Goods, Inc	Amount \$ 2,150.07	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Southeast KS Education	16-12933	FB JH	08-1000-680-5993-04	MS Athletic Supplies for Football	08/10/2015	\$ 305.19
Southeast KS Education	16-12934	VB JH	08-1000-680-5993-06	MS Athletic Supplies for Volleyb	08/10/2015	\$ 93.51
Southeast KS Education	16-12935	6MS tape	08-1000-680-5993-07	MS Athletic Supplies for Wrestlin	08/10/2015	\$ 60.42
Southeast KS Education	16-12936	JH Basketball	08-1000-680-5993-01	MS Athletic Supplies for basketb	08/10/2015	\$ 62.51
Southeast KS Education	16-12936	JH Basketball	08-1000-680-5993-02	MS Athletic Supplies for basketb	08/10/2015	\$ 62.51
Southeast KS Education	16-12937	HS Basketball	08-1000-680-5994-02	HS Athletic Supplies for Girls & E	08/10/2015	\$ 256.90
Southeast KS Education	16-12937	HS Basketball	08-1000-680-5994-03	HS Athletic Supplies for Girls & E	08/10/2015	\$ 256.91
Southeast KS Education	16-12938	FB HS	08-1000-680-5994-05	HS Athletic Supplies for Football	08/10/2015	\$ 903.75
Southeast KS Education	16-12940	VB HS	08-1000-680-5994-08	HS Athletic Supplies for Volleyba	08/10/2015	\$ 148.37
Subtotal						\$ 2,150.07

Voucher Number Aug-31 Bills	Bank Name Farmers & Drovers Bank	Account Number 305618	Check Number 14580	Payee Precision Printing	Amount \$ 277.31	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Precision Printing	16-13042	89700	08-2300-613-5986-00	10X13 Envelopes	08/28/2015	\$ 277.31
Subtotal						\$ 277.31

Voucher Number Aug-31 Bills	Bank Name Farmers & Drovers Bank	Account Number 305618	Check Number 14582	Payee TAESE/USU	Amount \$ 1,200.00	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
TAESE/USU	16-12927	MTSS_93	84-1000-300-5986-00	Registration for MTSS Symposiu	08/04/2015	\$ 600.00
TAESE/USU	16-13045	MTSS_93-A	84-1000-300-5986-00	Registrations to 2015 MTSS Syn	08/28/2015	\$ 600.00
Subtotal						\$ 1,200.00

Voucher Number Aug-31 Bills	Bank Name Farmers & Drovers Bank	Account Number 305618	Check Number 14583	Payee Zones, In.	Amount \$ 2,130.14	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Zones, In.	16-13048	S41145640104	08-1000-650-5990-00	Ergotron PS tablet chargin Cart	08/31/2015	\$ 2,130.14
Subtotal						\$ 2,130.14

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Voucher Number Aug-31 Bills #2	Bank Name Farmers & Drovers Bank	Account Number 305618	Check Number 14584	Payee Nill Bros Sporting Goods, Inc	Amount \$ 120.82	Type Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Southeast KS Education	16-12939	12 HS	08-1000-680-5994-10	HS Athletic Supplies for Wrestlin	08/10/2015	\$ 120.82
Subtotal						\$ 120.82
Total						\$ 131,857.98

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Description	Type	Amount
08/21/2015	14431	AAA of Kansas	Conwell, Mark D Approved: dc	Accounts Payable	\$ 345.00
08/28/2015	14543	ACT	Conwell, Mark D Approved: dc	Accounts Payable	\$ 65.00
08/28/2015	14544	ACT Aspire	Conwell, Mark D Approved: dc	Accounts Payable	\$ 675.00
08/28/2015	14545	Adams 66 Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 549.46
08/21/2015	14432	Adams Lumber Co., Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 120.46
08/21/2015	14432	Adams Lumber Co., Inc	7/9/15 Conwell, Mark D Approved: dc	Accounts Payable	\$ 814.81
08/28/2015	14546	Adams Lumber Co., Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 10.15
08/28/2015	14546	Adams Lumber Co., Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 19.56
08/28/2015	14546	Adams Lumber Co., Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 7.18
08/28/2015	14546	Adams Lumber Co., Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 0.90
08/31/2015	14572	Alta Vista Market	Food for enrollment at AV McDiffett, Kelly L Approved: km	Accounts Payable	\$ 214.25
08/21/2015	14433	Amazon	Rolled over from FY14-15; McDiffett, Kelly L Approved: km	Accounts Payable	\$ 231.43
08/21/2015	14433	Amazon	Rolled over from FY14-15; Social Studies - Kindergarten, PHES, CGES	Accounts Payable	\$ 78.12
08/21/2015	14433	Amazon	Rolled over from FY14-15; Consumable Science Lab Books for 2015-2	Accounts Payable	\$ 183.04
08/21/2015	14433	Amazon	Conwell, Mark D Approved: dc	Accounts Payable	\$ 245.52
08/28/2015	14547	Apple Computer Corp.	These items have been approved for the Perkins Grant, and money s	Accounts Payable	\$ 517.95
08/14/2015	14403	Barton, Cheryl	Conwell, Mark D Approved: dc	Accounts Payable	\$ 83.25
08/14/2015	14404	Ben Moore Studio LLC	Rolled over from FY14-15; Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,200.01
08/14/2015	14404	Ben Moore Studio LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 550.00
08/31/2015	14573	Blue Cross Blue Shield Of Ks	Conwell, Mark D Approved: dc	Accounts Payable	\$ 6,134.05
08/14/2015	14406	Bosch Furniture/Brad Horton	7/16/15 Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,611.19
08/21/2015	14434	Bracker	Rolled over from FY14-15; McDiffett, Kelly L Approved: km	Accounts Payable	\$ 69.29
08/14/2015	14406	Brown's Super Service, Inc.	inv no 39358 Conwell, Mark D Approved: dc	Accounts Payable	\$ 370.00
08/14/2015	14407	CenturyLink	Conwell, Mark D Approved: dc	Accounts Payable	\$ 470.39
08/31/2015	14574	Ceramic Publications Co.	I would like to renew the Art Departments subscription to Ceramic Arts	Accounts Payable	\$ 59.90
08/21/2015	14435	CG Republican	Rolled over from FY14-15; McDiffett, Kelly L Approved: km	Accounts Payable	\$ 63.98
08/14/2015	14408	Continuum Retail Energy Services, LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 239.46
08/28/2015	14548	Conwell, Mark D	Inv: 8-14-15	Accounts Payable	\$ 1,374.84
08/14/2015	14409	Conwell, Doug	Inv: August Mileage	Accounts Payable	\$ 1,527.03
08/21/2015	14436	Council Grove (City off)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 42.35
08/28/2015	14549	Council Grove (City off)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 117.04
08/14/2015	14410	Delta Education	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,754.65
08/28/2015	14550	Demco	Rolled over from FY14-15; Consumable Science Materials for 2015-20	Accounts Payable	\$ 136.52
08/28/2015	14551	Didax	Rolled over from FY14-15; McDiffett, Kelly L Approved: km	Accounts Payable	\$ 450.36
08/28/2015	14552	Ecolab Food Safety Specialties	Rolled over from FY14-15; Ship to: Kelsey Brenner & Robin Frye Conwel	Accounts Payable	\$ 220.80
08/21/2015	14437	Edwards Construction	Conwell, Mark D Approved: dc	Accounts Payable	\$ 251.53
08/05/2015	14295	Electrostatic Painting	Conwell, Mark D Approved: dc	Accounts Payable	\$ 900.00
08/28/2015	14553	Electrostatic Painting	Rolled over from FY14-15; Conwell, Mark D Approved: dc	Accounts Payable	\$ 6,120.00
08/14/2015	14411	Emporia Gazette	Rolled over from FY14-15; Conwell, Mark D Approved: dc	Accounts Payable	\$ 765.00
08/21/2015	14438	Eureka Math	Rolled over from FY14-15; McDiffett, Kelly L Approved: km	Accounts Payable	\$ 85.00
08/28/2015	14554	Evco Wholesale Food Corp.	Rolled over from FY14-15; Conwell, Mark D Approved: dc	Accounts Payable	\$ 7,468.64
08/28/2015	14554	Evco Wholesale Food Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 925.67
08/28/2015	14554	Evco Wholesale Food Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,202.87
08/28/2015	14554	Evco Wholesale Food Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 422.51
08/28/2015	14554	Evco Wholesale Food Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 5,442.90
08/28/2015	14555	Foster Brothers Wood Products, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,215.90

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drivers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Description	Type	Amount
08/21/2015	14439	Fox Business Systems, Inc	Wireless Support Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,780.00
08/31/2015	14575	Fox Business Systems, Inc	VPL classroom ethernet drops with racing Conwell, Mark D Approved: dc	Accounts Payable	\$ 82.44
08/21/2015	14440	Frey Scientific Co.	Rolled over from FY14-15;Greenbush provides 25% off this order. Mcl Accounts Payable	Accounts Payable	\$ 647.13
08/21/2015	14441	Great Minds	Rolled over from FY14-15; Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,500.01
08/28/2015	14566	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,167.78
08/14/2015	14412	House, Hays	Conwell, Mark D Approved: dc	Accounts Payable	\$ 84.87
08/28/2015	14557	Jonny V's BBQ	BOE Retreat Conwell, Mark D Approved: dc	Accounts Payable	\$ 180.00
08/21/2015	14442	K A S B	Conwell, Mark D Approved: dc	Accounts Payable	\$ 147.62
08/31/2015	14576	K A S B	Conwell, Mark D Approved: dc	Accounts Payable	\$ 9,061.00
08/14/2015	14413	Kansas Drug Testing, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 90.00
08/14/2015	14414	Kansas Gas Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 39.01
08/31/2015	14577	Lexinet	Conwell, Mark D Approved: dc	Accounts Payable	\$ 64.44
08/28/2015	14558	Lockers Unlimited	Rolled over from FY14-15; Conwell, Mark D Approved: dc	Accounts Payable	\$ 14,245.00
08/31/2015	14578	Lous Sporting Goods	MS Athletic Supplies for Wrestling Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 16.40
08/31/2015	14578	Lous Sporting Goods	HS Athletic Supplies for Wrestling Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 32.80
08/14/2015	14416	Matheson Tri-Gas, Inc	McDiffett, Kelly L Approved: km Conwell, Mark D Approved: DC	Accounts Payable	\$ 36.27
08/28/2015	14559	McDiffett Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 127.89
08/28/2015	14560	McKenzie Pest Control, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 44.00
08/14/2015	14417	Midwest Bus Sales, Inc	ticket no. C010067575 Conwell, Mark D Approved: dc	Accounts Payable	\$ 16.50
08/28/2015	14561	Midwest Bus Sales, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 9.75
08/14/2015	14418	Midwest Transit	Conwell, Mark D Approved: DC	Accounts Payable	\$ 111.30
08/21/2015	14443	Moore Medical LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 887.77
08/14/2015	14419	Morris Cnty Noxious Weed Dpt.	7/13/15 Conwell, Mark D Approved: dc	Accounts Payable	\$ 55.52
08/21/2015	14444	Morris County EMS	Conwell, Mark D Approved: dc	Accounts Payable	\$ 350.00
08/28/2015	14562	Morris County Hospital	Conwell, Mark D Approved: dc	Accounts Payable	\$ 82.00
08/28/2015	14563	N.R Nyren Company	HS Athletic Supplies for Volleyball Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 14.60
08/28/2015	14563	N.R Nyren Company	HS Athletic Supplies for Football Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 14.60
08/28/2015	14563	N.R Nyren Company	MS Athletic Supplies for Volleyball Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 33.99
08/28/2015	14563	N.R Nyren Company	MS Athletic Supplies for Football Conwell, Mark D Approved: DC - alr Accounts Payable	Accounts Payable	\$ 13.80
08/31/2015	14579	Nill Bros Sporting Goods, Inc	MS Athletic Supplies for Wrestling Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 60.42
08/31/2015	14579	Nill Bros Sporting Goods, Inc	HS Athletic Supplies for Football Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 903.75
08/31/2015	14579	Nill Bros Sporting Goods, Inc	MS Athletic Supplies for Football Conwell, Mark D Approved: DC - alr Accounts Payable	Accounts Payable	\$ 305.19
08/31/2015	14579	Nill Bros Sporting Goods, Inc	HS Girls & Boys Basketball equipment Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 513.81
08/31/2015	14579	Nill Bros Sporting Goods, Inc	MS Athletic Supplies for basketball Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 125.02
08/31/2015	14579	Nill Bros Sporting Goods, Inc	HS Athletic Supplies for Volleyball Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 148.37
08/31/2015	14579	Nill Bros Sporting Goods, Inc	MS Athletic Supplies for Volleyball Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 93.51
08/31/2015	14584	Nill Bros Sporting Goods, Inc	HS Athletic Supplies for Wrestling Conwell, Mark D Approved: dc - alr Accounts Payable	Accounts Payable	\$ 120.82
08/21/2015	14445	Pearson Education, Inc	Rolled over from FY14-15;Ship to: Teresa Disberger, Math Conwell, M Accounts Payable	Accounts Payable	\$ 125.64
08/21/2015	14446	Pioneer Athletics	This is the field paint & spray paint that we use for football/cross count Accounts Payable	Accounts Payable	\$ 3,708.00
08/28/2015	14564	Pitney Bowes Reserve Act	Conwell, Mark D Approved: dc	Accounts Payable	\$ 360.00
08/14/2015	14420	Prairie Fire Coffee	Conwell, Mark D Approved: dc	Accounts Payable	\$ 85.80
08/28/2015	14565	Prairie Fire Coffee	Conwell, Mark D Approved: dc	Accounts Payable	\$ 53.65
08/31/2015	14580	Precision Printing	Conwell, Mark D Approved: dc	Accounts Payable	\$ 277.31
08/14/2015	14421	Professional Fire Alarm Sys, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 365.00
08/14/2015	14421	Professional Fire Alarm Sys, Inc	Inv: 4651010615	Accounts Payable	\$ (110.00)
08/14/2015	14421	Professional Fire Alarm Sys, Inc	7/23/15 Conwell, Mark D Approved: dc	Accounts Payable	\$ 958.00

Accounting Cycle: FY15-16; Begin Date: 8/1/2015; End Date: 8/31/2015; Bank: Farmers & Drovers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Description	Type	Amount
08/28/2015	14566	Pur-O-zone Chemical Co., Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 674.40
08/21/2015	14447	Quill Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 53.98
08/21/2015	14447	Quill Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 58.76
08/28/2015	14567	Quill Corp.	Need soon McDiffett, Kelly L Approved: km Conwell, Mark D Approve	Accounts Payable	\$ 429.48
08/28/2015	14567	Quill Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 27.97
08/28/2015	14568	Ray's Lock Shop	Conwell, Mark D Approved: dc	Accounts Payable	\$ 131.22
08/21/2015	14448	Rays Apple Market	Conwell, Mark D Approved: dc	Accounts Payable	\$ 330.00
08/21/2015	14448	Rays Apple Market	Conwell, Mark D Approved: dc	Accounts Payable	\$ 6.18
08/21/2015	14448	Rays Apple Market	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 202.15
08/21/2015	14448	Rays Apple Market	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 73.00
08/21/2015	14449	Recorded Books, Inc.	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 32.62
08/14/2015	14422	Riddell	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 600.00
08/21/2015	14450	S&S Oil & Propane Co, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 23.64
08/14/2015	14423	Schlastic Book Clubs, Inc.	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 718.05
08/28/2015	14569	School Specialty, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 139.35
08/28/2015	14569	School Specialty, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 7.12
08/28/2015	14569	School Specialty, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 19.60
08/28/2015	14569	School Specialty, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 80.59
08/28/2015	14569	School Specialty, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 772.49
08/28/2015	14569	School Specialty, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 505.47
08/28/2015	14569	School Specialty, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 1,728.45
08/28/2015	14569	School Specialty, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 999.49
08/28/2015	14569	School Specialty, Inc	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 1,226.28
08/14/2015	14424	Services Unlimited Heating &	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 1,237.58
08/28/2015	14570	Staples	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 176.99
08/21/2015	14451	Steve Hanson	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 625.00
08/21/2015	14451	Steve Hanson	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 221.00
08/14/2015	14425	Summit Truck Group	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 1,135.92
08/14/2015	14426	Superior Systems LLC	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 445.05
08/31/2015	14582	TAESE/USU	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 600.00
08/31/2015	14582	TAESE/USU	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 600.00
08/14/2015	14427	Van Diest Supply Co.	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 158.50
08/14/2015	14428	Verizon Wireless	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 51.74
08/21/2015	14452	Visa	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 237.44
08/21/2015	14452	Visa	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 1,270.00
08/28/2015	14571	Wash Me Car Wash	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 100.00
08/14/2015	14429	Westar Energy	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 8,794.08
08/21/2015	14453	Williams Janitorial Supply	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 1,793.74
08/21/2015	14453	Williams Janitorial Supply	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 1,058.40
08/21/2015	14454	XpedX	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 8,774.73
08/21/2015	14454	XpedX	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 223.64
08/31/2015	14583	Zones, In.	Enrollment expenses McDiffett, Kelly L Approved: km Conwell, Mark [Accounts Payable	\$ 2,130.14
Total					\$ 131,857.98

USD 417 SUPPLEMENTAL

Recommendation

Name: Steve Casey

Position: Middle Assistant Track

Replacement for Harrison Taylor

Current Teaching License: Yes (emergency sub in processing)

SUMMARY of Applicant's history with this activity (please include both participation and coaching experiences)

Participation

High School

Coaching

Steve is currently the Head MS Football Coach

Previous Contracted Experience: 1

Percentage for this position: 4.5%

Salary for this position: \$1536.75

Process

Number of Applicants: 1

Number Interviewed: 1

Names of References Contacted: Zach Dreher

USD 417 SUPPLEMENTAL

Recommendation

Name: Susan Crosby

**Position: Assistant High School Basketball (2nd Assistant)
(Only 1 Assistant Coach Paid Position)**

Replacement for Lisa Jarvis

Current Teaching License: No

SUMMARY of Applicant's history with this activity (please include both participation and coaching experiences)

Participation

High School (4 years) All at Council Grove

Coaching

Sue Crosby is currently an assistant HS VB coach

Previous Contracted Experience: 1

Percentage for this position: 6%

Salary for this position: \$2013.00

(This position has been added on off the Head Coaches Salary)

See attached Signed Supplemental Contract Modification Agreement

Process

Number of Applicants: 1

Number Interviewed: 1

Names of References Contacted: Casey Maransani

II. PROFESSIONAL DEVELOPMENT COUNCIL (PDC)

A. Purpose

- To assess the professional development (PD) needs of the district and to design and coordinate a professional development plan, which means a written document describing the inservice education activities to be completed during a specified period of time by the individual filing the plan.
- Inservice education means professional development (PD) and staff development and shall include any planned learning opportunities provided to licensed personnel employed by the school district for purposes of improving the performance of these personnel in already held or assigned positions.
- Professional development means continuous learning that is based on individual needs and meets both of the following criteria:
 - a. The learning prepares a person for access to practice, maintains the person's access to practice, builds an individual's knowledge or skills, or is requested by the district.
 - b. The learning positively impacts the individual or the individual's students, school, or school district.
- Staff development means continuous learning offered to groups of professionals that develops the skills of those professionals to meet common goals, or the goals of a school or school district.

B. Duties and Functions

- 1) PDC is a representative group of licensed personnel from the district that advises the BOE in matters concerning the planning, development, implementation, and operation of the district's inservice education plan.
- 2) Members shall participate in annual training related to roles and responsibilities of council members, including responsibilities under these regulations: KAR 91-1-215 through 91-1-219.
- 3) The Council will develop operational procedures.
- 4) The Council is responsible for developing a five-year plan that may be approved by the governing body of the educational agency and is based upon criteria established by the state board.
- 5) Council member representatives will communicate with their building educators concerning decisions and activities of the council in a timely manner.
- 6) Review and approve or reject requests submitted by each participating staff member for professional development points.
- 7) The Council will amend the USD 417 Professional Development Plan, as necessary.
- 8) Council members will serve as the district Sick Leave Bank Committee. Decisions of the committee are final and may not be appealed. Six affirming votes are required to approve a request for sick leave bank days. Decisions of the committee will be communicated to the Superintendent by the Chairperson, if the superintendent is not present. The superintendent will communicate with the requesting individual.

C. Membership

- Membership shall be composed of ten members. It will include at least as many teachers as administrators, with both selected solely by the group they represent. This will include: superintendent, curriculum director, technology coordinator, one building administrator, five licensed personnel, and one BOE member.
- School representatives shall be:
 - Council Grove Elementary School – two representatives (one primary & one intermediate if possible)
 - Prairie Heights Elementary School – one representative
 - Council Grove Junior High School – one representative
 - Council Grove High School – one representative
- Vacancies for building representatives shall be by election at the respective buildings and submitted to the PDC chair by May 1.
- Newly elected members are encouraged to attend PDC meetings as non-voting members from the date of selection until their terms begins.

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USD #417

Professional Development Activity Plan 2015-2016

Appendix A

Name _____
Building _____

District Activity #	Goals	Objectives	Activity Title	Sponsor	Date	PDP Earned
01	1, 2, 3, 4, 5	3a-h	Book Study Group	District/Building Instructional Leader	2015-2016	
02	1, 2, 3, 4, 5, 6	1, 2, 3, 4, 5	Curr. & Assess; SAC Work	District/Building Instructional Leader	2015-2016	
03	1, 2, 3, 4, 5, 6	1, 2, 3, 4, 5	DAC/PDC Meetings	Curriculum Specialist	2015-2016	
04	2, 3, 6	3f, 3h	Kansas Reading Association	Mary Collins or Designee	2015-2016	
05	Std 10	5	Medic First Aid/CPR - 417	District Trained Specialist	2015-2016	
06	1, 2, 3, 4, 6	1, 2, 3, 4, 5	NCLB/QPA - 417	District Instructional Leader	2015-2016	
07	1, 2, 3, 4, 5	3 + Standard 9, 13	Professional Learning Communities	District/Building Instructional Leader	2015-2016	
08	Std 7, 10, 13		Supervision of Student Teacher - 417	District/Building Instructional Leader	2015-2016	
09	1, 2, 4	3, 4	Technology Workshops - 417	District/Building Instructional Leader	2015-2016	
10	1, 2, 3, 4, 5, 6	1, 2, 3	Pedagogy/Instructional Strategies	District/Building Instructional Leader	2015-2016	
11	5, 6	1, 2, 3, 4, 5	Student Intervention and Support	District/Building Instructional Leader	2015-2016	
12	9, 13		Self-Directed Independent Book Study	District/Building Leader	2015-2016	
Building Activity #	Goals	Objectives	Activity Title	Sponsor	Date	PDP Earned
21	4, 5	4	Career/Tech Ed - CGHS Building Plan	High School Staff	2015-2016	
22						

Signature of PDC Chairperson

Kelly Venting

Signature of Board of Education Member

Kathleen White

PROFESSIONAL DEVELOPMENT ACTIVITY PLAN

MORRIS COUNTY SCHOOLS USD #417

APPENDIX A

PDC STAFF ACTIVITY CHANGE FORM

2015-2016

District Activity									
District Activity #	Goals	Objectives	Activity Title	Sponsor	Date	Continue	Revise	Drop	
01	1, 2, 3, 4, 5	3a-h	Book Study Group	District/Building Instructional Leader	2015-2016	X			
02	1, 2, 3, 4, 5, 6	1, 2, 3, 4, 5	Curr. & Assess; SAC Work	District/Building Instructional Leader	2015-2016	X			
03	1, 2, 3, 4, 5, 6	1, 2, 3, 4, 5	PDAC/PDC Meetings	Curriculum Specialist	2015-2016	X			
04	2, 3, 6	3f, 3h	Kansas Reading Association	Mary Collins or Designee	2015-2016	X			
05	Std 10	5	Medic First Aid/CPR - 417	District Trained Specialist	2015-2016	X			
06	1, 2, 3, 4, 6	1, 2, 3, 4, 5	NCLB/QPA - 417	District Instructional Leader	2015-2016	X			
07	1, 2, 3, 4, 5	3 + Standard 9, 13	Professional Learning Communities	District/Building Instructional Leader	2015-2016	X			
08	Std 7, 10, 13		Supervision of Student Teacher - 417	District/Building Instructional Leader	2015-2016	X			
09	1, 2, 4	3, 4	Technology Workshops - 417	District/Building Instructional Leader	2015-2016	X			
10	1, 2, 3, 4, 5, 6	1, 2, 3	Pedagogy/Instructional Strategies	District/Building Instructional Leader	2015-2016	X			
11	5, 6	1, 2, 3, 4, 5	Student Intervention and Support	District/Building Leader	2015-2016	X			
12	9, 13		Self-Directed Independent Book Study	District/Building Leader	2015-2016	X			
Building Activity									
Building Activity #	Goals	Objectives	Activity Title	Sponsor	Date	Continue	Revise	Drop	
21	4, 5	4	Career/Tech Ed - CGHS Building Plan	High School Staff	2015-2016	X			
New Activities									
District Activity #	Goals	Objectives	Activity Title	Sponsor	Date	Approve	Revise	Not Approve	

Council Approved 8-26-15 Signature of PDC Chairperson Kelly Venting

USD #417

Professional Development Activity Plan 2015-2016

Appendix A

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Building _____

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01	1, 2, 3, 4, 5	3a-h	Book Study Group	District/Building Instructional Leader	2015-2016	
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Signature of PDC Chairperson Kelly Venting Signature of Board of Education Member Kathy Venting

PROFESSIONAL DEVELOPMENT ACTIVITY PLAN

MORRIS COUNTY SCHOOLS USD #417

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Council Approved 8-26-15 Signature of PDC Chairperson Kelly Venting



315 WEST MAIN
COUNCIL GROVE, KS 66846

CERTIFIED PUBLIC ACCOUNTANTS

620-767-6653
1-800-361-6545
FAX 620-767-8149

February 4, 2015

Superintendent and Board of Education
Unified School District #417
17 Wood Street
Council Grove, KS 66846

We are pleased to confirm our understanding of the services we are to provide to the Unified School District #417 for the year ended June 30, 2015.

We will audit the Summary Statement of Receipts, Expenditures, and Unencumbered Cash-Regulatory Basis of the Unified School District #417 as of and for the year ended June 30, 2015, and the related notes to the financial statement. Also, the following supplementary information accompanying the financial statement will be subjected to the auditing procedures applied in our audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Accounting and Audit Guide (KMAAG), and our auditor's report will provide an opinion on it in relation to the financial statement as a whole:

Schedules 1 through 4, as applicable, as required and illustrated by the Kansas Municipal Accounting and Audit Guide.

Audit Objective

The objective of our audit is the expression of opinion as to whether your financial statement is fairly presented, in all material respects, in conformity with the Kansas regulatory basis of accounting and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statement taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit and Accounting Guide; and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinion. We will issue a written report upon completion of our audit of the Unified School District #417's financial statement. Our report will be addressed to the Superintendent and Board of Education of Unified School District #417. We cannot provide assurance that unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statement is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this engagement.

Management Responsibilities

Management is responsible for the financial statement, required KMAAG schedules, and all accompanying information as well as all representations contained therein. As part of the audit, we will provide nonaudit services which include assisting with the preparation of your financial statement, required KMAAG schedules, and related notes. You agree to assume all management responsibilities for any nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statement in conformity with the Kansas regulatory basis of accounting.

You are responsible for including all informative disclosures that are appropriate for the Kansas regulatory basis of accounting. Those disclosures will include (a) a description of the Kansas regulatory basis of accounting, including a summary of significant accounting policies, and how the Kansas regulatory basis of accounting differs from U.S. generally accepted accounting principles, (b) informative disclosures similar to those required by U.S. generally accepted accounting principles; and (c) additional disclosures beyond those specifically required that may be necessary for the financial statement to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statement, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statement to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statement taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statement. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with the State of Kansas regulatory basis of accounting. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statement with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for the presentation of the supplementary information in accordance with the Kansas regulatory basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the Kansas regulatory basis of accounting; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statement is free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and

not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statement. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility, as auditors, is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statement and related matters.

Audit Procedures-Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statement and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statement is free of material misstatement, we will perform tests of the Unified School District #417's compliance with applicable laws, regulations, contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin your audit using approximately the same schedule as we used for your prior year audit. We will issue our reports as soon as possible after we complete our procedures, but no later than the state filing deadline of January 31, 2016. Amy Allen is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be \$7,350.00. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Some examples of unexpected circumstances concerning the audit include, but are not necessarily limited to the following: Applicability of the Single Audit Act requiring Federal Compliance Testing under Circular A-133 of the Federal Office of Management and Budget; addition of new entities or funds to the reporting entity; significant difficulties encountered due to lack of adequate account records, incomplete records or turnover in staff; significant interruptions to working space or access and use of records; and a greater than expected risk of material misstatement due to fraud.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We will also issue a separate engagement letter covering the additional services.

We appreciate the opportunity to be of service to the Unified School District #417 and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Aldrich and Company, LLC
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the Unified School District #417

Management Signature: _____

Title: _____

Date: _____

Governing Body Signature: _____

Title: _____

Date: _____



Leaders in Critical Environment Construction

1701 SW 41st Street | Topeka, KS 66609

KBSCI.COM

INVOICE

Date: 2-Sep-15

Billing #: 3

Invoice #: 15-0903

Project: Council Grove High School
USD 417
417 South Wood Street
Council Grove, KS 66846

Attn: Doug Conwell

Guaranteed Maximum Price	\$	200,000
Less Previous Applications	\$	136,246
Less This Application	\$	43,754
Remaining on Contract less Retainage	\$	20,000

Total Retainage		
Application 1	\$	4,994
Application 2	\$	10,144
Application 3	\$	4,862
Total Retainage	\$	20,000

Invoice Total

Invoice Total	\$	54,746
Less Overage of GMP	\$	(6,130)
Adjusted Invoice Total	\$	48,616
Less 10% Retainage	\$	(4,862)
Please Pay:	\$	43,754



Leaders in Critical Environment Construction

1701 SW 41st Street | Topeka, KS 66609

KBSCI.COM

INVOICE

Date: 2-Sep-15

Billing #: 4F

Invoice #: 15-0904

Project: Council Grove High School
USD 417
417 South Wood Street
Council Grove, KS 66846

Attn: Doug Conwell

Invoice for Retainage for USD 417 Council Grove High School

Total Retainage		
Application 1	\$	4,994
Application 2	\$	10,144
Application 3	\$	4,862
Total Retainage	\$	20,000

Invoice Total

Please Pay: \$ 20,000

TECHNOLOGY COORDINATOR CONTRACT: SALARY BASED ON DAILY RATE

CONTRACT OF EMPLOYMENT

This contract, made and entered into this 15th day of September, 2015, by and between the Board of Education of Unified School District No. 417, Morris County, Kansas, hereinafter called "board" and Lisa Eidman, hereinafter called "technology coordinator."

The parties hereto agree that the technology coordinator shall be employed by the board beginning on the 1st day of August, 2015, at a salary of \$32,028 per year, based on a daily rate of \$220.88 per day payable on or about the 20th day of each month covered by this contract, commencing August 1, 2015. The breakout of days to be worked is as follows:

115 days during the school year (includes an average of 3 days per week once the school year with students begins)

30 days during the summer months commencing the day after students complete the school year. The school superintendent will designate the summer work schedule.

1. The services to be performed by the technology coordinator hereunder shall be as determined by the superintendent of schools or his designated representative, and shall be in conformity with the policies, rules and regulations of the board and the laws of the state of Kansas. Such services shall include, but not be limited to, the following:

See attached job description

2. The board further agrees to provide technology coordinator with the following fringe benefits:

The district will contribute \$298.83 toward the monthly health insurance premium of \$389.51.

Sick and personal leave will be based on leave given to the district's certified staff and prorated based on number of contract days.

This contract is subject to the terms and provisions of the Kansas Cash Basis Law, K.S.A. 10-1101 *et seq.*, and the Kansas Budget Law, K.S.A. 79-2925 *et seq.*, and amendments thereto.

It is further understood and agreed to by and between the parties that this is an employment-at-will position and the employment may be terminated after being given 30 days written notice. No oral statements or statements in the employee handbook are intended to create a right to continuing employment. Although this contract may be terminated earlier with appropriate notice, in no event shall this contract extend beyond the 31st day of July, 2016.

The parties understand and agree that the board has the option of doing a criminal history records check. The board can terminate employment if the results of the criminal history records check reveal that the employee has been convicted of any offenses specified in law.

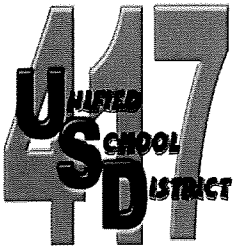
WITNESS OUR HANDS on the day and year first written above.

UNIFIED SCHOOL DISTRICT NO. _____
_____ COUNTY, KANSAS

By: _____
President, Board of Education

Technology Coordinator

Attest: _____
Clerk, Board of Education



Morris County Schools

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.

Technology Coordinator Job Description

The services to be performed by the technology coordinator hereunder shall be as determined by the superintendent of schools or his designated representative, and shall be in conformity with the policies, rules and regulations of the board and the laws of the state of Kansas. Such services shall include, but not be limited to:

1. Manage and maintain Computer Network and Infrastructure.
2. Chari Technology Committee.
3. Provide leadership in all aspects of developing, implementing, evaluating, and updating of the District plan for use of technology.
4. Troubleshoot and resolve technology issues.
5. Support building technology technicians.
6. Work with vendors in planning and implementing projects approved by administration and BOE.
7. Maintain firewall to protect district network and students using the Network.
8. Maintain and manage email for the district.
9. Coordinate and plan technology training.
10. Serve as PowerSchool Administrator
 - a. Manage user security
 - b. Create new users
 - c. Store grades each grading period
 - d. Assist buildings with scheduling as needed
 - e. Maintain courses in PowerSchool and KCCMS
 - f. Assist secretaries with State reporting and any other technology issues
11. Upload users for online curriculum resources and testing.
12. Manage and maintain inventory of technology equipment and software.
13. Work with Technology Committee to develop and recommend policies and procedures for technology use.
14. Research, evaluate, and purchase for the technology needs of the district.
15. Lead the planning and implementation of the district and State mandated technology plan.
16. Develop a long-range district technology plan for the use of current and emerging technologies designed to improve the teaching/learning process.
17. Website Administrator
 - a. Create users
 - b. Assist staff with website posting

- c. Assist with keeping the district website up to date and operational
- 18. Prepare and administer technology surveys and analyze results.
- 19. Arrange for the recycling of non-repairable and obsolete equipment.
- 20. Maintain confidentiality.
- 21. All other duties as assigned by the Superintendent



September 14, 2015
Scholarship



Scholarship program for Vocational Agriculture program

Motion _____ Second _____ Action _____

**DONATION AGREEMENT
RESTRICTED NAMED FUND**

THIS AGREEMENT is made and entered into on this _____ day of _____, 2015, between Unified School District No. 417, Morris County, Kansas, hereafter referred to as "Donor", and The Council Grove Area Foundation, a Kansas not-for-profit corporation, hereafter referred to as the "Foundation".

IT IS AGREED:

1.) DONATION: Donor hereby gives, assigns, transfers and delivers to the Foundation, the sum of _____ (\$ _____) in cash, as an irrevocable gift from Donor. This property and any other property which may hereafter be transferred to the Foundation by Donor or any other source for inclusion in the Fund and accepted by the Foundation, and all undistributed income (the PROPERTY) shall be held, administered and distributed in accordance with this Agreement. The Property shall be held by the Foundation under the name of U.S.D. 417/Vo-Ag/Laue (the FUND). The income and principal of the Fund may be either commingled with other Foundation assets or held in a separate account. The Fund shall be the property of the Foundation and shall not be deemed a separate trust fund held by it in a trustee capacity.

2.) USE OF GIFT. The principal amount, as set forth above, is to be held and invested by Foundation in perpetuity, with the income, interest or earnings therefrom, but not to exceed the lessor of the total earnings received on said Fund during the preceding

twelve (12) months or five percent (5%) of the principal amount of the Fund, shall be granted, distributed or expended annually for or in furtherance of the purposes of the Fund and to or for the benefit of the intended beneficiaries. The principal amount must exist in said Fund for a minimum of nine (9) months before any distribution will be made. Thereafter, distributions will be made at such times and in such amounts as the Board of Directors of the Foundation may deem appropriate, after taking into consideration the wishes, desires and requests of Donor. Foundation acknowledges that such distributions may be directly to Donor, or as scholarships for students who graduated from U.S.D. 417 or any successor school district. Any income, interest or earnings in excess of five percent (5%) of the principal amount shall be added to the principal amount for calculation purposes in future years, thus allowing for growth of the Fund.

3.) CHARITABLE USE: The applicable laws and governing instruments of the Foundation require that Foundation have legal control over the donated property. If the purpose for which the Fund was established is no longer possible or practical, after consultation with Donor, the Council Grove Area Foundation may designate an alternate use or uses similar to the original purpose of the Fund. No restriction or condition is or will be imposed upon the administration of this Fund which prevents the Foundation from freely and effectively employing the assets or income therefrom in furtherance of charitable purposes.

4.) EXPENSES: It is understood that the Fund may be charged regularly for a

Page 3
Donation Agreement
USD 417 - CGAF

proper allocation of direct and indirect expenses attributable to the creation and maintenance of funds of this type.

IN WITNESS WHEREOF, the parties hereto have executed this Donation Agreement on the day and year first above written.

DONOR:

FOUNDATION:

UNIFIED SCHOOL DISTRICT
NO. 417, MORRIS COUNTY, KS

THE COUNCIL GROVE
AREA FOUNDATION

By: _____

By:

Title: _____

Title: _____



September 14, 2015
BOE GOALS



Review and approval of BOE Goals for 2015-2016

Motion _____ Second _____ Action _____

USD 417 BOE Goals 2015-16

Goal	Action to be taken	Responsible parties	Evidence of completion	Timeline	Completed
#1 Technology	Develop comprehensive job description	Superintendent	BOE approval of description	December 2015 BOE meeting or earlier	
	Develop salary proposal/show affordability to BOE	Superintendent	Report to BOE; approval to seek full time tech coordinator	December 2015 BOE meeting or earlier	
	Advertise/develop selection team/hire full time technology coordinator	Superintendent	Recommendation and hiring of full time tech coordinator by BOE	January BOE meeting 2016	
	Comprehensive survey of technology equipment; age and condition	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier	
	Comprehensive review of tech policies/procedures; recommended changes	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier	
	Integration of Tech and curriculum; locate and visits schools where technology is improving student achievement	Superintendent; Director of C & I	Report to BOE	May BOE meeting 2016 or earlier	
	Develop staff technology training program	Technology Coordinator; Director of C & I	Plan developed and submitted to Superintendent/BOE	June BOE meeting 2016	
Goal	Action to be taken	Responsible parties	Evidence of completion	Timeline	Completed
#2 Salaries, Wages, & Benefits	Survey the BOE to see what specific information they might like included in the wage/salary survey.	Superintendent	Survey BOE	End of September 2015	
	Locate desired information, develop salary, wage, & benefit report for BOE	Superintendent	Report to BOE	December 2015	
	Develop report regarding living wage & how that translates to our 9/10 month employees	Superintendent	Report to BOE	December 2015	
	Provide a current financial status report for the BOE	Superintendent	Report to BOE	February 2016	
	Have BOE establish wage, salary, & benefit goals	Superintendent, BOE	Goal sheet adopted by BOE	February 2016	
	Develop a plan on how to reach BOE salary, wage, benefit goals	Superintendent; Business Clerk	Report to BOE	May 2016 or sooner	
	Develop an exit interview protocol/process	Superintendent	Question approved by BOE	January 2016	
Goal	Action to be taken	Responsible parties	Evidence of completion	Timeline	Completed
#3 Sports Facilities	Locate and contract with a company that can help to determine what needs to be addressed with our track and bleacher systems, then hire them help us to design and develop bid specifications. All designs will need to be ADA compliant	Superintendent & outside companies	Report to BOE & approval to hire company	November 2015 or earlier	

USD 417 BOE Goals 2015-16

	Bid then hire companies for both the track project and bleacher project if approved by the BOE	Superintendent	Bids opened and action taken by BOE	February 2016 or earlier	
	Work with our local architect to design modifications to and/or the construction of a new concession stand/locker room/ restroom facility. This may include a remodel of our current facilities and/or a new facility.	Superintendent & Architect	Present plan to BOE	February 2016 or earlier	
	Develop finance plan for improvement work to the sports stadium	Superintendent & Business Clerk	Present to the BOE	February 2016 or earlier	
	Contact a turf specialist to develop a plan for repairing the current football and practice fields	Superintendent & Maintenance Director	Present plan to BOE	February 2016 or earlier	
	Work with city to determine if there is an interest in developing improvement plans for the baseball/softball fields at the city ball diamonds	Superintendent/BOE	Meetings with city	April 2016 or earlier	
#4 Evaluation Process	Review current evaluation instruments and develop new instrument for any position not having one	Superintendent	Any new instruments presented for BOE approval	March 2016	
	Complete work on multiple measures	Superintendent, Director of C & I, teachers	Report and action by the BOE	March 2016 or earlier	
	Negotiate what needs to be negotiated with teachers	Negotiations team	Approval of new negotiated agreement	July 2016 or earlier	
	Data system work with ALLOfE	Director of C & I, Technology Coordinator, SPED Coordinator	Report to BOE	April 2016 or earlier	
	Calibration training for administrators	Superintendent, Director of C & I	Report to BOE	June 2016	
Goal	Action to be taken	Responsible parties	Evidence of completion	Timeline	Completed
Goal #5 Address what to do with the Dwight facility, CGMS, and the equipment/furnishings/memorabilia in these schools	Discuss with BOE	Superintendent	BOE meeting	September 2015	
	Contact options, for each school facility, determined by BOE at September BOE meeting	Superintendent	Report to or action taken by BOE	May 2016 or earlier	
	Work on the distribution of the Dwight memorabilia as determined by the BOE	Superintendent	Report on final dispersal of items	December 2015 or earlier	
	Determine what equipment and/or furnishings to keep and what to sell/dispose of then act	Superintendent, Director of Maintenance	Auction held, kept items moved to storage, report to BOE	December 1, 2015	



September 14, 2015
Dwight Memorabilia



Discussion on procedure to disperse memorabilia from the Dwight
Elementary School facility



September 14, 2015
Facilities



Discussion of Dwight and Council Grove Middle School Facilities



September 14, 2015
Accreditation



Discussion of Kansas Accreditation presentation



Serving Educational Leaders,
Inspiring Student Success



Service • Innovation • Opportunities

Gearing Up for Accreditation

USD 417, August 2015



Defining “Accreditation”



Assurance by the State Board of Education of Kansas education systems’ effectiveness in leading schools to produce college- and career-ready high school graduates.



Purpose of Accreditation

To ensure the quality and continuing improvement of Kansas education systems' capacity to lead schools in producing college- and career-ready graduates.



Systems Accreditation

- Supports of College and Career Readiness within the Rose Capacities
- Incorporates all levels of system in process
- Utilizes framework that outlines expectations
- Continuous Growth

KASB



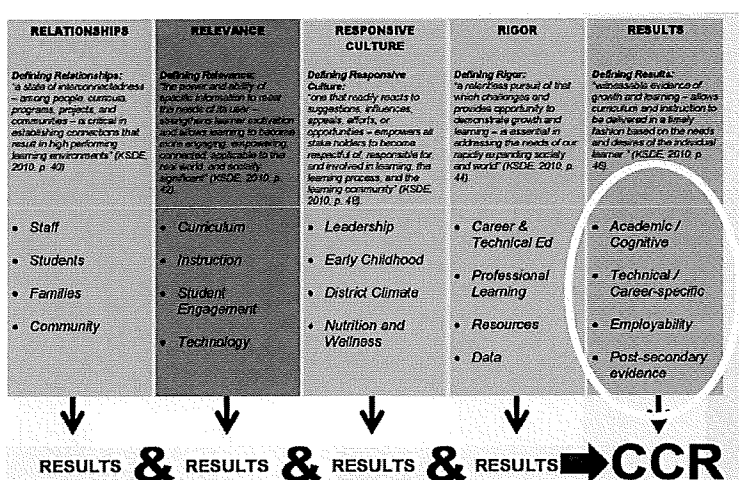
Defining “College and Career Ready”

“College- and Career-Ready means an individual has the academic preparation, cognitive preparation, technical skills, and employability skills to be successful in postsecondary education, in the attainment of an industry recognized certification, or in the workforce—without the need for remediation.”

CCR = ACTE

Kansas State Board of Education. Meeting Minutes.
December 11, 2012. Retrieved from <http://ksde.org>.

Kansas Education Systems Accreditation: 5Rs





Rose Capacities

“...standards used for determining the level of suitable funding for public schools in Kansas and will be used as the test when deciding if the state is meeting its constitutional requirement to fund public education.”



Rose Capacities

- Communication/Basic Skills
- Civic and Social Engagement
- Physical and Mental Health
- Arts and Cultural Appreciation
- Postsecondary and Career Preparation

More Info:

http://www.kasb.org/wcm/AboutKASB/Publications/Rose_Capacities_Primer.aspx



Leadership Teams



- Building Leadership Team (BLT)
- Building Site Council (BSC)
- District Leadership Team (DLT)
- District Site Council (DSC)
- Outside Validation Team (OVT)

New roles for existing teams.





Timeline for 2015-16 School Year

Fall 2014/Winter 2015	submit revisions for legal review
Fall 2015	State Board 'Receive Item'
Fall/Winter 2015	State Board 'Action Item'
Winter '15 – Summer '16	Prepare field for implementation
July 2016	First cycle begins for all districts
May 2018	Group 1 districts receive official ratings
May 2019	Group 2 districts receive official ratings

Implementation Schedule

Group	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
1	(RATING YR)	Year 1	Year 2	Year 3	Year 4	Year 5 (RATING YR)	Year 1
2	2-year cycle	(RATING YR)	Year 1	Year 2	Year 3	Year 4	Year 5 (RATING YR)
3	3-year cycle	(RATING YR)	Year 1	Year 2	Year 3	Year 4	
4	4-year cycle	(RATING YR)	Year 1	Year 2	Year 3		
5	5-year cycle	(RATING YR)	Year 1	Year 2			

Accreditation Status

Accredited

- USDs and non-public schools completing all requirements and demonstrating continual overall growth

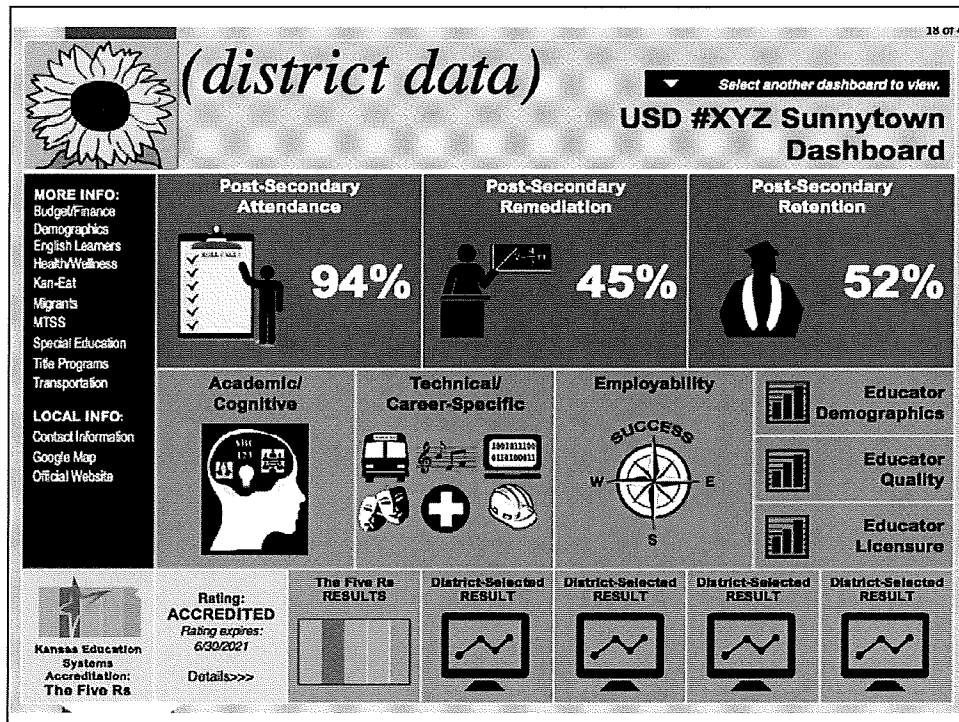
Accredited—Conditional

- **Opportunity to correct**
- **CONCEPT:** USDs with more than ____% of its schools not showing significant, continual overall improvement and/or involved in mandated improvement programs
- New non-public schools seeking initial accreditation

Not Accredited

- **Opportunity to correct, mandatory STAT support until achieving "Accredited"**
- USDs and non-public school participants not completing requirements and/or not demonstrating overall growth

(Non-public schools that do not participate in state accreditation are supposed to be registered with KSDE.)



Pre-Assessment



- District Level: choose two “Rs” as district focus.
- Each building: under one or both of the two “Rs,” choose components for your building to focus on. Use the chosen components to arrive at goal areas in your Building Action Plan.



September 14, 2015
Report on SPED



Report on Special Education services for summer and the current school
year

Extended School Year 2015 Attendance Information

Sessions were 1.5 hours long and lasted for 15 consecutive days. We had two different sections each day, which allowed us to keep our group sizes smaller (3-5 per teacher). Last year, the session was 3 hours long for 16 days. The session was split into two 2-week chunks and group size ranged from 6-12 per teacher.

ESY focuses on maintaining skills learned during school year. Changes implemented this year resulted in focused, intensive instruction. Teachers made grouping recommendations based on individual student needs. Students received both reading and math instruction. Because sessions were shorter this year, there was not a need for recess, art, snack, etc. We worked with mental health to maximize time for students who attend that program in addition to ESY.

IEP teams determined that 25 students met the criteria for extended school year (ESY). Fourteen students attended during the session, July 13-31. Transportation was provided for all students who needed it. Reasons for not attending: with the other parent during the summer, other summer opportunities, moved, declined the opportunity.

8 out of 14 students attended 12 out of 15 days or more.
Only 1 student attended less than half of the time.

ESY Year to Year Comparison

	2014	2015
Qualified	30	25
Attended	16	14

Special Education Year to Year Comparison

August 2014 to August 2015	2014-2015	2015-2016	Increase/ Decrease
Students (does not include speech/gifted)	68	76	↑
Teachers	6	5	↓
Paraeducators	15	17	↑
Need Weighting (factor from the staffing formula chart)	8.01	8.65	↑

Special Education Teacher Caseload Sizes

CGES	20
CGES/JH	17
CGHS (2 teachers)	15/ea
PHES	9

The Flint Hills Special Education Cooperative works to keep caseloads near 16 students per teacher. At a caseload size of near 24, the recommendation would be to add additional teaching staff if other staffing adjustments are not possible.

Special Education Identification Ratios

	Based on September numbers Enrollment data from KSDE K-12 Reports 14-15; SpEd data from WebKIDSS	SpEd	Gifted Only	Speech Only	Enrollment Membership	SpEd Ratio State avg. age 6-21 2010 12.90%	Gifted Only Ratio State avg. 2012 3.13%	Speech Only Ratio State avg. age 6-21 2010 2.02%
12.30.14	Enrollment data from KSDE K-12 Reports 14-15; SpEd data from WebKIDSS	SpEd	Gifted Only	Speech Only	Enrollment Membership	SpEd Ratio State avg. age 6-21 2010 12.90%	Gifted Only Ratio State avg. 2012 3.13%	Speech Only Ratio State avg. age 6-21 2010 2.02%
	USD 417	78	21	16	726	10.74%	2.89%	2.20%
	CGES	25	7	10	262	9.54%	2.67%	3.82%
	PHES	12	0	6	69	17.39%	0.00%	8.70%
	PHMS	4	1	0	48	8.33%	2.08%	0.00%
	CGMS	12	8	0	115	10.43%	6.96%	0.00%
	CGHS	25	5	0	232	10.78%	2.16%	0.00%
8/20/2015	Enrollment data from KSDE K-12 Reports 14-15; SpEd data from WebKIDSS	SpEd	Gifted Only	Speech Only	Enrollment Membership	SpEd Ratio State avg. age 6-21 2010 12.90%	Gifted Only Ratio State avg. 2012 3.13%	Speech Only Ratio State avg. age 6-21 2010 2.02%
	USD 417	76	17	13	725	10.48%	2.34%	1.79%
	CGES (K-6)	25	5	11	304	8.22%	1.64%	3.62%
	PHES (K-6)	9	0	2	85	10.59%	0.00%	2.35%
	CGJH/HS (7-12)	42	12	0	336	12.50%	3.57%	0.00%
District Changes		-2	-4	-3	-1	-0.26%	-0.55%	-0.41%



September 14, 2015

Executive Session



Executive Session

Motion:

"Ms. President, I move that we go into a ... minute executive session for the purpose of discussing personnel matters for non-elected personnel in order to protect the privacy interest of an identifiable individual with Mr. Conwell and"

Motion _____ Second _____ Action _____

The Board went into Executive Session at

The Board returned to Open Session at



BOARD of EDUCATION
October 2015, Regular Meeting
Council Grove Elementary, Council Grove, Kansas
AGENDA
6:30 pm

There will be a tour of the Council Grove Elementary School at 5:45 pm.

Opening

Call to Order

Introductions

Consent Agenda

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. — This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Spotlight on Education - Macy Bolen (4th), Emily Bacon (4th), Cienna Good (4th) and Mia McCormick (PK) present donation to the USD 417 BOE; Recognition of accomplishment (KASB Leadership Training Academy) for TinaRae Scott

Reports

Curriculum Director
Principals/AD
Clerk of the BOE
Superintendent

Board of Education Members – Mr. Powell and
Mrs. Scott report on meeting with the Dwight
City Council

Action Item

- A. Voting Delegate to KASB Annual Convention

Discussion Items

- A. Mr. McDiffett update on FHL membership
- B. Kansas Assessment overview
- C. 2015 ACT Results
- D. 2015 Aims Web Results
- E. Changes to required credits for HS graduation
- F. Update on City Lake property tax issue

Executive Session: Negotiations

Adjournment

Next regular BOE meeting: November 9, 2015

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



OPEN MEETING LAW REQUIREMENTS FOR EXECUTIVE SESSION

Sample Motion:

"Mr. President, I move that we go into executive session for the purpose of discussing (fill in subject) in order to (fill in justification), and that we return to open session in this room at (fill in time).

SUBJECT

JUSTIFICATION

Personnel matters for non-elected personnel

Protect the privacy interests of an identifiable individual(s)

Matters relating to actions adversely or favorable affecting a person as a student, except that any such person shall have the right to a public hearing if requested by that person

Protect the privacy rights of a student who is identifiable

Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships

Protect the privacy rights of a corporation, partnership, trust, etc. with regard to their financial affairs

Consultation with an attorney that would be deemed privileged in attorney-client relationship

Protect the attorney-client privilege and the public interest

Matters relating to employer-employee **negotiations** whether or not in consultation with the representative or representatives of the body or agency

Protect the district's right to the confidentiality of its negotiating position and the public interest

Preliminary discussions relating to the **acquisition of real property**

Protect the district's financial interest and bargaining position

Matters relating to the security of the board, the school, school buildings or facilities, or the information system of the school

Ensure the security of the school, school buildings or facilities and/or the information system of the school are not jeopardized

USD 417 BOE Goals 2015-16

Goal	Action to be taken	Responsible parties	Evidence of completion	Timeline
#1 Technology	Develop comprehensive job description	Superintendent	BOE approval of description	December 2015 BOE meeting or earlier
	Develop salary proposal/show affordability to BOE	Superintendent	Report to BOE; approval to seek full time tech coordinator	December 2015 BOE meeting or earlier
	Advertise/develop selection team/hire full time technology coordinator	Superintendent	Recommendation and hiring of full time tech coordinator by BOE	January BOE meeting 2016
	Comprehensive survey of technology equipment; age and condition	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier
	Comprehensive review of tech policies/procedures; recommended changes	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier
#2 Salaries, Wages, & Benefits	Integration of Tech and curriculum; locate and visits schools where technology is improving student achievement	Superintendent; Director of C & I	Report to BOE	May BOE meeting 2016 or earlier
	Develop staff technology training program	Technology Coordinator; Director of C & I	Plan developed and submitted to Superintendent/BOE	June BOE meeting 2016
	Survey the BOE to see what specific information they might like included in the wage/salary survey.	Superintendent	Survey BOE	End of September 2015
	Locate desired information, develop salary, wage, & benefit report for BOE	Superintendent	Report to BOE	December 2015
	Develop report regarding living wage & how that translates to our 9/10 month employees	Superintendent	Report to BOE	December 2015
#3 Sports Facilities	Provide a current financial status report for the BOE	Superintendent	Report to BOE	February 2016
	Have BOE establish wage, salary, & benefit goals	Superintendent, BOE	Goal sheet adopted by BOE	February 2016
	Develop a plan on how to reach BOE salary, wage, benefit goals	Superintendent; Business Clerk	Report to BOE	May 2016 or sooner
	Develop an exit interview protocol/process	Superintendent	Question approved by BOE	January 2016
	Locate and contract with a company that can help to determine what needs to be addressed with our track and bleacher systems. then hire Bid then hire companies for both the track project and bleacher project if approved by the BOE	Superintendent & outside companies	Report to BOE & approval to hire company	November 2015 or earlier
#4 Evaluation Process	Work with our local architect to design modifications to and/or the construction of a new concession stand/locker room/restroom facility.	Superintendent	Bids opened and action taken by BOE	February 2016 or earlier
	Develop finance plan for improvement work to the sports stadium	Superintendent & Architect	Present plan to BOE	February 2016 or earlier
	Contact a turf specialist to develop a plan for repairing the current football and practice fields	Superintendent & Business Clerk	Present to the BOE	February 2016 or earlier
	Work with city to determine if there is an interest in developing improvement plans for the baseball/softball fields at the city ball	Superintendent & Maintenance Director	Present plan to BOE	February 2016 or earlier
	Review current evaluation instruments and develop new instrument for any position not having one	Superintendent/BOE	Meetings with city	April 2016 or earlier
#5 Address what to do with the Dwight facility, CGMS, and the equipment/furnishings/memorabilia in these schools	Complete work on multiple measures	Superintendent	Any new instruments presented for BOE approval	March 2016
	Negotiate what needs to be negotiated with teachers	Superintendent, Director of C & I, teachers	Report and action by the BOE	March 2016 or earlier
	Data system work with ALLOfe	Negotiations team	Approval of new negotiated agreement	July 2016 or earlier
	Calibration training for administrators	Director of C & I, Technology Coordinator, SPED Coordinator	Report to BOE	April 2016 or earlier
	Discuss with BOE	Superintendent, Director of C & I	Report to BOE	June 2016
	Contact options, for each school facility, determined by BOE at September BOE meeting	Superintendent	BOE meeting	September 2015
	Work on the distribution of the Dwight memorabilia as determined by the BOE	Superintendent	Report to or action taken by BOE	May 2016 or earlier
	Determine what equipment and/or furnishings to keep and what to sell/dispose of then act	Superintendent	Report on final dispersal of items	December 2015 or earlier
		Superintendent, Director of Maintenance	Auction held, kept items moved to storage, report to BOE	December 1, 2015



October 12, 2015
Consent Agenda



- A. Approval of Agenda
- B. Approve minutes of previous meeting(s)
- C. Financial report/pay bills
- D. Personnel –
- E. Acceptance of Donations and Gifts
- F. Approve the Standards for Professional Learning
- G. Approve the changes to the Long Range Plan for Curriculum Revision

Motion _____ Second _____ Action _____

**USD 417 Board of Education
Regular Meeting
September 14, 2015
Prairie Heights Elementary School**

MEMBERS

PRESENT: Chad Evans, TinaRae Scott, Jim Reagan, Linda Pretzer, Marie Blythe, Terry Powell, and Marty White.

OTHERS

PRESENT: Darrell Miller, Angela Harris, Richard Stahl, Doris Morgan, Betty Morgan, Morgan, Sheryl Looper, Sharon Koons, Nancy Furney, Jean Johnson, Pickett, Maxine Pickett, Connie Burton, Pam Goss, Casey Maransani, Heather Honas, Kelly McDiffett, Cynthia Schrader, Craig McNeal, Doug Conwell, and Jan Troxell.

PRESIDENT: Terry Powell called the meeting to order. The Board toured the CGJH/HS prior to the call to order.

CONSENT

AGENDA: TinaRae Scott (Jim Reagan) moved to approve the amended consent agenda as presented. Motion passed 7-0.

PATRON FORUM: Darrell Miller, Doris Morgan, Pam Goss, and Maxine Pickett spoke to the board regarding their preferences for the Dwight memorabilia.

REPORTS: Administrators reported. The Board thanked Cynthia for the tour prior to the meeting.

SCHOLARSHIP

PROGRAM: Jim Reagan (Marty White) moved to approve the "Donation Agreement Restricted Named Fund" as presented. Motion passed 7-0

BOE GOALS: Marty White (Linda Pretzer) moved to approve the BOE Goals for 2015-2016 as presented. Motion passed 7-0

DISCUSSION ITEMS:

PROCEDURE to DISPERSE MEMORABILIA (from The Dwight Elementary School facility).

Mr. Conwell spoke of forming a committee for the placement of the memorabilia.

DWIGHT FACILITY

Mr. Conwell spoke about the process(es) involved. Board members encouraged contact to determine if the City of Dwight would be interested in the building.

CGMS FACILITY

Discussion on state finances and possible interest in leasing of the building or using it for other purposes for the district.

KANSAS ACCREDITATION Presentation by Kelly Gentry

SPED Report for summer and the current year – Angela Harris

EXECUTIVE SESSION:

TinaRae Scott (Marie Blythe) moved to go into a 10 minute executive session with Mr. Conwell and others if called for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual(s). Motion passed 7-0.

The Board went into Executive Session at 7:46 p.m.

The Board returned to Open Session at 7:56 p.m.

Terry Powell adjourned the meeting at 8:00 p.m.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE

Accounting Cycle: FY15-16; Begin Date: 9/1/2015; End Date: 9/30/2015; Bank: Farmers & Drivers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Description	Type	Amount
09/03/2015	14585	ACT	Order Form will be sent via Pony McDiffett, Kelly L Approved: km	Conwell, Mz Accounts Payable	\$ 165.00
09/18/2015	14710	ACT	Conwell, Mark D Approved: dc	Accounts Payable	\$ 65.00
09/03/2015	14586	Alta Vista (City of)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 103.38
09/18/2015	14711	American Electric Co-Emporia	Conwell, Mark D Approved: dc	Accounts Payable	\$ 36.00
09/18/2015	14712	Apple Computer Corp.	Replace damaged power Chargers Conwell, Mark D Approved: dc	Accounts Payable	\$ 452.00
09/18/2015	14713	Best Buy Business Advantage Account	Conwell, Mark D Approved: dc	Accounts Payable	\$ 999.97
09/23/2015	14777	Blue Cross Blue Shield Of Ks	Conwell, Mark D Approved: Dc	Accounts Payable	\$ 6,116.65
09/18/2015	14714	Blueville Nursey, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,139.90
09/18/2015	14714	Blueville Nursey, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 566.00
09/18/2015	14715	BP	Conwell, Mark D Approved: dc	Accounts Payable	\$ 405.74
09/03/2015	14587	Cambium Learning Group, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 107.74
09/18/2015	14716	Campbell, R Morgan	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,255.00
09/18/2015	14717	Central Mechanical Const Co, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,352.54
09/18/2015	14718	Central Mechanical Services of Manhattan, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 351.75
09/18/2015	14718	Central Mechanical Services of Manhattan, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 244.69
09/03/2015	14588	Century/United Companies, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 197.30
09/03/2015	14589	CenturyLink	Conwell, Mark D Approved: dc	Accounts Payable	\$ 472.89
09/18/2015	14719	CG Public Library	Rolled over from FY14-15; McDiffett, Kelly L Approved: km Werner, Jolene C	Accounts Payable	\$ 250.00
09/03/2015	14590	CG Republican	Conwell, Mark D Approved: dc	Accounts Payable	\$ 209.44
09/18/2015	14720	Continuum Retail Energy Services, LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,619.80
09/18/2015	14721	Conwell, Mark D	Inv: Sept. Conwell	Accounts Payable	\$ 894.90
09/18/2015	14722	Council Grove Elementary	Conwell, Mark D Approved: dc	Accounts Payable	\$ 500.00
09/03/2015	14591	Council Grove High Schi-lunch	Conwell, Mark D Approved: dc	Accounts Payable	\$ 498.30
09/18/2015	14723	Council Grove High School	2014-15 & 2015 -2016 Requisitions Deposit Scholars' Bowl entry fee money in	Accounts Payable	\$ 1,350.00
09/18/2015	14724	DeVries, Mary A	Inv: Sept. DeVries	Accounts Payable	\$ 17.10
09/18/2015	14725	Document Resources	Conwell, Mark D Approved: dc	Accounts Payable	\$ 77.50
09/18/2015	14726	Envision Industries, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 903.80
09/03/2015	14592	F&A Food Sales, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,040.39
09/03/2015	14592	F&A Food Sales, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 437.63
09/18/2015	14727	First Responder	Updated software and decals for current Automated External Defibrillator's (AE	Accounts Payable	\$ 240.00
09/18/2015	14728	Flint Hills Special Education Coop	Conwell, Mark D Approved: dc	Accounts Payable	\$ 89,227.00
09/18/2015	14729	Frogg Street Press	Conwell, Mark D Approved: dc	Accounts Payable	\$ 314.57
09/18/2015	14730	Frontline Technologies Group LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,062.50
09/23/2015	14778	Glencoe-Macmillan/Mcgraw Hill	Conwell, Mark D Approved: Dc	Accounts Payable	\$ 59.48
09/23/2015	14778	Glencoe-Macmillan/Mcgraw Hill	This is the new submission of the requisition from last spring that did not go th	Accounts Payable	\$ 453.96
09/18/2015	14731	Glenn's Music	instrument repair/maintenance Schrader, Cynthia A Approved: This requisitor	Accounts Payable	\$ 139.00
09/18/2015	14732	Harris School Solutions	Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,000.00
09/23/2015	14779	Harris School Solutions	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,765.00
09/18/2015	14733	Havens, Jana L	Inv: Sept. Jana	Accounts Payable	\$ 8.55
09/18/2015	14734	Hazelden Publishing	Conwell, Mark D Approved: dc	Accounts Payable	\$ 573.00
09/18/2015	14735	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 808.82
09/18/2015	14735	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,032.44
09/23/2015	14780	Hiland Dairy Company	Conwell, Mark D Approved: Dc	Accounts Payable	\$ 796.83
09/03/2015	14593	Houghton Mifflin Co.	Requesting due to increase in enrollment and change of teacher. Conwell, Mai	Accounts Payable	\$ 1,459.24
09/03/2015	14594	House, Hays	Conwell, Mark D Approved: dc	Accounts Payable	\$ 197.60
09/03/2015	14595	Kansas Drug Testing, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 90.00
09/03/2015	14596	Kansas Gas Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 38.94
09/18/2015	14736	KBS Constructors, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 43,754.00

Accounting Cycle: FY15-16; Begin Date: 9/1/2015; End Date: 9/30/2015; Bank: Farmers & Drivers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Description	Type	Amount
09/18/2015	14737	KS Association of Teachers of Mathematics	Conwell, Mark D Approved: dc	Accounts Payable	\$ 50.00
09/18/2015	14739	KSDE	Conwell, Mark D Approved: dc	Accounts Payable	\$ 100.00
09/03/2015	14597	Lexinet	Expectation Posters McDuffett, Kelly L Approved: km - Braves Expectation Pos	Accounts Payable	\$ 50.00
09/18/2015	14740	Linweld, Matheson	McDuffett, Kelly L Approved: km Conwell, Mark D Approved: dc	Accounts Payable	\$ 160.08
09/03/2015	14598	Longbine Auto Plaza	Conwell, Mark D Approved: dc	Accounts Payable	\$ 98.65
09/03/2015	14599	Matheson Tri-Gas, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 36.27
09/18/2015	14741	McDuffett Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 456.60
09/18/2015	14742	McKenzie Pest Control, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 300.00
09/03/2015	14600	Midwest Transit	Conwell, Mark D Approved: dc	Accounts Payable	\$ 148.40
09/03/2015	14601	Mighty Music Memory	re-order the Music Memory program. it is a new publisher this year so they mi	Accounts Payable	\$ 150.00
09/18/2015	14743	Mighty Music Memory	Honas, Heather A Approved: HH Wright, Carol M Approved: vendor ok date	Accounts Payable	\$ 255.00
09/03/2015	14602	Morris County EMS	Conwell, Mark D Approved: dc	Accounts Payable	\$ 150.00
09/03/2015	14603	Navrat's, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,873.02
09/18/2015	14744	Parts Place (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 10.42
09/18/2015	14744	Parts Place (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 484.64
09/03/2015	14604	Paxton-Patterson	McDuffett, Kelly L Approved: km Conwell, Mark D Approved: dc	Accounts Payable	\$ 51.90
09/18/2015	14745	Paxton-Patterson	Conwell, Mark D Approved: dc	Accounts Payable	\$ 10.00
09/18/2015	14746	Play It Again Sports	HS Athletic Supplies for Football Conwell, Mark D Approved: dc - already orde	Accounts Payable	\$ 126.30
09/18/2015	14746	Play It Again Sports	HS Athletic Supplies for Volleyball Conwell, Mark D Approved: dc - already ord	Accounts Payable	\$ 125.40
09/18/2015	14746	Play It Again Sports	HS Athletic Supplies for Wrestling Conwell, Mark D Approved: dc - already ord	Accounts Payable	\$ 148.52
09/18/2015	14746	Play It Again Sports	MS Athletic Supplies for Volleyball Conwell, Mark D Approved: dc - already ort	Accounts Payable	\$ 62.60
09/18/2015	14746	Play It Again Sports	MS Athletic Supplies for Football Conwell, Mark D Approved: DC - already ord	Accounts Payable	\$ 19.22
09/21/2015	14766	Play It Again Sports	Wrestling	Accounts Payable	\$ 49.50
09/03/2015	14605	Powell's Auto Body	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,945.50
09/18/2015	14747	Ray's Lock Shop	Conwell, Mark D Approved: dc	Accounts Payable	\$ 723.48
09/23/2015	14781	Ray's Lock Shop	Conwell, Mark D Approved: Dc	Accounts Payable	\$ 144.50
09/03/2015	14606	Rays Apple Market	Medication and diabetic snacks for school year Conwell, Mark D Approved: dc	Accounts Payable	\$ 75.91
09/03/2015	14606	Rays Apple Market	Gift Card for after school program Conwell, Mark D Approved: dc	Accounts Payable	\$ 100.00
09/18/2015	14748	Rays Apple Market	Conwell, Mark D Approved: dc	Accounts Payable	\$ 178.01
09/18/2015	14749	Really Great Reading Company, LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 686.40
09/18/2015	14750	REDI Systems, Inc.	Almond wall plate with two RJ45 keystones \$18 Labor to perform all wiring, ins	Accounts Payable	\$ 100.50
09/18/2015	14750	REDI Systems, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 91.00
09/18/2015	14750	REDI Systems, Inc.	Conwell, Mark D Approved: dc - capital outlay please	Accounts Payable	\$ 18,204.69
09/18/2015	14750	REDI Systems, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 4,547.43
09/03/2015	14607	Riddell	These are the football helmet decals. Conwell, Mark D Approved: dc	Accounts Payable	\$ 290.75
09/03/2015	14607	Riddell	HS Athletic Supplies for Football Conwell, Mark D Approved: dc - already orde	Accounts Payable	\$ 840.01
09/18/2015	14751	Rockley, Judy	MS Athletic Supplies for Football Conwell, Mark D Approved: DC - already ord	Accounts Payable	\$ 374.99
09/18/2015	14752	S&S Oil & Propane Co, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,305.20
09/18/2015	14753	School Health Corporation	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,634.90
09/03/2015	14608	School Specialty, Inc	This is the athletic tape we will need throughout the year. Conwell, Mark D Apt	Accounts Payable	\$ 150.41
09/03/2015	14608	School Specialty, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 40.95
09/03/2015	14608	School Specialty, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 5.07
09/03/2015	14608	School Specialty, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 167.24
09/03/2015	14608	School Specialty, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,685.03
09/18/2015	14754	School Specialty, Inc	2 rolls white butcher paper Honas, Heather A Approved: Was accidentally left	Accounts Payable	\$ 144.76
09/18/2015	14755	Services Unlimited Heating &	Conwell, Mark D Approved: dc	Accounts Payable	\$ 4,054.74
09/18/2015	14756	Solid State Communications, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 393.50
09/18/2015	14758	Summit Truck Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,435.04

Accounting Cycle: FY15-16; Begin Date: 9/1/2015; End Date: 9/30/2015; Bank: Farmers & Drivers Bank; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '08')

Check Date	Check Number	Payee	Description	Type	Amount
09/18/2015	14759	Superior Rubber Stamp & Seal	FOR DEPOSIT ONLY/UNIFIED SCHOOL DISTRICT #417/COUNCIL GROVE	Accounts Payable	\$ 23.00
09/03/2015	14609	Sysco Kansas City, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 973.50
09/03/2015	14610	Thyssenkrupp Elevator Corp	Conwell, Mark D Approved: dc	Accounts Payable	\$ 535.62
09/03/2015	14611	Tri-County Telephone Assn, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,195.87
09/03/2015	14611	Tri-County Telephone Assn, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,003.08
09/18/2015	14760	US Games	Conwell, Mark D Approved: dc	Accounts Payable	\$ 101.34
09/18/2015	14761	Verizon Wireless	Conwell, Mark D Approved: dc	Accounts Payable	\$ 91.34
09/23/2015	14782	Visa	Conwell, Mark D Approved: Dc	Accounts Payable	\$ 1,511.16
09/23/2015	14782	Visa	This is a pre-approved purchase through Greenbush with the Perkins grant mc	Accounts Payable	\$ 995.00
09/23/2015	14782	Visa	This item has been approved through the Perkins equipment grant. Payment f	Accounts Payable	\$ 595.00
09/18/2015	14762	Waddell & Reed Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 625.00
09/23/2015	14783	Walmart Community/GEMB	Summer updates for kitchen inventory, to replace broken equipment. McDiffett	Accounts Payable	\$ 245.57
09/23/2015	14784	Ward's Natural Science	Conwell, Mark D Approved: Dc	Accounts Payable	\$ 51.06
09/03/2015	14612	Waste Management	Conwell, Mark D Approved: dc	Accounts Payable	\$ 402.99
09/18/2015	14763	Watson, Addie A	Inv: Sept. Watson	Accounts Payable	\$ 5.70
09/18/2015	14764	West Music	re-order of music items. The drums are an upgrade and more age-appropriate	Accounts Payable	\$ 636.10
09/03/2015	14613	Westar Energy	Conwell, Mark D Approved: dc	Accounts Payable	\$ 9,618.06
09/03/2015	14614	Williams Janitorial Supply	Conwell, Mark D Approved: dc	Accounts Payable	\$ 38.70
09/18/2015	14765	Williams Janitorial Supply	Conwell, Mark D Approved: dc	Accounts Payable	\$ 923.75
09/18/2015	14765	Williams Janitorial Supply	Conwell, Mark D Approved: dc	Accounts Payable	\$ 37.00
09/18/2015	14765	Williams Janitorial Supply	Conwell, Mark D Approved: dc	Accounts Payable	\$ 525.89
09/18/2015	14765	Williams Janitorial Supply	Conwell, Mark D Approved: dc	Accounts Payable	\$ 5,183.75
09/03/2015	14615	WT Cox Information Services	Rolled over from FY14-15; McDiffett, Kelly L Approved: km Werner, Jolene C	Accounts Payable	\$ 670.03
					\$ 246,076.38

Donation

1 message

Schrader, Cynthia <cynsch@cgrove417.org>

Fri, Sep 25, 2015 at 10:04 AM

To: Doug Conwell <dconwell@cgrove417.org>, Jan Troxell <jtroxell@cgrove417.org>, Butch Buchman <bbuchman@cgrove417.org>, Nancy Furney <nfurney@cgrove417.org>

We received a \$150 donation to the Prairie Heights After School Program from the Dwight Presbyterian Women. I know this needs to be on the next BOE agenda regarding acceptance of donations. What should Nancy do with the check? Do we send it to the District Office or deposit it in the ASP account and right a check to the district?

—

Cynthia Schrader
Prairie Heights Principal

Standards summary

Standards for Professional Learning	Core elements of each standard
LEARNING COMMUNITIES: Professional learning that increases educator effectiveness and results for all students occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment.	<ul style="list-style-type: none"> • Engage in continuous improvement. • Develop collective responsibility. • Create alignment and accountability.
LEADERSHIP: Professional learning that increases educator effectiveness and results for all students requires skillful leaders who develop capacity, advocate, and create support systems for professional learning.	<ul style="list-style-type: none"> • Develop capacity for learning and leading. • Advocate for professional learning. • Create support systems and structures.
RESOURCES: Professional learning that increases educator effectiveness and results for all students requires prioritizing, monitoring, and coordinating resources for educator learning.	<ul style="list-style-type: none"> • Prioritize human, fiscal, material, technology, and time resources. • Monitor resources. • Coordinate resources.
DATA: Professional learning that increases educator effectiveness and results for all students uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning.	<ul style="list-style-type: none"> • Analyze student, educator, and system data. • Assess progress. • Evaluate professional learning.
LEARNING DESIGNS: Professional learning that increases educator effectiveness and results for all students integrates theories, research, and models of human learning to achieve its intended outcomes.	<ul style="list-style-type: none"> • Apply learning theories, research, and models. • Select learning designs. • Promote active engagement.
IMPLEMENTATION: Professional learning that increases educator effectiveness and results for all students applies research on change and sustains support for implementation of professional learning for long-term change.	<ul style="list-style-type: none"> • Apply change research. • Sustain implementation. • Provide constructive feedback.
OUTCOMES: Professional learning that increases educator effectiveness and results for all students aligns its outcomes with educator performance and student curriculum standards.	<ul style="list-style-type: none"> • Meet performance standards. • Address learning outcomes. • Build coherence.

USD 417 Morris County LONG-RANGE PLAN

SUBJECTS	12-13	13-14	14-15	15-16	16-17	17-18	18-19
English Language Arts	C, R (R: PreK-5)	VC, R (R: 6-12)	A (K-5)	A (6-12)			C
Math		C (4-12 QUEST) R (R: 6-8)	C (PreK-8 plus 5-12 QUEST) VC, R (R: 9-12)	R (R: K-5)	A		
Social Studies				R (R: K-5)		C	VC, R (R: 6-12)
Science					C, R	VC	
Guidance/Social Career-Ed., Bully Prevention				C, R	VC		
Health-PE	C, R (R: PE)	VC, R (R: Health)	A				C, VC
Fine Arts Vocal K-12, Band 5-12, Art K-12, Drama 9-12		C, R (R: Art, Music)	VC, A	C (band) R (K-6)			
Foreign Language		C, R (R: French)	VC, A				
Technology Curriculum	VC				C		
Career-Technical Ed. (CTE)*	R Bus – yes Agri – yes FACS – no	R Bus – yes Agri – yes FACS – no	R Bus – yes Agri – yes FACS – no	R Bus – yes Agri – yes FACS – no	R Bus – yes Agri – yes FACS – no	R Bus – yes Agri – yes FACS – no	R Bus – yes Agri – yes FACS – no

<p>Abbreviations:</p> <p>C Create and implement new curriculum</p> <p>VC Validate the new curriculum</p> <p>R Major Resource selection</p> <p>r Minor Resource selection</p> <p>A Develop common local assessments</p> <p>VA Validate the new local assessments</p>

*CTE includes K-6 Keyboarding/Computer Applications, 7-8 Business Essentials, and 9-12 Pathways for "Business Entrepreneurship & Management," "Business Finance," "Agriculture Science," "Power, Structural, & Technical Systems," and "Family & Community Services."

Approved by DAC, September, 2015
Approved by BOE, _____



October 12, 2015



The KASB 98th Annual Conference will be held on December 5th & 6th in Wichita. Each district is to provide a delegate to that conference.

Motion _____ Second _____ Action _____

98th ANNUAL CONFERENCE

KASB

DEC. 4. 5. 6. 2015
WICHITA, KANSAS
HYATT REGENCY &
CENTURY II CONVENTION CENTER

www.kasb.org/kasbcon

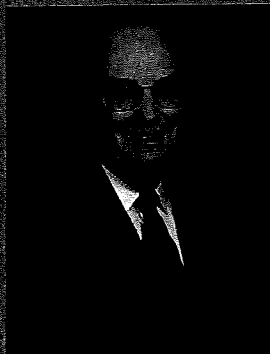
Registration
Now
Open!



Keynote Address -

Cile Chavez

Leadership and
Developing
Human
Potential



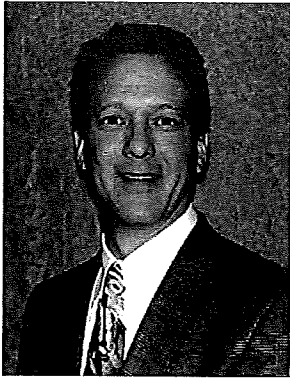
Featured Speaker -

Dale Dennis

Deputy Commissioner
Kansas State
Department of
Education

**Kansas
Association of
School Boards**





Don Shimkus
Oxford USD 358
Board Member
KASB President

An Invitation from the President

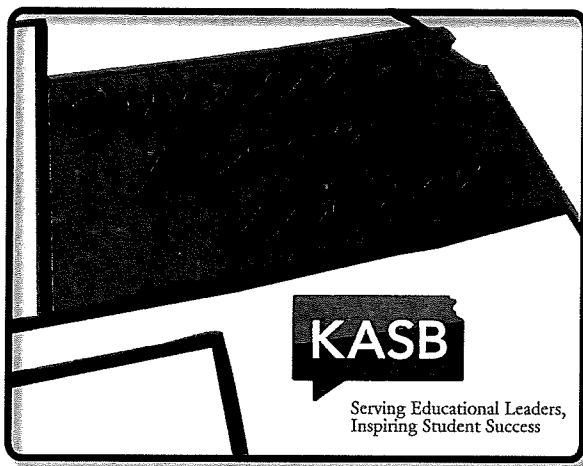
Greetings!

I would like to encourage you to attend the 98th Annual KASB Conference in Wichita this December. The pre-conference sessions begin on Friday, Dec. 4, with the opening session of the vendor show that evening. Saturday is a nonstop day with two dynamic general sessions and a wide range of breakout sessions guaranteed to give you new ideas and ways for students to succeed. And on Sunday, Dec. 6, the annual Delegate Assembly will elect the president-elect designee in addition to discussing and approving the Association's 2016 Legislative Priorities.

If you have never been to convention, I encourage you to make the time. You will gain knowledge and insight that can immediately be applied to your role as a board of education member and educational leader in your community. Veteran board members will find renewal and insight into what is making a difference in schools and classrooms across the state. First-time attendees will discover a network of fellow board members and school personnel to draw upon for ongoing support.

One of the best ways to get the most out of the opportunity is to attend as a team, bringing other board members, your superintendent and other district leaders. And don't forget! As a member of KASB, your district or organization receives one free full-registration to the conference!

I look forward to seeing everyone in Wichita in December!



Explore innovative ideas to expand opportunities for students and create success for all students.

Learn from the best!
Over 30 breakout sessions and workshops covering everything from classroom instruction to school facility planning.

Grow your network of colleagues and education experts to call on for ideas and support.

GREAT REASON TO ATTEND

Connect with fellow board members and administrators from all across Kansas.

Take it home. You'll return home inspired, refreshed and full of new ideas and future plans.

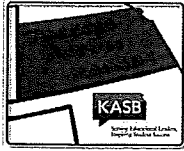
Hear about top state and national issues and the potential local impact.

Attend special presentations highlighting unique partnerships and bold visions.

Hear nationally-acclaimed keynoter Cile Chavez and our featured speaker - Kansas own Dale Dennis!

You'll get a great return on the time you invest!
Past participants consistently give the entire conference the highest marks.

Investigate the latest solutions at the largest education-related vendor trade show and exhibition in our state.



Early Bird Seminars Friday, December 4, 2015

Winter School Law Conference

8:30 a.m. Registration
9-4 p.m. Meeting

Presentations will include proposed regulation changes to the Fair Labor Standards Act and the impact these changes will have on school district employers. Recommended changes - if approved - would impact public education employers.

Additional topics: Accommodating student gender identity issues at the building level; service animals in public schools; managing students with health issues, 504 Plans, DNR orders, and contagious diseases; social media employee and student discipline authority; update on the Gannon school finance case; and the board bully - what legal recourse do other board members have?

The Kansas School Attorneys Association will also have a luncheon meeting during the Winter Law Conference to discuss current school law topics.



*Included in the KASB
Season Pass.*

Meeting All Kids Needs

Bus Tour

7:45 a.m. Registration
Buses depart promptly at 8:15 a.m.
9-4 p.m. Tours

Once again, two tours will be available, but there is a new twist. A half-day of each tour will be spent at Wichita's Special Ed Center as well as either the Trusdell Middle School or the Horace Mann Dual Language School. The other half of the day will be spent touring either Goddard USD 265 or Haysville USD 261 schools. CTE initiatives, International Baccalaureate and other innovative programs will be on the agenda.



*Included in the KASB
Season Pass. PLEASE
NOTE: Tours are very
popular and space is
limited. Register early
to guarantee a spot.*

KSSA Superintendent's Day

8:30 a.m. Registration
9-4 p.m. Meeting

The Kansas Association of School Superintendents will hold a jam-packed day of learning as part of the early bird seminars at the 2015 KASB Convention in Overland Park.

And be sure to join your fellow superintendents for a dinner Thursday evening to kick-off the weekend. Register for the dinner and seminar on the form found on the second-to-last page of this booklet.

PLEASE NOTE: This session is NOT included in the KASB Season Pass.

**Register for each of these meetings,
the Grand Opening Reception and
other Convention events
using the Registration Form
or online at
kasb.org/kasbcon**

Grand Opening, Exhibits and Early Bird Registration

Friday, December 4, 2015 - 4:30-7:30 p.m.

Hyatt Regency & Century II Convention Center - Bob Brown Expo Hall



The Grand Opening Reception allows you to **REGISTER EARLY** and visit the numerous exhibits on the arena floor while enjoying complimentary food and beverages. Door prize drawings will be held throughout the evening. Also be sure to stop by the KASB booth to meet staff and learn more about how you can be a voice for public education in your community.

You won't want to miss the **2015 KASB CONVENTION EXHIBITS** featuring the return of popular vendors such as KASB prestigious partner vendors, architects, school bus companies, technology firms, school suppliers and more. Be sure to carve out time to visit the exhibit hall and meet with over 80 companies offering products and services that can improve your schools and save your organization money today!



Saturday, Dec. 5, 2015



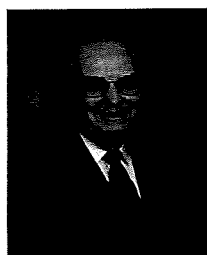
First General Session - Dr. Cile Chavez

Dr. Cile Chavez is president of Cile Chavez Consulting, Inc., and provides motivation and expertise to organizations in the private and public sectors on Leadership and Human Development. Her passion is to guide others in realizing their skills, talents, and potential in both their personal and professional lives. She emphasizes the power of modeling integrity, effective human relations, intelligent behavior, and enthusiasm. Her unique mixture of humor, storytelling, ideas, and metaphors has helped make her one of the most sought after speakers on contemporary leadership issues and possibilities. Learn more at www.cilechavez.com

Saturday features three rounds of BREAKOUT SESSIONS by school districts, education experts and organizations.

Here's just a sample!

A Review of the 2015 Legislative Committee Report and the Upcoming 2016 Legislative Session. Motivating Students in the 21st Century Classroom. Aligning For Success: Andover Data Dashboard. **Why Do You Do What You Do? Preparing for the New Accreditation System.** USD 364's Journey - New Superintendent and New Administrators. **Becoming an Innovative School District.** Connecting Students with Community. Developing "Techxpertise" in Your School: Students as Digital Leaders. Twitter For Board Members. **Reflecting on Your District's Social Media Presence.** Opening Doors to Opportunity - Pioneer Career Center. **and so much more!**



Second General Session - Dale Dennis

KASB is proud to welcome Mr. Dale Dennis as a featured speaker for this year's annual conference. As our state's foremost expert on the Kansas school finance system, Mr. Dennis is relied upon for assistance and guidance throughout our state. He serves as the Kansas Deputy Commissioner of Education and leads the Kansas State Department of Education's Division of Fiscal and Administrative Services.

This division oversees all state and federal aid to local education agencies for approximately 40 programs; leads training and assistance for providing quality child nutrition and wellness programs for all Kansas children; facilitates internal and external communication for the state department and state board; manages KSDE scholarship and recognition programs; assists in integration of technology in the classroom; and performs all internal accounting, budgeting and purchasing activities for the Department. Mr. Dennis provides information to the Legislature and Governor's office in addition to local education agencies and the Kansas State Board of Education on education legislation issues.

**Sunday
Dec. 6, 2015**

The KASB **BREAKFAST BUFFET** scheduled on Sunday morning from 7:30-8:30 a.m., offers a great opportunity to network with other attendees and will be an affordable option whether you are staying at the headquarters hotel or off-site.

KASB **LEARNING CLUSTERS** on Sunday morning will run concurrently with the KASB Delegate Assembly. These are designed for registrants who are not the voting delegate or attending the Delegate Assembly. There is no additional charge to attend these Sunday morning sessions. Topics for 2015 include New Board Member Workshop II and Legal Potpourri.

On Sunday morning **ELECTIONS** for Regional Vice-President for KASB Regions 2, 3 and 7. Watch KASB communications and website for more information.

Sunday also includes an early morning **INSPIRATIONAL SESSION.**



Voting delegates during the **DELEGATE ASSEMBLY** on **SUNDAY** will hear from the KASB President and Executive Director. There will be a discussion and vote on proposed legislative resolutions and changes to KASB policies which provide the basis for the association's lobbying efforts during the 2016 Legislative Session.

Kansas Association of School Boards 2015 Delegate Certification Form

PLEASE PRINT OR TYPE. This form is available on the KASB website as an interactive PDF that you can type in and then print to mail or fax to KASB.

USD/Entity Number _____ Name _____

City _____ County _____

Delegate's name _____

Address/City/Zip _____

Email Address _____ Phone Number _____

Alternate Delegates

Alternate _____

Alternate _____

Alternate _____

Alternate _____

Alternate _____

Alternate _____

I certify that the above-named school board members have been duly elected to represent the above-named KASB member in the 2015 Delegate Assembly of the Kansas Association of School Boards.

_____ Date _____

(Clerk, Board President or Superintendent)

The delegate (or alternate) will be required to personally present identification to be certified by the Credentials Committee prior to receiving a ballot. If more than one ballot is necessary, this same procedure for identification and certification will be followed prior to each balloting. Persons must be certified to vote. No votes can be cast in absentia.

NOTE: The Final Delegate Assembly materials will be e-mailed and mailed to the official voting delegate after the November 7 Legislative Committee Meeting. All school board presidents and superintendents will also receive the information via email after the November 7 Legislative Committee Meeting.

School Board Clerks: Please return the Delegate Certification Form via fax, 785-273-7580, email Andrea Hartzell at ahartzell@kasb.org or mail to: Kansas Association of School Boards, 1420 SW Arrowhead Rd, Topeka, 66604.

KASB Convention Registration and Housing Information

Housing Opens October 1, 2015 at 8 a.m.



Conference Registration Instructions

- ◆ Convention registration is open now!
- ◆ Submit one registration form for each person registering for the convention.
- ◆ Complete (print or type) and mail or fax the registration form to KASB and retain a copy for your records. The form is also online at www.kasb.org. Enter your information on the form, print and submit to KASB.
- ◆ Friday Early Bird Seminar and Sunday Convention Breakfast tickets are to be ordered on the registration form.
- ◆ List all gratis attendees (e.g., spouses, children, guests) who plan to attend. Please include first and last names.
- ◆ Please enclose your purchase order if your district uses them.
- ◆ Registration packets may be picked up at the Registration Desk located in the Hyatt Regency Expo Hall from
4:30-7:30 p.m. Friday, December 4, and
7:30 a.m.-3 p.m., Saturday, December 5.

REGISTRATION FEES

- ◆ First Attendee Included w/KASB Dues
- ◆ Additional Attendees (per person): \$250
- ◆ Friday Early Bird Seminars (per person): \$150
- ◆ Sunday Breakfast (per person) \$19
- ◆ Delegate Assembly ONLY
Registrants attending the Delegate Assembly on Sunday morning and participating in NO OTHER EVENTS should submit a registration form for badge purposes only.

CANCELLATION POLICY

- ◆ Full refunds will be granted if written request is received by 5 p.m., Wednesday, November 25.
- ◆ Registration cancellations received after 5 p.m., November 25, will be subject to a \$50 administrative fee.
- ◆ Cancellations/refunds will not be granted for no-shows.



Lodging Registration Instructions

KASB has reserved room blocks for the 2015 Convention to provide registrants with the best rooms available.

Hyatt Regency Wichita [Headquarters]

400 W. Waterman/Wichita
Phone Reservations: 888.421.1442
Group: KASB Convention
Block Closes: November 11
Base Rate:\$119

Drury Plaza Hotel Broadview Wichita

400 West Douglas Ave./Wichita
Phone Reservations: 316.262.5000
Block Closes November 6
Base Rate:\$124

Fairfield Inn & Suites, Downtown

525 South Main Street/Wichita
Phone Reservations: 316.201.1400
Block Closes: November 1
Group: KS Association of School Boards
Rooms must be cancelled 48 hours prior to arrival to avoid charge of one room night.
Base Rate:\$99

- ◆ All room reservations will be made by individual call-in. Please reference group # listed above.
- ◆ All reservations should be made prior to November 1, 2015. Room availability and special KASB Convention rates cannot be guaranteed after that date.
- ◆ Hotel reservations will be accepted on a first-come, first-served basis.
- ◆ ***Hyatt reservations MUST be cancelled prior to November 10, 2015, or you will be charged the equivalent of one room night.***

GUARANTEES, CONFIRMATIONS and CHANGES

- ◆ Guarantee: A guarantee is required for each reservation and must be made by credit card.
- ◆ No shows will be charged an amount equal to one night's room stay, plus tax.
- ◆ Confirmation: The hotel will provide you with confirmation of your hotel reservations.
- ◆ Changes and cancellations: Make your changes or cancellations directly with the hotel.

KASB Convention Registration Form

This form can be found online at www.kasb.org. You may also register online at www.kasb.org/store

REGISTRANT'S NAME

SPOUSE/GUEST NAME (if attending)

USD NO.

USD NAME

USD PHONE

NAME OF PERSON SUBMITTING REGISTRATION

EMAIL OF PERSON SUBMITTING REGISTRATION

TITLE (Please check only one)

- ☐ School Board Member
- ☐ New School Board Member
- ☐ Administrator
- ☐ Clerk
- ☐ Treasurer
- ☐ Attorney
- ☐ Other (specify) _____

METHOD OF PAYMENT

- ☐ Check enclosed
- ☐ Bill my school district, listed above
 - ☐ Purchase Order # _____

To Register: (CHOOSE ONLY ONE)


Mail to: KASB, 1420 SW Arrowhead Rd
Topeka, KS 66604

Fax to: 785-273-7580

Email to: ahartzell@kasb.org

PLEASE NOTE:

- ◆ Cancellations must be made by 5 p.m., Wednesday, November 25, 2015.
- ◆ Cancellations after that date will be assessed a \$50.00 cancellation fee.

 ☒ Please mark all that you are attending.

FRIDAY ACTIVITIES (Fri., Dec. 4)

FRIDAY EARLY BIRD SEMINARS

- ☐ Meeting All Kids Needs..... \$150
- ☐ Winter School Law Conference \$150
- ☐ Superintendents Day w/KASB \$150
 - ☐ Dec. 3 - Superintendents Only Dinner

☐ CONVENTION REGISTRATION..... \$250

Note: You must register for the Convention in order to attend any of the following events.

- ☐ FRIDAY NIGHT RECEPTION..... included
- ☐ Spouse/Guest Attending. included

SATURDAY ACTIVITIES (Sat., Dec. 5)

- ☐ SATURDAY WALKING LUNCH included
- ☐ Spouse/Guest Attending included

SUNDAY ACTIVITIES (Sun., Dec. 6)

LEARNING CLUSTERS

- ☐ Legal Potpourri included
- ☐ NBMW III included
- ☐ Topic To Be Determined..... included

- ☐ SUNDAY BREAKFAST \$19
 - ☐ Spouse/Guest Attending \$19

GRAND TOTAL

(Registration fee + optional events) \$ _____

☐ **DELEGATE ASSEMBLY ONLY..... No Charge**

Check this box if you ARE NOT registering for convention and this is the ONLY event you will be participating in.

FOR KASB USE ONLY



KANSAS ASSOCIATION OF SCHOOL BOARDS

Serving Educational Leaders, Inspiring Student Success

1420 SW Arrowhead Road • Topeka, KS 66604-4024

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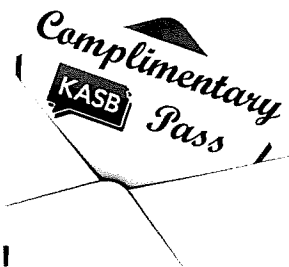


*****AUTO**3-DIGIT 668

JAN TROXELL
17 WOOD ST
COUNCIL GROVE KS 66846-1837

132

Be sure to take
advantage of
your KASB
Member
Benefit!



Each KASB member organization
receives ONE COMPLIMENTARY
PASS TO ANNUAL CONFERENCE as a
member benefit. This \$250 value can
be used by any staff member in your
organization.

And members who
have purchased a
SEASON PASS can
use it for two of
the pre-conference
early bird sessions!



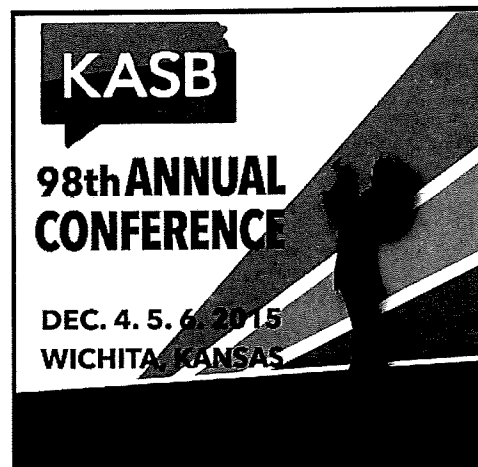
R U Social?
*Take the KASB
social media
challenge!
Get connected
by following
#kasbcon*

*And speaking
of connecting...*
NEW IN 2015!

The KASB Mobile Site will give attendees
everything necessary to plan and navigate the
conference right at their fingertips. Access
speaker bios, session and event descriptions,
maps, local resources and connect with
colleagues all from your phone or tablet.

Watch print and email publications for a link!

www.kasb.org/kasbcon





October 12, 2015



Kelly McDiffett will update the Board on the Flint Hills League membership



October 12, 2015



Kelly Gentry will present an overview on the Kansas Assessments



October 12, 2015



2015 ACT Results



October 12, 2015



2015 Aims Web Results



October 12, 2015



Changes to required credits for HS Graduation



October 12, 2015



Update on City Lake property tax issue



October 12, 2015



Mr. President, I move that we go into a ____ minute executive session for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency in order to protect the district's financial interest and bargaining position with

_____.

Motion _____ Second _____ Action _____



BOARD of EDUCATION
November 9, 2015, Regular Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
6:30 pm

Opening

Call to Order

Introductions

Consent Agenda

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. --- This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Executive Session: Attorney/Client Privilege

Spotlight on Education - KASB Leadership Academy completion certificate to TinaRae Scott

Reports

Curriculum Director
Principals
Clerk of the BOE

Superintendent
Board of Education Members
AD

Action Items

- A. Approve teacher trip to NCTM Conference in San Francisco CA
- B. Discussion and possible action regarding conflict of interest with USD 417 BOE attorney and Greater Morris County Economic Development Corporation
- C. Approve Vocational Ag Scholarship Proposal

Discussion Items

- A. Discuss BOE election plan

Executive Session: Negotiations; Personnel

Adjournment

Next regular BOE meeting: December 14, 2015

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



BOARD of EDUCATION
December 14, 2015 Regular Meeting
USD 417 District Office, Council Grove, Kansas
AMENDED AGENDA
6:30 pm

Opening

Call to Order

Introductions

Consent Agenda

Discussion with Dwight City Council regarding the district school property.

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Spotlight on Education – Report from TinaRae Scott on KASB State Convention

Reports

Curriculum Director
Principals
Clerk of the BOE

Superintendent
Board of Education Members
AD

Discussion Items

- A. Report on USD 417 State Assessment Results
- B. Report on Appraisal of USD 417 Property at Dwight

Action Items

- A. Property and Casualty Insurance Renewal
- B. First Reading for Changes to Policy GCRI
- C. Discussion and Possible Action Related to the Dwight Facility and Property

Executive Session – Superintendent Evaluation/Contract; Negotiations

Adjournment

Next regular BOE meeting – January 11, 2016

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



BOARD of EDUCATION
January 11, 2016, Regular Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
6:30 pm

Opening

Call to Order

Introductions

Consent Agenda

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Reports

Curriculum Director
Principals
Clerk of the BOE

Superintendent
Board of Education Members
AD

Action Items

- A. Receive and approve the 2015 USD 417 Audit
- B. Discussion of and possible action on Asset Assessment for USD 417 sophomore students
- C. Discussion and action on administrator retirement plan

Discussion Items

- A. District assessment plan review by Mrs. Gentry
- B. Review Capital Outlay budget and 5-year plan

Executive Session: Personnel, negotiations

Action Item: Approve Superintendent's contract for 2016-17; Approve changes to the USD 417 Negotiated Agreement in regards to Article XVII Early Retirement Plan

Adjournment

Next regular BOE meeting: February 8, 2016

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.

**OPEN MEETING LAW
REQUIREMENTS FOR EXECUTIVE SESSION**

Sample Motion:

"Mr. President, I move that we go into executive session for the purpose of discussing (fill in subject) in order to (fill in justification), and that we return to open session in this room at (fill in time).

SUBJECT

JUSTIFICATION

Personnel matters for non-elected personnel

Protect the privacy interests of an identifiable individual(s)

Matters relating to actions adversely or favorable affecting a person as a student, except that any such person shall have the right to a public hearing if requested by that person

Protect the privacy rights of a student who is identifiable

Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships

Protect the privacy rights of a corporation, partnership, trust, etc. with regard to their financial affairs

Consultation with an attorney that would be deemed privileged in attorney-client relationship

Protect the attorney-client privilege and the public interest

Matters relating to employer-employee **negotiations** whether or not in consultation with the representative or representatives of the body or agency

Protect the district's right to the confidentiality of its negotiating position and the public interest

Preliminary discussions relating to the **acquisition of real property**

Protect the district's financial interest and bargaining position

USD 417 BOE Goals 2015-16

Goal	Action to be taken	Responsible parties	Evidence of completion	Timeline
#1 Technology	Develop comprehensive job description	Superintendent	BOE approval of description	December 2015 BOE meeting or earlier
	Develop salary proposal/show affordability to BOE	Superintendent	Report to BOE; approval to seek full time tech coordinator	December 2015 BOE meeting or earlier
	Advertise/develop selection team/hire full time technology coordinator	Superintendent	Recommendation and hiring of full time tech coordinator by BOE	January BOE meeting 2016
	Comprehensive survey of technology equipment; age and condition changes	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier
	Comprehensive review of tech policies/procedures; recommended integration of Tech and curriculum; locate and visits schools where technology is improving student achievement	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier
#2 Salaries, Wages, & Benefits	Develop staff technology training program	Superintendent; Director of C & I	Report to BOE	May BOE meeting 2016 or earlier
	Survey the BOE to see what specific information they might like included in the wage/salary survey.	Technology Coordinator; Director of C & I	Plan developed and submitted to Superintendent/BOE	June BOE meeting 2016
	Locate desired information, develop salary, wage, & benefit report for BOE	Superintendent	Survey BOE	End of September 2015
	Develop report regarding living wage & how that translates to our 9/10 month employees	Superintendent	Report to BOE	December 2015
	Provide a current financial status report for the BOE	Superintendent	Report to BOE	February 2016
#3 Sports Facilities	Have BOE establish wage, salary, & benefit goals	Superintendent, BOE	Goal sheet adopted by BOE	February 2016
	Develop a plan on how to reach BOE salary, wage, benefit goals	Superintendent; Business Clerk	Report to BOE	May 2016 or sooner
	Develop an exit interview protocol/process	Superintendent	Question approved by BOE	January 2016
	Locate and contract with a company that can help to determine what needs to be addressed with our track and bleacher systems, then hire Bid then hire companies for both the track project and bleacher project if approved by the BOE	Superintendent & outside companies	Report to BOE & approval to hire	November 2015 or earlier
	Work with our local architect to design modifications to and/or the construction of a new concession stand/locker room/restroom facility.	Superintendent	Bids opened and action taken by BOE	February 2016 or earlier
#4 Evaluation Process	Develop finance plan for improvement work to the sports stadium	Superintendent & Architect	Present plan to BOE	February 2016 or earlier
	Contact a turf specialist to develop a plan for repairing the current football and practice fields	Superintendent & Business Clerk	Present to the BOE	February 2016 or earlier
	Work with city to determine if there is an interest in developing improvement plans for the baseball/softball fields at the city ball	Superintendent & Maintenance Director	Present plan to BOE	February 2016 or earlier
	Review current evaluation instruments and develop new instrument for any position not having one	Superintendent/BOE	Meetings with city	April 2016 or earlier
	Complete work on multiple measures	Superintendent	Any new instruments presented for BOE approval	March 2016
Goal #5 Address what to do with the Dwight facility, CGIMS, and the equipment/furnishings/memorabilia in these schools	Negotiate what needs to be negotiated with teachers	Superintendent, Director of C & I, teachers	Report and action by the BOE	March 2016 or earlier
	Data system work with ALLOfe	Negotiations team	Approval of new negotiated agreement	July 2016 or earlier
	Calibration training for administrators	Director of C & I, Technology Coordinator, SPED Coordinator	Report to BOE	April 2016 or earlier
	Discuss with BOE	Superintendent, Director of C & I	Report to BOE	June 2016
	Contact options for each school facility, determined by BOE at September BOE meeting	Superintendent	BOE meeting	September 2015
	Work on the distribution of the Dwight memorabilia as determined by the BOE	Superintendent	Report to or action taken by BOE	May 2016 or earlier
	Determine what equipment and/or furnishings to keep and what to sell/dispose of then act	Superintendent	Report on final dispersal of items	December 2015 or earlier
		Superintendent, Director of Maintenance	Auction held, kept items moved to storage, report to BOE	December 1, 2015



January 11, 2016
Consent Agenda



Consent Agenda

- A. Approval of Agenda
- B. Approve minutes of previous meeting(s)
- C. Financial report/pay bills
- D. Personnel – Accept resignation of Jean Dingler, JH science teacher, effective the end of the 2015-16 school year; Accept the resignation of Pam Olson, CGES cook;
- E. Acceptance of Donations and Gifts
- F. Adopt Policy GCRI

Motion _____ Second _____ Action _____

**USD 417 Board of Education
Regular Meeting
December 14, 2015
District Office**

MEMBERS

PRESENT: Chad Evans, TinaRae Scott, Jim Reagan, Linda Pretzer, Marie Blythe, Terry Powell, and Marty White.

OTHERS

PRESENT: Melissa Ellis, Cynthia Schrader, Gary Burton, Connie Burton, Heather Honas, Galen Johnson, Richard Lindgren, Kathy Worrell, Pam Goss, Doris Morgan, Betty Morgan, Galen Johnson, Doris Morgan, Betty Morgan, Kelly Gentry, Craig McNeal, Doug Conwell, and Jan Troxell.

PRESIDENT: Terry Powell called the meeting to order at 6:30 p.m.

CONSENT

AGENDA: TinaRae Scott (Jim Reagan) moved to approve the consent agenda as amended and with additional discussion items meeting with the Dwight City Council and memorabilia from sports museum. Motion passed 7-0.

DISCUSSION with

DWIGHT CITY

COUNCIL: The Dwight City Council members spoke to the Board regarding their desire to have the portion of the land that is on the east side of the road from the former school. Discussion followed.

SPOTLIGHT on

EDUCATION: TinaRae Scott reported on the recent KASB Annual Convention.

REPORTS: Administrators have sent their monthly updates. Mr. Conwell reported.

STATE ASSESSMENT

RESULTS: Kelly Gentry presented information on the assessment results. Discussion followed.

APPRAISAL OF

PROPERTY: The results of the appraisal of the former school building in Dwight. \$200,000 was the appraised amount for the school with adjoining land. \$30,000 for the land that is directly across the street (tennis courts).

MEMORABILIA

RETURN: The Kansas Sports Museum is being closed. Sports memorabilia from Dwight Rural High School is currently on loan to them. These artifacts are with Dan Heinze, Jr. at this time. They are ready for return to the school

district. Discussion followed. General consensus of the board was to bring these items back to our district.

INSURANCE

RENEWAL: Jim Reagan (Chad Evans) moved to approve the insurance renewal as presented. Motion passed 7-0

POLICY

GCRI: This policy on leave was presented to be updated to include Martin Luther King as a paid holiday. It will appear for approval at the next BOE meeting.

DWIGHT FACILITY

And PROPERTY: Discussion regarding the property.

Chad Evans (Jim Reagan) moved to trade with the City of Dwight the two lots by the tennis courts in exchange with three partial lots that are on the property adjoining the school. Motion passed 7-0

TinaRae Scott (Marty White) moved to secure the services of United Country Real Estate for the sell of the former Dwight school property during the 2016 year. Motion passed 7-0.

EXECUTIVE

SESSION(S): TinaRae Scott (Marty White) moved to go into a 20 minute executive session (with Mr. Conwell when called) for matters for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s). Motion passed 7-0.

The Board went into Executive Session at 8:00 p.m.

Mr. Conwell entered the room at 8:11 p.m.

The Board returned to Open Session at 8:20 p.m.

TinaRae Scott (Marty White) moved to go into a 15 minute executive session with Mr. Conwell for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency in order to protect the district's right to the confidentiality of its negotiation position and the public interest. Motion passed 7-0.

The Board went into Executive Session at 8:21 p.m.

The Board returned to Open Session at 8:36 p.m

TinaRae Scott (Marty White) moved to go into a 5 minute executive session with Mr. Conwell for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency in order to protect the district's right to the confidentiality of its negotiation position and the public interest. Motion passed 7-0.

The Board went into Executive Session at 8:36 p.m.
The Board returned to Open Session at 8:41 p.m

Terry Powell adjourned the meeting at 8:44 p.m.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE

Accounting Cycle: FY15-16; Begin Date: 12/9/2015; End Date: 1/6/2016; Bank: <All>; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Description	Type	Amount
12/29/2015	15191	Adams 66 Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 590.51
01/06/2016	15217	Aldrich & Company LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 7,350.00
01/06/2016	15218	Alta Vista (City of)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 190.16
12/29/2015	15192	Amazon	Technology Resource with CCSS McDiffett, Kelly L Appr	Accounts Payable	\$ 72.27
12/29/2015	15192	Amazon	This is a request for CGHS/JH technology. NOT a library	Accounts Payable	\$ 180.69
12/29/2015	15193	American Electric Co-Emporia	Conwell, Mark D Approved: dc	Accounts Payable	\$ 10.00
12/29/2015	15193	American Electric Co-Emporia	Conwell, Mark D Approved: dc	Accounts Payable	\$ 25.00
12/29/2015	15194	Aramark Uniform Services	Conwell, Mark D Approved: dc	Accounts Payable	\$ 109.16
12/29/2015	15194	Aramark Uniform Services	Conwell, Mark D Approved: dc	Accounts Payable	\$ 108.71
12/29/2015	15195	Axe Equipment	McDiffett, Kelly L Approved: km	Accounts Payable	\$ 215.66
01/06/2016	15219	Battery Wholesale.com	Conwell, Mark D Approved: dc	Accounts Payable	\$ 138.98
01/06/2016	15219	Battery Wholesale.com	Conwell, Mark D Approved: dc	Accounts Payable	\$ 42.19
12/21/2015	15190	Blue Cross Blue Shield Of Ks	Conwell, Mark D Approved: dc	Accounts Payable	\$ 5,831.21
01/06/2016	15220	BP	Conwell, Mark D Approved: dc	Accounts Payable	\$ 67.97
12/29/2015	15196	Bryant, Darrel W	Conwell, Mark D Approved: dc	Accounts Payable	\$ 570.00
12/29/2015	15197	Central Mechanical Const Co, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 234.00
01/06/2016	15221	Central Mechanical Const Co, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 365.48
01/06/2016	15222	CenturyLink	Conwell, Mark D Approved: dc	Accounts Payable	\$ 193.87
01/06/2016	15222	CenturyLink	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,135.00
12/29/2015	15198	CG Area Foundation	Conwell, Mark D Approved: dc	Accounts Payable	\$ 72,000.00
01/06/2016	15223	CG Republican	Conwell, Mark D Approved: dc	Accounts Payable	\$ 77.76
01/06/2016	15224	ChemTreat, Inc.	Chemical Treatment Conwell, Mark D Approved: dc	Accounts Payable	\$ 97.29
01/06/2016	15225	CND Wright Specialty	Add 2016 Bluebird Bus Coverage	Accounts Payable	\$ 140.00
12/29/2015	15199	Council Grove (City off)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 979.06
12/29/2015	15200	Council Grove Chamber of Commerce	Conwell, Mark D Approved: dc	Accounts Payable	\$ 120.00
12/29/2015	15201	Delta Education	Conwell, Mark D Approved: dc	Accounts Payable	\$ 127.74
12/29/2015	15202	Didax	Conwell, Mark D Approved: dc	Accounts Payable	\$ 349.00
01/06/2016	15226	Didax	Conwell, Mark D Approved: dc	Accounts Payable	\$ 698.00
12/15/2015	15173	Evans, Kacie L	Inv: Art Supplies - Grant CG Area Fou	Accounts Payable	\$ 374.44
12/29/2015	15203	Evco Wholesale Food Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 14,031.60
01/06/2016	15227	F&A Food Sales, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,440.50
12/29/2015	15204	Farmers and Drivers Bank	Conwell, Mark D Approved: dc	Accounts Payable	\$ 26,164.65
12/29/2015	15205	Flint Hills Special Education Coop	Conwell, Mark D Approved: dc	Accounts Payable	\$ 130,603.00
12/29/2015	15205	Flint Hills Special Education Coop	Conwell, Mark D Approved: dc	Accounts Payable	\$ 7,431.29
01/06/2016	15228	Follett Library Resources	Rolled over from FY14-15; McDiffett, Kelly L Approved: km	Accounts Payable	\$ 1,100.43
01/06/2016	15229	Harris School Solutions	Conwell, Mark D Approved: dc	Accounts Payable	\$ 227.40
12/15/2015	15174	Havens, Jana L	Inv: Mileage	Accounts Payable	\$ 9.69
12/15/2015	15175	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 625.35
12/29/2015	15206	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,028.85
12/29/2015	15206	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 872.85
12/29/2015	15207	J.W. Pepper & Sons, Inc.	Music for Flint Hills Jr. League Band Festival	Accounts Payable	\$ 246.00
01/06/2016	15230	Kansas Drug Testing, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 90.00
12/29/2015	15208	Lifetouch	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,486.40
01/06/2016	15231	Matheson Tri-Gas, Inc	McDiffett, Kelly L Approved: km	Accounts Payable	\$ 36.27
12/29/2015	15209	McDiffett Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 429.00

Accounting Cycle: FY15-16; Begin Date: 12/9/2015; End Date: 1/6/2016; Bank: <All>; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Description	Type	Amount
12/15/2015	15176	Morris County Appraiser	6 road maps Conwell, Mark D Approved: dc	Accounts Payable	\$ 30.00
12/29/2015	15210	Morris County Health Dept	Conwell, Mark D Approved: dc	Accounts Payable	\$ 60.25
12/29/2015	15211	Network Computer Solutions	This vendor has a new mailing address if you do not have	Accounts Payable	\$ 25.00
12/29/2015	15211	Network Computer Solutions	Repair broken screen on Ellen Wilson's laptop. Conwell, Mark D Approved: dc	Accounts Payable	\$ 433.94
12/29/2015	15211	Network Computer Solutions	I had a couple more computers go down and took them in	Accounts Payable	\$ 25.00
12/29/2015	15212	Pepsi Bottling Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 285.78
12/29/2015	15212	Pepsi Bottling Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 258.12
12/29/2015	15213	Prairie Fire Coffee	Conwell, Mark D Approved: dc	Accounts Payable	\$ 94.55
01/06/2016	15232	Professional Fire Alarm Sys, Inc	Conwell, Mark D Rejected: dc Conwell, Mark D Approved: dc	Accounts Payable	\$ 130.00
01/06/2016	15233	Providence Working Canines, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 437.21
01/06/2016	15234	Rays Apple Market	Conwell, Mark D Approved: dc	Accounts Payable	\$ 286.45
01/06/2016	15235	REDI Systems, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 870.00
01/06/2016	15236	Riddell	This is the helmet reconditioning for the 2016-2017 football	Accounts Payable	\$ 2,004.56
01/06/2016	15237	Sports Connection	These are the sticky foot strips, that kids step on before t	Accounts Payable	\$ 103.85
12/29/2015	15214	Staples	Replace old projectors as they start to fail. Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,079.97
01/06/2016	15238	Superior Systems LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 380.05
01/06/2016	15239	Sysco Kansas City, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 846.45
12/29/2015	15215	Trackwrestling	This is the program we use to run our JV wrestling tourn	Accounts Payable	\$ 100.00
12/29/2015	15216	Tri-County Telephone Assn, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 843.74
12/29/2015	15216	Tri-County Telephone Assn, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,009.40
12/15/2015	15177	US Games	Donated money plus budgeted money used Honas, Heat	Accounts Payable	\$ 495.47
01/06/2016	15240	Waste Management	Conwell, Mark D Approved: dc	Accounts Payable	\$ 281.55
12/15/2015	15178	Westar Energy	Conwell, Mark D Approved: dc	Accounts Payable	\$ 8,610.68
01/06/2016	15241	Westar Energy	Conwell, Mark D Approved: dc	Accounts Payable	\$ 9,051.43
01/06/2016	15242	Williams Janitorial Supply	Conwell, Mark D Approved: dc	Accounts Payable	\$ 137.55
Total					\$ 308,098.43



INVESTMENTS/CASH BALANCES

12/31/2015

ASSETS-CASH

Farmers & Drovers Checking 18	\$384,605.75
Farmers & Drovers Checking 85	\$393,302.36
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$50,000.00
F & D CD	\$100,805.14
F & D CD	\$50,402.56
F & D CD	\$50,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
Farmers & Drovers Prem. Inv. Act 63	\$941,591.08
Alta Vista State Bank Checking	\$129,842.06
AVSB CD	\$100,000.00
AVSB CD	\$100,000.00
AVSB CD	\$100,000.00
AVSB CD	\$130,000.00
Emprise Bank Checking	\$19,601.04
Farmers State Bank Checking	\$88,712.80
TOTAL CASH INVESTMENTS	\$3,238,862.79

USD 417

TREASURERS INVESTMENT REPORT

12/31/2015

ID NUMBER	PURCHASE DATE	DURATION	AMOUNT	INTEREST RATE	INTEREST	MATURE DATE
<u>FARMERS & DROVERS BANK</u>						
18941	5/7/2015	12 Month	\$ 100,000.00	0.66%	\$ 660.00	5/7/2016
18780	2/28/2014	24 Month	\$ 100,000.00	0.51%	\$ 2,000.00	2/28/2016
18764	2/10/2014	24 Month	\$ 100,000.00	0.60%	\$ 1,200.00	2/10/2016
18940	5/7/2015	12 Month	\$ 50,000.00	0.66%	\$ 305.00	5/7/2016
18750	12/17/2015	12 Month	\$ 100,000.00	0.46%	\$ 460.00	12/17/2016
18849	7/23/2014	13 Month	\$ 50,000.00	0.67%	\$ 335.00	8/23/2016
18848	7/23/2014	13 Month	\$ 100,000.00	0.67%	\$ 670.00	8/23/2016
18933	4/23/2015	12 Month	\$ 100,000.00	0.65%	\$ 650.00	4/23/2016
18934	4/23/2015	12 Month	\$ 100,000.00	0.65%	\$ 650.00	4/23/2016
18935	4/23/2015	12 Month	\$ 50,000.00	0.65%	\$ 325.00	4/23/2016
<u>ALTA VISTA STATE BANK</u>						
14349	6/30/2015	12 Month	\$ 100,000.00	0.68%	\$ 680.00	6/30/2016
14350	6/30/2015	12 Month	\$ 100,000.00	0.68%	\$ 680.00	6/30/2016
14365	11/2/2015	24 Month	\$ 130,000.00	0.50%	\$ 1,300.00	11/2/2017
14335	3/30/2015	12 Month	\$ 100,000.00	0.60%	\$ 600.00	3/30/2016
TOTAL			\$ 1,280,000.00		\$ 10,515.00	

203 Sunset Drive
Council Grove, KS
66846

January 3, 2016

Mr. Doug Conwell
Superintendent of USD 417
Council Grove, KS
66846

Dear Mr. Conwell:

I am formally notifying you that I will be resigning from my teaching position at the end of the current contract year (2015-16).

Due to my husband's job relocating to a new location I have had to make the difficult decision to resign and move our family to Hutchinson. I would like to thank you and all the administrators and other staff members I have worked with over the years. I have made some lifelong friends and this was a difficult decision to make.

I have enjoyed working with the children of this community and I would also like to say it has been a great community to raise our children in.

Thank you for the opportunities I have been given while working for USD 417.

Sincerely,

Jean Dingle

12-22-15

On Dec 22nd I gave my
two weeks notice to Pam Ackley -
working in Council Grove that
early in the morning is not working
out for me.

I have truly enjoyed my 14yrs
in Alta Vista.

Pam Olson

USD417 Donations

Giving Party	Amount	Date Deposited	Benefactor
C.G. Area Foundation	\$2,000.00	12/18/2015	CGES I-Pads & Cases
Council Grove PTO	\$50.00	12/10/2015	CGES After School Program
Dwight Presbyterian Church	\$885.00	12/10/2015	PHES - Playground Bench

GCRI Paid Holidays

GCRI

Paid holiday leave may be granted to classified employees.

GCRI Paid Holidays

GCRI-R

Each full-time classified employee on a 12 month contract is allowed the following holidays with pay:

New Year's Day
Martin Luther King Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day

Each classified employee on a contract with is less than 12 months is allowed the following holidays with pay:

New Year's Day
Martin Luther King Day
Labor Day
Thanksgiving Day
Christmas Day

Secretaries still on duty will also receive Memorial Day as a holiday with pay.

Approved:



January 11, 2016
Audit



Receive and approve the 2015 USD 417 Audit

Motion _____ Second _____ Action _____

ALDRICH & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

315 WEST MAIN
COUNCIL GROVE, KS 66846

620-767-6653
1-800-361-6545
FAX 620-767-8149

December 17, 2015

Board of Education
Morris County Unified School District No. 417
Council Grove, KS 66846

We have audited the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the Morris County Unified School District No. 417, as of and for the year ended June 30, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated February 4, 2015. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Unified School District No. 417 are described in Note 1 to the financial statement. No new accounting policies were adopted and the application of existing policies was not changed during the 2014-2015 fiscal year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statement prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statement and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the district's financial statement was the allocation of shared expenses. Management's estimate of these expenses is based on an estimation of benefit to each fund. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statement taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statement was the description of the accounting method used. Note 1 to the financial statement explains the use of the Kansas regulatory basis of accounting in the preparation of the financial statement. It is an important for determining how the user interprets the district's condition.

The financial statement disclosures are neutral, consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statement. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statement taken as a whole. In addition, as a result of audit procedures, material misstatements were detected and corrected by management. Those adjustments are also detailed in an attached schedule.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statement or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 17, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statement or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statement, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with State of Kansas regulatory basis of accounting, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statement. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statement or to the financial statement itself.

This information is intended solely for the use of the board of education and management of the Morris County Unified School District No. 417 and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Aldrich Company, LLC

Aldrich & Company, LLC

USD 417
For the year ended June 30, 2015

Summary of Audit Differences

	Current Year Over (Under) Change in Unencumbered Cash
Unadjusted audit differences:	
Judgemental/Projected	
Net variance of beginning & ending unrecorded accrued wages	\$ 3,502
Net variance of beginning & ending unrecorded encumbrances and accounts payable	(3,145)
Projected payroll calculation errors	(4,321)
Projected disbursement variances-missing documentation	<u>5,015</u>
Cumulative effect	<u>\$ 1,051</u>

USD 417

Adjusting Journal Entries

6/30/15

	<u>Fund</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
1	Trust-Flack Loan	Cash	28.19	
	Trust-Flack Loan	Interest income		28.19
	Trust-Flack Loan	Loan repayments		
	Trust-Flack Loan	Loan given		
	Record Flack loan fund transactions			
2	Food Service	State Aid		556.44
	Food Service	Federal Aid	556.44	
	Reclassify Fed/State Aid receipt			
3	Bond & Interest	Principal		29,358.75
	Bond & Interest	Interest	29,358.75	
	Reclassify per schedule			
4	Supp General	Cash	2,805.00	
	Supp General	State Aid		2,805.00
	Record 6/30/15 deposit in transit			
5	Supp General	Transfer to Vocational Ed		1,754.20
	Vocational Ed	Transfer from Supp Gen	1,754.20	
	Reduce transfer to stay within buget			
6	Capital Outlay	Prior year encumbrances	33,891.00	
	Capital Outlay	Misc Revenue		520.03
	Capital Outlay	Cash		33,370.97
	Capital Outlay	Interest Income		1,049.85
	Capital Outlay	Misc Revenue	262.06	
	Capital Outlay	Investments	787.79	
	Adjust cash to actual			
7	General Fund	Gen Amin-other	200.00	
	Capital Outlay	Misc Revenue		200.00
	To add petty cash to books			
8	Capital Outlay	Building Improvements	200,000.00	
	Capital Outlay	Encumbrances		200,000.00
	Record add'l encumbrance at 6/30/15			
9	General Fund	Salaries-bldg administrators	30,250.02	
	General Fund	Social security-bldg admin	2,315.24	
	General Fund	Unemployment-bldg admin	28.45	
	General Fund	Employee insurance-bldg admin	377.65	
	General Fund	Salaries- district administrators		30,250.02
	General Fund	Social security-district admin		2,315.24
	General Fund	Unemployment-district admin		28.45
	General Fund	Employee insurance-district admin		377.65
	Reclassify wages to correct accounts			
10	General Fund	Bus drivers salaries	4,635.96	
	General Fund	Transportation dir salary		4,635.96
	Correct aje moving transportation salary to spec ed			

ALDRICH & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

315 WEST MAIN
COUNCIL GROVE, KS 66846

620-767-6653
1-800-361-6545
FAX 620-767-8149

December 17, 2015

Morris County Unified School District No. 417
Council Grove, KS 66846

Members of the Governing Body:

In planning and performing our audit of the financial statement of the Morris County Unified School District No. 417, for the year ended June 30, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses and another deficiency that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiencies in the Unified School District No. 417's internal control to be material weaknesses:

The district does not have adequate segregation, rotation or cross checking of duties in regards to processing and recording of payroll, disbursement, accounts payable and encumbrances, adjustments into the general ledger, and bank reconciliation duties. The bookkeeper at the district office is primarily responsible for each of these functions. Rotation and review of these duties between district personnel and continued supervision & review of detail transactions by the superintendent and board is necessary in the absence of these controls.

The attendance centers also do not have adequate segregation of duties over cash receipts, cash disbursements, reconciling the bank account, and posting to the activity funds. Continued supervision and review by the principals and district office personnel is necessary in the absence of these controls. This should include review of not only summary records, but detail activity reports and bank statements.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the Unified School District No. 284's internal control to be significant deficiencies:

Documentation should be obtained and retained to support all entries made into the district's financial records. We noted that documentation was not available to support all journal entries made.

This communication is intended solely for the information and use of the Morris County Unified School District No. 417 management, others within the organization, and for filing with regulatory agencies and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Aldrich & Company, LLC

Aldrich & Company LLC
Certified Public Accountants

MORRIS COUNTY UNIFIED SCHOOL DISTRICT NO. 417

Council Grove, Kansas

REGULATORY BASIS FINANCIAL STATEMENT
AND
INDEPENDENT AUDITORS' REPORT

Year Ended June 30, 2015

ALDRICH AND COMPANY LLC
CERTIFIED PUBLIC ACCOUNTANTS
COUNCIL GROVE, KANSAS

Morris County Unified School District No. 417
Council Grove, Kansas

REGULATORY BASIS FINANCIAL STATEMENT
For the Fiscal Year Ended June 30, 2015
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Morris County Unified School District No. 417
Council Grove, Kansas

REGULATORY BASIS FINANCIAL STATEMENT
For the Fiscal Year Ended June 30, 2015
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ALDRICH & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

315 WEST MAIN
COUNCIL GROVE, KS 66846

620-767-6653
1-800-361-6545
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Independent Auditor's Report

Board of Education
Morris County Unified School District No. 417
Council Grove, KS 66846

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the Morris County Unified School District No. 417, Council Grove, Kansas, as of and for the year ended June 30, 2015 and the related notes to the financial statement.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as described in Note 1 to meet the financial reporting requirements of the State of Kansas. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit and Accounting Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on the U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, USD 417 prepared this financial statement to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on the U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on the U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Morris County Unified School District No. 417, Council Grove, Kansas, as of June 30, 2015, or the changes in its financial position or cash flows for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of Morris County Unified School District No. 417, Council Grove, Kansas, as of June 30, 2015, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide described in Note 1.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, agency funds summary of receipts and disbursements, and district activity funds schedule of receipts and expenditures (Schedules 1, 2, 3 and 4 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the Kansas Municipal Audit and Accounting Guide. As part of this presentation, certain prior year comparative information has been presented for a comparative analysis and is not a part of the basic financial statement. This comparative information has been derived from the District's June 30, 2014 financial statement and, in our report dated January 6, 2015, we expressed an unmodified opinion on the financial statement and respective schedules, taken as a whole, on the regulatory basis of accounting. The June 30, 2014 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the website of the Kansas Department of Administration at the following link. <http://da.ks.gov/ar/muniserv/>. All supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare June 30, 2015 and 2014 basic financial statement. The June 30, 2015 and 2014 information has been subjected to the auditing procedures applied in the audit of the June 30, 2015 and 2014 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the June 30, 2015 and 2014 information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

Aldrich and Company, LLC

ALDRICH AND COMPANY LLC
CERTIFIED PUBLIC ACCOUNTANTS
December 17, 2015

Morris County Unified School District No. 417
Council Grove, Kansas

Summary of Statement of Receipts, Expenditures, and Unencumbered Cash
Regulatory Basis
For the Fiscal Year Ended June 30, 2015

Governmental Type Funds	General Fund	Supplemental General - L.O. B.	Special Purpose Funds	At Risk Four Year Old	At Risk (K-12)	Bilingual Education	Vocational Education	Special Education	Food Service	Driver Training	Capital Outlay	Summer School	Professional Development	Extraordinary School Program	KPERFS Retirement	Gifts and Grants	Textbook Rental	Contingency Reserve	Title I	Title IIA - Improving Teacher Quality	Rural Education	Redemption Fund	District Activity Funds	Bond and Interest Fund	Bond & Interest	Capital Project Fund	School Improvement Fund	Private Purpose Trust Funds	Total Reporting Entity - (Excluding Agency Funds)	
Beginning Unencumbered Cash Balance	\$ 7,708	\$ 136,042	22,447	0	15,698	12,341	56,930	340,507	123,646	27,332	640,393	18,840	113,538	30,119	0	6,918	108,627	330,285	0	0	0	926,448	35,838	0	492,984	418	13,416	0	\$ 3,460,475	
Prior Year Canceled Encumbrances	0	0	62,993	0	616,751	27,000	179,322	819,344	398,108	9,537	465,627	18,840	15	24,217	439,493	88,942	30,006	0	128,250	35,849	0	1,483	117,162	0	0	623,609	0	403	0	\$ 11,047,545
Cash Receipts	\$ 5,195,021	\$ 1,684,970	64,463	0	616,752	27,188	173,991	819,377	412,241	8,824	265,538	18,840	6,755	22,840	439,493	88,942	28,352	0	128,250	35,849	0	0	119,391	0	0	620,668	0	3,350	0	\$ 10,885,905
Expenditures	\$ 5,202,729	\$ 1,782,072	38,940	\$ 0	15,697	12,153	62,261	340,474	109,513	28,045	844,560	18,840	106,798	31,496	0	106,361	110,281	330,285	0	0	0	927,931	33,609	0	495,925	418	10,469	3,350	\$ 3,626,193	
Ending Unencumbered Cash Balance	\$ 0	\$ 26,625	20,977	0	15,697	12,153	62,261	340,474	109,513	28,045	844,560	18,840	106,798	31,496	0	106,361	110,281	330,285	0	0	0	927,931	33,609	0	495,925	418	10,469	3,350	\$ 3,626,193	
Add Outstanding Encumbrances and Accounts Payable	\$ 81,099	\$ 26,625	0	\$ 0	0	0	0	0	0	0	217,870	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 325,594
Ending Cash Balance	\$ 81,099	\$ 65,565	20,977	0	15,697	12,153	62,261	340,474	109,513	28,045	1,062,430	18,840	106,798	31,496	0	106,361	110,281	330,285	0	0	0	927,931	33,609	0	495,925	418	10,469	3,350	\$ 3,951,787	

The accompanying notes are an integral part of this statement.

Morris County Unified School District No. 417
 Council Grove, Kansas
 Summary Statement of Receipts, Expenditures, and Unencumbered Cash
 Regulatory Basis
 For the Fiscal Year Ended June 30, 2015

Composition of Cash:

Petty Cash on Hand	200	\$
U.S.D. 417 Checking & Savings Accounts:		
Farmers & Drivers Bank, Council Grove, Kansas	1,449,221	
Farmers & Drivers Bank School Imp	940,690	
Farmers State Bank, Dwight, Kansas	97,998	
Allia Vista State Bank, Allia Vista, Kansas	129,056	
Emprise Bank, Council Grove, Kansas	19,596	
Activity Funds Checking Accounts:		
Farmers & Drivers Bank, Council Grove, Kansas	72,980	
Allia Vista State Bank, Allia Vista, Kansas	13,360	
Certificates of Deposit:		
Farmers & Drivers Bank, Council Grove, Kansas	850,509	
Allia Vista State Bank, Allia Vista, Kansas	430,000	
Total Cash	4,003,610	
Less Agency Funds per Schedule 3	(51,823)	
Total Reporting Entity	\$ 3,951,787	

The accompanying notes are an integral part of this statement.
 4

Morris County Unified School District No. 417
Council Grove, Kansas

NOTES TO THE FINANCIAL STATEMENT
June 30, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

Unified School District No. 417 was organized in accordance with State Statutes to provide a system of public education to elementary through high school students who reside within the designated District areas. USD No. 417 is a municipal corporation governed by an elected seven-member board of education. The District's financial statement does not include any related municipal entities.

Regulatory Basis Fund Types

The accounts of the District are organized and operated on the basis of funds, which are used to record the District's financial transactions. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Cash and other financial resources are recorded together with all related expenditures. A fund is used to segregate specific activities and for the purpose of attaining certain objectives in accordance with special regulations, restrictions, or limitations. The following types of funds comprise the financial activities of the District.

General Funds - the chief operating fund. Used to account for all financial resources except those required to be accounted for in another fund.

Special Purpose Funds – used to account for the proceeds of specific tax levies and other specific revenue sources (other than capital projects and tax levies for long-term debt) that are intended for specified purposes.

Bond and Interest Fund – used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Capital Project Fund - used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Trust fund – funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. private purpose trust funds which benefit the municipal reporting entity, scholarship funds, etc.).

Agency fund – funds used to report assets held by the municipal reporting entity in a purely custodial capacity (student organization accounts, etc.)

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The District has approved a resolution that is in accordance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the district to use the regulatory basis of accounting.

Morris County Unified School District No. 417
Council Grove, Kansas

NOTES TO THE FINANCIAL STATEMENT
June 30, 2015

NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding eighteen month period on or before August 1st.
2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held, and the governing body may amend the budget at that time.

After the listed procedures have been followed, the Kansas State Board of Education computes what the maximum legal general fund budget of operating expenses can be. For the fiscal year ended June 30, 2015, the State calculation of the legal maximum general fund budget was \$5,120,429 and the Supplemental General Fund Budget \$1,782,072. In accordance with Kansas statutes, a district will be penalized state aid equal to the amount expended in excess of the computed statutory limitation plus any qualifying budget credits. The District was within its maximum legal general fund budget and its supplemental general fund budget authority for the fiscal year ended June 30, 2015.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital project funds, trust and agency funds, and the following special purpose funds: Textbook Rental, Contingency Reserve, Federal & State Grant Funds, School Improvement Fund, Redemption Fund and District Activity Funds.

Spending in funds, which are not subject to the legal annual operating budget requirement, is controlled by federal regulations, other statutes, or by use of internal spending limits established by the governing body.

Property Tax Revenue

Property taxes are levied by the Kansas Counties in which the School District resides on November 1 and are payable in two installments on December 20 and May 10 of the subsequent year. The Counties collect and distribute in the succeeding year all property taxes collected for the District. The Counties collect and distribute in the succeeding year all property taxes collected for the District.

Use of Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect the reported amounts of cash receipts, expenditures, and cash and unencumbered cash balances at the date of the financial statement. Accordingly, actual results could differ from those estimates.

Morris County Unified School District No. 417
Council Grove, Kansas

NOTES TO THE FINANCIAL STATEMENT
June 30, 2015

NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (CONT)

Compliance with Finance-Related Legal and Contractual Obligations

References made herein to the statutes are not intended as interpretations of law, but are offered for consideration of the Director of Accounts and Reports, Department of Education, and interpretation by the County Attorney and legal representatives of the municipality.

The District did not obtain a surety bond as required by K.S.A. 60-1111 on a contract exceeding \$100,000 for improvements to a district building.

Management is not aware of any other statutory violations for the period covered by this audit

NOTE 3 - DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories that may be used by the Government. The statute requires banks eligible to hold the Government's funds have a main or branch bank in the county in which the Government is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate or return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The Government has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the Government's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The Government has no investment policy that would further limit its investment choices.

Concentration of credit risk -- State statutes place no limit on the amount the Government may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – deposits

Custodial credit risk is the risk that in the event of a bank failure, the Government's deposits may not be returned to it. State statutes require the Government's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. USD 417 has not designated peak periods.

At June 30, 2015, USD 417's carrying amount of deposits was \$4,003,410 and the bank balance was \$4,601,644. The bank balance was held by four banks resulting in a concentration of credit risk. Of the bank balance, \$706,040 was covered by federal depository insurance and \$3,895,604 was collateralized with securities held by the pledging financial institutions' agents in USD 417's name. All deposits were legally secured at June 30, 2015.

Custodial credit risk-investments-- For an investment, this is the risk that, in the event of the failure of the issuer or counter party, the Government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside part. State statutes require investments to be adequately secured.

NOTE 4 - DEFINED BENEFIT PENSION PLAN

Plan Description

The District participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, *et seq.* KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S. Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Morris County Unified School District No. 417
Council Grove, Kansas

NOTES TO THE FINANCIAL STATEMENT
June 30, 2015

NOTE 4 - DEFINED BENEFIT PENSION PLAN (CONT)

Funding Policy

K.S.A. 74-4919 and K.S.A. 74-4921 establishes the KPERS member-employee contribution rates. Effective January 1, 2015, KPERS has three benefit structures and funding depends on whether the employee is a Tier 1, Tier 2 or Tier 3 member. Tier 1 members are active and contributing members hired before July 1, 2009. Tier 2 members were first employed in a covered position on or after July 1, 2009. Tier 3 members were first employed in a covered position on or after January 1, 2015. Kansas law establishes member-employee contribution rate at 5% of covered salary for Tier 1 members, which increased to 6% on January 1, 2015, and at 6% of covered salary for Tier 2 members. Tier 3 members are part of a new cash balance plan with a member-employee contribution rate of 6%. Member employee's contributions are withheld by their employer and paid to KPERS according to the provisions of section 414(h) of the Internal Revenue Code.

The State of Kansas is required to contribute the statutory required employers share.

Net Pension Liability

The total pension liability for KPERS was determined by an actuarial valuation as of December 31, 2013, which was rolled forward to June 30, 2014. As of June 30, 2014, the net pension liability for KPERS was \$8,291,794,910. KPERS has determined the District's proportionate share of the net pension liability is \$7,825,776 as of June 30, 2014. The complete actuarial valuation report including all actuarial assumptions and methods is publically available on the website at www.kpers.org or can be obtained as described in the first paragraph above.

NOTE 5 - OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

Compensated Absences

U.S.D. 417's personnel earn ten days of sick leave per contract year. Any employee who completes a year with more than sixty days of accrued sick leave will be reimbursed at twenty-five dollars per day for each day in excess of sixty days. Upon separation of service, any unused sick leave is lost. Instructional personnel may take two days of personal leave per year and may accumulate up to six personal days. Provisions provide for legal leave, emergency leave, sabbatical leave, leave without pay, and professional leave. These may or may not result in a deduction in pay depending on determinations from the school board. The District also has adopted a Family Medical Leave policy.

Vacation pay is earned by twelve month employees as follows: first contract year = 5 days; second to tenth contract year = 10 days; eleventh to fifteenth contract year = 15 days; and sixteenth contract year and beyond = 20 days. No more than five vacations days may be carried over each year. A grandfather provision allows some employees a greater carryover. This carryover equals the amount of vacation time accumulated as of June 30, 1999 plus five days.

The District recognizes these benefits as paid; therefore no provision for accumulated leave has been in the financial statement. Compensated absence payments are made from the fund that corresponds to the employee duties.

Other Post Employment Benefits

The District provides an early retirement program as described in the District's negotiated agreement with certified personnel. As a measure of appreciation for their services, the district offers an early retirement cash benefit. This benefit is based on the retiree's salary at the time of retirement times the combined factors of age, years of experience in USD 417, and column placement on the salary schedule. The age factor provides a 5-15% benefit; the years in the district factor add between 4-15%; and the column placement factor results in a 1-5% benefit. Employees must submit a written request to the USD 417 Board of Education prior to April 1 preceding the anticipated retirement date. To correspond with KPERS retirement dates, teachers may elect June 1, July 1, August 1 or September 1 as the retirement date. The cash benefit is paid on the retirement date into an employer sponsored 403(b) account.

Morris County Unified School District No. 417
Council Grove, Kansas

NOTES TO THE FINANCIAL STATEMENT
June 30, 2015

NOTE 5 - OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS (CONT)

Other Post Employment Benefits (cont)

The district also provides health insurance to early retirees. Those eligible include retirees less than age 60 with 10 years of continuous employment in the district and KPERS qualified 85 points for retirement. The monthly contribution amount is limited to the amount contributed to a currently employed certified teacher for membership in the district health plan. The maximum benefit is for three years. Retirees between the ages of 60 and 64 with 5 years of continuous employment in the district receive a monthly contribution amount equal to the amount contributed to a currently employed certified teacher for membership in the district health plan until the retiree reaches age 65.

The District finances these benefits on a pay-as-you-go basis. These expenditures have been included as part of the General Fund. An estimate has not been made of the total amount of post employment benefit liability of the District or reported in the financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the district under this program.

Section 125 Benefit Plan

U.S.D. 417 maintains an Internal Revenue Code Section 125 cafeteria plan. The amount of salary to be reduced shall not exceed the sum authorized by the Internal Revenue Code. Employees may select any combination of health insurance, salary protection insurance, cancer insurance, unreimbursed medical expenses, and daycare expenses as nontaxable fringe benefits

U.S.D. 417 contributes an amount equal to the annual premium of a single health insurance plan for certified instructional personnel. For all other employees, the benefit is prorated. For those employed prior to the 1993-94 school year, a cash option was available, allowing employees to receive the health benefit in cash less applicable withholding taxes and U.S.D. 417's obligation for social security, medicare, and unemployment. Current employees who drop their participation in the health plan will not be eligible for the cash option.

NOTE 6 - TRANSFERS

Transfers between budgetary funds are for the purpose of shifting resources from the fund legally required to receive the revenue to the fund authorized to expend the revenues. Operating transfers during the fiscal year ended June 30, 2015 consisted of the following:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Statutory Authority</u>	<u>Amount</u>
General	Special Education	72-6428	\$614,344
General	At Risk K-12	72-6428	616,751
General	At Risk 4 yr old	72-6428	18,840
General	Bilingual Education	72-6428	17,000
General	Textbook & Student Materials	72-6428	1,602
Supplemental General	Special Education	72-6433	205,000
Supplemental General	Vocational Education	72-6433	169,840
Supplemental General	At Risk 4 yr old	72-6433	44,153
Supplemental General	Extraordinary School	72-6433	6,456
Supplemental General	Bilingual Education	72-6433	10,000
Summer School	General Fund	72-6460	18,840

Morris County Unified School District No. 417
Council Grove, Kansas

NOTES TO THE FINANCIAL STATEMENT
June 30, 2015

NOTE 7 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destructions of assets; errors and omissions, injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Insurance claims have not exceeded commercial coverage for the past three years. There were no significant reductions in insurance coverage from coverage in prior years.

NOTE 8- LONG-TERM DEBT

General Obligation Bonds

On October 9, 2009, \$500,000 of General Obligation Bonds Series 2008-A were sold at an interest rate of 2.75% and maturity date of April 1, 2009. On November 12, 2009, \$8,760,000 of General Obligation Bonds Series 2008-B were sold at interest rates of 4.65% to 6% for a net interest cost of 4.90% over the life of the bonds. The Series 2008-A bond principal of \$500,000 and interest of \$1,833 were paid off with proceeds of the Series 2008-B Bonds. The remainder of the bond proceeds was used to make improvements to the existing Council Grove High School, to pay interest on the bonds during construction, and to pay for the cost of issuance of the bonds. The first interest payment for the Series 2008-B was made on March 1, 2009. The payments are made from the Bond & Interest Fund.

On May 1, 2013, the District issued \$4,085,000 of General Obligation Bonds Series 2013 at interest rates of 2.25% to 2.45%, for the purpose of advance refunding a portion of the above Series 2008-B General Obligation Bonds still outstanding. The net proceeds of the bonds of \$4,077,209 (net of reoffering premiums and underwriter discounts), along \$970,000 from the District's Redemption Fund were sent to the escrow agent, Security Bank of Kansas City. Of the \$5,047,209 sent to the escrow agent, \$4,994,244 was placed in an irrevocable escrow trust fund, assigned solely for the purpose of payment of principal on the refunded bonds and interest on the new issue through September 1, 2018. Additionally, \$49,465 was used for cost of issuance fees and \$3,500 was deposited into a compliance account. The advance refunded bonds in the amount of \$4,675,000 are considered to be defeased and are not disclosed as debt of the USD 417, other than interest payments the District will continue to make, nor is the trust considered to be an investment of the District. This refunding decreased total debt service payments by \$666,052, resulting in an economic gain (the difference between the present value of the debt service payments on the new and old debt) of \$308,511.

Capital Leases Payable

One July 17, 2015, the District entered into a capital lease agreement with Farmers & Drovers Bank in the amount of \$220,000 at an interest rate of 3.5%, for the purchase of equipment and costs of remodeling the high school and elementary school buildings. The District made an initial payment on July 17, 2015 of \$26,164.65. Seven more payments of \$26,164.65 are scheduled with a final payment of \$26,262.95 to be made on July 9, 2019 and an option to purchase on January 9, 2020 for \$100. The lease terminates in any budgeted year in which insufficient appropriated funds exist to meet the lease obligation, and the District must surrender possession of the equipment to the lessor.

Morris County Unified School District No. 417
Council Grove, Kansas

NOTES TO THE FINANCIAL STATEMENT
June 30, 2015

NOTE 8- LONG-TERM DEBT (CONT)

Changes in long-term liabilities for the District for the year ended June 30, 2015, were as follows:

Issue	Rates	Issue	of Issue	Maturity	of Year	Additions	Payments	Change	of Year	Paid
General Obligation Bonds:										
Series:										
2013	2.25-2.45%	5/1/13	4,085,000	9/1/28	\$ 4,085,000		\$ 0	\$ 0	\$ 4,085,000	\$ 0
2008-B	4.65-6%	11/12/09	8,760,000	9/1/22	<u>3,385,000</u>	<u>0</u>	<u>220,000</u>	<u>0</u>	<u>3,165,000</u>	<u>400,668</u>
Total long-term debt					<u>\$ 7,470,000</u>	<u>\$ 0</u>	<u>\$ 220,000</u>	<u>\$ 0</u>	<u>\$ 7,250,000</u>	<u>\$ 400,668</u>

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021-2025</u>	<u>2026-2030</u>	<u>Total</u>
PRINCIPAL								
2013 series	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,170,000	\$ 2,915,000	\$ 4,085,000
2008 series	250,000	285,000	325,000	365,000	415,000	1,525,000	0	3,165,000
Capital Lease	<u>48,937</u>	<u>46,747</u>	<u>48,398</u>	<u>50,107</u>	<u>25,811</u>	<u>0</u>	<u>0</u>	<u>220,000</u>
Total Principal	<u>298,937</u>	<u>331,747</u>	<u>373,398</u>	<u>415,107</u>	<u>440,811</u>	<u>2,695,000</u>	<u>2,915,000</u>	<u>7,470,000</u>
INTEREST								
2013 series	0	0	0	47,577	95,154	450,006	145,576	738,313
2008 series	387,742	373,030	355,443	220,366	84,665	114,475	0	1,535,721
Capital Lease	<u>3,392</u>	<u>5,582</u>	<u>3,931</u>	<u>2,223</u>	<u>452</u>	<u>0</u>	<u>0</u>	<u>15,580</u>
	<u>391,134</u>	<u>378,612</u>	<u>359,374</u>	<u>270,166</u>	<u>180,271</u>	<u>564,481</u>	<u>145,576</u>	<u>2,289,614</u>
Total Principal and Interest	<u>\$ 690,071</u>	<u>\$ 710,359</u>	<u>\$ 732,772</u>	<u>\$ 685,273</u>	<u>\$ 621,082</u>	<u>\$ 3,259,481</u>	<u>\$ 3,060,576</u>	<u>\$ 9,759,614</u>

NOTE 9- IN-SUBSTANCE RECEIPT IN TRANSIT

The District received \$348,651 subsequent to June 30, 2015 and as required by K.S.A. 72-6417 and 72-6434 the receipt was recorded as an in-substance receipt in transit and included as a receipt for the year ended June 30, 2015.

NOTE 10 – CONTINGENCIES

The District receives significant financial assistance from numerous federal and state governmental agencies in the form of grants and state pass through aid. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds.

The property valuation methodology used in valuing the Council Grove City Lake property has been appealed to the Board of Tax Appeals. The outcome of this appeal is unknown, however an unfavorable decision could have a material impact on the District.

REGULATORY-REQUIRED

SUPPLEMENTARY INFORMATION

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 1

Summary of Expenditures – Actual and Budget
Regulatory Basis
(Budgeted Funds Only)
For the Fiscal Year Ended June 30, 2015

Governmental Type Funds	Certified Budget	Adjustment to Comply With Legal Max. (\$ (85,899) (14,279))	Adjustment for Qualifying Budget Credits 82,300	Total Budget for Comparison \$ 5,202,729 1,782,072	Expenditures Chargeable to Current Year \$ 5,202,729 1,782,072	Variance Over (Under)
General Fund	\$ 5,206,328					0
Supplemental General - L.O.B.	1,796,351					0
At Risk Four Year Old	85,440			85,440	64,463	(20,977)
At Risk (K-12)	632,449			632,449	616,752	(15,697)
Bilingual Education	54,086			54,086	27,188	(26,898)
Vocational Education	250,821			250,821	173,991	(76,830)
Special Education	1,235,090			1,235,090	819,377	(415,713)
Food Service	650,737			650,737	412,241	(238,496)
Driver Training	36,231			36,231	8,824	(27,407)
Capital Outlay	1,118,301			1,118,301	265,538	(852,763)
Summer School	18,840			18,840	18,840	0
Professional Development	112,947			112,947	6,755	(106,192)
Extraordinary School Program	58,884			58,884	22,840	(36,044)
KPERs Retirement	561,285			561,285	439,493	(121,792)
Gifts and Grants	99,918			99,918	88,942	(10,976)
Bond & Interest Fund	620,668			620,668	620,668	0

See Accompanying Auditors' Report.
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Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-A

Schedule of Receipts and Expenditures – Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Local Sources				
County Taxes	\$ 1,035,663	\$ 2,048	\$ 2,300	\$ (252)
Reimbursements	117,152	82,300	0	82,300
State Sources				
General State Aid & Local 20-Mill Levy	3,580,155	4,509,489	4,549,927	(40,438)
Special Education Aid	611,570	582,344	627,554	(45,210)
Transfer from Summer School	0	18,840	18,840	0
Total Receipts	5,344,540	5,195,021	5,198,621	(3,600)
Expenditures				
Instruction	2,630,206	2,417,702	2,397,449	20,253
Student Support Services	139,052	135,160	151,804	(16,644)
Instruction Support Staff	118,626	153,863	122,584	31,279
General Administration	203,181	269,981	264,381	5,600
School Administration	604,633	555,273	531,623	23,650
Operations and Maintenance	86,518	0	0	0
Student Transportation Services	277,625	352,433	246,146	106,287
Other Supplemental Service	69,437	49,780	52,433	(2,653)
Fund Transfers				
Bilingual Education	55,540	17,000	31,745	(14,745)
Special Education	670,320	614,344	632,572	(18,228)
Professional Development	14,000	0	0	0
Textbook & Student Materials	0	1,602	100,000	(98,398)
Food Service	50,400	0	40,000	(40,000)
At Risk (4 yr old)	0	18,840	18,840	0
At Risk (K-12)	417,294	616,751	616,751	0
Adjustment to Comply with Legal Max	0	0	(85,899)	85,899
Legal Maximum General Fund Budget	5,336,832	5,202,729	5,120,429	82,300
Adjustment for Qualifying Budget Credits	0	0	82,300	(82,300)
Total Expenditures & Transfers	5,336,832	5,202,729	\$ 5,202,729	\$ 0
Receipts Over (Under) Expenditures	7,708	(7,708)		
Unencumbered Cash, July 1	0	7,708		
Unencumbered Cash, June 30	\$ 7,708	\$ 0		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-B

Schedule of Receipts and Expenditures – Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

SUPPLEMENTAL GENERAL – LOCAL OPTION BUDGET

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Local Sources				
County Taxes	\$ 1,420,245	\$ 1,238,981	\$ 1,112,063	\$ 126,918
Reimbursements	0	0	0	0
State Sources				
Supplemental State Aid	399,215	445,989	548,246	(102,257)
Total Receipts	<u>1,819,460</u>	<u>1,684,970</u>	<u>1,660,309</u>	<u>24,661</u>
Expenditures				
Instruction	405,137	322,007	382,404	(60,397)
Student Support Services	7,401	6,622	4,850	1,772
Instructional Support	14,673	6,275	11,850	(5,575)
General Administration	91,631	64,908	64,300	608
School Administration	17,373	19,340	20,377	(1,037)
Operations & Maintenance	633,719	774,167	679,441	94,726
Student Transportation	216,228	153,304	109,488	43,816
Other Supplemental Service	263	0	500	(500)
Fund Transfers				
Extraordinary School Program	0	6,456	15,543	(9,087)
Vocational Education	168,000	169,840	171,594	(1,754)
At Risk 4 yr old	39,000	44,153	44,153	0
At Risk K-12	96,908	0	0	0
Textbooks & Materials	0	0	19,840	(19,840)
Bilingual Education	0	10,000	10,000	0
Special Education	108,250	205,000	262,011	(57,011)
Adjustment to Comply with Legal Max	<u>0</u>	<u>0</u>	<u>(14,279)</u>	<u>14,279</u>
Total Expenditures	<u>1,798,583</u>	<u>1,782,072</u>	<u>\$ 1,782,072</u>	<u>\$ 0</u>
Receipts Over (Under) Expenditures	20,877	(97,102)		
Unencumbered Cash, July 1	<u>115,165</u>	<u>136,042</u>		
Unencumbered Cash, June 30	<u>\$ 136,042</u>	<u>\$ 38,940</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-C

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

AT RISK FOUR YEAR OLD

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Transfer from General	\$ 0	\$ 18,840	\$ 18,840	\$ 0
Transfer from Supplemental General	39,000	44,153	44,153	0
Total Receipts	39,000	62,993	62,993	0
Expenditures				
Instruction	38,216	64,463	85,440	(20,977)
Total Expenditures	38,216	64,463	\$ 85,440	\$ (20,977)
Receipts Over (Under) Expenditures	784	(1,470)		
Unencumbered Cash, July 1	21,663	22,447		
Unencumbered Cash, June 30	\$ 22,447	\$ 20,977		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-D

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

AT RISK (K - 12)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Transfer from General	\$ 417,294	\$ 616,751	\$ 616,751	\$ 0
Transfer from Supplemental General	96,908	0	0	0
Total Receipts	<u>514,202</u>	<u>616,751</u>	<u>616,751</u>	<u>0</u>
Expenditures				
Instruction	514,031	616,752	632,449	(15,697)
Total Expenditures	<u>514,031</u>	<u>616,752</u>	<u>\$ 632,449</u>	<u>\$ (15,697)</u>
Receipts Over (Under) Expenditures	171	(1)		
Unencumbered Cash, July 1	15,527	15,698		
Unencumbered Cash, June 30	<u>\$ 15,698</u>	<u>\$ 15,697</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-E

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

BILINGUAL EDUCATION

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Transfer from General	\$ 55,540	\$ 17,000	\$ 31,745	\$ (14,745)
Transfer from Supplemental General	0	10,000	10,000	0
Total Receipts	<u>55,540</u>	<u>27,000</u>	<u>41,745</u>	<u>(14,745)</u>
Expenditures				
Instruction	52,037	27,188	54,086	(26,898)
Total Expenditures	<u>52,037</u>	<u>27,188</u>	<u>\$ 54,086</u>	<u>\$ (26,898)</u>
Receipts Over (Under) Expenditures	3,503	(188)		
Unencumbered Cash, July 1	8,838	12,341		
Unencumbered Cash, June 30	<u>\$ 12,341</u>	<u>\$ 12,153</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-F

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

VOCATIONAL EDUCATION FUND

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Transfer from General	\$ 0	\$ 0	\$ 0	\$ 0
Transfer from Supplemental General	168,000	169,840	171,594	(1,754)
Other Local Revenue	3,471	3,805	0	3,805
Other State Aid	0	5,677	22,577	(16,900)
Total Receipts	<u>171,471</u>	<u>179,322</u>	<u>194,171</u>	<u>(14,849)</u>
Expenditures				
Instruction	163,535	160,445	228,244	(67,799)
Student Transportation	0	13,546	22,577	(9,031)
Total Expenditures	<u>163,535</u>	<u>173,991</u>	<u>\$ 250,821</u>	<u>\$ (76,830)</u>
Receipts Over (Under) Expenditures	7,936	5,331		
Unencumbered Cash, July 1	<u>48,994</u>	<u>56,930</u>		
Unencumbered Cash, June 30	<u>\$ 56,930</u>	<u>\$ 62,261</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-G

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

SPECIAL EDUCATION FUND

	Prior Year Actual	Current Year		Variance Over Under
		Actual	Budget	
Receipts				
Transfer from General	\$ 670,320	\$ 614,344	\$ 632,572	\$ (18,228)
Transfer from Supplemental General	108,250	205,000	262,011	(57,011)
Other Local Revenues	0	0	0	0
Total Receipts	<u>778,570</u>	<u>819,344</u>	<u>894,583</u>	<u>(75,239)</u>
Expenditures				
Instruction	761,312	774,214	1,166,568	(392,354)
Student Transportation	42,348	45,163	68,522	(23,359)
Total Expenditures	<u>803,660</u>	<u>819,377</u>	<u>\$ 1,235,090</u>	<u>\$ (415,713)</u>
Receipts Over (Under) Expenditures	(25,090)	(33)		
Unencumbered Cash, July 1	<u>365,597</u>	<u>340,507</u>		
Unencumbered Cash, June 30	<u>\$ 340,507</u>	<u>\$ 340,474</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-H

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

FOOD SERVICE FUND

	Prior Year Actual	Current Year		Variance Over Under
		Actual	Budget	
Receipts				
Intergovernmental Receipts				
Federal Aid	\$ 210,851	\$ 221,079	\$ 279,866	\$ (58,787)
State Aid	4,216	4,272	3,584	688
Food Service				
Meals	180,489	172,270	203,731	(31,461)
Miscellaneous	1,197	487	0	487
Transfer from General	50,400	0	40,000	(40,000)
Transfer from Supplemental General	0	0	0	0
Total Receipts	<u>447,153</u>	<u>398,108</u>	<u>527,181</u>	<u>(129,073)</u>
Expenditures				
Operations & Maintenance	1,307	198	4,500	(4,302)
Food Service Operation	<u>432,053</u>	<u>412,043</u>	<u>646,237</u>	<u>(234,194)</u>
Total Expenditures	<u>433,360</u>	<u>412,241</u>	<u>\$ 650,737</u>	<u>\$ (238,496)</u>
Receipts Over (Under) Expenditures	13,793	(14,133)		
Unencumbered Cash, July 1	<u>109,853</u>	<u>123,646</u>		
Unencumbered Cash, June 30	<u>\$ 123,646</u>	<u>\$ 109,513</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-I

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

DRIVER TRAINING FUND

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
State Driver Training	\$ 2,890	\$ 3,069	\$ 2,550	\$ 519
Payments from Individuals	6,700	6,468	6,850	(382)
Transfer from General	0	0	0	0
Transfer from Supplemental General	0	0	0	0
Total Receipts	<u>9,590</u>	<u>9,537</u>	<u>9,400</u>	<u>137</u>
Expenditures				
Instruction	8,257	8,093	10,533	(2,440)
Vehicle Operations & Maintenance	12,190	731	25,698	(24,967)
Total Expenditures	<u>20,447</u>	<u>8,824</u>	<u>\$ 36,231</u>	<u>\$ (27,407)</u>
Receipts Over (Under) Expenditures	(10,857)	713		
Unencumbered Cash, July 1	37,743	27,332		
Prior Year Cancelled Encumbrances	446	0		
Unencumbered Cash, June 30	<u>\$ 27,332</u>	<u>\$ 28,045</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-J

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

CAPITAL OUTLAY

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
County Taxes	\$ 240,165	\$ 357,537	\$ 329,119	\$ 28,418
Interest on Idle Funds	11,156	9,372	9,791	(419)
Other Local Revenues	95,026	79,839	65,000	14,839
State Aid	0	18,879	34,052	(15,173)
Transfer from General Fund	0	0	0	0
Total Receipts	<u>346,347</u>	<u>465,627</u>	<u>437,962</u>	<u>27,665</u>
Expenditures				
Property & Equipment	63,397	17,543	410,811	(393,268)
Building Improvements	151,179	230,847	350,000	(119,153)
Architect & Engineering	16,067	17,148	25,000	(7,852)
Site Improvements	78,189	0	332,490	(332,490)
Total Expenditures	<u>308,832</u>	<u>265,538</u>	<u>\$ 1,118,301</u>	<u>\$ (852,763)</u>
Receipts Over (Under) Expenditures	37,515	200,089		
Unencumbered Cash, July 1	602,595	640,393		
Prior Year Cancelled Encumbrances	283	4,078		
Unencumbered Cash, June 30	<u>\$ 640,393</u>	<u>\$ 844,560</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-K

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

SUMMER SCHOOL

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Fees	\$ 0	\$ 0	\$ 0	\$ 0
Transfer from Supplemental General	0	0	0	0
Total Receipts	0	0	0	0
Expenditures				
Instruction	0	0		0
Transfer to General Fund	0	18,840	18,840	0
Total Expenditures	0	18,840	\$ 18,840	\$ 0
Receipts Over (Under) Expenditures	0	(18,840)		
Unencumbered Cash, July 1	18,840	18,840		
Unencumbered Cash, June 30	\$ 18,840	\$ 0		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-L

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

PROFESSIONAL DEVELOPMENT

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
State Inservice Aid	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous Reimbursement	15	15	0	15
Transfer from General	14,000	0	0	0
Transfer from Supplemental General	0	0	0	0
Total Receipts	<u>14,015</u>	<u>15</u>	<u>0</u>	<u>15</u>
Expenditures				
Instruction	7,375	6,755	112,947	(106,192)
Other Supplemental Services	0	0	0	0
Total Expenditures	<u>7,375</u>	<u>6,755</u>	<u>\$ 112,947</u>	<u>\$ (106,192)</u>
Receipts Over (Under) Expenditures	6,640	(6,740)		
Unencumbered Cash, July 1	106,829	113,538		
Prior Year Cancelled Encumbrances	69	0		
Unencumbered Cash, June 30	<u>\$ 113,538</u>	<u>\$ 106,798</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-M

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

EXTRAORDINARY SCHOOL PROGRAM

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Enrollment Fees	\$ 14,582	\$ 17,011	\$ 14,500	\$ 2,511
Grants & Donations	5,378	750	2,500	(1,750)
Transfer from General	0	6,456	15,543	(9,087)
Total Receipts	<u>19,960</u>	<u>24,217</u>	<u>32,543</u>	<u>(8,326)</u>
Expenditures				
Instruction	<u>24,487</u>	<u>22,840</u>	<u>58,884</u>	<u>(36,044)</u>
Total Expenditures	<u>24,487</u>	<u>22,840</u>	<u>\$ 58,884</u>	<u>\$ (36,044)</u>
Receipts Over (Under) Expenditures	(4,527)	1,377		
Unencumbered Cash, July 1	<u>34,646</u>	<u>30,119</u>		
Unencumbered Cash, June 30	<u>\$ 30,119</u>	<u>\$ 31,496</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-N

Schedule of Receipts and Expenditures – Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

KPERS RETIREMENT

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
State of Kansas KPERS	\$ 488,074	\$ 439,493	\$ 561,285	\$ (121,792)
Total Receipts	<u>488,074</u>	<u>439,493</u>	<u>561,285</u>	<u>(121,792)</u>
Expenditures				
KPERS Retirement Contribution	488,074	439,493	561,285	(121,792)
Total Expenditures	<u>488,074</u>	<u>439,493</u>	<u>\$ 561,285</u>	<u>\$ (121,792)</u>
Receipts Over (Under) Expenditures	0	0		
Unencumbered Cash, July 1	<u>0</u>	<u>0</u>		
Unencumbered Cash, June 30	<u>\$ 0</u>	<u>\$ 0</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-O

Schedule of Receipts and Expenditures – Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

GIFTS AND GRANTS

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
Receipts				
Contributions & Donations	\$ 11,393	\$ 188,385	\$ 95,000	\$ 93,385
Total Receipts	<u>11,393</u>	<u>188,385</u>	<u>95,000</u>	<u>93,385</u>
Expenditures				
Purchased Prof & Tech Services	17,961	75,195	11,918	63,277
Other Purchases Services	1,050	3,195	0	3,195
Supplies	6,856	10,217	3,000	7,217
Other	275	335	85,000	(84,665)
Total Expenditures	<u>26,142</u>	<u>88,942</u>	<u>\$ 99,918</u>	<u>\$ (10,976)</u>
Receipts Over (Under) Expenditures	(14,749)	99,443		
Unencumbered Cash, July 1	<u>21,667</u>	<u>6,918</u>		
Unencumbered Cash, June 30	<u>\$ 6,918</u>	<u>\$ 106,361</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-P

Schedule of Receipts and Expenditures
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

TEXTBOOK RENTAL FUND

	Prior Year Actual	Current Year Actual
Receipts		
Student Receipts	\$ 20,397	\$ 28,404
Transfer from General	0	1,602
Transfer from Supp General	0	0
Total Receipts	<u>20,397</u>	<u>30,006</u>
Expenditures		
Textbooks & Materials	33,897	28,352
Other	0	0
Total Expenditures	<u>33,897</u>	<u>28,352</u>
Receipts Over (Under) Expenditures	(13,500)	1,654
Unencumbered Cash, July 1	121,973	108,627
Prior Year Cancelled Encumbrances	154	0
Unencumbered Cash, June 30	<u>\$ 108,627</u>	<u>\$ 110,281</u>

CONTINGENCY RESERVE

	Prior Year Actual	Current Year Actual
Receipts		
Transfer from General	\$ 0	\$ 0
Total Receipts	<u>0</u>	<u>0</u>
Expenditures		
Other	0	0
Total Expenditures	<u>0</u>	<u>0</u>
Receipts Over (Under) Expenditures	0	0
Unencumbered Cash, July 1	330,285	330,285
Unencumbered Cash, June 30	<u>\$ 330,285</u>	<u>\$ 330,285</u>

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-Q

Schedule of Receipts and Expenditures
Regulatory Basis
For the Fiscal Year Ended June 30, 2015

FEDERAL GRANTS

	Title I	Title II A Teacher Quality	Rural Education
Receipts			
Intergovernmental	\$ 128,250	\$ 35,849	\$ 0
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Receipts	<u>128,250</u>	<u>35,849</u>	<u>0</u>
Expenditures			
Instruction	<u>128,250</u>	<u>35,849</u>	<u>0</u>
Total Expenditures	<u>128,250</u>	<u>35,849</u>	<u>0</u>
Receipts Over (Under) Expenditures	0	0	0
Unencumbered Cash, July 1	0	0	0
Prior Year Cancelled Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>
Unencumbered Cash, June 30	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-R

Schedule of Receipts and Expenditures
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

REDEMPTION FUND

	Prior Year Actual	Current Year Actual
Receipts		
Investment Income	\$ 894	\$ 1,483
Reimbursements	8,560	0
Total Receipts	<u>9,454</u>	<u>1,483</u>
Expenditures		
Project Costs	0	0
Advanced Refunding Payment & Bond Fees	0	0
Transfer to Bond & Interest Fund	0	0
Total Expenditures	<u>0</u>	<u>0</u>
Receipts Over (Under) Expenditures	9,454	1,483
Unencumbered Cash, July 1	<u>916,994</u>	<u>926,448</u>
Unencumbered Cash, June 30	<u>\$ 926,448</u>	<u>\$ 927,931</u>

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
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Schedule 2-S

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

BOND AND INTEREST FUND

	Prior Year Actual	Current Year		Variance Over Under
		Actual	Budget	
Receipts				
County Taxes	\$ 538,148	\$ 583,543	\$ 536,106	\$ 47,437
Intergovernmental				
State Aid	66,779	40,066	62,067	(22,001)
Transfer from Redemption Fund	0	0	0	0
Transfer from Improvement Fund	0	0	0	0
Total Receipts	<u>604,927</u>	<u>623,609</u>	<u>598,173</u>	<u>25,436</u>
Expenditures				
Principal	195,000	220,000	220,000	0
Interest	412,080	400,668	400,668	0
Commission & Postage	0	0	0	0
Total Expenditures	<u>607,080</u>	<u>620,668</u>	<u>\$ 620,668</u>	<u>\$ 0</u>
Receipts Over (Under) Expenditures	(2,153)	2,941		
Unencumbered Cash, July 1	<u>495,137</u>	<u>492,984</u>		
Unencumbered Cash, June 30	<u>\$ 492,984</u>	<u>\$ 495,925</u>		

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-T

Schedule of Receipts and Expenditures
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

SCHOOL IMPROVEMENT FUND

	Prior Year Actual	Current Year Actual
Receipts		
Bond Proceeds	\$ 0	\$ 0
Investment Income	0	0
Total Receipts	<u>0</u>	<u>0</u>
Expenditures		
Project Expense	0	0
Transfer to Bond & Interest Fund	0	0
Transfer to Redemption Fund	0	0
Total Expenditures	<u>0</u>	<u>0</u>
Receipts Over (Under) Expenditures	0	0
Unencumbered Cash, July 1	418	418
Unencumbered Cash, June 30	<u>\$ 418</u>	<u>\$ 418</u>

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 2-U

Schedule of Receipts and Expenditures
Regulatory Basis
For the Fiscal Year Ended June 30, 2015
(With Comparative Actual Totals for the Prior Year Ended June 30, 2014)

PRIVATE PURPOSE TRUST FUNDS

	Prior Year Actual	Current Year Actual
Receipts		
Donations & Memorials	\$ 4,948	\$ 403
Expenditures		
Student Activities	<u>4,882</u>	<u>3,350</u>
Receipts Over (Under) Expenditures	66	(2,947)
Unencumbered Cash, July 1	<u>13,350</u>	<u>13,416</u>
Unencumbered Cash, June 30	<u>\$ 13,416</u>	<u>\$ 10,469</u>

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 3

Summary of Receipts and Disbursements
Regulatory Basis
For the Fiscal Year Ended June 30, 2015

AGENCY FUNDS

	Cash Balance 7/1/2014	Receipts	Disbursements	Cash Balance 6/30/2015
Student Organization Accounts				
Council Grove Elementary/Middle School				
Pep Club	\$ 91	\$ 0	\$ 0	\$ 91
Student Council	296	572	709	159
8th Grade	0	1,789	1,789	0
7th Grade	0	0	0	0
K-6th Grade	0	1,252	1,252	0
Band	609	487	710	386
Honor Choir	50	1,244	1,242	52
Cheerleaders	196	4,016	3,951	261
P.T.O. Student Assistance	3,971	7,478	7,622	3,827
Council Grove High School				
Seniors	1,228	2,141	1,147	2,222
Juniors	610	4,656	4,719	547
Sophomores	334	265	249	350
Freshman	0	387	305	82
Band	266	907	1,084	89
F.F.A.	4,412	29,582	20,609	13,385
F.C.A.	823	250	295	778
Kays	1,438	1,364	1,184	1,618
C.G. Club	368	116	176	308
F.B.L.A.	858	12,445	10,945	2,358
F.C.C.L.A.	4	12,944	11,618	1,330
F.A.C.S.	5	85	90	0
Garden Growers Club	612	1,058	1,315	355
Art Club	490	323	260	553
World Language Club	554	3,171	3,385	340
Student Senate	429	8,753	9,180	2
Key Club	990	1,559	946	1,603
Technology Club	102	0	0	102
Robotics	399	1,071	673	797
Yearbook (Annual)	4,787	10,271	9,762	5,296
Trail Blazer	227	21	0	248
Cheerleaders	2,333	11,695	13,175	853
National Honor Society	51	27	0	78
Bravettes	1,886	7,249	6,135	3,000
Prairie Production	151	45	0	196
Scholars Bowl	1,424	461	1,495	390
Brave Voices	867	4,659	5,343	183
Library	85	0	85	0
CG Players	1,432	1,647	695	2,384
Total Forward	\$ 32,378	\$ 133,990	\$ 122,145	\$ 44,223

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 3 (Cont.)

Summary of Receipts and Disbursements
Regulatory Basis
For the Fiscal Year Ended June 30, 2015

AGENCY FUNDS

	Cash Balance 7/1/2014	Receipts	Disbursements	Cash Balance 6/30/2015
Total Brought Forward	\$ 32,378	\$ 133,990	\$ 122,145	\$ 44,223
Prairie Heights Elementary				
Student Council	1,654	89	1,743	0
Classes	0	68	68	0
Prairie Heights Middle School				
Pep Club	350	3	0	353
8th Grade	2,261	342	459	2,144
7th Grade	(4)	0	0	(4)
1 - 6th Grade	126	1,441	1,572	(5)
Band	1,012	59	121	950
Student Council	1,956	4,084	2,179	3,861
Total Student Organization Funds	<u>\$ 39,733</u>	<u>\$ 140,076</u>	<u>\$ 128,287</u>	<u>\$ 51,522</u>
Clearing Funds				
Council Grove Elementary/Middle School	\$ 20	\$ 26	\$ 0	\$ 46
Council Grove High School	0	4,919	4,664	255
Prairie Heights Elementary School	51	45	96	0
Prairie Heights Middle School	<u>0</u>	<u>122</u>	<u>122</u>	<u>0</u>
Total Clearing Funds	<u>\$ 71</u>	<u>\$ 5,112</u>	<u>\$ 4,882</u>	<u>\$ 301</u>
Total Agency Funds	<u>\$ 39,804</u>	<u>\$ 145,188</u>	<u>\$ 133,169</u>	<u>\$ 51,823</u>

See Accompanying Auditors' Report.

Morris County Unified School District No. 417
Council Grove, Kansas

Schedule 4

Schedule of Receipts, Expenditures, and Unencumbered Cash
Regulatory Basis
For the Fiscal Year Ended June 30, 2015

DISTRICT ACTIVITY FUNDS

	Beginning Unencumbered Cash Balance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
Gate Receipts						
CGMS Student Athletics	\$ 12,262	\$ 19,020	\$ 16,702	\$ 14,580	\$ 0	\$ 14,580
CGHS Student Athletics	14,338	95,820	96,946	13,212	0	13,212
PHMS Student Athletics	5,626	1,295	1,104	5,817	0	5,817
Total Gate Receipts	<u>32,226</u>	<u>116,135</u>	<u>114,752</u>	<u>33,609</u>	<u>0</u>	<u>33,609</u>
School Projects						
Council Grove High School						
Vo-Ag	878	325	1,203	0	0	0
Art	2,734	702	3,436	0	0	0
Total School Projects	<u>3,612</u>	<u>1,027</u>	<u>4,639</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total District Activity Funds	<u>\$ 35,838</u>	<u>\$ 117,162</u>	<u>\$ 119,391</u>	<u>\$ 33,609</u>	<u>\$ 0</u>	<u>\$ 33,609</u>

See Accompanying Auditors' Report.



January 11, 2016
Asset Assessment



Discussion of and possible action on Asset Assessment for USD
417 sophomore students.

Motion _____ Second _____ Action _____



January 11, 2016
Administrator Retirement Plan



Discussion of and action on Administrator Retirement Plan.

Motion _____ Second _____ Action _____

EARLY RETIREMENT for USD 417 ADMINISTRATORS

The purpose of this early retirement program is to allow USD 417 administrators to retire early. As a measure of appreciation for their services on behalf of the district, the program provides a cash benefit. The early retirement program will provide benefits pro-rated equal to the assignment at the time of retirement:

CASH BENEFIT

USD 417 will provide a cash benefit to the retiring administrator based upon the highest salary listed on the current teacher's salary schedule at the time of retirement multiplied times the combined factors of age, years of experience in USD 417, and degree placement at the time of retirement.

The factors for determining retirement benefits are shown below:

Age:	Less than 60	60	61	62	63	64
	5%	15%	13%	11%	9%	7%
Years in District:						
	30+	25-29	20-24	15-19	10-14	5-9
	15%	12%	10%	8%	6%	4%
Degree Placement:						
	Doctorate		Ed Specialist		Masters	
	5%		3%		1%	

Administrators must submit a written request to the Board of Education prior to February 1 preceding the anticipated retirement date. To correspond with KPERS retirement dates, administrators may elect July 1 or August 1 as the date of retirement. Payment will be made in one lump sum within 60 days following the KPERS retirement date, unless other arrangements are approved by the superintendent. The cash benefit will be paid into an employer sponsored 403(b) account.

Administrators hired for the 2012-13 school term and subsequent school years will follow this early retirement plan. Current 2011-12 USD 417 Administrators are grandfathered.

2011-12 Administrators

Mike Ford
Kelly McDiffett
Kelly Gentry

Dave Watkins
Cynthia Schrader
Judy Parks

Approved by USD 417 BOE on August 8, 2011



January 11, 2016
District Assessment Plan



A Review by Kelly Gentry of the district assessment plan.

USD 417 Assessment Plan

	K	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th *	10 th *	11 th *	12 th *
State Assessments (spring)				ELA Math	ELA Math	ELA Math Science	ELA Math History-Govern. (SS - Even Calendar Years)	ELA Math	ELA Math Science History-Govern. (SS - Even Calendar Years)		ELA Math	Science History-Govern. (SS - Even Calendar Years)	
ACT & ACT prep								ACT Aspire Fall		ACT Aspire Spring		ACT Fall Spring Summer	ACT If needed
Other post-secondary entrance exams											Asset mid November	Asset or Compass If needed	Asset or Compass If needed
Work Soft Skills?													ASVAB
													cPASS General? or WorkKeys?
Commercial Assessments	AIMS reading math	AIMS reading math	AIMS reading math	AIMS reading math	AIMS reading math	AIMS reading math	AIMS reading math	AIMS reading math	AIMS reading math	AIMS reading math	AIMS reading math		
cPASS Pathway-Specific													Completers Agriculture FACS Business
Curriculum Based – ELA	Journeys mid year end year	Journeys mid year end year	Journeys mid year end year	Journeys mid year end year	Journeys mid year end year	Journeys mid year end year	Collections mid year end year	Collections mid year end year	Collections mid year end year	Collections End 1 st Tri End 2 nd Tri	Collections End 1 st Tri End 2 nd Tri	Collections End 1 st Tri End 2 nd Tri	Collections End 1 st Tri End 2 nd Tri
Locally Prepared - Math													

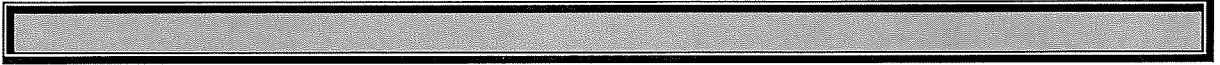
***Bold font indicates all students of that grade level take that assessment**

- *Each student should have his/her Grade 9-12 Assessments on their Individual Plans of Study (4 – Year Plans).
- ACT – 2 or 4-year college bound students
 - cPASS General Exam (includes academics in real-world situations plus “soft skills”); ACT WorkKeys also assesses soft skills
 - cPASS Pathway-Specific assessments (for CTE Pathway “Completers”)
 - Asset or Compass – entrance exams for Technical or Community colleges
 - ASVAB – military exam



January 11, 2016

Capital Outlay Budget & 5 year plan



There will be a discussion of the Capital Outlay Budget and 5-year plan.

Capital Outlay Projections 2015-16

Revenue For Capital Outlay		2014-15
Balance		680,339
Taxes (5.979 mill levy)		278,976
Tech (1 mill levy)		56,030
Est. Delinquent Taxes		2,754
Est. Interest on Idle Funds		8,323
Est. Other Revenue		79,384
Est. Local Vehicle & Other Taxes		19,444
State Aid		19,171
Total		1,144,421
	Tech	56,030
	Security for CGHS	15,784
	Bus Purchase	75,000
	CGHS Replace carpet and/or tile 3 rooms	
	CGHS(2) furnace replacement VoAg (1998)	8,000
	CGHS Replace Boost autoscrubber machine	5,500
	CGES Gym Lighting upgrade	
	CGES Multi-purpose room lighting upgade	6,600
	CGES Replace carpet and/or tile 3 rooms	6,500
	CGMS Roof replacement 95' addition (1995)	
	CGMS (7) Furnace & AC replacements 95' addition (1995)	
	CGMS Replace carpet 2 rooms	5,000
	PHES Replace carpet and/or tile 2 rooms	
	PHMS Replace carpet and/or tile 2 rooms	5,000
	PHMS (3) Furnace replacements (1986)	4,500
	Stadium - (2) Furnace replacements (no A/C) (1997)	8,000
	DO - East furnace replacement w/AC (1994)	
	DO - West furnace replacement w/AC (1994)	
	DO - Replace carpet and/or tile	5,000
	Mental Health furnace replacement w/AC (1995)	6,000
	Architect Fees	5,147
	Other	54,290
	Moving expenses	50,000
	Total	316,351
	Balance	828,070

Capital Outlay Projections 2015-16

	EST
Revenue For Capital Outlay	2015-16
Balance	1,097,573
Taxes (5.979 mill levy)	299,611
Tech (1 mill levy)	60,175
Est. Delinquent Taxes	3,000
Est. Interest on Idle Funds	8,300
Est. Other Revenue	299,994
Est. Local Vehicle & Other Taxes	20,489
State Aid	0
Total	1,789,142
Tech	60,175
Bus Purchase	75,000
CGHS Replace carpet and/or tile 3 rooms	6,500
CGHS Re-model 1918 restrooms (4 total)	30,000
CGES Replace carpet and/or tile 3 rooms	6,500
PHMS Replace carpet 2 rooms	5,000
Stadium - Replace and add bleachers	150,000
Stadium - (2) Furnace replacements (no A/C) (1997)	8,000
Mental Health furnace replacement w/AC (1995)	6,000
CGJSHS AC in teacher's workroom	1,800
PHMS (3) Furnace replacements (1986)	6,000
DO - Window replacement	20,000
DO - Replace carpet and/or tile	5,000
Other	40,000
Lease Purchase Repayment	52,330
Architect fees	15,000
City Lake	391,634
Total	878,939
Balance	910,203

Capital Outlay Projections 2015-16

	EST
Revenue For Capital Outlay	2016-17
Balance	910,203
Taxes (5.979 mill levy)	300,904
Tech (1 mill levy)	60,435
Est. Delinquent Taxes	3,000
Est. Interest on Idle Funds	8,300
Est. Other Revenue	80,000
Est. Local Vehicle & Other Taxes	18,000
State Aid	0
Total	1,380,842
Tech	60,435
Bus Purchase	75,000
CGHS Replace carpet and/or tile 3 rooms	5,000
CGES Replace carpet and/or tile 3 rooms	5,000
Stadium Roof replacement (1992)	50,000
PHMS (3) Furnace replacements (1986)	6,000
New District Van	30,000
CGJSHS HVAC controller replacement	20,000
DO - Replace carpet and/or tile	5,000
Other	40,000
Lease Purchase Repayment	52,330
Architect fees	10,000
City Lake ??	91,000
Total	449,765
Balance	931,077

Capital Outlay Projections 2015-16

	EST
Revenue For Capital Outlay	2017-18
Balance	931,077
Taxes (5.979 mill levy)	306,651
Tech (1 mill levy)	61,589
Est. Delinquent Taxes	3,000
Est. Interest on Idle Funds	8,300
Est. Other Revenue	80,000
Est. Local Vehicle & Other Taxes	18,000
State Aid	0
Total	1,408,618
Tech	61,589
Bus Purchase	75,000
CGHS Replace carpet and/or tile 3 rooms	5,000
CGES Replace carpet and/or tile 3 rooms	5,000
PHMS Replace carpet 2 rooms	3,500
Other	40,000
Lease Purchase Repayment	52,330
Architect fees	5,000
City Lake	91,000
PHMS (4) Furnace replacements (1986)	8,000
PHES HVAC controller replacement	7,000
Total	353,419
Balance	1,055,199

Capital Outlay Projections 2015-16

	EST
Revenue For Capital Outlay	2018-19
Balance	1,055,199
Taxes (5.979 mill levy)	312,509
Tech (1 mill levy)	62,765
Est. Delinquent Taxes	3,000
Est. Interest on Idle Funds	8,300
Est. Other Revenue	80,000
Est. Local Vehicle & Other Taxes	18,000
State Aid	0
Total	1,539,773
Tech	54,117
Bus Purchase	75,000
CGHS Replace carpet and/or tile 3 rooms	5,000
CGES Replace carpet and/or tile 3 rooms	5,000
PHMS Replace carpet 2 rooms	3,500
Other	40,000
Lease Purchase Repayment	52,330
Architect fees	5,000
City Lake	91,000
New District Vehicle	25,000
Total	355,947
Balance	1,183,826

Capital Outlay Projections 2015-16

	EST
Revenue For Capital Outlay	2019-20
Balance	1,183,826
Taxes (5.979 mill levy)	318,477
Tech (1 mill levy)	63,964
Est. Delinquent Taxes	3,000
Est. Interest on Idle Funds	8,300
Est. Other Revenue	80,000
Est. Local Vehicle & Other Taxes	18,000
State Aid	0
Total	1,675,567
Tech	63,964
Bus Purchase	75,000
CGHS Replace carpet and/or tile 3 rooms	5,000
CGES Replace carpet and/or tile 3 rooms	5,000
PHMS Replace carpet 2 rooms	3,500
Other	40,000
Lease Purchase Repayment	52,330
Architect fees	5,000
City Lake	91,000
Total	340,794
Balance	1,334,773

Capital Outlay Projections 2015-16

	EST
Revenue For Capital Outlay	2020-21
Balance	1,334,773
Taxes (5.979 mill levy)	324,560
Tech (1 mill levy)	65,186
Est. Delinquent Taxes	3,000
Est. Interest on Idle Funds	8,300
Est. Other Revenue	80,000
Est. Local Vehicle & Other Taxes	18,000
State Aid	0
Total	1,833,819
Tech	65,186
Bus Purchase	75,000
CGHS Replace carpet and/or tile 3 rooms	5,000
CGES Replace carpet and/or tile 3 rooms	5,000
PHMS Replace carpet 2 rooms	3,500
Other	40,000
Lease Purchase Repayment	26,262
Architect fees	5,000
City Lake	
New District Vehicle	25,000
Total	249,948
Balance	1,583,871

Capital Outlay Projections 2015-16

CGHS

(8) 61' steam uni-vent replacement (1961) (\$80,000)

(17) 1918 Hot water coil replacements (1986) (\$68,000)

(24) 18' & 61' A/C units replacement (2003) (\$72,000)

(11) 74' RTU replacement (2003) (\$88,000)

CGES

(22) 85' hot water coil replacement (1985) (\$88,000)

(22) 85' A/C unit replacements (2003) (\$66,000)

(8) Garfield inside coil replacement (2003) (\$24,000)

PHMS

(7) A/C units replacements (2003) (\$22,000)

(5) Gym Furnace & AC replacement (2003) (\$35,000)

Stadium

New Concession Stand (\$200,000)

Track (\$500,000)



January 11, 2016



Mr. President, I move that we go into a ____ minute executive session for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s) with Doug Conwell.

Motion _____ Second _____ Action _____



January 11, 2016

Mr. President, I move that we go into a ____ minute executive session for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency in order to protect the district's financial interest and bargaining position with

_____.

Motion _____ Second _____ Action _____



January 11, 2016

Superintendent Contract for 2016-2017



Approve Superintendent's contract for 2016-2017. This contract would begin on July 1, 2016 and end on June 30, 2017.

Motion _____ Second _____ Action _____



January 11, 2016

Early Retirement Plan



Approve changes to the USD 417 Negotiated Agreement in regards to
Article XV11 Early Retirement Plan

Motion _____ Second _____ Action _____



BOARD of EDUCATION
January 29, 2016, Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
7:15 am

Opening

Call to Order

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Reports

Consent Calendar

- A. Accept retirement of Cynthia Schrader, PHES principal
- B. Accept resignation of Michael Moser, CGES 5th grade instructor
- C. Accept resignation of Kristin Gant, USD 417 school counselor
- D. Approve 8th grade trip to Kansas City
- E. Approve REL trip to Kansas City

Action Items

- A. Early Retirement for Administrators

Adjournment

Next regular BOE meeting: February 8, 2016

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



BOARD of EDUCATION
February 8, 2016 Regular Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
6:30 pm

Opening

Call to Order

Introductions

Consent Agenda

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Spotlight on Education – Information and Request, regarding their Water Awareness Campaign, from the Garden Growers Biology Group at CGHS

Reports

Curriculum Director
Principals
Clerk of the BOE
Special Education Coordinator

Superintendent
Board of Education Members
AD

Discussion Items

- A. Presentation from Council Grove Economic Development Committee
- B. Sophomore parent/student enrollment information night
- C. PHES Principal Vacancy

Action Items

- A. Bleacher project for CGHS stadium
- B. Change March BOE meeting date
- C. Approve 2016-17 District Calendar

Executive Session: Personnel

Adjournment

Next regular BOE meeting: To be determined

**OPEN MEETING LAW
REQUIREMENTS FOR EXECUTIVE SESSION**

Sample Motion:

"Mr. President, I move that we go into executive session for the purpose of discussing (fill in subject) in order to (fill in justification), and that we return to open session in this room at (fill in time).

SUBJECT

JUSTIFICATION

Personnel matters for non-elected personnel

Protect the privacy interests of an identifiable individual(s)

Matters relating to actions adversely or favorable affecting a person as a student, except that any such person shall have the right to a public hearing if requested by that person

Protect the privacy rights of a student who is identifiable

Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships

Protect the privacy rights of a corporation, partnership, trust, etc. with regard to their financial affairs

Consultation with an attorney that would be deemed privileged in attorney-client relationship

Protect the attorney-client privilege and the public interest

Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency

Protect the district's right to the confidentiality of its negotiating position and the public interest

Preliminary discussions relating to the acquisition of real property

Protect the district's financial interest and bargaining position

USD 417 BOE Goals 2015-16

Goal	Action to be taken	Responsible parties	Evidence of completion	Timeline
#1 Technology	Develop comprehensive job description	Superintendent	BOE approval of description	December 2015 BOE meeting or earlier
	Develop salary proposal/show affordability to BOE	Superintendent	Report to BOE; approval to seek full time tech coordinator	December 2015 BOE meeting or earlier
	Advertise/develop selection team/hire full time technology coordinator	Superintendent	Recommendation and hiring of full time tech coordinator by BOE	January BOE meeting 2016
	Comprehensive survey of technology equipment; age and condition changes	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier
	Comprehensive review of tech policies/procedures; recommended integration of Tech and curriculum; locate and visit schools where technology is improving student achievement	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier
#2 Salaries, Wages, & Benefits	Develop staff technology training program	Superintendent; Director of C & I	Report to BOE	May BOE meeting 2016 or earlier
	Survey the BOE to see what specific information they might like included in the wage/salary survey.	Technology Coordinator; Director of C & I	Plan developed and submitted to Superintendent/BOE	June BOE meeting 2016
	Locate desired information, develop salary, wage, & benefit report for BOE	Superintendent	Survey BOE	End of September 2015
	Develop report regarding living wage & how that translates to our 9/10 month employees	Superintendent	Report to BOE	December 2015
	Provide a current financial status report for the BOE	Superintendent	Report to BOE	December 2015
#3 Sports Facilities	Have BOE establish wage, salary, & benefit goals	Superintendent	Report to BOE	February 2016
	Develop a plan on how to reach BOE salary, wage, benefit goals	Superintendent, BOE	Goal sheet adopted by BOE	February 2016
	Develop an exit interview protocol/process	Superintendent; Business Clerk	Report to BOE	May 2016 or sooner
	Locate and contract with a company that can help to determine what needs to be addressed with our track and bleacher systems. then hire Bid then hire companies for both the track project and bleacher project if approved by the BOE	Superintendent	Question approved by BOE	January 2016
	Work with our local architect to design modifications to and/or the construction of a new concession stand/locker room/restroom facility.	Superintendent & outside companies	Report to BOE & approval to hire company	November 2015 or earlier
#4 Evaluation Process	Develop finance plan for improvement work to the sports stadium	Superintendent	Bids opened and action taken by BOE	February 2016 or earlier
	Contact a turf specialist to develop a plan for repaving the current football and practice fields	Superintendent & Architect	Present plan to BOE	February 2016 or earlier
	Work with city to determine if there is an interest in developing improvement plans for the baseball/softball fields at the city ball	Superintendent & Business Clerk	Present to the BOE	February 2016 or earlier
	Review current evaluation instruments and develop new instrument for any position not having one	Superintendent & Maintenance Director	Present plan to BOE	February 2016 or earlier
	Complete work on multiple measures	Superintendent/BOE	Meetings with city	April 2016 or earlier
Goal #5 Address what to do with the Dwight facility, CGMS, and the equipment/furnishings/memorabilia in these schools	Negotiate what needs to be negotiated with teachers	Superintendent	Any new instruments presented for BOE approval	March 2016
	Data system work with ALLOE	Superintendent, Director of C & I, teachers	Report and action by the BOE	March 2016 or earlier
	Calibration training for administrators	Negotiations team	Approval of new negotiated agreement	July 2016 or earlier
	Discuss with BOE	Director of C & I, Technology Coordinator, SPED Coordinator	Report to BOE	April 2016 or earlier
	Contact options, for each school facility, determined by BOE at September BOE meeting	Superintendent, Director of C & I	Report to BOE	June 2016
	Work on the distribution of the Dwight memorabilia as determined by the BOE	Superintendent	BOE meeting	September 2015
	Determine what equipment and/or furnishings to keep and what to sell/discard of then act	Superintendent	Report to or action taken by BOE	May 2016 or earlier
		Superintendent	Report on final dispersal of items	December 2015 or earlier
		Superintendent, Director of Maintenance	Auction held, kept items moved to storage, report to BOE	December 1, 2015



February 8, 2016

Consent Agenda



Consent Agenda

- A. Approval of Agenda
- B. Approve minutes of previous meeting(s)
- C. Financial report/pay bills
- D. FFA Trip Request - Kansas City, Missouri
- E. Personnel
 - a. Termination of Contract - Tena Johnson
- F. Acceptance of Donations and Gifts
 - a. Nelda Wilson Memorial
 - b. Blue Cross Blue Shield Foundation

Motion _____ Second _____ Action _____

**USD 417 Board of Education
Regular Meeting
January 11, 2016
District Office**

MEMBERS

PRESENT: Chad Evans, TinaRae Scott, Jim Reagan, Linda Pretzer, Marie Blythe, Terry Powell, and Marty White.

OTHERS

PRESENT: Kelly McDiffett, Amy Allen, Angela Harris, Casey Maransani, Heather Honas, Kelly Gentry, Craig McNeal, Doug Conwell, and Jan Troxell.

PRESIDENT: Terry Powell called the meeting to order at 6:30 p.m.

CONSENT

AGENDA: Jim Reagan (TinaRae Scott) moved to approve the consent agenda as amended and with discussion item assessment plan review moved to action item asset assessment testing. Motion passed 7-0.

REPORTS: Administrators have sent their monthly updates. Casey Maransani and Mr. Conwell reported.

USD 417 2015

AUDIT: Amy Allen of Aldrich & Company presented the audit. Marty White (TinaRae Scott) moved to accept the audit as presented. Motion passed 7-0.

USD 417 ASSESSMENT

SCHEDULE: Jim Reagan (TinaRae Scott) moved to approve the Asset test for current sophomore students and to approve the assessment schedule as presented. Motion passed 7-0.

ADMINISTRATIVE

RETIREMENT

PLAN: No action was taken. Mr. Conwell will put something together that mirrors the teacher's plan for board consideration.

CAPITAL OUTLAY BUDGET and

5 YEAR PLAN: Discussion and overview.

EXECUTIVE SESSION(S):

TinaRae Scott (Marty White) moved to go into a 10 minute executive session with Mr. Conwell for matters for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s). Motion passed 7-0.

The Board went into Executive Session at 7:23 p.m.
Mr. Conwell left the room at 7:27 p.m.
The Board returned to Open Session at 7:33 p.m.

Marty White (TinaRae Scott) moved to go into a 5 minute executive session for matters for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s). Motion passed 7-0.

The Board went into Executive Session at 7:33 p.m.
The Board returned to Open Session at 7:38 p.m.

Chad Evans (TinaRae Scott) moved to go into a 5 minute executive session with Mr. Conwell for matters for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s). Motion passed 7-0.

The Board went into Executive Session at 7:38 p.m.
The Board returned to Open Session at 7:43 p.m.

Terry Powell (TinaRae Scott) moved to go into a 5 minute executive session with Mr. Conwell for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency in order to protect the district's right to the confidentiality of its negotiation position and the public interest. Motion passed 7-0.

The Board went into Executive Session at 7:45 p.m.
The Board returned to Open Session at 7:50 p.m.

SUPERINTENDENT

CONTRACT: TinaRae Scott (Linda Pretzer) moved to approve the superintendent contract for Doug Conwell for the 2016-17 school year beginning on July 1, 2016 and end on June 30, 2017 with a salary following deductions of \$98,000 and health insurance indefinitely for the superintendent and his spouse with the premiums to be paid by the Superintendent. Motion passed 7-0.

EARLY RETIREMENT

PLAN ARTICLE XVII: Marty White (TinaRae Scott) moved to approve the changes as presented.

Chad Evans left the room.
Motion passed 6-0.
Chad Evans returned.

Terry Powell adjourned the meeting at 7:54 p.m.

APPROVED: _____

**USD 417 Board of Education
Special Meeting
January 29, 2016
District Office**

MEMBERS

PRESENT: Chad Evans, TinaRae Scott, Jim Reagan, Linda Pretzer, Marie Blythe, Terry Powell, and Marty White.

OTHERS

PRESENT: Doug Conwell, and Jan Troxell.

PRESIDENT: Terry Powell called the meeting to order at 7:15 a.m.

CONSENT

CALENDAR: Marty White (TinaRae Scott) moved to approve the consent calendar. Motion passed 7-0.

ADMINISTRATIVE

RETIREMENT

PLAN: TinaRae Scott (Jim Reagan) moved to approve the Administrative Retirement Benefit Program as presented. Motion passed 7-0.

Terry Powell adjourned the meeting at 7:24 a.m.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE



INVESTMENTS/CASH BALANCES

1/31/2016

ASSETS-CASH

Farmers & Drovers Checking 18	\$1,618,106.79
Farmers & Drovers Checking 85	\$393,365.83
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$50,000.00
F & D CD	\$100,805.14
F & D CD	\$50,402.56
F & D CD	\$50,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
Farmers & Drovers Prem. Inv. Act 63	\$941,743.03
Alta Vista State Bank Checking	\$130,192.16
AVSB CD	\$100,000.00
AVSB CD	\$100,000.00
AVSB CD	\$100,000.00
AVSB CD	\$130,000.00
Emprise Bank Checking	\$19,601.04
Farmers State Bank Checking	\$88,737.56
TOTAL CASH INVESTMENTS	\$4,472,954.11

USD 417

TREASURERS INVESTMENT REPORT

1/31/2016

ID NUMBER	PURCHASE DATE	DURATION	AMOUNT	INTEREST RATE	ANNUAL INTEREST	MATURE DATE
<u>FARMERS & DROVERS BANK</u>						
18941	5/7/2015	12 Month	\$ 100,000.00	0.66%	\$ 660.00	5/7/2016
18780	2/28/2014	24 Month	\$ 100,000.00	0.51%	\$ 510.00	2/28/2016
18764	2/10/2014	24 Month	\$ 100,000.00	0.60%	\$ 600.00	2/10/2016
18940	5/7/2015	12 Month	\$ 50,000.00	0.66%	\$ 330.00	5/7/2016
18750	12/17/2015	12 Month	\$ 100,000.00	0.46%	\$ 460.00	12/17/2016
18849	7/23/2014	13 Month	\$ 50,000.00	0.67%	\$ 335.00	8/23/2016
18848	7/23/2014	13 Month	\$ 100,000.00	0.67%	\$ 670.00	8/23/2016
18933	4/23/2015	12 Month	\$ 100,000.00	0.65%	\$ 650.00	4/23/2016
18934	4/23/2015	12 Month	\$ 100,000.00	0.65%	\$ 650.00	4/23/2016
18935	4/23/2015	12 Month	\$ 50,000.00	0.65%	\$ 325.00	4/23/2016
<u>ALTA VISTA STATE BANK</u>						
14349	6/30/2015	12 Month	\$ 100,000.00	0.68%	\$ 680.00	6/30/2016
14350	6/30/2015	12 Month	\$ 100,000.00	0.68%	\$ 680.00	6/30/2016
14365	11/2/2015	24 Month	\$ 130,000.00	0.50%	\$ 650.00	11/2/2017
14335	3/30/2015	12 Month	\$ 100,000.00	0.60%	\$ 600.00	3/30/2016
TOTAL			\$ 1,280,000.00		\$ 7,800.00	

2/2/2016

Accounting Cycle: FY15-16; Begin Date: 1/7/2016; End Date: 2/2/2016; Bank: <All>; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

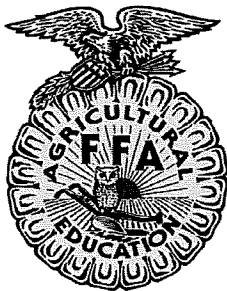
Check Date	Check Number	Payee	Description	Type	Amount
02/01/2016	15282	360Training.Com	For Testing McDiffett, Kelly L Approved: km	Accounts Payable	\$ 40.00
02/01/2016	15283	ACT Aspire	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,800.00
02/01/2016	15284	Adams 66 Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 520.30
01/13/2016	15248	Adams Lumber Co., Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 72.04
02/01/2016	15285	Adams Lumber Co., Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 473.02
02/01/2016	15286	Alta Vista (City of)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 161.21
01/19/2016	15265	Amazon	Please take out of \$100 donation from TCT the rest can be taken out of the CGES	Accounts Payable	\$ 106.80
01/19/2016	15265	Amazon	Johnson & Johnson First Aid Elastikon ElasticTape - 2 Inches X 2.5 yards - 6 Rolls	Accounts Payable	\$ 58.08
01/19/2016	15265	Amazon	Please take out of CGES funds. Wright, Carol M Approved: Vendor is Amazon	Accounts Payable	\$ 219.90
01/19/2016	15265	Amazon	McDiffett, Kelly L Approved: km	Accounts Payable	\$ 33.29
01/19/2016	15265	Amazon	Conwell, Mark D Approved: dc	Accounts Payable	\$ 49.72
01/19/2016	15265	Amazon	Inv: Only 1 in stock	Accounts Payable	\$ (109.95)
02/01/2016	15287	American Boiler & Mechanical	Conwell, Mark D Approved: dc	Accounts Payable	\$ 215.00
02/01/2016	15288	Aramark Uniform Services	Conwell, Mark D Approved: dc	Accounts Payable	\$ 107.81
02/01/2016	15288	Aramark Uniform Services	Conwell, Mark D Approved: dc	Accounts Payable	\$ 107.81
02/01/2016	15289	Blick Art Materials	Please use Target Art Grant \$ or Enhancement Fund Grant \$ Schrader, Cynthia A	Accounts Payable	\$ 327.80
02/01/2016	15289	Blick Art Materials	Inv: 5548212	Accounts Payable	\$ (4.53)
01/21/2016	15280	Blue Cross Blue Shield Of Ks	Conwell, Mark D Approved: dc	Accounts Payable	\$ 6,610.23
02/01/2016	15290	BSN Sports	Conwell, Mark D Approved: dc	Accounts Payable	\$ 602.80
02/01/2016	15290	BSN Sports	Conwell, Mark D Approved: dc	Accounts Payable	\$ 648.60
02/01/2016	15290	BSN Sports	This is for catching gear for the softball team. I didn't realize that the old equipment	Accounts Payable	\$ 220.03
02/01/2016	15291	Campbell & Sons	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,364.00
02/01/2016	15291	Campbell & Sons	Conwell, Mark D Approved: dc	Accounts Payable	\$ 200.00
02/01/2016	15292	Campbell, R Morgan	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,240.00
01/13/2016	15249	Central Mechanical Const Co, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,719.43
01/13/2016	15249	Central Mechanical Const Co, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 390.00
02/01/2016	15293	Central Mechanical Const Co, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 853.35
02/01/2016	15294	CenturyLink	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,530.00
02/01/2016	15294	CenturyLink	Conwell, Mark D Approved: dc	Accounts Payable	\$ 193.50
02/01/2016	15295	ChemTreat, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,152.03
02/01/2016	15296	CND Wright Specialty	Conwell, Mark D Approved: dc	Accounts Payable	\$ 27.78
01/13/2016	15250	Continuum Retail Energy Services, LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 88,685.00
01/13/2016	15251	Conwell, Mark D	Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,427.34
02/01/2016	15297	Council Grove (City off)	Inv: 12-31-15 Mileage	Accounts Payable	\$ 1,055.64
02/01/2016	15298	Council Grove High Schl-Lunch	Conwell, Mark D Approved: dc	Accounts Payable	\$ 897.28
01/13/2016	15252	Director of Accounts and Reports	Conwell, Mark D Approved: dc	Accounts Payable	\$ 454.65
02/01/2016	15299	Eureka Math	Rolled over from FY14-15; Conwell, Mark D Approved: dc	Accounts Payable	\$ 75.00
02/01/2016	15300	Evco Wholesale Food Corp.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 4,484.37
02/01/2016	15301	F&A Food Sales, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 12,219.99
02/02/2016	15333	Flint Hills Music	Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,570.93
01/13/2016	15253	Flint Hills Special Education Coop	Honas, Heather A Approved: HH Wright, Carol M Approved: Vendor ok	Accounts Payable	\$ 116.89
02/01/2016	15302	Follett Library Resources	Conwell, Mark D Approved: dc	Accounts Payable	\$ 78,412.00
02/01/2016	15303	General Parts, LLC	Rolled over from FY14-15; McDiffett, Kelly L Approved: km	Accounts Payable	\$ 442.03
01/19/2016	15266	Gilmore & Bell, PC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 28.14
02/01/2016	15304	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 850.00
02/01/2016	15304	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 812.14
02/01/2016	15304	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 516.71
02/01/2016	15304	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 644.94
02/01/2016	15304	Hiland Dairy Company	Conwell, Mark D Approved: dc	Accounts Payable	\$ 580.64

Accounting Cycle: FY15-16; Begin Date: 1/7/2016; End Date: 2/2/2016; Bank: <All>; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Description	Type	Amount
02/01/2016	15305	Hollis and Miller Architects, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 960.00
02/01/2016	15306	J.W. Pepper & Sons, Inc.	Musical Books needed for KSHSAA Solo Competition McDiffett, Kelly L Approved: k	Accounts Payable	\$ 68.91
01/13/2016	15254	Jayhawk Fire Sprinkler, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 400.00
02/01/2016	15307	Jostens, Inc	2016 Diploma Covers McDiffett, Kelly L Approved: km Conwell, Mark D Approved	Accounts Payable	\$ 599.65
02/01/2016	15307	Jostens, Inc	Inv: S89843	Accounts Payable	\$ (28.76)
02/02/2016	15334	Jostens, Inc	2016 Diplomas McDiffett, Kelly L Approved: km Conwell, Mark D Approved: dc	Accounts Payable	\$ 554.49
02/01/2016	15308	K A S B	Conwell, Mark D Approved: dc	Accounts Payable	\$ 345.68
02/02/2016	15335	Kansas Drug Testing, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 90.00
02/01/2016	15309	Kansas FCCLA	December SEAC Meeting (Serving year 2 of 3 on the Kansas FCCLA State Execu	Accounts Payable	\$ 30.00
01/13/2016	15255	Kansas Gas Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 296.98
02/01/2016	15310	Kansas Truck Equipment Co. Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 16.27
02/01/2016	15311	KELI	Conwell, Mark D Approved: dc	Accounts Payable	\$ 260.00
02/01/2016	15312	KMEA North Central	Conwell, Mark D Approved: dc	Accounts Payable	\$ 70.00
02/01/2016	15313	Lakeshore Learning Materials	Teacher Acct. of \$100 mentioned by Conwell Schrader, Cynthia A Approved: Mrs.	Accounts Payable	\$ 51.72
01/13/2016	15256	Mark's Plumbing Parts	Conwell, Mark D Approved: dc	Accounts Payable	\$ 42.51
02/01/2016	15314	Matheson Tri-Gas, Inc	McDiffett, Kelly L Approved: km Conwell, Mark D Approved: dc	Accounts Payable	\$ 249.28
02/02/2016	15336	Matheson Tri-Gas, Inc	Conwell, Kelly L Approved: dc - gift fund	Accounts Payable	\$ 7,100.00
02/02/2016	15336	Matheson Tri-Gas, Inc	McDiffett, Kelly L Approved: km	Accounts Payable	\$ 271.92
02/02/2016	15336	Matheson Tri-Gas, Inc	McDiffett, Kelly L Approved: km	Accounts Payable	\$ 100.00
02/02/2016	15336	Matheson Tri-Gas, Inc	McDiffett, Kelly L Approved: km	Accounts Payable	\$ 36.27
02/01/2016	15315	McDiffett Service	Conwell, Mark D Approved: dc	Accounts Payable	\$ 367.10
01/27/2016	15281	Midwest Inverter	CGHS Electrical Outage Repair Conwell, Mark D Approved: dc	Accounts Payable	\$ 3,190.00
02/01/2016	15316	Office of State Treasurer	Conwell, Mark D Approved: dc	Accounts Payable	\$ 190,433.75
01/13/2016	15257	Parts Place (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 303.28
02/01/2016	15317	Pepsi Bottling Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 526.58
02/02/2016	15337	Pepsi Bottling Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 277.12
02/01/2016	15318	Precision Printing	Conwell, Mark D Approved: dc	Accounts Payable	\$ 70.49
02/01/2016	15319	Providence Working Canines, Inc.	Conwell, Mark D Approved: dc	Accounts Payable	\$ 391.91
01/19/2016	15267	Rays Apple Market	Conwell, Mark D Approved: dc	Accounts Payable	\$ 100.00
02/01/2016	15320	Rays Apple Market	Conwell, Mark D Approved: dc	Accounts Payable	\$ 256.16
02/01/2016	15320	Rays Apple Market	Conwell, Mark D Approved: dc	Accounts Payable	\$ 146.82
01/13/2016	15258	Reddick, Dana K	Inv: 12-21-15	Accounts Payable	\$ 25.65
02/01/2016	15321	Row-Loft Productions	KSHSAA Ensemble Competition Literature McDiffett, Kelly L Approved: km Conw	Accounts Payable	\$ 38.00
01/13/2016	15259	S&S Oil & Propane Co, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,780.86
02/01/2016	15322	School Health Corporation	Probe Covers and New Thermoscan (thermometer) for CGHS main office McDiffet	Accounts Payable	\$ 143.75
01/13/2016	15260	Services Unlimited Heating &	Conwell, Mark D Approved: dc	Accounts Payable	\$ 395.50
01/13/2016	15260	Services Unlimited Heating &	Inv: Credit	Accounts Payable	\$ (206.50)
02/01/2016	15323	SHESC Receivables	Conwell, Mark D Approved: dc	Accounts Payable	\$ 135.00
02/01/2016	15324	Southeast KS Education	Conwell, Mark D Approved: dc	Accounts Payable	\$ 225.00
02/01/2016	15324	Southeast KS Education	Registration for Fall Principal's Summit Conwell, Mark D Approved: dc	Accounts Payable	\$ 200.00
02/01/2016	15324	Southeast KS Education	Conwell, Mark D Approved: dc	Accounts Payable	\$ 30.00
02/01/2016	15325	Summit Truck Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 548.25
02/01/2016	15325	Summit Truck Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 761.06
02/01/2016	15325	Summit Truck Group	Conwell, Mark D Approved: dc	Accounts Payable	\$ 346.20
02/01/2016	15326	Superior Systems LLC	Conwell, Mark D Approved: dc	Accounts Payable	\$ 380.05
01/13/2016	15261	Tire Shop (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 25.00
02/01/2016	15327	Tire Shop (The)	Conwell, Mark D Approved: dc	Accounts Payable	\$ 1,661.00
02/01/2016	15328	Trackwrestling	Conwell, Mark D Approved: dc	Accounts Payable	\$ 90.00
02/01/2016	15329	Tri-County Telephone Assn, Inc	Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,867.06

Accounting Cycle: FY15-16; Begin Date: 1/7/2016; End Date: 2/2/2016; Bank: <All>; Sort By Element: Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Description	Type	Amount
02/01/2016	15330	UAC-United Associations Conference	FACS Teacher/Student Teacher Registration for UAC - United Associations Confer	Accounts Payable	\$ 180.00
01/19/2016	15268	United Country - Red Hills Realty & Auction, LLC	Real Estate Marketing Expense Conwell, Mark D Approved: dc	Accounts Payable	\$ 2,500.00
01/19/2016	15268	United Country - Red Hills Realty & Auction, LLC	Dwight School Advertising Conwell, Mark D Approved: dc	Accounts Payable	\$ 75.00
01/13/2016	15262	Verizon Wireless	Conwell, Mark D Approved: dc	Accounts Payable	\$ 51.80
01/13/2016	15263	Visa	Conwell, Mark D Approved: dc	Accounts Payable	\$ 451.14
02/01/2016	15331	Waste Management	Conwell, Mark D Approved: dc	Accounts Payable	\$ 277.88
02/02/2016	15338	Westar Energy	Conwell, Mark D Approved: dc	Accounts Payable	\$ 9,757.66
01/13/2016	15264	Williams Janitorial Supply	Conwell, Mark D Approved: dc	Accounts Payable	\$ 660.52
02/01/2016	15332	Williams Janitorial Supply	Conwell, Mark D Approved: Dc	Accounts Payable	\$ 420.00
					\$ 451,601.75



Council Grove Ag Dept/FFA
129 Hockaday
Council Grove, KS 66846
PH: (620) 767-5149

February 1st, 2016

USD 417 BOE,

I am writing this letter to request permission to attend a PBR Bull Riding event sponsored by the FFA. The event would take place at the Sprint Center in Kansas City, Missouri Saturday February 21st. We plan to leave at noon on that day and return around midnight. My FFA officers were searching for a fun activity that would encourage participation within our FFA organization. This event is very affordable with tickets being priced at \$10 a piece.

In addition to requesting permission, FFA is also requesting use of district transportation for twenty-five students/FFA members. The chapter will pay for all transportation expenses, as well as an admission ticket and a meal for the bus driver. We are also planning a stop at Cabela's for the students. This event/trip is meant to be a safe, fun activity for FFA members.

Please consider our request for this event. I believe it is a great way to bring our FFA chapter even closer together.

Sincerely,

Taylor Green
Council Grove, USD 417
Agricultural Instructor/FFA Advisor

THE FFA MISSION

FFA makes a positive difference in the lives of young people by developing their potential for **premier leadership, personal growth and career success** through agricultural education

USD417 Donations

Giving Party	Amount	Date Deposited	Benefactor
Nelda Wilson Memorial	\$290.00	1/8/2015	CGES
Blue Cross Blue Shield Foundation	\$1,000.00	1/8/2015	USD 417



Council Grove Jr/Sr High



129 Hockaday St.
Council Grove, Ks. 66846

Contact Information

Garden Growers- Biology Group

Daryl Finch- Biology Instructor

Phone- 620-767-5149 Ext. 119

Email- dfinch@cgrove417.org

To: Mr. Conwell & USD 417 Board of Education

Mr. Conwell, I have two students who want to provide yourself and the Board of Education with some information about water bottle refilling stations to be located on the CGHS campus. They have a short, 10 minute presentation about their specific program they are working on and information about the water filling stations. We have been working on specific aspects of understanding water and its significance over the past several years in my biology class. We are presently working on developing a Water Awareness Campaign (WAC), program that will provide not only our students, but also community members with ideas and concepts about conservation of water practices and various other aspects of understanding the significance of water. I am including a description of the program and the various projects that are being set up to help you understand the scope and sequence of this event.

6:00-7:00 Evening meal, not all details have been worked out, but we are planning a Biscuit & Gravy with drink meal prior to the speaking engagement. We will provide the meal to participants at no cost.

The actual event itself is a program that will bring in speakers or specialist in particular areas of the scope of water and our environment and provide an awareness to our local school population as well as surrounding community members.

March 22nd is the Tuesday, following spring break and will provide the meal at no cost to all speakers and presenters.

7:00-9:00 Presentations- lasting about 15-20 minutes each over the following topics.

- 1) **Shawn Tiffany of Tiffany Cattle Co.** speaking about no-till farming and cover crops showing us the science about its effectiveness.
- 2) **Larry Fischer- CG Lake Water Board-** discussing a possible alternative source for drinking water consumption for the residents of Council Grove.
- 3) **Travis Carmichael- Lyon Co. Master Gardener** discussing applications of gardening reducing water usage and cover crops to prevent water loss.
- 4) **David Sampson-** Speaking about development of wind/solar pumping stations to be used in agricultural issues.
- 5) **Susan Metzger- Assistant Sec. State Agricultural Dept.** speaking about 50 year water vision or plan and complications we may be facing.

6) **Ryan Armbrust- Kansas Forestry Service** discussion of Riparian Zone in maintaining watershed quality.

Other events tied to the WAC program.

Plastic Recycling on Campus- We have began a crude approach to collecting and analyzing the accumulation of water bottles on campus. We hope this develops into a sustainable practice in future.

Program Promotion Team- This group is working on developing a web page and other media sources such as using TCT, Channel 13 News and local and surrounding papers to get information out about our program. Ralph Hip contacted us yesterday and agreed to put us on the program and we just need to contact him with specific date desired to attend. TCT contacted us and is ready for the specifics of what we want them to do.

Water Filling Stations- This group is working on and attempting to get approval and funding for the placement of water filling stations to be located on our campus allowing us to fill water bottles for student usage.

Fund-raising Team- Working on development and distribution of merchant cards that can be used to help raise funds and also get local merchants more business. This team is also working on a Soup Supper to be conducted in early February. The soup supper is a fundraiser by itself in that soups would be donated by class members and ticket would be sold for a \$5 contribution.

Poster Program- This team is working to develop a program that involve students developing water awareness slogans or poster presentations dealing with water issues to help raise awareness and produce a poster with our program information about the 22nd on it.

Flyer Program- This team is working on developing flyers with conservation practices about water on them to make the school community more aware of the water conservation practices.

Educational Programming- We have a team working on the development of water conservation curriculum for elementary students with the team going to our local elementary schools and putting on a program to inform them of water conservation practices.

Ogallala Aquifer Decline- We have a team working on a powerpoint that will be used during the evening's presentation about the declining Ogallala aquifer levels.

Recycled Bags- This team is working on the development and purchase of plastic bags made of recycled plastic bottles that can be used to take to the market or shopping reducing the amount of plastic bags taken home.

t-shirt Team- This group is working on the development and distribution of t-shirts that promote our cause. It will also be used as a fundraiser to help us put all program workers in the same shirt on the evening of our WAC campaign on the 22nd, of March.

Water Usage Team- this team will be responsible for developing a program to allow student in class to monitor their water usage during their home usage and look at ways of conserving water usage at home. They will also design awareness flyers to reduce the amount of water that students use during their everyday activities.

We are also going to contact the Flint Hills League schools as well as the surrounding communities to promote attendance of the event through our local FFA and FCCLA organizations.

Now to the point of contacting you.

The two students are wanting to ask for, 10 minutes of the early part of the board meeting, to speak to the board about assisting them in acquiring one of the 3 water filling stations. They have already received pledges from the Student Council at CGHS and from the Garden Growers fund to help them buy two of the stations and are looking at getting the third.

Sincerely,
Daryl Finch



February 8, 2016

Council Grove Economic Development Committee



Presentation from the Council Grove Economic Development Committee

Council Grove Business Revitalization Property Tax Rebate Program

proposed by the City Economic Development Committee

Purpose:

1. To promote improving and maintaining the upkeep of current buildings/property
 - a. Promoting the “beautification” of the city, enhance curb appeal
2. To encourage commercial growth and development within the city of Council Grove
3. To establish a means to gain more property tax within 10 years, if not sooner if the property is sold or transferred.

(This rebate program can be used as a marketing/real estate sales tool to draw businesses to our community—especially if used in conjunction with other qualifying programs that are available-- which in turn broadens our tax basis; eventually more would be shouldering the expenses of maintaining our city instead of fewer.)

Rebate defined:

1. This rebate will be given only on the difference between the current appraised value prior to repair/construction and the new appraised value after the repair/construction as assigned by the County Appraiser.
2. The new *appraised value* must increase \$5000 or more over the appraised value prior to the repair work and/or new construction.
3. This rebate does not lower the current taxes collected.

Eligibility:

1. Business and/or property owners of commercial buildings within the city limits who repair and/or replace structures that are in need of repair
2. Business and/or property owners who pursue new construction on commercial property within the city limits
3. Application needs to be made within 30 days of obtaining permit.

Restrictions:

This rebate is *not transferrable* when a property is sold or transferred.

Rebate Structure:

5% (of rebate amount) fee assessed each year for administrative fees...deducted from rebate

Years 1-5	100% rebate
Year 6	90% rebate
Year 7	80% rebate
Year 8	70% rebate
Year 9	60% rebate
Year 10	50% rebate
Year 11	0% rebate



Conwell, Doug <dconwell@cgrove417.org>

Tax Rebate Info

Jesse Knight <jesse.w.knight@gmail.com>
To: dconwell@cgrove417.org

Fri, Jan 29, 2016 at 8:24 PM

Hi Mr. Conwell,

Following up on our phone conversation, here is the statute - K.S.A 12-17, 114. Let me know if you need anything else. I apologize for not getting this to you earlier this week. Have a great weekend!

KANSAS NEIGHBORHOOD REVITALIZATION ACT K.S.A. 12-17, 114 et seq.

This law authorizes any municipality covered by the cash basis law to designate an area within its boundaries as a neighborhood revitalization area and to provide rebates to taxpayers in the amount of the increases in property taxes resulting from improvements made to the property. The term "municipality" may include a city, township, school, county, or other political subdivision. The rebates are to be made within 30 days of the payment of the full taxes.

Neighborhood revitalization area means in part, an area in which buildings or improvements by reason of dilapidation or obsolescence are detrimental to the public health, safety or welfare; or an area where there is a substantial number of deteriorating or defective structures and other improvements which impairs or arrests the sound growth of a city or constitutes an economic liability; or an area in which there is a predominance of buildings or improvements which by reason of age, history, architecture or significance, should be preserved or restored to productive use. See K.S.A. 12-17, 115(b), (1), (2), and (3).

Prior to designation of such an area, the municipality must adopt a program for the area which shall include, among other things, any proposals for improving or expanding various municipal services within the area, criteria to be used by the governing body for eligibility for rebates and other application process. Notice and public hearings are required prior to adoption of the program.

Municipalities are authorized to create a neighborhood revitalization fund for this purpose and to place moneys in said fund from any lawful source and from the general fund. Any two or more municipalities may enter into inter local cooperating agreements to exercise the powers under this act.

Best regards,
Jesse Knight

[Quoted text hidden]

2012 Kansas Statutes

12-17,118. Same; neighborhood revitalization fund; application for tax rebates; impact on state aid to school districts. (a) Following adoption of a plan pursuant to K.S.A. 12-17,117 and amendments thereto, the governing body shall create a neighborhood revitalization fund to finance the redevelopment of designated revitalization areas and dilapidated structures and to provide rebates authorized by this section. Moneys may be budgeted and transferred to such fund from any source which may be lawfully utilized for such purposes. Any municipality may expend money from the general fund of such municipality to accomplish the purposes of this act.

(b) Moneys credited to such fund from annually budgeted transfers shall not be subject to the provisions of K.S.A. 79-2925 through 79-2937, and amendments thereto. In making the budget of the municipality, the amounts credited to, and the amount on hand in, such neighborhood revitalization fund and the amount expended therefrom shall be shown thereon for the information of taxpayers. Moneys in such fund may be invested in accordance with K.S.A. 10-131, and amendments thereto with the interest credited to the fund.

(c) If the governing body determines that money which has been credited to such fund or any part thereof is not needed for the purposes for which so budgeted or transferred, the governing body may transfer such amount not needed to the fund from which it came and such retransfer and expenditure shall be subject to the provisions of K.S.A. 79-2925 through 79-2937, and amendments thereto.

(d) Any increment in ad valorem property taxes levied by the municipality resulting from improvements by a taxpayer to property in a neighborhood revitalization area or to a dilapidated structure may be credited to the fund for the purpose of returning all or a part of the property increment to the taxpayer in the form of a rebate. Applications for rebates shall be submitted in the manner and subject to the conditions provided by the revitalization plan adopted under K.S.A. 12-17,117 and amendments thereto. Upon approval of an application received hereunder the municipality shall rebate all or a part of incremental increases in ad valorem property tax resulting from the improvements. Upon payment of taxes by the taxpayer, the rebate must be made within 30 days after the next distribution date as specified in K.S.A. 12-1678a, and amendments thereto.

(e) No later than November 1 of each year the county clerk of each county shall certify to the state commissioner of education the assessed valuation amount of any school district therein for which tax increment rebates have been made by the school district during the previous year in accordance with an interlocal agreement approved by the board of education of such district under the provisions of K.S.A. 12-17,119 and amendments thereto. The amount of the assessed valuation shall be determined by dividing the total amount of tax increment rebates paid by the district during the preceding 12 months by the total of the ad valorem tax levy rates levied by or on behalf of the district in the previous year. The commissioner of education shall annually deduct the certified amounts of assessed valuation for such rebates from the total assessed valuation of the district in determining the total and per pupil assessed valuations used in the allocation of state aid payments to school districts.

History: L. 1994, ch. 242, § 14; L. 1996, ch. 228, § 11; L. 1997, ch. 97, § 3; July 1.

2012 Kansas Statutes

12-17,114. Neighborhood revitalization; title of act. This act shall be known and may be cited as the Kansas neighborhood revitalization act.

History: L. 1994, ch. 242, § 10; July 1.

2012 Kansas Statutes

12-17,115. Same; definitions. As used in this act:

(a) "Dilapidated structure" means a residence or other building which is in deteriorating condition by reason of obsolescence, inadequate provision of ventilation, light, air or structural integrity or is otherwise in a condition detrimental to the health, safety or welfare of its inhabitants or a residence or other building which is in deteriorating condition and because of age, architecture, history or significance is worthy of preservation.

(b) "Municipality" means any municipality as defined by K.S.A. 10-1101, and amendments thereto.

(c) "Neighborhood revitalization area" means:

(1) An area in which there is a predominance of buildings or improvements which by reason of dilapidation, deterioration, obsolescence, inadequate provision for ventilation, light, air, sanitation, or open spaces, high density of population and overcrowding, the existence of conditions which endanger life or property by fire and other causes or a combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency or crime and which is detrimental to the public health, safety or welfare;

(2) an area which by reason of the presence of a substantial number of deteriorated or deteriorating structures, defective or inadequate streets, incompatible land use relationships, faulty lot layout in relation to size, adequacy, accessibility or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the actual value of the land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or a combination of such factors, substantially impairs or arrests the sound growth of a municipality, retards the provision of housing accommodations or constitutes an economic or social liability and is detrimental to the public health, safety or welfare in its present condition and use; or

(3) an area in which there is a predominance of buildings or improvements which by reason of age, history, architecture or significance should be preserved or restored to productive use.

(d) "Governing body" means the governing body of any municipality.

(e) "Increment" means that amount of ad valorem taxes collected from real property located within the neighborhood revitalization area or from dilapidated structures outside the revitalization area that is in excess of the amount which is produced from such property and attributable to the assessed valuation of such property prior to the date the neighborhood revitalization area was established or the structure was declared dilapidated pursuant to this act.

History: L. 1994, ch. 242, § 11; L. 1996, ch. 228, § 8; July 1.

2012 Kansas Statutes

12-17,116. Same; designation of revitalization area; findings. The governing body of any municipality may designate any area within such municipality as a neighborhood revitalization area if the governing body finds that one or more of the conditions as described in subsection (c) of K.S.A. 12-17,115, and amendments thereto, exist and that the rehabilitation, conservation or redevelopment of the area is necessary to protect the public health, safety or welfare of the residents of the municipality. The governing body may declare a building outside of a neighborhood revitalization area to be a dilapidated structure if the structure satisfies the conditions set forth in subsection (a) of K.S.A. 12-17,115.

History: L. 1994, ch. 242, § 12; L. 1996, ch. 228, § 9; July 1.

2012 Kansas Statutes

12-17,117. Same; revitalization plan, contents; notice and hearing. (a) Prior to designating an area as a neighborhood revitalization area or a structure to be a dilapidated structure, the governing body shall adopt a plan for the revitalization of such area or designation of a dilapidated structure. Such plan shall include:

(1) A legal description of the real estate forming the boundaries of the proposed area and a map depicting the existing parcels of real estate;

(2) the existing assessed valuation of the real estate in the proposed area, listing the land and building values separately;

(3) a list of names and addresses of the owners of record of real estate within the area;

(4) the existing zoning classifications and district boundaries and the existing and proposed land uses within the area;

(5) any proposals for improving or expanding municipal services within the area including, but not limited to, transportation facilities, water and sewage systems, refuse collection, road and street maintenance, park and recreation facilities and police and fire protection;

(6) a statement specifying what property is eligible for revitalization and whether rehabilitation and additions to existing buildings or new construction or both is eligible for revitalization;

(7) the criteria to be used by the governing body to determine what property is eligible for revitalization;

(8) the contents of an application for a rebate of property tax increments authorized by K.S.A. 12-17,118 and amendments thereto;

(9) the procedure for submission of an application for a rebate of property tax increments authorized by K.S.A. 12-17,118 and amendments thereto;

(10) the standards or criteria to be used when reviewing and approving applications for a rebate of property tax increments authorized by K.S.A. 12-17,118 and amendments thereto;

(11) a statement specifying the maximum amount and years of eligibility for a rebate of property tax increments authorized by K.S.A. 12-17,118; and

(12) any other matter deemed necessary by the governing body.

(b) Prior to declaring a building to be a dilapidated structure, the governing body shall do the following:

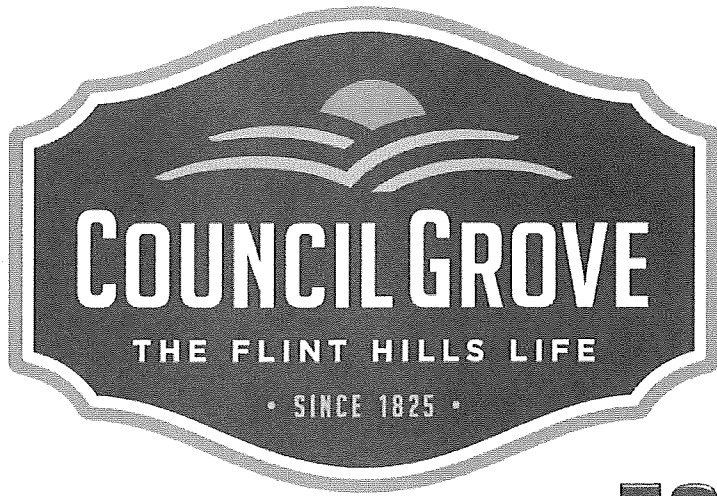
(1) Obtain a legal description of the property to be declared dilapidated;

(2) determine the assessed value of the property to be declared a dilapidated structure, with separate values established for the land and structure;

(3) determine the owner of record of the structure.

(c) Prior to adopting a plan pursuant to this section, the governing body shall call and hold a hearing on the proposal. Notice of such hearing shall be published at least once each week for two consecutive weeks in a newspaper of general circulation within the municipality. Following such hearing, or the continuation thereof, the governing body may adopt such plan.

History: L. 1994, ch. 242, § 13; L. 1996, ch. 228, § 10; July 1.



INCENTIVES FOR ECONOMIC GROWTH

**City of Council Grove
Economic Development Committee**

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PURPOSE OF COMMITTEE

- ▶ **Promote and enhance the economic environment of Council Grove and the surrounding area**

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HOW?

- ▶ Retain current business
- ▶ Attract new business
- ▶ Encourage spending within city

INCENTIVISE!

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INCENTIVES

- ▶ **Tax abatements/tax rebates**
 - Neighborhood revitalization plans
- ▶ **Industrial Revenue Bonds**
- ▶ **Business specific incentives**
- ▶ **Referral bonuses**

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TAX REBATE - PURPOSE

- ▶ **Promote improvement of current buildings/property**
- ▶ **Encourage commercial growth and development within the City of Council Grove**
- ▶ **Establish a means to gain more property tax in near future**
- ▶ **Enhance visual appearance of the city**
 - Incentivize “cleaning up” Main Street
- ▶ **Maintain and create jobs**
- ▶ **Promote spending within the city**

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OTHER KANSAS COMMUNITIES

► Cottonwood Falls/Strong City, Chase County

- Purpose

- "...to promote the revitalization and development of Chase County by stimulating the rehabilitation, conservation or redevelopment of the area in order to protect the public health, safety or welfare of the residents of the county by offering certain tax rebates."
- "...tax rebate is a tool for local governments to encourage new investment in order to increase or maintain the employment levels of the community, improve the provision of housing accommodations, encourage rehabilitation of deteriorated areas, preserve historically and architecturally significant structures and promote sound economic growth."

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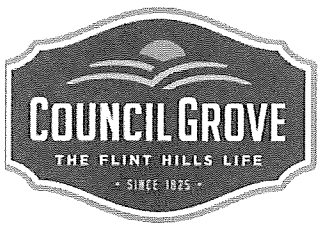


OTHER KANSAS COMMUNITIES

► Cottonwood Falls/Strong City, Chase County

- Eligibility
 - ☐ Existing and New Construction
 - ☐ Residential, Farm Residence, Agricultural, Commercial/Industrial
 - ☐ ≥\$10,000 increase in assessed value
- Entities Granting Tax Rebate
 - ☐ Cottonwood Falls and/or Strong City
 - ☐ Chase County
 - ☐ USD 284

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OTHER KANSAS COMMUNITIES

► Cottonwood Falls/Strong City, Chase County

◦ Structure

☐ 5 Years

☐ Year 1 = 100%

☐ Year 2 = 80%

☐ Year 3 = 60%

☐ Year 4 = 40%

☐ Year 5 = 20%

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OTHER KANSAS COMMUNITIES

► **Herington, Dickinson County**

- Eligibility
 - ☐ Existing and New Construction
 - ☐ Residential and Commercial/Industrial
 - ☐ \$5,000 or 15% assessed value increase, whichever is greater
 - ☐ Rebate stays with property – fully transferrable
- Entities Granting Tax Rebate
 - ☐ City of Herington
 - ☐ Dickinson County
 - ☐ USD 487

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OTHER KANSAS COMMUNITIES

► Herington, Dickinson County

◦ Structure

☐ 10 Years

☐ Year 1 = 100%

Year 6 = 60%

☐ Year 2 = 100%

Year 7 = 50%

☐ Year 3 = 90%

Year 8 = 40%

☐ Year 4 = 80%

Year 9 = 30%

☐ Year 5 = 70%

Year 10 = 20%

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OTHER KANSAS COMMUNITIES

► **Abilene, Dickinson County – Tax Rebate**

- Purpose

- ☐ The City of Abilene has adopted the Neighborhood Revitalization Plan to help specific areas of the City where there is a need for increased economic investment for both residential and commercial uses.

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OTHER KANSAS COMMUNITIES

► Abilene, Dickinson County – Tax Rebate

- Eligibility
 - ☐ Located in one of three designated revitalization districts
 - ☐ Private investment \geq \$25,000 in improvements to a property
 - ☐ Increase the value of the property by 10% as determined by the County appraiser
 - ☐ Commercial and Residential
 - ☐ Existing and New Construction
 - ☐ Transferrable once
- Entities Granting Tax Rebate
 - ☐ City of Abilene
 - ☐ Dickinson County
 - ☐ USD 435

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OTHER KANSAS COMMUNITIES

► Abilene, Dickinson County – Tax Rebate

◦ Structure

- ☐ North Revitalization District – 75% rebate for 10 years
- ☐ Downtown Revitalization District – 90% rebate for 10 years
- ☐ Neighborhood Revitalization District

Years	Commercial		Residential	
	New	Rehab	New	Rehab
1 - 5	50%	100%	100%	50%
6 - 10	25%	50%	50%	25%

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OTHER KANSAS COMMUNITIES

► Emporia, Lyon County

- Purpose

- ☐ To encourage new construction and rehabilitation of housing and commercial properties in the downtown, original town site area
- ☐ To improve the overall appearance of the community, to restore neighborhood pride, to better the quality of life for residents, and to create a sense of public equity by encouraging reinvestment in a distressed area which will stabilize a declining tax base

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OTHER KANSAS COMMUNITIES

► Emporia, Lyon County

- Eligibility
 - ☐ Existing and New Construction
 - ☐ Residential, Commercial/Industrial, Historic Properties
 - ☐ Rebate applies to increase in taxes due to assessed value increase
 - ☐ Minimum investment on improvements
 - ☐ ≥\$5,000 single family residential
 - ☐ ≥\$10,000 multi-family residential, commercial/historical
 - ☐ Fully Transferrable
- Entities Granting Tax Rebate
 - ☐ City of Emporia
 - ☐ Lyon County
 - ☐ USD 253

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OTHER KANSAS COMMUNITIES

► Emporia, Lyon County

◦ Structure

□ 10 Years

□ Single Residential

□ Years 1-7 – 95%

□ Years 8-10 – 50%

□ Multi-Family Residential

□ Years 1-5 – 95%

□ Years 6-10 – 50%

□ Commercial/Industrial

□ Years 1-3 – 80%

□ Years 4-6 – 65%

□ Years 7-10 – 50%

□ Historic Registered Properties

□ Years 1-10 – 100%

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OTHER KANSAS COMMUNITIES

► **Belleville, Republic County**

- Purpose

- ☐ Tool to encourage growth of the local economy and the county property tax base
- ☐ The plan awards property tax rebates to Republic County taxpayers who make investments that significantly improve real property

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OTHER KANSAS COMMUNITIES

► **Belleville, Republic County**

- Eligibility
 - ☐ Existing and New Construction
 - ☐ Residential, Commercial/Industrial, Farm/Ag
 - ☐ ≥\$30,000 increase in appraised value
 - ☐ Fully Transferrable
- Entities Granting Tax Rebate
 - ☐ City of Belleville
 - ☐ Republic County

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OTHER KANSAS COMMUNITIES

► Belleville, Republic County

◦ Structure

☐ 5 Years

- ☐ Year 1 - 95%
- ☐ Year 2 - 90%
- ☐ Year 3 - 70%
- ☐ Year 4 - 40%
- ☐ Year 5 - 20%

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OTHER KANSAS COMMUNITIES

► **Belleville, Republic County**

◦ Results

- ❑ Program established in January 2011
- ❑ As of March 2014
 - ❑ 32 applications
 - ❑ 27 projects in the county have qualified for the program
 - ❑ Incremental market value increase of county property by \$1.9 million

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OTHER KANSAS COMMUNITIES

► Colby, Thomas County

- Purpose
 - ❑ Stimulate economic growth
 - ❑ Does not interfere with current property tax revenue
 - ❑ Encourages reinvestment in the community
 - ❑ Will offer incentives for development where development might not otherwise occur
 - ❑ Creates long term tax revenue, without creating a fiscal burden on the cities and county
 - ❑ Provides incentives for existing businesses to expand, renovate, and often times increase in size/scope of the original construction or expansion plans

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OTHER KANSAS COMMUNITIES

► **Colby, Thomas County**

- Eligibility
 - ☐ Existing and New Construction
 - ☐ \geq \$25,000 increase in assessed value
 - ☐ Fully Transferrable
- Entities Granting Tax Rebate
 - ☐ City of Colby
 - ☐ Thomas County

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OTHER KANSAS COMMUNITIES

► Colby, Thomas County

◦ Structure

□ 10 Years

□ Year 1 = 100%

Year 6 = 50%

□ Year 2 = 90%

Year 7 = 40%

□ Year 3 = 80%

Year 8 = 30%

□ Year 4 = 70%

Year 9 = 20%

□ Year 5 = 60%

Year 10 = 10%

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OTHER KANSAS COMMUNITIES

► Colby, Thomas County

- Results (program adopted June 2012)
 - \$15M completed construction (\$6M in Colby, \$9M in Thomas County)
 - \$12M construction currently underway (in 2015)
- Comments from Mayor Gary Adrian
 - Would highly encourage Tax Rebate Program
 - Market it!
 - ≈85 out of 105 counties in Kansas have a tax rebate program – too many cities to count – why would you not?

COUNCIL GROVE • THE FLINT HILLS LIFE



OTHER KANSAS COMMUNITIES

► **Junction City, Geary County**

- Purpose

- ☐ To promote the revitalization and development of the City of Junction City by stimulating new construction and the rehabilitation, conservation, or redevelopment of specified areas in order to protect the public health, safety or welfare of the residents of the City by offering certain property tax rebates.

COUNCIL GROVE • THE FLINT HILLS LIFE



OTHER KANSAS COMMUNITIES

► Junction City, Geary County

- Eligibility
 - ☐ Targeted Revitalization Area
 - ☐ Existing and New Construction
 - ☐ $\geq \$3,000$ appraised value change for residential
 - ☐ $\geq \$10,000$ appraised value change on commercial, multi-family residential, agricultural and/or industrial
 - ☐ Non-transferrable

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OTHER KANSAS COMMUNITIES

► Junction City, Geary County

◦ Structure

☐ Single Family

☐ Year 1-2 - 95%

☐ Year 3 - 75%

☐ Year 4 - 50%

☐ Year 5 - 25%

☐ Multi-Family

☐ Year 1-5 - 95%

☐ Commercial/Industrial

☐ Year 1-10 - 95%

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OTHER KANSAS COMMUNITIES

► Topeka, Shawnee County

- Purpose

- ☐ Stimulate investment in Topeka's older neighborhoods and Downtown

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OTHER KANSAS COMMUNITIES

► Topeka, Shawnee County

- Eligibility
 - ☐ Existing and New Construction within Targeted Area
 - ☐ Residential, Commercial/Industrial
 - ☐ ≥10% increase in appraised value for residential
 - ☐ ≥20% increase in appraised value for residential
- Entities Granting Tax Rebate
 - ☐ City of Topeka
 - ☐ Shawnee County
 - ☐ USD 501, USD 345
 - ☐ Washburn University, Public Library, TMTA, MTAA

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OTHER KANSAS COMMUNITIES

► Topeka, Shawnee County

◦ Structure

☐ Properties within Targeted Area

☐ Years 1-5 – 95%

☐ Years 6-10 – 50%

☐ Properties within Intensive Care

☐ Years 1-10 – 95%

☐ Historical Properties within Targeted Area

☐ Years 1-10 – 95%

COUNCIL GROVE • THE FLINT HILLS LIFE



OTHER KANSAS COMMUNITIES

► Topeka, Shawnee County

- Results

- ≈\$291M of private investment (1995-2012)

- ≈\$31M tax rebates paid (1996-2012)

- ≈\$71M tax rebates paid (1995-2012)

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OTHER KANSAS COMMUNITIES

► **Tax Rebates Offered in Surrounding Communities**

- Onaga, Kansas
- Rice County
- Kearny County
- Atchison, Kansas
- Winfield, Kansas
- Meade County
- Brown County
- Marshall County
- Marion County
- Augusta, Kansas
- Salina, Kansas

► **Tax Abatements Offered in Surrounding Communities**

- Manhattan, Kansas
- Abilene, Kansas

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WHAT ABOUT US?

- ▶ City of Council Grove has agreed, in principal, to adopt a 10 year tax rebate program
- ▶ Morris County has agreed, in principal, to adopt a 5 year tax rebate program
- ▶ USD 417 has yet to be approached about a tax rebate program

COUNCIL GROVE • THE FLINT HILLS LIFE



TAX REBATE

► City Proposal – Eligibility

- Commercial/Industrial, Residential, Agricultural
- Existing and New Construction
- Non-transferrable (property transfer or sale)
- \geq \$5000 assessed value increase

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TAX REBATE

► City Proposal – Structure

◦ 10 Years

☐ Year 1-5 – 100%

☐ Year 6 – 90%

☐ Year 7 – 80%

☐ Year 8 – 70%

☐ Year 9 – 60%

☐ Year 10 – 50%

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TAX REBATE

► **County Proposal – Eligibility**

- Commercial/Industrial
- Existing and New Construction
- Non-transferrable (property transfer or sale)
- \geq \$25,000 assessed value increase

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TAX REBATE

► County Proposal – Structure

- 5 Years
 - ☐ Year 1 – 100%
 - ☐ Year 2 – 100%
 - ☐ Year 3 – 75%
 - ☐ Year 4 – 50%
 - ☐ Year 5 – 25%

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NEXT STEPS

► **Goal of Economic Development Committee:**

- Educate organizations, groups, businesses, and individuals about the possible implementation of a tax rebate program
- Gain community input to create a comprehensive tax rebate program that accomplishes the needs of all area businesses and residents
- Gain alignment between the three taxing entities to implement this plan
 - ☐ City
 - ☐ County
 - ☐ School District

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REFERENCES

- ▶ **Junction City**
 - <https://jced.municipalcms.com/docview.aspx?docid=11729>
- ▶ **Chase County**
 - <http://chasecountychamber.org/grants-and-incentives/>
- ▶ **Colby**
 - <http://www.cityofcolby.com/Archive/ViewFile/Item/760>
- ▶ **Abilene**
 - <http://www.abilenecityhall.com/index.aspx?nid=479>
- ▶ **Belleville/Republic County**
 - <http://thebellevilletelescope.com/articles/2014/03/05/tax-incentive-new-construction>
 - <http://www.republiccountykansas.com/neighborhoodrevitalization/>
- ▶ **Topeka**
 - <http://www.topeka.org/pdfs/revitalization.pdf>
- ▶ **Garden City**
 - <http://ksn.com/2015/07/28/garden-city-proposes-change-to-neighborhood-revitalization-program/>
- ▶ **Emporia**
 - <http://www.emporia-kansas.gov/index.php/human-relations/neighborhood-revitalization-program>
- ▶ **Herington**
 - Brochure received by mail

COUNCIL GROVE • THE FLINT HILLS LIFE



February 8, 2016

PHES Principal Vacancy



Discussion of the Prairie Heights Elementary School Principal
Vacancy



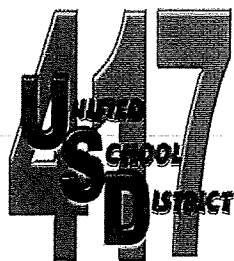
February 8, 2016

Bleacher Project



Bleacher project for the Council Grove High School stadium

Motion _____ Second _____ Action _____



Morris County Schools

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.

From Doug Conwell,
Superintendent

Proposal for Stadium Bleachers

Contents:

Narrative	Pgs. 1-5
Recommendation	Pg. 6
Attachment 1	Estimated pricing for various options
Attachment 2	Site Diagram
Attachment 3	Current & proposed stadium seating, parking, restrooms: KSHSAA recommendations for seating; ADA requirements for seating, parking, & restrooms

Pictures

1	Current ADA compliant seating area
2	Additional home bleachers, southwest end of stadium
3	Visitor's bleachers
4	Visitor's bleachers, rotting wood
5	Visitor's bleachers, stairs, walkway, and safety railing/surround

One of the BOE goals for 2015-16 was to provide information to the BOE to help for an actionable decision regarding the district's track and stadium seating. In regards to the track question, as has previously been shared with the BOE, we can make some minor repairs and the track should be operationally safe for use for the next 3 to 5 years. The district can address the need for major repairs/replacement down the road.

The other stadium emphasis was to study the replacement of the visitor's bleachers and bring forward a proposal to the BOE. The primary reason for this project was concern about the safety of these bleachers. Besides the fact that we have aging and deteriorating runners and other wood on the bleachers, this set up would not meet today's safety standards (see pictures 3, 4, 5). In fact, in 2013, Rick Evans had these bleachers inspected by a certified representative from Heartland Seating. Here are several of the comments from this inspection:

- Taken directly from the "Standard for Bleachers, Folding and Telescopic Seating, and Grandstands", ICC 300-2007.
 - 501.1 Existing bleachers erected prior to the adoption of this standard shall comply with the applicable provisions of Chapter 5 of the code.
 - 501.4 Alterations – Alterations to any tiered seating shall conform with the requirements of this standard for new construction. Portions of the structure not altered and not effected by the alteration are not required to comply with the requirements in this standard for a new structure. (I included this section because we will have to replace most, if not all, of the wood portions of the bleachers. Once we get into this replacement we will have altered a substantial portion of these bleachers and still not touched all of the safety issues. For example, as per current code, which is enforceable now with these bleachers, we would not have addressed the open spaces for the footboard and seat boards safety issue. The only way to address this is to replace the aluminum bleachers that are fastened to the overall structure. The point being, once we do anything, by code we would essentially have to repair/replace all of the bleacher system).
- Rail system would need to meet force loads that they clearly would not meet with this type of structure.
- Openings above 30" are required to "not allow the passage of a 4" sphere. This requirement is not met in the decking system or in the guard rail system.
- Aisles have been a requirement in bleachers since the 1988 building codes and have since added the requirement that the aisles have hand rails and if the rise per row is greater than 8", a mid-step is required. Our rise is 10" per row and we do not have a mid-step.
- Row spacing for a bleacher is to be a minimum of 22" so that when a 10" seat is used, a 12" clearance is allowed to pass laterally to aisles. These bleachers do not meet this code.
- It is likely that when the current bleacher system was installed, it did not meet bleacher code requirements of that time period. Chances are that if the

district had to defend itself in court over an incident in these bleachers, the district would end up on the short end of the verdict.

As you can see, we do not meet current code that is enforceable. Under ICC 300-2007, we are technically supposed to have all bleachers inspected every year by a certified inspector. This aspect of code is rarely enforced and for most school districts they do have such an inspection done annually. However, this is no excuse should an incident occur and these bleachers do not meet code.

There are other safety concerns regarding bleachers in the stadium. The bleachers that we have located at the southwest corner of the stadium (where our students typically sit) do not meet current codes. For example, these bleachers do not have proper safety railing. The gaps in the bleachers do not meet code. There is no safety railing for the elevation of the concrete base where these bleachers are located (see picture 2). And, the ADA seating for the stadium does not meet code for the number of available seats nor does the railing for this ADA seating area meet safety standards (see picture 1).

When it comes to the general construction and the current condition of our visitor's bleacher system, the actual aluminum bleachers (see pictures 3, 4, 5) have been secured on wooden runners (which are in the process of decomposition). These wooden runners are then attached to create an elevation made from cinderblocks that are mortared together and have been filled with concrete. This appears to be in good condition. These cinderblocks are located on top of a concrete pad.

The walkway for these elevated bleachers is made of wood, as is the railing for both the walkway and the railing system of the bleachers. This walkway is also elevated. The framing for the walkway is attached to a series of wooden posts and to the cinderblocks upon which the aluminum bleachers sit. As state earlier, the railing system for the bleachers and railing for the walkway do not meet current safety code. Also, the gaps in the aluminum bleachers would not meet current code.

These bleachers are not ADA compliant, but they were never designed to be ADA compliant. If a handicapped individual wants to be on the visitor's side of the stadium, they do not have an ADA pathway to that side of the stadium. Further, if they are in a wheelchair they will have to sit on the track. At ground level, sitting in a wheel chair, it is difficult to see all that occurs on the field of play. Our current solution to meeting the needs of handicap individuals, both visitors and our own patrons, is to sit at the southwest end of the stadium (see picture 1).

As we began work on this project, I thought we should include taking a look at the requirements from the Kansas State High School Activities Association regarding seating recommendations for state events such as football playoffs and track & field regionals. I also thought we should look at ADA and general codes for the restroom requirements for a stadium with the amount of seating we currently have and for stated options to improve ALL seating in the stadium. See attachment 3 for seating, restroom, and parking code figures for a stadium our size and the proposed options. Other concerns regarding our stadium, besides any bleacher issues, include:

- The size of our concessions stand and the lack of adequate space for traffic flow around the concession stand.
- Adequate restroom space that also meets ADA requirements. We currently have 2 urinals, 1 toilet & 3 sinks in our men's restroom and 3 toilets & 3 sinks in our women's restroom. We do not have any handicap restroom space at our stadium. See attachment 3 for exact figures.
- Adequate ADA parking for the available parking spaces for our stadium. We currently have 3 ADA parking spaces located on the west side of the stadium. There is little or no signage to tell anyone where ADA parking is located. There is signage to direct people to where the ADA seating is located from these parking spaces.

So my approach, right or wrong, has been to look at ways to best address solely our problems with our bleachers. I wanted to ensure that we addressed not only safety issues but ADA requirements as well. In consideration of meeting ADA requirements, I wanted to provide an overall plan that actually was inclusive for handicapped individuals rather than putting them in their own space away from the rest of the fans (as is presently done). Knowing that it was unlikely that we could afford this bigger plan, I asked that cost estimating be broken into 3 options. Attachment 2 is a site map illustrating the various aspects of all of the proposals that I asked to have developed. Attachment 1 shows a breakdown of estimated costs for all options. Before you get to this sheet please know that I fully understand that it is likely not feasible, nor advisable, to do all of these options. At the end of this narrative you will find a recommendations page.

- Option 1 – This option focuses on providing for our visitor's bleacher needs including ADA seating (see attachment 4 and locate option 1 on attachment 2, the site photo). In order to maximize seating here, we are proposing change the location of our pole vault pit from right behind the visitor's bleachers, the current location, to replacing the south long jump pit with a new pole vault pit (see attachment 2, site survey). The bleachers will be elevated, ADA accessible, and meet all safety requirements. They hold 5 rows of seating that span approximately between the 30-yard lines. The new seating capacity will be 367 people, including 6 ADA seating spaces. Included in this option is a series of concrete sidewalks that will provide for ADA access from the gate to the visitor's bleachers and from the visitor's bleachers to the restrooms and concession stand (see attachment 2, site survey). It also includes a concrete pad under the bleachers (which is necessary to secure these bleachers). There is an estimate for the cost of a fence to wrap around the north end of the track in order to keep the track from being used as a traffic way and observing games.
- Option 2 – In looking at the KSHSAA recommendations for seating for state events and in consideration of where we currently seat those patrons who require handicap seating, I asked to have an option developed for home

seating that includes dedicated handicap seating areas in the stands (see attachment 5). This option would also increase our seating capacity on the home side of the stadium by 273 new seats of which there would be 5 handicap seating areas. If the BOE were to move this direction then we would not allow people to use the track to observe events.

These bleachers would be raised 30" in order to create a line of sight to the south end zone over the current home bleachers. With this option we would eliminate the bleachers currently located at the southwest corner of the stadium (see picture 2).

- Option 3 – This option was designed specifically to provide less expensive, additional seating for the home crowd, as opposed to option 2. This option would add seating for 228 people but not add any handicap seating for the home crowd (see attachment 6). The current location for handicap seating for our stadium, which is located in this same area as these bleachers (picture 1), would remain the designated handicap seating area for our home patrons. We would need to expand the length and change the design of the railing at the edge of this concrete pad for both our handicap section as well as for general safety reasons for these bleachers.

It is behind this handicap seating area that we would locate the new bleachers. These bleachers would have a more pronounced rise (the slope from the front to the rear of the bleachers) to them in order for patrons to see the far end zone without the current bleachers getting in the line of sight. If the BOE were to move this direction then we would not allow people to use the track to observe events.

One last note, we would re-stripe the parking spaces on the west side of the tennis courts to become additional handicap seating spaces. I project that we will need 4-6 ADA compliant spaces in that area.

Recommendation: There were many considerations when I worked through this recommendation. First and foremost were the various other projects that we need to get accomplished, not just at this stadium but in our other facilities as well. For example, at just the stadium, we have the following projects (in my estimation)

- ADA accessible restrooms at this site
- Additional restrooms to adequately meet crowd needs.
- New concession stand
- Locker rooms need an upgrade
- Current concrete bleachers need maintenance (A quick review, with Ben Moore, of the area under these bleachers revealed the wire meshing being exposed in some areas on the underside of the concrete. Based on our discussion, the district will want to have someone out to look this over to make sure the current condition is acceptable or what we may need to do to repair these areas of exposed mesh).

As for our school and office facilities, you have the current list of projects. I did list on the recent district maintenance report, shared with you at the January BOE meeting, a budget for the visitor's bleacher project at approximately \$150,000. It is my intent, unless the BOE feels otherwise, to keep this project at or below this budgeted amount. As you see, the grand total for Option 1 comes in at an estimated \$169,380. This is \$19,380 more than what I believe we should spend, if possible. I recommend that we bid out the work as stated in Option 1 with the following changes:

- Breakout the sidewalk and the fence that wraps around the north end of the track as an optional price. We do this to find out this cost since we may have to cut this from the project. If we do that then the track will still serve as the walkway for patrons and we likely lose our ability to keep spectators off the track.
- Breakout the sidewalk that runs from the Option 2 bleachers (north home) to the concession stand and that portion of the sidewalk that runs from the right angle just north of the Option 2 bleachers, south to the sidewalk on the north side of our current bleachers (all of this sidewalk area is shaded in attachment 2).
- Maybe bid option 2 bleachers just to see what this costs. I do not plan to recommend doing this option but it would be interesting to see what that additional seating would cost for future plans.

In addition to all of this, I will need to find a metal fabricator that can make a new railing for the home handicap seating area on the southwest end of the stadium. Once we get the actual prices then we can reassess our situation. I expect this would be available for us at for the March or April BOE meeting.

Keep in mind that in the end, just because we solicit bids doesn't mean the BOE has to accept any of the options. However, we will have to address the visitor's bleachers due to the condition they are in at this time. On that note, if you are at this point and are not sure of proceeding, you need to go back and review the start of this document.

ATTACHMENT 1

Council Grove Football Field Improvements USD 417 - Morris County

MKEC ENGINEERING, INC.
January 27, 2016



MKEC

ENGINEERING SUCCESS

Option #1 - Visitor Bleachers and All Sidewalk

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	4" Concrete Sidewalk Pavement	8,430	SF	\$5.00	\$42,150.00
2	Bleacher Foundation Concrete	80	CY	\$400.00	\$32,000.00
3	20'x20' Concrete Pad for High Jump Pit	400	SF	\$5.00	\$2,000.00
4	4' Chain Link Fence	500	LF	\$15.00	\$7,500.00
5	Mobilization	1	LS	\$5,000.00	\$5,000.00
6	Site Clearing	1	LS	\$2,500.00	\$2,500.00
7	Site Restoration	1	LS	\$2,500.00	\$2,500.00
Construction Total					\$93,650.00
20% Contingency					\$18,730.00
Bleacher Cost					\$57,000.00
Option #1 Total					\$169,380.00

Option #2 - Home Bleachers North of Stadium

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Bleacher Foundation Concrete	45	CY	\$400.00	\$18,000.00
2	Site Clearing	1	LS	\$1,000.00	\$1,000.00
3	Site Restoration	1	LS	\$1,000.00	\$1,000.00
Construction Total					\$20,000.00
20% Contingency					\$4,000.00
Bleacher Cost					\$55,000.00
Option #2 Total					\$79,000.00

Option #3 - Home Bleachers South of Stadium

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Bleacher Foundation Concrete	30	CY	\$400.00	\$12,000.00
2	Site Clearing	1	LS	\$1,000.00	\$1,000.00
3	Site Restoration	1	LS	\$1,000.00	\$1,000.00
Construction Total					\$14,000.00
20% Contingency					\$2,800.00
Bleacher Cost					\$38,000.00
Option #3 Total					\$54,800.00

Additional Options

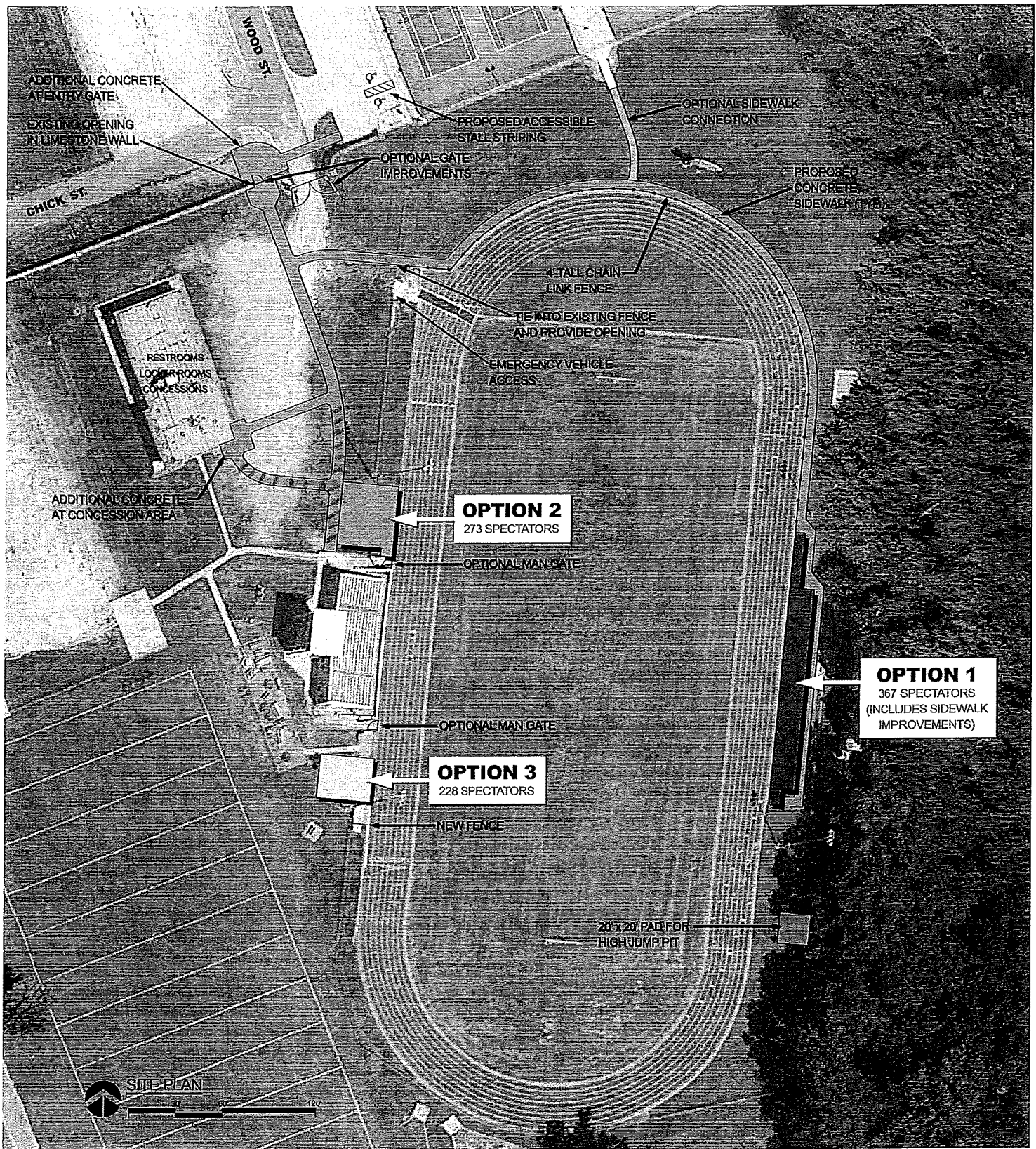
ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Main Entrance Gates	1	LS	\$15,000.00	\$15,000.00
2	Sidewalk to Tennis Courts	310	SF	\$5.00	\$1,550.00
2	New Man Gates next to Stadium	2	EA	\$300.00	\$600.00
Construction Total					\$17,150.00
20% Contingency					\$3,430.00
Additional Options Total					\$20,580.00

TOTAL PROJECT COST WITH ALL OPTIONS	\$323,760.00
--	---------------------

NOTES:

- 1) If these options are built at different times, additional costs may be incurred for mobilization.
- 2) These costs do not include engineering, survey, construction testing, or inspection.
- 3) Survey was not complete at the time of this estimate so grading quantities and sidewalk ramp lengths are unknown.
Therefore, a 20% contingency was added to account for these items.

ATTACHMENT 2



Attachment 3 Seating, Restroom, and Parking Information

Event	Home Bleachers	Visitors Bleachers	Home South Bleachers	Total	Current/ Proposed ADA Compliant Seats	Required ADA Compliant Seats	Current/ Proposed ADA Parking	Require ADA Compliant Parking	Current Restroom Configuration Men	Current Restroom Configuration Women	IBC Code Restrooms Men*	IBC Code Restrooms Women
Current Seating (w/ current visitors and south bleachers)	644	172	134	950	3	9	3	8	2 urinals, 1 toilet, 3 sinks/ ADA 0 toilets, 0 sinks	3 toilets, 3 sinks/ ADA 0 toilets, 0 sinks	6 toilets & 2 sinks/ 0 ADA	12 Toilets & 3 sinks/ 0 ADA
w/ New Visitor Seating	644	367	134	1,145	9	10	5	8	2 urinals, 1 toilet, 3 sinks/ ADA 0 toilets, 0 sinks	3 toilets, 3 sinks/ ADA 0 toilets, 0 sinks	7 toilets & 3 sinks/	14 toilets & 4 sinks/ 0 ADA

* When it comes to the men's restroom figures, when I say toilets it is actually a combination of urinals and toilets.

	KSHSAA Adequate	KSHSAA Ideal	Required ADA Seating	Required ADA Parking	Required Restrooms Men*	Required Restrooms Women*
BI-District	900	1,200	9 to 11	8	6 - 8 toilets & 2 - 3 sinks/ ADA 1 - 2 toilets & 1 sink	11 - 15 toilets & 3 - 4 sinks/ ADA 2 toilets & 1 sink
Regional	1,500	2,000	13 to 16	9 to 13	10 - 13 toilets & 4 - 5 sinks/ ADA 2 - 3 toilets & 1 sink	19 - 25 toilets & 5 - 7 sinks/ ADA 3 - 4 toilets & 1 sink
Sectional	1,700	2,000	14 to 16	11 to 13	11 - 13 toilets & 4 - 5 sinks/ ADA 2 toilets & 1 sink	21 - 25 toilets & 6 - 7 sinks/ ADA 3 - 4 toilets & 1 sink
Sub-state	2,000	2,500	16 to 19	13 to 16	13 - 16 toilets & 5 - 6 sinks/ ADA 2 - 3 toilets & 1 sink	25 - 31 toilets & 7 - 8 sinks/ ADA 4 - 5 toilets and 1 sink

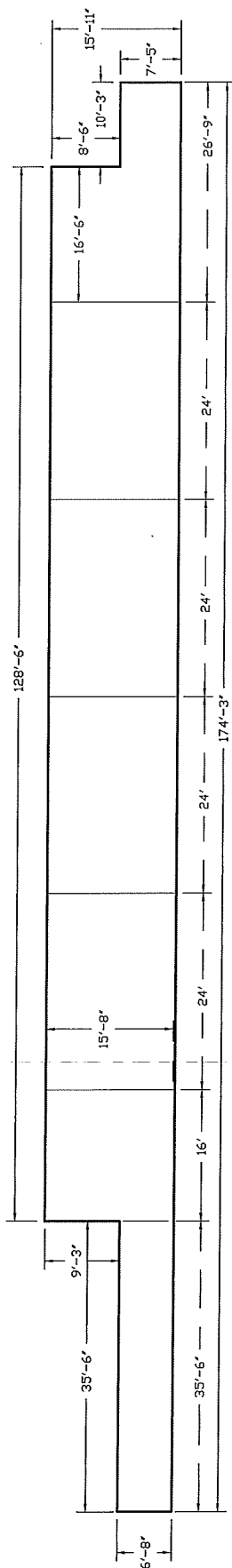
* ADA toilets and sinks numbers are part of total, NOT in addition to total

ATTACHMENT 4 VISITORS



ATTACHMENT 4 VISITORS

REV1	N/C
------	-----



INDICATES CONCRETE SAW CUTS

CONCRETE RECOMMENDATION

- CONSTRUCTION SITE SHALL BE WELL DRAINED
- FILL SHALL BE CLEAN & FIRMLY COMPACTED
- CONCRETE SHALL BE 3000 PSI MIX
- 5" MINIMUM THICKNESS
- PAD SHALL HAVE REINFORCING WIRE
- ESTIMATED CONCRETE VOLUME:
(4852 TOTAL PAD SQ. FT)
59.8 CU. YDS.

NOTICE:

THIS CONCRETE DESIGN RECOMMENDATION IS CALCULATED ASSUMING A 2500 P.S.F. SOIL BEARING CAPACITY & WILL PREVENT THE ANCHORED UNIT FROM OVERTURN. THE CUSTOMER IS SOLELY RESPONSIBLE FOR THE FINAL DESIGN & SITE PREPARATION TO LOCAL CODES & ORDINANCES. A LOCAL CONCRETE CONTRACTOR WILL BE A VALUED SOURCE IN THE DETERMINATION.



DATE:	01-12-16	DWG#:	BPS_1275AEW64CDRS_4A3H_N9RS_PS
DESCRIPTION:			
5 ROW - 127'-6" ELE BLEACHER W/ADA - 5' CONCRETE			
DRAWN BY:	REV DATE:	DWG#	DF
A-1-JE			

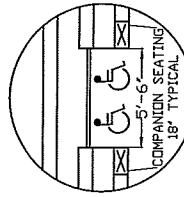
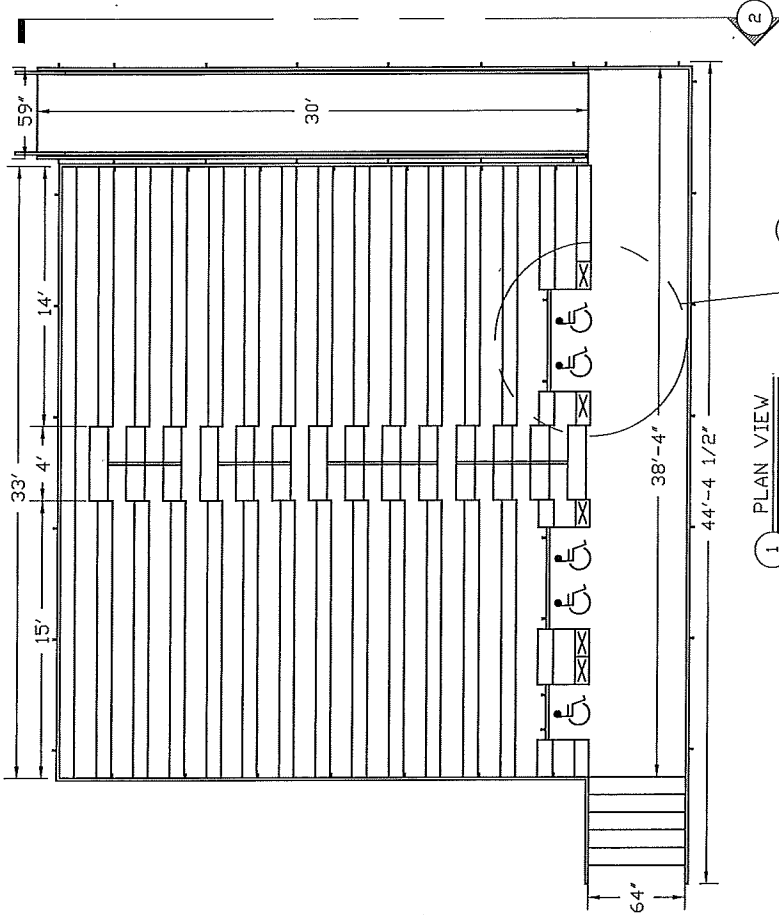
ATTACHMENT 5 NORTH HOME BLEACHERS

ATTACHMENT 5 NORTH HOME BLEACHERS

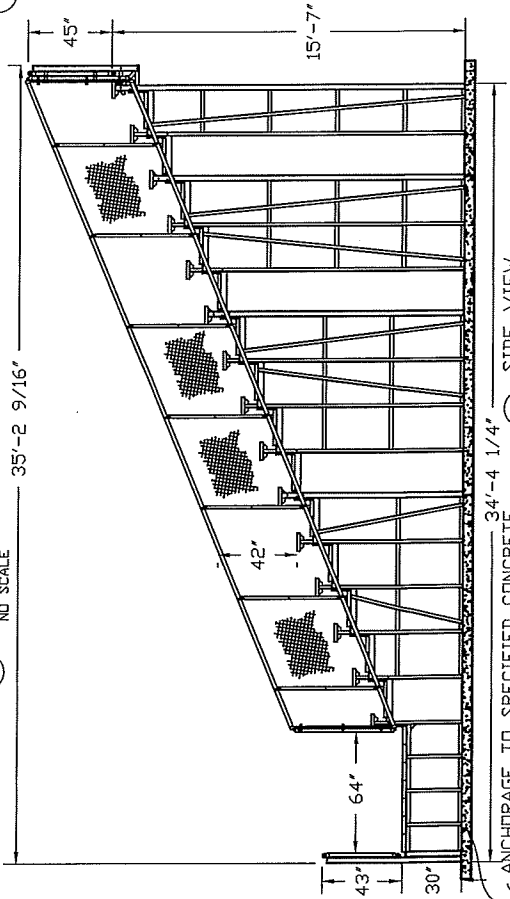
GENERAL SPECIFICATIONS

- ALL ALUMINUM UNDERSTRUCTURE W/WALKUNDER
- RISE - 10", RUN - 24", ELEVATION - 30"
- 64" CLEAR WALKWAY
- 2x10 ANODIZED SEAT PLANK
- DOUBLE 2x10 FOOTBOARDS - ALL ROWS
- RISER ENCLOSURE - ALL ROWS
- RISER CLOSURE RAIL - TOP ROW ONLY
- (1) 4' AISLE, ENCLOSED W/HAND RAILS
- NON-SLIP COLORED NOSE MARKINGS
- (1) STEP SET
- (1) 30' STRAIGHT RAMP
- (1) 1X & (2) 2X HDCP NOTCHES
- CHAIN LINK FENCE SECURITY - (4" BALL)
- RECOMMEND CONCRETE PAD FOR ANCHORAGE (BY OTHERS)

CODE COMPLIANCE - IBC & ADA



1 HDCP DETAIL
NO SCALE



2 SIDE VIEW
NO SCALE

NET SEATING CAPACITY - 263
+ HDCP - 5
+ HDCP COMPANION - 5
TOTAL - 273 SPECTATORS

AMERICAN ALUMINUM SEATING INC.
MARSHALLTOWN, IOWA 50158
TEL (641) 753-3764 FAX (641) 753-3366



DATE: 01-12-16
DWG#: BP15_33SRRI0X24EW64CDRS_4ADH_N3RS_PS

DESCRIPTION: 15 ROW 33' ELEVATED BLEACHER W/ADA

DRAWN BY: A-LDE
REV DATE: _____
DWG: _____
DF: _____

ATTACHMENT 6 SOUTH HOME BLEACHERS

ATTACHMENT 6 SOUTH HOME BLEACHERS

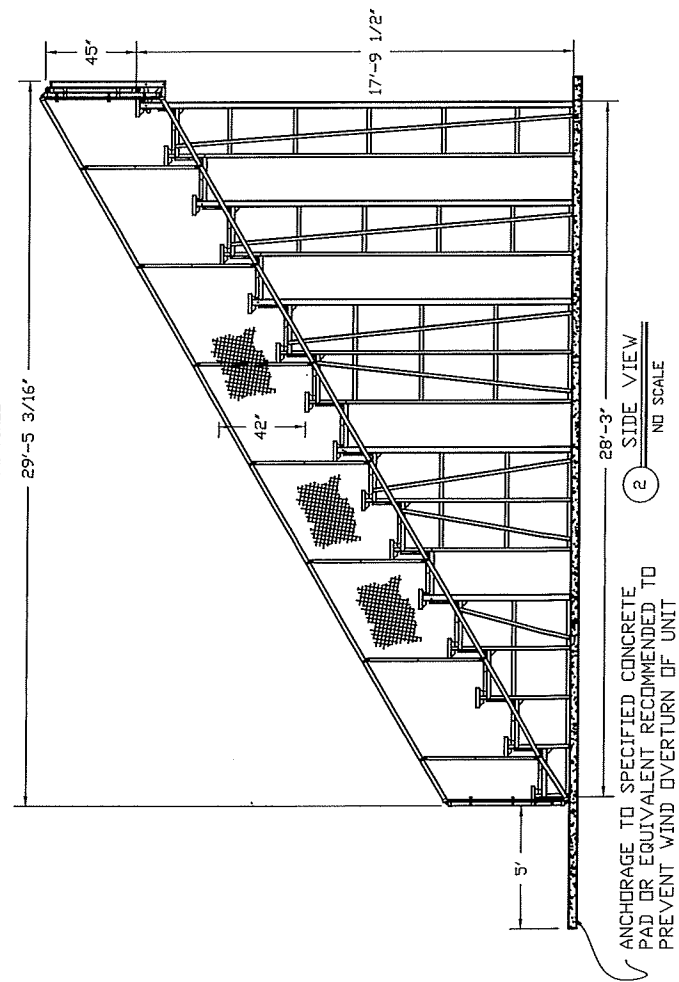
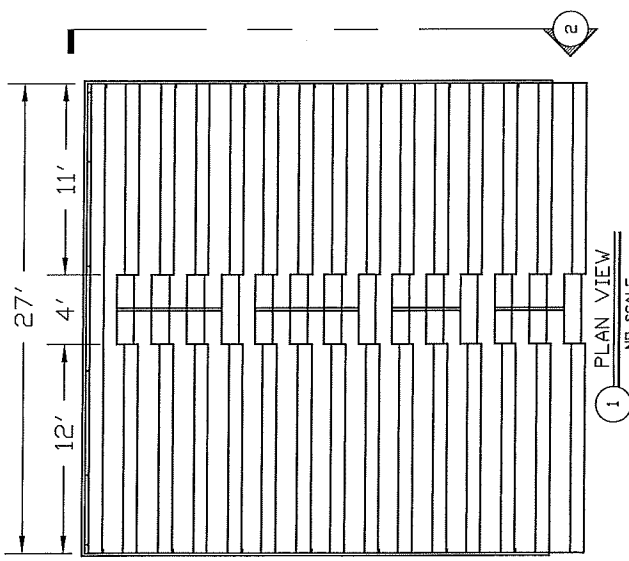
REV: N/C

GENERAL SPECIFICATIONS

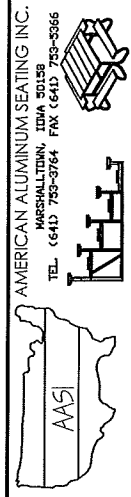
- ALL ALUMINUM UNDERSTRUCTURE
- RISE - 14", RUN - 24"
- 2x10 ANODIZED SEAT PLANK
- DOUBLE 2x10 FOOTBOARDS - ALL ROWS
- RISER ENCLOSURE - ALL ROWS
- RISER CLOSURE RAIL - TOP ROW ONLY
- (1) 4' AISLE, ENCLOSED W/HAND RAILS - INSET STEPS
- NON-SLIP COLORED NOSE MARKINGS
- CHAIN LINK FENCE SECURITY - (4" BALL)
- RECOMMEND CONCRETE PAD FOR ANCHORAGE (CITY OTHERS)

CODE COMPLIANCE - IBC

NET SEATING CAPACITY - 228

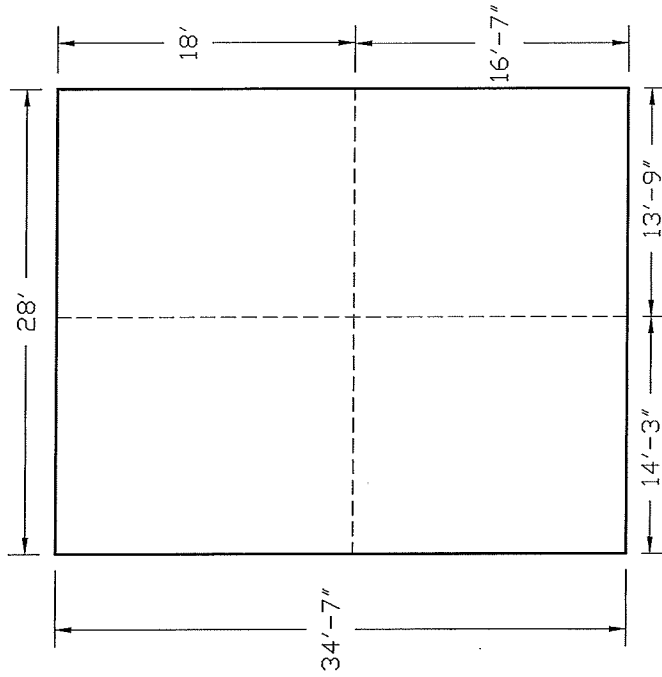


ANCHORAGE TO SPECIFIED CONCRETE PAD OR EQUIVALENT RECOMMENDED TO PREVENT WIND OVERTURN OF UNIT



DATE:	DWG#:	DESCRIPTION:	DRAWN BY:	REV DATE:	DWG:	DF:
01-11-16	BP15-27ARR14X24CDRS_4ADH	15 ROW - 27' NON ELE BLEACHER W/ADA	A-LDE			

CONCRETE LAYOUT



--- -- -- -- -- INDICATES CONCRETE SAW CUTS

CONCRETE RECOMMENDATION

- CONSTRUCTION SITE SHALL BE WELL DRAINED
- FILL SHALL BE CLEAN & FIRMLY COMPACTED
- CONCRETE SHALL BE 3000 PSI MIX
- 5" MINIMUM THICKNESS
- PAD SHALL HAVE REINFORCING WIRE
- ESTIMATED CONCRETE VOLUME:
(968 TOTAL PAD SQ. FT)
15.0 CU. YDS.

NOTICE:

THIS CONCRETE DESIGN RECOMMENDATION IS CALCULATED ASSUMING A 2500 P.S.F. SOIL BEARING CAPACITY & WILL PREVENT THE ANCHORED UNIT FROM OVERTURN. THE CUSTOMER IS SOLELY RESPONSIBLE FOR THE FINAL DESIGN & SITE PREPARATION TO LOCAL CODES & ORDINANCES. A LOCAL CONCRETE CONTRACTOR WILL BE A VALUED SOURCE IN THE DETERMINATION.



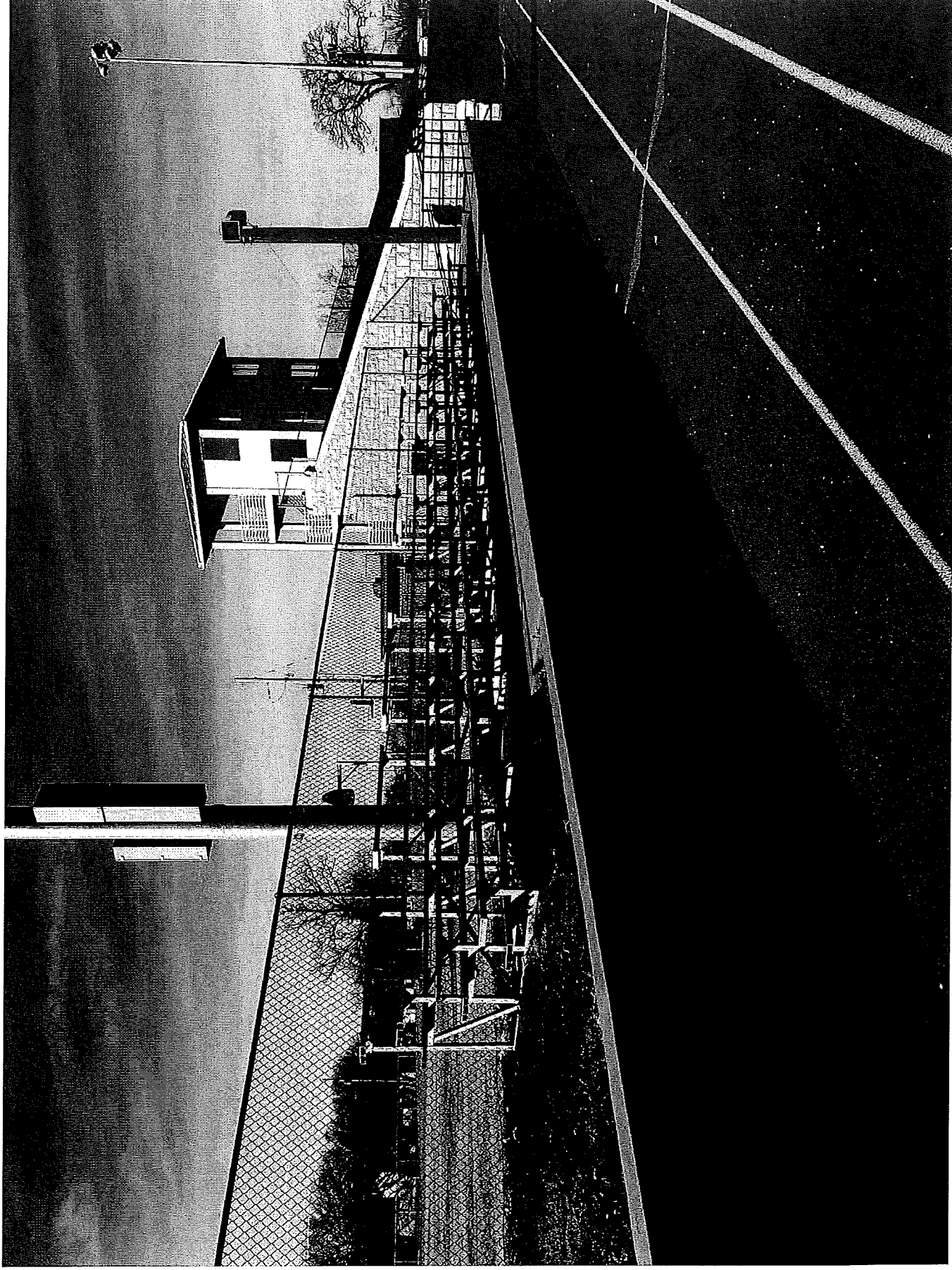
DATE: 01-11-16	DWG#: BP15-27ARR14X24CDRS_4ADH
DESCRIPTION: 15 ROW - 27' NON ELE BLEACHER - 5' CONCRETE	
DRAWN BY: A-LDE	REV DATE: _____ DWG: _____ OF _____

AMERICAN ALUMINUM SEATING INC.
MARSHALLTOWN, IOWA 50159
TEL: (641) 753-9764 FAX: (641) 753-3366

pic 1 ADA SEATING AREA FOR STADIUM



PIC 2 SOUTH HOME SEATING

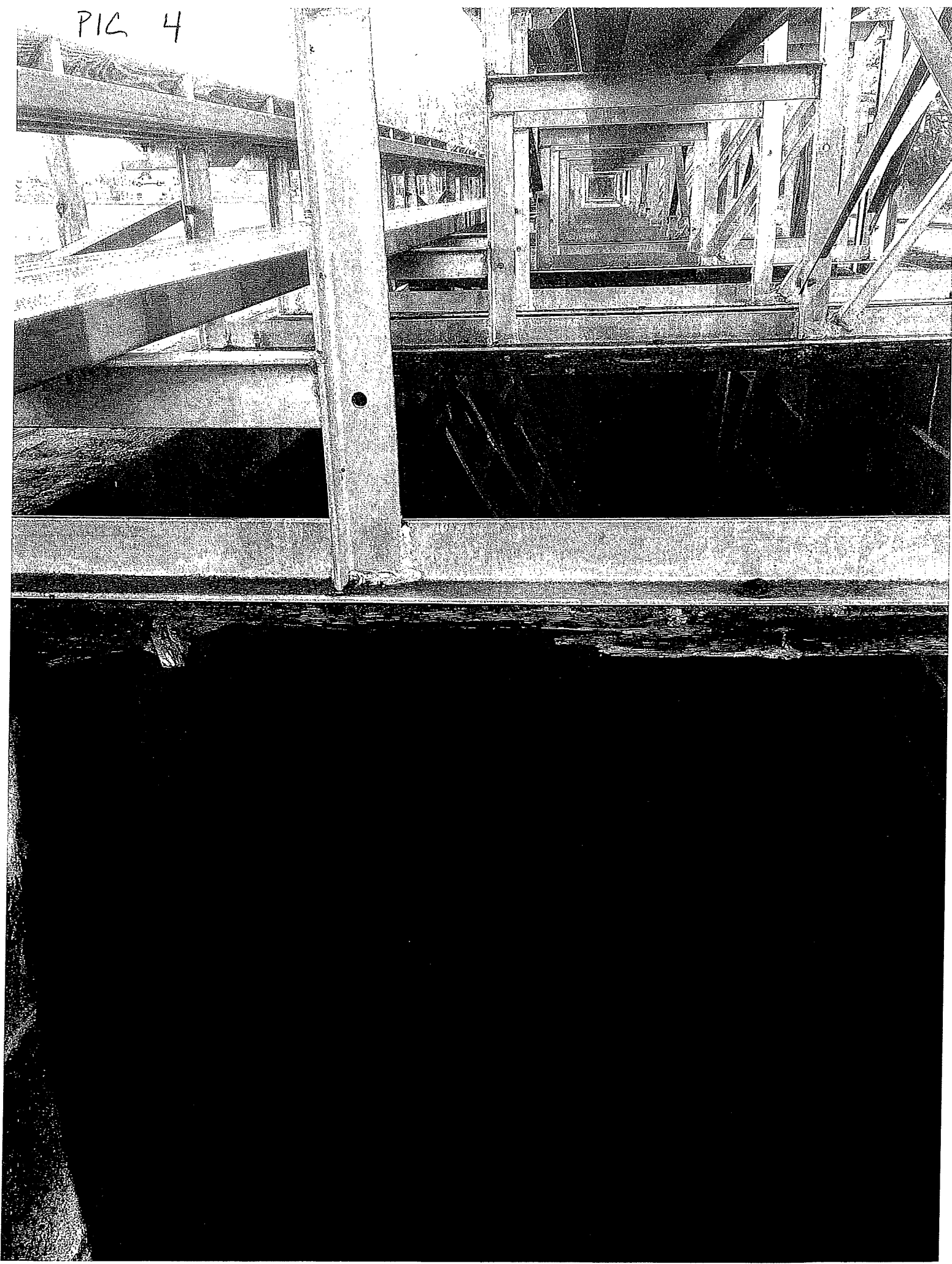


PIC 3

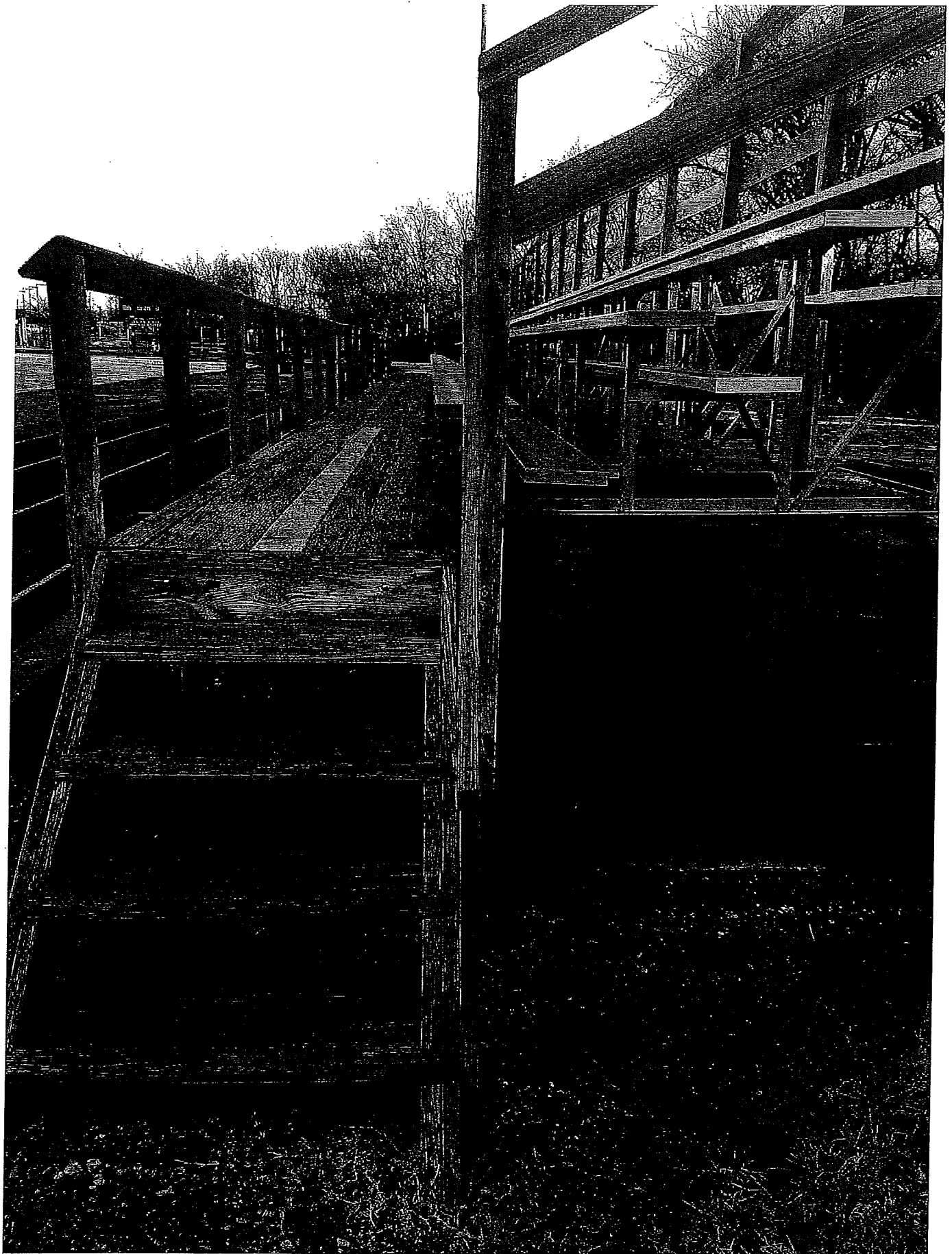
VISITOR'S BLEACHERS



PIC 4



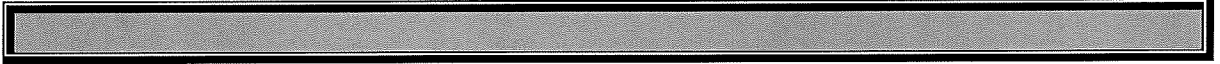
PIC 5 VISITOR'S BLEACHERS





February 8, 2016

March BOE Meeting



March Board of Education Meeting Date

Motion _____ Second _____ Action _____



February 8, 2016

2016-2017 Calendar



Approval of 2016-2017 Calendar

Motion _____ Second _____ Action _____



February 8, 2016

Sophomore Night



Sophomore parent/student enrollment information night

USD 417 2016-17

4

JULY 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 2016						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2016						
S	M	T	W	T	F	S
				1	2	3
4	X	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2016						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	E	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2016						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	X	X	X	26
27	28	29	30			

DECEMBER 2016						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	E	X	X	24
25	X	X	X	X	X	31

- Aug 2,4 Enrollment
8,9 New Teacher Training
10 Teacher Workday
11-17 Professional Development
15 Sports Practice Begins
17 7th & 9th Orientation 1/2 day
18 First Day of School For All Students
Sept 5 No School/Labor Day
26 No School/ Professional Development
Oct 14 Elementary Grading Period Ends/Dism Ear
21 No School/Parent Teacher Conference Week - All Schools
Nov 3 CGJH/HS Grading Period Ends
4 No School/Teacher Planning/Professional Development
23-25 Thanksgiving
28 Classes Resume
Dec 21 Elementary Grading Period Ends
21 Early Dismissal for Teacher Planning/Professional Development
Jan 4 No School/Workday/Prof Development
5 Classes Resume for Students
16 No School
Feb 3 No School/Professional Development
16 CGJH/HS Grading Period Ends
17 No School Elementary PT Conferences
20 No School/ Professional Dev./Teacher Planning
March 10 Elementary Grading Period Ends
10 Early Dismissal for Teacher Planning/Professional Development
13-14 PT Conferences CGJH/HS - 4-8 p.m.
20-24 No School/ Spring Break
April 14 No School/Professional Development
May 24 Last Day of School/Dismiss Early
24 Staff/BBQ Early Dismissal for Teacher Planning
25 Professional Development
26 Teacher Workday
29 Memorial Day

Legend

- 173 Instructional Days
12 Professional Development
2 PT Conferences
2 Workdays
189 Contracted Days
4 E Early Dismissal

JANUARY 2017						
S	M	T	W	T	F	S
1	X	X	4	5	6	7
8	9	10	11	12	13	14
15	X	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	E	11
12	13	14	15	16	17	18
19	X	X	X	X	X	25
26	27	28	29	30	31	

APRIL 2017						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
EA	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2017						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	H	30	31			

JUNE 2017						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Benchmarks Assessments

Sept. 12-23

Jan. 19- Feb. 2

May 8-19

Grading Periods
Quarters - 40,43,43,47
Trimesters - 53,60,60,



February 8, 2016



Mr. President, I move that we go into a ____ minute executive session for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s) with Doug Conwell.

Motion _____ Second _____ Action _____



BOARD of EDUCATION
February 25, 2016, Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
7:30 am

Opening

Call to Order

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Reports

Consent Calendar

- A. Accept resignation of Mary Myers, CGJH Social Science Instructor
- B. Accept resignation of Caitlin Benjamin, Teacher Aide
- C. Approval of hiring of Bonnie Hanson, Teacher Aide effective March 21, 2016

Action Items

- A. Approval of Kansas Reading Roadmap Grant

Adjournment

Next regular BOE meeting: March 7, 2016

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



BOARD of EDUCATION
March 7, 2016 Regular Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
6:30 pm

Opening

Call to Order

Introductions

Consent Agenda

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Reports

Curriculum Director
Principals
Clerk of the BOE
Special Education Coordinator

Superintendent
Board of Education Members
AD

Action Items

- A. Approve Administrator Contracts for the 2016-17 School Year
- B. Health Insurance for Administrative Early Retirees
- C. Review and Act on Bleacher Bids
- D. Summer Meals Program for Families

Discussion Items

- A. Tax Rebate Program Proposal

Executive Session:

Adjournment

Next regular BOE meeting: April 11, 2015

**OPEN MEETING LAW
REQUIREMENTS FOR EXECUTIVE SESSION**

Sample Motion:

"Mr. President, I move that we go into executive session for the purpose of discussing (fill in subject) in order to (fill in justification), and that we return to open session in this room at (fill in time).

SUBJECT

JUSTIFICATION

Personnel matters for non-elected personnel

Protect the privacy interests of an identifiable individual(s)

Matters relating to actions adversely or favorable affecting a person as a student, except that any such person shall have the right to a public hearing if requested by that person

Protect the privacy rights of a student who is identifiable

Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships

Protect the privacy rights of a corporation, partnership, trust, etc. with regard to their financial affairs

Consultation with an attorney that would be deemed privileged in attorney-client relationship

Protect the attorney-client privilege and the public interest

Matters relating to employer-employee **negotiations** whether or not in consultation with the representative or representatives of the body or agency

Protect the district's right to the confidentiality of its negotiating position and the public interest

Preliminary discussions relating to the **acquisition of real property**

Protect the district's financial interest and bargaining position

USD 417 BOE Goals 2015-16

Goal	Action to be taken	Responsible parties	Evidence of completion	Timeline
#1 Technology	Develop comprehensive job description	Superintendent	BOE approval of description	December 2015 BOE meeting or earlier
	Develop salary proposal/show affordability to BOE	Superintendent	Report to BOE; approval to seek full time tech coordinator	December 2015 BOE meeting or earlier
	Advertise/develop selection team/hire full time technology coordinator	Superintendent	Recommendation and hiring of full time tech coordinator by BOE	January BOE meeting 2016
	Comprehensive survey of technology equipment; age and condition	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier
	Comprehensive review of tech policies/procedures; recommended changes	Technology Coordinator	Report to BOE	May BOE meeting 2016 or earlier
#2 Salaries, Wages, & Benefits	Integration of Tech and curriculum; locate and visits schools where technology is improving student achievement	Superintendent; Director of C & I	Report to BOE	May BOE meeting 2016 or earlier
	Develop staff technology training program	Technology Coordinator; Director of C & I	Plan developed and submitted to Superintendent/BOE	June BOE meeting 2016
	Survey the BOE to see what specific information they might like included in the wage/salary survey.	Superintendent	Survey BOE	End of September 2015
	Locate desired information, develop salary, wage, & benefit report for BOE	Superintendent	Report to BOE	December 2015
	Develop report regarding living wage & how that translates to our 9/10 month employees	Superintendent	Report to BOE	December 2015
#3 Sports Facilities	Provide a current financial status report for the BOE	Superintendent	Report to BOE	February 2016
	Have BOE establish wage, salary, & benefit goals	Superintendent, BOE	Goal sheet adopted by BOE	February 2016
	Develop a plan on how to reach BOE salary, wage, benefit goals	Superintendent; Business Clerk	Report to BOE	May 2016 or sooner
	Develop an exit interview protocol/process	Superintendent	Question approved by BOE	January 2016
	Locate and contract with a company that can help to determine what needs to be addressed with our track and bleacher systems. then hire Bid then hire companies for both the track project and bleacher project if approved by the BOE	Superintendent & outside companies	Report to BOE & approval to hire company	November 2015 or earlier
#4 Evaluation Process	Work with our local architect to design modifications to and/or the construction of a new concession stand/locker room/restroom facility.	Superintendent	Bids opened and action taken by BOE	February 2016 or earlier
	Develop finance plan for improvement work to the sports stadium	Superintendent & Architect	Present plan to BOE	February 2016 or earlier
	Contact a turf specialist to develop a plan for repairing the current football and practice fields	Superintendent & Business Clerk	Present to the BOE	February 2016 or earlier
	Work with city to determine if there is an interest in developing improvement plans for the baseball/softball fields at the city ball	Superintendent & Maintenance Director	Present plan to BOE	February 2016 or earlier
	Review current evaluation instruments and develop new instrument for any position not having one	Superintendent/BOE	Meetings with city	April 2016 or earlier
Goal #5 Address what to do with the Dwight facility, CGMS, and the equipment/furnishings/memorabilia in these schools	Complete work on multiple measures	Superintendent	Any new instruments presented for BOE approval	March 2016
	Negotiate what needs to be negotiated with teachers	Superintendent; Director of C & I; teachers	Report and action by the BOE	March 2016 or earlier
	Data system work with ALLOfe	Negotiations team	Approval of new negotiated agreement	July 2016 or earlier
	Calibration training for administrators	Director of C & I; Technology Coordinator; SPED Coordinator	Report to BOE	April 2016 or earlier
	Discuss with BOE	Superintendent; Director of C & I	Report to BOE	June 2016
	Contact options, for each school facility, determined by BOE at September BOE meeting	Superintendent	BOE meeting	September 2015
	Work on the distribution of the Dwight memorabilia as determined by the BOE	Superintendent	Report to or action taken by BOE	May 2016 or earlier
	Determine what equipment and/or furnishings to keep and what to sell/dispose of then act	Superintendent	Report on final dispersal of items	December 2015 or earlier
		Superintendent; Director of Maintenance	Auction held, kept items moved to storage, report to BOE	December 1, 2015



March 7, 2016

Consent Agenda



Consent Agenda

- A. Approval of Agenda
- B. Approve minutes of previous meeting(s)
- C. Financial report/pay bills
- D. Personnel
 - a. Resignation of Janet Holden, FACS Instructor CGHS
- E. Acceptance of Donations and Gifts
- F. Approve new district ERISA Plan

Motion _____ Second _____ Action _____

**USD 417 Board of Education
Regular Meeting
February 8, 2016
District Office**

MEMBERS

PRESENT: Chad Evans, Jim Reagan, Linda Pretzer, Marie Blythe, Terry Powell, and Marty White.

NOT

PRESENT: TinaRae Scott

OTHERS

PRESENT: Shirlee Yadon, Marita Bachura, Terry Johnson, Steve Shepard, Jesse Knight, Daryl Finch, Valerie Woodall, Miki Bowman, Tena Johnson, Tina Cobb, Rollie McClatchey, Preston Gilbert, Galen Johnson, Jean Johnson, Nancy Furney, Marita Bachura, Casey Maransani, Angela Harris, Kelly McDiffett, Cynthia Schrader, Kelly Gentry, Craig McNeal, Doug Conwell, and Jan Troxell.

PRESIDENT: Terry Powell called the meeting to order at 6:30 p.m.

CONSENT

AGENDA: Jim Reagan (Chad Evans) moved to approve the consent agenda as presented. Motion passed 6-0.

SPOTLIGHT on

EDUCATION: CGHS Students from Garden Growers presented information on their "Water Awareness Campaign." They are seeking support to install water bottle refill stations in three locations at the high school.

REPORTS: Administrators have sent their monthly updates. Mr. Conwell reported on several upcoming events and district activities.

COUNCIL GROVE

ECONOMIC DEVELOPMENT

PRESENTATION: Jesse Knight presented information with the board regarding a business revitalization property tax rebate program.

SOPHOMORE

NIGHT: There will be a meeting on February 24th for sophomores and their parents. At that time the results will be available for discussion from the Asset Test that each CGHS Sophomore will take on Wednesday, February 10th.

PHES PRINCIPAL

VACANCY: Mr. Conwell and the Board discussed several items regarding the principal vacancy at PHES. The position will be advertised soon.

CGHS STADIUM
BLEACHER PROJECT:

Jim Reagan (Terry Powell) moved to submit bids for the CGHS Stadium Bleacher project with alternates. Motion passed 6-0.

MARCH BOE

MEETING DATE: Marty White (Jim Reagan) moved to move the March BOE Meeting to March 7th at 6:30 p.m. Motion passed 6-0.

2016-2017

CALENDAR: Jim Reagan (Terry Powell) moved to approve the 2016-2017 District Calendar as presented. Motion passed 6-0.

EXECUTIVE SESSION(S):

Marty White (Linda Pretzer) moved to go into a 20 minute executive session with Mr. Conwell for matters for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s). Motion passed 6-0.

The Board went into Executive Session at 8:21 p.m.
The Board returned to Open Session at 8:41 p.m.

Marty White (Chad Evans) moved to go into a 15 minute executive session with Mr. Conwell for matters for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s). Motion passed 6-0.

The Board went into Executive Session at 8:41 p.m.
The Board returned to Open Session at 8:56 p.m.

Marty White (Terry Powell) moved to go into a 5 minute executive session with Mr. Conwell for matters for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s). Motion passed 6-0.

The Board went into Executive Session at 8:56 p.m.
The Board returned to Open Session at 9:06 p.m.

Terry Powell adjourned the meeting at 9:06 p.m.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE

**USD 417 Board of Education
Special Meeting
February 25, 2016
District Office**

MEMBERS

PRESENT: Chad Evans, TinaRae Scott, Linda Pretzer, Marie Blythe, Terry Powell, and Marty White.

OTHERS

PRESENT: Heather Honas, Kelly Gentry, Doug Conwell, and Jan Troxell.

PRESIDENT: Terry Powell called the meeting to order at 7:30 a.m.

CONSENT

CALENDAR: Marty White (TinaRae Scott) moved to approve the consent calendar. Motion passed 6-0.

KANSAS READING ROADMAP

GRANT: Chad Evans (TinaRae Scott) moved to approve the Kansas Reading Roadmap Grant as presented. Motion passed 6-0.

Terry Powell adjourned the meeting at 7:49 a.m.

APPROVED: _____

Jan Troxell, Clerk

Terry Powell, President, BOE



INVESTMENTS/CASH BALANCES

2/29/2016

ASSETS-CASH

Farmers & Drovers Checking 18	\$1,405,566.12
Farmers & Drovers Checking 85	\$393,425.21
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
F & D CD	\$50,000.00
F & D CD	\$100,881.37
F & D CD	\$50,440.67
F & D CD	\$50,000.00
F & D CD	\$100,000.00
F & D CD	\$100,000.00
Farmers & Drovers Prem. Inv. Act 63	\$941,885.20
Alta Vista State Bank Checking	\$130,368.84
AVSB CD	\$100,000.00
AVSB CD	\$100,000.00
AVSB CD	\$100,000.00
AVSB CD	\$130,000.00
Emprise Bank Checking	\$19,601.04
Farmers State Bank Checking	\$88,757.93
TOTAL CASH INVESTMENTS	\$4,260,926.38

USD 417

TREASURERS INVESTMENT REPORT

2/29/2016

ID NUMBER	PURCHASE DATE	DURATION	AMOUNT	INTEREST RATE	ANNUAL INTEREST	MATURE DATE
<u>FARMERS & DROVERS BANK</u>						
18941	5/7/2015	12 Month	\$ 100,000.00	0.66%	\$ 660.00	5/7/2016
18780	2/28/2016	24 Month	\$ 100,000.00	0.51%	\$ 510.00	2/28/2018
18764	2/10/2016	24 Month	\$ 100,000.00	0.60%	\$ 600.00	2/10/2018
18940	5/7/2015	12 Month	\$ 50,000.00	0.66%	\$ 330.00	5/7/2016
18750	12/17/2015	12 Month	\$ 100,000.00	0.46%	\$ 460.00	12/17/2016
18849	7/23/2014	13 Month	\$ 50,000.00	0.67%	\$ 335.00	8/23/2016
18848	7/23/2014	13 Month	\$ 100,000.00	0.67%	\$ 670.00	8/23/2016
18933	4/23/2015	12 Month	\$ 100,000.00	0.65%	\$ 650.00	4/23/2016
18934	4/23/2015	12 Month	\$ 100,000.00	0.65%	\$ 650.00	4/23/2016
18935	4/23/2015	12 Month	\$ 50,000.00	0.65%	\$ 325.00	4/23/2016
<u>ALTA VISTA STATE BANK</u>						
14349	6/30/2015	12 Month	\$ 100,000.00	0.68%	\$ 680.00	6/30/2016
14350	6/30/2015	12 Month	\$ 100,000.00	0.68%	\$ 680.00	6/30/2016
14365	11/2/2015	24 Month	\$ 130,000.00	0.50%	\$ 650.00	11/2/2017
14335	3/30/2015	12 Month	\$ 100,000.00	0.60%	\$ 600.00	3/30/2016
TOTAL			\$ 1,280,000.00		\$ 7,800.00	

3/1/2016

Accounting Cycle: FY15-16; Begin Date: 2/3/2016; End Date: 3/2/2016; Bank: <All>; Sort By Element:
Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Type	Amount
02/11/2016	15339	BP	Accounts Payable	\$ 83.49
02/11/2016	15340	Continuum Retail Energy Services, LLC	Accounts Payable	\$ 4,122.41
02/11/2016	15341	Conwell, Mark D	Accounts Payable	\$ 1,285.92
02/11/2016	15342	Havens, Jana L	Accounts Payable	\$ 12.54
02/11/2016	15343	Kansas Gas Service	Accounts Payable	\$ 674.96
02/11/2016	15344	Kansas Secretary of State	Accounts Payable	\$ 25.00
02/11/2016	15345	McDiffett Service	Accounts Payable	\$ 179.80
02/11/2016	15346	S&S Oil & Propane Co, Inc	Accounts Payable	\$ 2,276.01
02/11/2016	15347	Tim Tyner Insurance	Accounts Payable	\$ 50.00
02/11/2016	15348	Verizon Wireless	Accounts Payable	\$ 94.35
02/11/2016	15349	Visa	Accounts Payable	\$ 2,554.54
02/17/2016	15355	Rays Apple Market	Accounts Payable	\$ 150.00
02/22/2016	15356	KELI	Accounts Payable	\$ 110.00
03/01/2016	15369	Amazon	Accounts Payable	\$ 879.35
03/01/2016	15370	Aramark Uniform Services	Accounts Payable	\$ 216.52
03/01/2016	15371	Axe Equipment	Accounts Payable	\$ 385.83
03/01/2016	15372	Blue Cross Blue Shield Of Ks	Accounts Payable	\$ 6,220.72
03/01/2016	15373	Campbell & Sons	Accounts Payable	\$ 285.00
03/01/2016	15374	Central Mechanical Const Co, Inc	Accounts Payable	\$ 312.00
03/01/2016	15375	Century/United Companies, Inc	Accounts Payable	\$ 174.06
03/01/2016	15376	Complete Works LLC	Accounts Payable	\$ 674.86
03/01/2016	15377	Council Grove (City off)	Accounts Payable	\$ 1,161.59
03/01/2016	15378	Edwards Construction	Accounts Payable	\$ 1,400.00
03/01/2016	15379	Envision Industries, Inc	Accounts Payable	\$ 350.00
03/01/2016	15380	Eureka Math	Accounts Payable	\$ 1,179.72
03/01/2016	15381	Follett Library Resources	Accounts Payable	\$ 399.93
03/01/2016	15382	Harris School Solutions	Accounts Payable	\$ 412.50
03/01/2016	15383	Hiland Dairy Company	Accounts Payable	\$ 2,066.55
03/01/2016	15384	KAAE	Accounts Payable	\$ 150.00
03/01/2016	15385	Kansas Dept of Agriculture	Accounts Payable	\$ 1,245.00
03/01/2016	15386	Kansas Truck Center	Accounts Payable	\$ 176.97
03/01/2016	15387	Kick-Ice	Accounts Payable	\$ 190.00
03/01/2016	15388	Manning Music, Inc.	Accounts Payable	\$ 85.00
03/01/2016	15389	McDiffett Service	Accounts Payable	\$ 251.40
03/01/2016	15390	MKEC Engineers	Accounts Payable	\$ 8,034.50
03/01/2016	15391	MobyMax	Accounts Payable	\$ 99.00
03/01/2016	15392	Morris County Hospital	Accounts Payable	\$ 750.00
03/01/2016	15393	Muckenthaler, Inc.	Accounts Payable	\$ 5.71
03/01/2016	15394	NCTM	Accounts Payable	\$ 1,820.00
03/01/2016	15395	Neff Co.	Accounts Payable	\$ 570.04
03/01/2016	15396	Nill Bros Sporting Goods, Inc	Accounts Payable	\$ 755.66
03/01/2016	15397	Parts Place (The)	Accounts Payable	\$ 602.07
03/01/2016	15398	Pepsi Bottling Group	Accounts Payable	\$ 301.70
03/01/2016	15399	Perma-Bound	Accounts Payable	\$ 237.02
03/01/2016	15400	Pitney Bowes Purchase Power	Accounts Payable	\$ 360.00

Accounting Cycle: FY15-16; Begin Date: 2/3/2016; End Date: 3/2/2016; Bank: <All>; Sort By Element:
Fund; Account Code Expression: ([Fund] Between '06' AND '98')

Check Date	Check Number	Payee	Type	Amount
03/01/2016	15401	Positive Promotions	Accounts Payable	\$ 191.40
03/01/2016	15402	Prairie Fire Coffee	Accounts Payable	\$ 44.90
03/01/2016	15403	Precision Roller	Accounts Payable	\$ 120.00
03/01/2016	15404	Quill Corp.	Accounts Payable	\$ 432.99
03/01/2016	15405	Really Great Reading Company, LLC	Accounts Payable	\$ 513.88
03/01/2016	15406	School Specialty, Inc	Accounts Payable	\$ 36.82
03/01/2016	15407	Scott Electric	Accounts Payable	\$ 60.00
03/01/2016	15408	Sensene Music Inc.	Accounts Payable	\$ 78.87
03/01/2016	15409	Services Unlimited Heating &	Accounts Payable	\$ 4,765.48
03/01/2016	15410	Utrecht Art Supplies	Accounts Payable	\$ 263.76
03/01/2016	15411	Wash Me Car Wash	Accounts Payable	\$ 100.00
03/01/2016	15412	Williams Janitorial Supply	Accounts Payable	\$ 294.02
03/01/2016	15413	Wray Roofing, Inc.	Accounts Payable	\$ 279.50
03/02/2016	15414	Adams 66 Service	Accounts Payable	\$ 419.04
03/02/2016	15415	Adams Lumber Co., Inc	Accounts Payable	\$ 899.10
03/02/2016	15416	Alta Vista (City of)	Accounts Payable	\$ 206.53
03/02/2016	15417	Apple Computer Corp.	Accounts Payable	\$ 1,766.00
03/02/2016	15418	Ecolab Food Safety Specialties	Accounts Payable	\$ 47.56
03/02/2016	15419	Evco Wholesale Food Corp.	Accounts Payable	\$ 14,585.80
03/02/2016	15420	Hiland Dairy Company	Accounts Payable	\$ 794.48
03/02/2016	15421	J.W. Pepper & Sons, Inc.	Accounts Payable	\$ 27.93
03/02/2016	15422	Ka-Comm, Inc	Accounts Payable	\$ 231.50
03/02/2016	15423	Learning Tree Institute	Accounts Payable	\$ 2,800.00
03/02/2016	15424	Maransani, Casey J	Accounts Payable	\$ 10.00
03/02/2016	15425	Marion Dry Cleaning & Laundry	Accounts Payable	\$ 1,073.50
03/02/2016	15426	Matheson Tri-Gas, Inc	Accounts Payable	\$ 223.48
03/02/2016	15427	Pepsi Bottling Group	Accounts Payable	\$ 290.66
03/02/2016	15428	Pur-O-zone Chemical Co., Inc.	Accounts Payable	\$ 243.69
03/02/2016	15429	Quill Corp.	Accounts Payable	\$ 226.51
03/02/2016	15430	Rays Apple Market	Accounts Payable	\$ 420.32
03/02/2016	15431	Schrader, Cynthia A	Accounts Payable	\$ 262.20
03/02/2016	15432	Servics Unlimited Heating &	Accounts Payable	\$ 171.60
03/02/2016	15433	Summit Truck Group	Accounts Payable	\$ 1,323.83
03/02/2016	15434	Superior Systems LLC	Accounts Payable	\$ 383.00
03/02/2016	15435	Sysco Kansas City, Inc	Accounts Payable	\$ 1,058.70
03/02/2016	15436	Thyssenkrupp Elevator Corp	Accounts Payable	\$ 554.10
03/02/2016	15437	Tire Shop (The)	Accounts Payable	\$ 1,960.00
03/02/2016	15438	Trackwrestling	Accounts Payable	\$ 58.00
03/02/2016	15439	Tri-County Telephone Assn, Inc	Accounts Payable	\$ 2,887.27
03/02/2016	15440	Waste Management	Accounts Payable	\$ 276.29
03/02/2016	15441	Westar Energy	Accounts Payable	\$ 9,244.78
03/02/2016	15442	Williams Janitorial Supply	Accounts Payable	\$ 440.00
				\$ 93,439.21

Bank Account Reconciliation Report
GENERAL LEDGER

3/1/2016 12:31 PM

RECONCILIATION

Accounting Cycle: FY15-16; Bank: Farmers & Drovers Bank -;
02/29/2016
- General Checking; Statement Date:

	Bank Reconciliation	+ Outstanding	= ExpectedGL	= ActualGL	= Difference
Beginning Balance	\$ 1,623,957.31	+ \$ (5,850.52)	= \$ 1,618,106.79	- \$ 1,618,106.79	= \$ -
Deposits/Debits	\$ 576,066.31	+ \$ -	= \$ 576,066.31	- \$ 1,604,128.82	= \$ (1,028,062.51)
Withdrawals/Credits	\$ (734,420.76)	+ \$ (54,186.22)	= \$ (788,606.98)	- \$ (1,816,689.49)	= \$ 1,028,062.51
Total	\$ 1,465,602.86	\$ (60,036.74)	\$ 1,405,566.12	\$ 1,405,566.12	\$ -

OUTSTANDING CHECKS

Accounting Cycle: FY15-16; Bank: Farmers & Drovers Bank - General Checking; Statement Date: 02/29/2016

Last Reconciled		Beginning Balance		Statement Date	
2/1/2016	\$	(5,850.52)	02/29/2016		
Date	Source Document	Item Number	Description	Deposit	Withdrawal
1/21/2016	Jan-20 Checks	15278	USD 417 Teacher's Assn.	\$ 2,070.32	
2/1/2016	Feb-1 Bills	15283	ACT Aspire	\$ 1,800.00	
2/19/2016	Feb-19 2016	15354	Watson, Melisa S	\$ 810.40	
2/22/2016	Feb-19 Checks	15357	American Fidelity Assurance Co	\$ 4,376.89	
2/22/2016	Feb-19 Checks	15365	United School Administrators	\$ 68.21	
2/22/2016	Feb-19 Checks	15366	USD 417 Teacher's Assn.	\$ 2,070.32	
2/22/2016	Feb-19 Checks	15368	Blue Cross Blue Shield Of Ks	\$ 48,840.60	
Subtotal				\$ -	\$ 60,036.74

Accounting Cycle: FY15-16; Bank: Farmers & Drovers Bank - General Checking; Statement Date: 02/29/2016

Last Reconciled	Beginning Balance	Statement Date	Ending Balance
2/1/2016	\$ 1,623,957.31	02/29/2016	\$ 1,466,602.86

Date	Source Document	Item Number	Description	Deposit	Withdrawal
1/6/2016	Jan-6 Bills	15237	Sports Connection		\$ 103.85
1/13/2016	Jan-13 Bills	15258	Reddick, Dana K		\$ 25.65
1/20/2016	Jan-20 2016	15246	Moore, Angela D		\$ 392.49
1/21/2016	Jan-20 Checks	15277	United School Administrators		\$ 68.21
1/27/2016	Jan-27 Bills Midwest Inverter	15281	Midwest Inverter		\$ 3,190.00
2/1/2016	Feb-1 Bills	15282	360Training.Com		\$ 40.00
2/1/2016	Feb-1 Bills	15284	Adams 66 Service		\$ 520.30
2/1/2016	Feb-1 Bills	15285	Adams Lumber Co., Inc		\$ 473.02
2/1/2016	Feb-1 Bills	15286	City Of Alta Vista		\$ 161.21
2/1/2016	Feb-1 Bills	15287	American Boiler & Mechanical		\$ 215.00
2/1/2016	Feb-1 Bills	15288	Aramark Uniform Services		\$ 215.62
2/1/2016	Feb-1 Bills	15289	Blick Art Materials		\$ 323.27
2/1/2016	Feb-1 Bills	15290	BSN Sports		\$ 1,471.43
2/1/2016	Feb-1 Bills	15291	Campbell & Sons		\$ 1,564.00
2/1/2016	Feb-1 Bills	15292	R Morgan Campbell		\$ 1,240.00
2/1/2016	Feb-1 Bills	15293	Central Mechanical Const Co, I		\$ 2,383.35
2/1/2016	Feb-1 Bills	15294	CenturyLink		\$ 1,345.53
2/1/2016	Feb-1 Bills	15295	ChemTreat, Inc.		\$ 27.78
2/1/2016	Feb-1 Bills	15296	CND Wright Specialty		\$ 88,685.00
2/1/2016	Feb-1 Bills	15297	City Of Council Grove		\$ 897.28
2/1/2016	Feb-1 Bills	15298	Council Grove High Schl-Lunch		\$ 454.65
2/1/2016	Feb-1 Bills	15299	Emprint/Moran Printing		\$ 4,484.37
2/1/2016	Feb-1 Bills	15300	Evco Wholesale Food Corp.		\$ 12,219.99
2/1/2016	Feb-1 Bills	15301	F&A Food Sales, Inc		\$ 3,570.93
2/1/2016	Feb-1 Bills	15302	Follett Library Resources		\$ 442.03
2/1/2016	Feb-1 Bills	15303	General Parts, LLC		\$ 28.14
2/1/2016	Feb-1 Bills	15304	Hiland Dairy Company		\$ 2,554.43
2/1/2016	Feb-1 Bills	15305	Hollis and Miller Architects,		\$ 960.00
2/1/2016	Feb-1 Bills	15306	J.W. Pepper & Sons, Inc.		\$ 68.91
2/1/2016	Feb-1 Bills	15307	Jostens, Inc		\$ 570.89
2/1/2016	Feb-1 Bills	15308	K A S B		\$ 345.68
2/1/2016	Feb-1 Bills	15309	Kansas FCCLA		\$ 30.00
2/1/2016	Feb-1 Bills	15310	Kansas Truck Equipment Co. Inc		\$ 16.27
2/1/2016	Feb-1 Bills	15311	KELI		\$ 260.00
2/1/2016	Feb-1 Bills	15312	KMEA		\$ 70.00
2/1/2016	Feb-1 Bills	15313	Lakeshore Learning Materials		\$ 51.72
2/1/2016	Feb-1 Bills	15314	Matheson Tri-Gas, Inc		\$ 249.28
2/1/2016	Feb-1 Bills	15315	McDiffett Service		\$ 367.10
2/1/2016	Feb-1 Bills	15316	Office of State Treasurer		\$ 190,433.75

Accounting Cycle: FY15-16; Bank: Farmers & Drovers Bank - General Checking; Statement Date: 02/29/2016

2/1/2016	Feb-1 Bills	15317	Pepsi Bottling Group	\$	526.58
2/1/2016	Feb-1 Bills	15318	Precision Printing	\$	70.49
2/1/2016	Feb-1 Bills	15319	Providence Working Canines, In	\$	391.91
2/1/2016	Feb-1 Bills	15320	Rays Apple Market	\$	402.98
2/1/2016	Feb-1 Bills	15321	Row-Loff Productions	\$	38.00
2/1/2016	Feb-1 Bills	15322	School Health Corporation	\$	143.75
2/1/2016	Feb-1 Bills	15323	SHESC Receivables	\$	135.00
2/1/2016	Feb-1 Bills	15324	Southeast KS Education	\$	455.00
2/1/2016	Feb-1 Bills	15325	Summit Truck Group	\$	1,655.51
2/1/2016	Feb-1 Bills	15326	Superior Systems LLC	\$	380.05
2/1/2016	Feb-1 Bills	15327	The Tire Shop	\$	1,661.00
2/1/2016	Feb-1 Bills	15328	Trackwrestling	\$	90.00
2/1/2016	Feb-1 Bills	15329	Tri-County Telephone Assn, Inc	\$	2,867.06
2/1/2016	Feb-1 Bills	15330	UAC-United Associations Confer	\$	180.00
2/1/2016	Feb-1 Bills	15331	Waste Management	\$	277.88
2/1/2016	Feb-1 Bills	15332	Williams Janitorial Supply	\$	420.00
2/2/2016	Feb-2 Bills	15334	Jostens, Inc	\$	554.49
2/2/2016	Feb-2 Bills	15335	Kansas Drug Testing, Inc	\$	90.00
2/2/2016	Feb-2 Bills	15336	Matheson Tri-Gas, Inc	\$	7,508.19
2/2/2016	Feb-2 Bills	15337	Pepsi Bottling Group	\$	277.12
2/2/2016	Feb-2 Bills	15338	Westar Energy	\$	9,757.66
2/11/2016	Feb-11 Bills	15339	BP	\$	83.49
2/11/2016	Feb-11 Bills	15340	Continuum Retail Energy Servic	\$	4,122.41
2/11/2016	Feb-11 Bills	15341	Conwell, Mark D	\$	1,285.92
2/11/2016	Feb-11 Bills	15342	Havens, Jana L	\$	12.54
2/11/2016	Feb-11 Bills	15343	Kansas Gas Service	\$	674.96
2/11/2016	Feb-11 Bills	15344	Kansas Secretary of State	\$	25.00
2/11/2016	Feb-11 Bills	15345	McDiffett Service	\$	179.80
2/11/2016	Feb-11 Bills	15346	S&S Oil & Propane Co, Inc	\$	2,276.01
2/11/2016	Feb-11 Bills	15347	Tim Tyner Insurance	\$	50.00
2/11/2016	Feb-11 Bills	15348	Verizon Wireless	\$	94.35
2/11/2016	Feb-11 Bills	15349	Visa	\$	2,554.54
2/17/2016	Feb-17 Rays Apple	15355	Rays Apple Market	\$	150.00
2/19/2016	Feb-19 Direct Deposit		FEDERAL RESERVE KC	\$	247,670.55
2/19/2016	Feb-19 2016	15350	Crosby, Susan K	\$	1,833.21
2/19/2016	Feb-19 2016	15351	Good, Nancy L	\$	287.39
2/19/2016	Feb-19 2016	15352	Crosby, James D	\$	1,473.94
2/19/2016	Feb-19 2016	15353	Moore, Angela D	\$	313.99
2/22/2016	Feb-22 KELI	15356	KELI	\$	110.00
2/22/2016	Feb-19 Checks	15358	American Fidelity Assurance Co	\$	2,637.00
2/22/2016	Feb-19 Checks	15359	Bay Bridge Administrators, LLC	\$	3,350.00
2/22/2016	Feb-19 Checks	15360	Council Grove Life Center	\$	1,069.00
2/22/2016	Feb-19 Checks	15361	Legal Shield	\$	25.90
2/22/2016	Feb-19 Checks	15362	Pacific Life Insurance Company	\$	75.00

Bank Account Reconciliation Report

3/1/2016 12:30 PM

Accounting Cycle: FY15-16; Bank: Farmers & Drovers Bank -
 General Checking; Statement Date: 02/29/2016

2/22/2016	Feb-19 Checks	15363	Texas Life Insurance	\$	621.20
2/22/2016	Feb-19 Checks	15364	The Eye Doctors	\$	260.00
2/22/2016	Feb-19 Checks	15367	Waddell & Reed Inc.	\$	200.00
2/23/2016	Feb-19 EFTPS		Farmers & Drovers Bank	\$	82,307.53
2/23/2016	Feb-19 KS W/H		KS Withdng Tax-DPT Of Revenue	\$	9,905.37
2/24/2016	Feb-19 Kpers Retired		KPERS Licensed Retirees	\$	2,680.39
2/24/2016	Feb-19 KPERS		K P E R S	\$	19,528.71
2/29/2016	00004687	00004687	Payroll-Jaw	\$	94.28
2/29/2016	00004688	00004688	KPERS Adjustment	\$	64.48
2/29/2016	126	126	February Cash Receipts	\$	576,066.31
Subtotal				\$	576,066.31
					\$ 734,420.76

Morris County USD 417
17 South Wood Street
Council Grove, KS 66846

February 26, 2016

Dear Morris County USD 417,

Please accept this letter of resignation from my position as the Family and Consumer Sciences Teacher and FCCLA Adviser at Council Grove High School at the end of the 2015-2016 school year. Writing this letter, I am filled with bittersweet emotions because I have had a phenomenal four years teaching at CGHS, but I must prioritize my family, now more than ever with a baby on the way.

I have greatly appreciated all of the support and opportunities I have had while serving as a part of the great staff here at CGHS. I would like to thank my administration, colleagues, and advisory committee for their help and support of the Family and Consumer Science program and as me as a new educator. Thank you for your patience and trust in me. It has been a great pleasure to work among some of the greatest teachers in the state and I wouldn't have rather started my teaching career anywhere else. Thank you for being supportive of creativity, innovation, and involvement in professional development - I truly appreciate the opportunity and consider it an honor to have taught in USD 417.

It is my hope that the work and support of the Family and Consumer Sciences program will continue on, and if there is anything I can do to help with the transition to a new teacher, please feel free to ask for my assistance, as I truly care about the future of the FCS/FCCLA programs in USD 417 in the future. Thank you for allowing me the opportunity to teach in this great school and be a part of the Council Grove community.

Sincerely,

A handwritten signature in black ink that reads "Janet Holden". The signature is written in a cursive, flowing style.

Janet Holden

USD417 Donations

Giving Party	Amount	Date Deposited	Benefactor
Community Christian Church	\$100.00	2/19/2016	CGES After School Program
USD 417 Educational Enhancement Fund	\$475.00	2/2/2016	PHES Olweus Bullying
City of Alta Vista			Bench for PHES

403(b) PLAN ADOPTION AGREEMENT FOR
USD 417

The undersigned Eligible Employer, by executing this Adoption Agreement, elects to establish a 403(b) plan ("Plan"). The Employer, subject to the Employer's Adoption Agreement elections, adopts fully the Plan provisions. This Adoption Agreement, the basic plan document, any Funding Vehicle Documentation, and any attached agreements, appendices or addenda, constitute the Employer's entire plan document. *All "Election" references within this Adoption Agreement are Adoption Agreement Elections. All "Section" references are basic plan document references. Numbers in parenthesis which follow headings are references to basic plan document sections.* The Employer makes the following elections granted under the corresponding provisions of the basic plan document. *Note: The IRS does not have an approval program for 403(b) documents.*

1. EMPLOYER IDENTIFICATION

Name: Unified School District 417
Address: 17 S Wood St, Council Grove, Kansas 66846
EIN: 480698545
Type of entity: Public School
Name of Plan: USD 417 Non-ERISA 403(b) Plan
Plan number:

2. TYPE OF 403(b) PLAN (1.66). This Plan is a Custodial Account Plan invested in mutual funds under Code §403(b)(7).
3. ERISA PLAN (1.32). This Plan is a governmental plan or a non-electing church plan and as such is exempt from ERISA.
4. PLAN/LIMITATION YEAR (1.52, 1.44). Plan Year and Limitation Year mean the 12-month consecutive month period ending every Limitation Year ending June 30.
5. EFFECTIVE DATE (1.21). This is a restated plan. The original Effective Date of the Plan was July 1, 2007. The Effective Date of this restatement is January 1, 2016.
6. CONTRIBUTION TYPES (1.13). The Employer and/or Participants, in accordance with the Plan terms, make the following contributions to the Plan:

- Pre-Tax Deferrals
- Nonelective
- Matching

7. EXCLUDED EMPLOYEES (1.34). The following Employees are Excluded Employees and are not Eligible Employees. Note: For this Election 7, unless described otherwise below, Elective Deferrals includes Pre-Tax Deferrals, and Roth Deferrals and Safe Harbor Contributions, Matching includes all Matching Contributions (unless this is a safe harbor plan) and Employee Contributions, and Nonelective includes all Nonelective Contributions other than safe harbor nonelective contributions and Operational QNECs.

- There are no Excluded Employees with regard to Elective Deferrals.
- The following employees are Excluded Employees for matching and nonelective Contributions:
 - Reclassified Employees
- The following applies with regard to exclusions: Any employees not classified as "certified administrative employees" or not certified teachers covered under the negotiated agreement.

8. COMPENSATION (1.12). The following Compensation (as adjusted under Elections 9 and 10) applies in allocating the designated contribution type: W-2 wages. [Note: Unless described otherwise in Election 8(d), Elective Deferrals includes Pre-Tax Deferrals, Roth Deferrals and Employee Contributions, Matching includes all Matching Contributions and Nonelective includes all Nonelective Contributions. In applying any Plan definition which references Section 1.12 Compensation, where the Employer in this Election 8 elects more than one Compensation definition for allocation purposes, the Plan Administrator will use W-2 wages for such other Plan definitions if the Employer has elected W-2 wages for any Contribution Type or Participant group under Election 8. If the Employer has not elected W-2 wages, the Plan Administrator for such other Plan definitions will use 415 Compensation.]

9. PLAN YEAR/PARTICIPATING/POST-SEVERANCE/DEEMED INCLUDIBLE COMPENSATION (1.12(I), (J), (K) AND (N)). Compensation under Election 8 includes the following:

10. EXCLUDED COMPENSATION (1.12(H)). There are no additional exclusions to Compensation under Elections 8 and 9

11. HOURS OF SERVICE (1.40). The Plan uses the Elapsed Time Method (see Section 1.40(A)(3)) for all purposes.

12. PREDECESSOR EMPLOYER (1.63). No elective Predecessor Employer Service crediting applies under the Plan.

13. ELIGIBILITY/ELECTIVE DEFERRALS (Universal Availability) (2.01(A)). An Employee (other than an Excluded Employee) becomes a Participant in the Elective Deferral portion of the Plan on his/her first day of employment with the Employer. [Note: Elections 14-17 do not apply to Elective Deferrals.]

14. ELIGIBILITY/MATCHING AND NONELECTIVE CONTRIBUTIONS (2.01(B)). To become a Participant in the Nonelective Contribution portion, or in the Matching Contributions portion of the Plan, an Employee must satisfy the following eligibility condition(s). [Note: For this Election 14, unless described otherwise, or the context otherwise requires, Matching includes all Matching Contribution and Employee Contributions; and Nonelective includes all Nonelective Contributions (except Operational QNECs). This Election does not apply to Safe Harbor Contributions, but see Election 24. If the Plan is subject to ERISA, eligibility conditions must comply with ERISA §202, which is similar to Code §410(a).]

- No conditions apply other than as set forth in Election 22 and 25 below, and the Employee enters on his or her Employment Commencement Date, or if later, upon the next following Plan Entry Date for purposes of all contributions except Elective Deferrals.

15. YEAR OF SERVICE – ELIGIBILITY (2.02(A)). Reserved.

16. ENTRY DATE (2.02(D)). The Entry Date means the Effective Date and the following. For this Election 16, unless described otherwise, Matching includes all Matching Contributions and Employee Contributions, and Nonelective includes all Nonelective Contributions (except Operational QNECs).

- The first day of the Plan Year for purposes of Matching and Nonelective Contributions.

17. PROSPECTIVE/RETROACTIVE ENTRY DATE (2.02(D)). An Employee after satisfying the eligibility conditions in Election 14 will become a Participant (unless an Excluded Employee under Election 7) on the Entry Date (if employed on that date) determined below. For this Election 17, unless described otherwise, Matching includes all Matching Contributions and Employee Contributions; and Nonelective includes all Nonelective Contributions, (except Operational QNECs). The Entry Date is:

18. SALARY REDUCTION AGREEMENT (1.61). A Participant may make an election to defer his/her Compensation and have it contributed to the Plan. The Participant prospectively may modify or revoke a Salary Reduction Agreement, or may file a new Salary Reduction Agreement following a prior revocation, at least once per Plan Year or more frequently as specified in the Plan's Salary Reduction Agreement. The Salary Reduction Agreement also may specify a maximum or minimum deferral limit and other conditions.

19. AUTOMATIC DEFERRALS (3.02(B)). The automatic deferral provisions of Section 3.02(B) do not apply.

20. QACA AUTOMATIC DEFERRALS (3.04(J)). The QACA provisions of Section 3.04(J) do not apply.

21. CATCH-UP DEFERRALS (3.02(D) and (E)). A Participant otherwise eligible to do so may make the following Catch-Up Deferrals to the Plan: Age 50 Catch-Up but not Qualified Organization Catch-Up.

22. MATCHING CONTRIBUTIONS (EXCLUDING SAFE HARBOR MATCH AND ADDITIONAL MATCH UNDER SECTION 3.04) (3.03(A)).

Administrative Employees:

Administrative employees employed as a certified administrator or certified teacher on or after January 1, 1990 but prior to January 1, 2016, an amount equal to .625% of Compensation for every 1% of employee Elective Deferrals of Compensation during a Plan Year up to a maximum of 1.25% of Compensation for said Plan Year

Administrative employees employed as a certified administrator or certified teacher on or after January 1, 2016, an amount equal to .5% of Compensation for every 1% of employee Elective Deferrals of Compensation during a Plan Year up to a maximum of 1.00% Compensation for said Plan Year

Certified Teachers:

Employees employed as a certified teacher on or after January 1, 1995 but prior to January 1, 2010, an amount equal to .625% of Compensation for every 1% of employee Elective Deferrals of Compensation during a Plan Year up to a maximum of 1.25% of Compensation for said Plan Year

Employees employed as a certified administrator or certified teacher on or after January 1, 2010, an amount equal to .5% of Compensation for every 1% of employee Elective Deferrals of Compensation during a Plan Year up to a maximum of 1.00% Compensation for said Plan Year

23. MATCHING CATCH-UP DEFERRALS (3.03(B)). Reserved.

24. SAFE HARBOR CONTRIBUTIONS/ADDITIONAL MATCHING CONTRIBUTIONS (3.04). Reserved.

25. NONELECTIVE CONTRIBUTIONS (AMOUNT/TYPE) (3.05(A)). The Employer will or may make the following Nonelective Contribution(s).

- **Fixed.**
- **Describe: Administrative Employees (Certified):**

Administrative employees employed as a certified administrator or certified teacher prior to January 1, 1990:

A one-time contribution equal to the percentage of employee's highest salary listed on employee's salary schedule at time of separation of service calculated by adding the following percentages attributable to age, years of service with employer, and degree placement, subject to annual additions limits and other limits under the Code:

Age – less than 60 - 5%; 60- 15%; 61-13%; 62-11%; 63-9%; 64-7%
Years In District – 30+-15%; 25-29-12%; 20-24 – 10%; 15-19 – 8%; 10-14 – 6%; 5-9- 4%
Degree Placement – doctorate – 5%; Ed specialist – 3%; Masters – 1%

Certified Teachers:

Employees employed as a certified teacher prior to January 1, 1995:

A one-time contribution equal to the percentage of employee's salary at the time of separation of service calculated by adding the following percentages attributable to age, years of service with employer, and column placement, subject to annual additions limits and other limits under the Code:

Age – less than 60 - 5%; 60- 15%; 61-13%; 62-11%; 63-9%; 64-7%
Years In District – 30+-15%; 25-29-12%; 20-24 – 10%; 15-19 – 8%; 10-14 – 6%; 5-9- 4%
Column Placement – EDS – 5%; MS30 – 4%; MS20 – 3%; MS10 – 2%; MS – 1%

26. NONELECTIVE CONTRIBUTION ALLOCATION (3.05(B)). The Plan Administrator will allocate to each Participant any Nonelective Contribution (excluding QNECs and Safe Harbor Contributions) under the following contribution allocation formula:

- **Incorporation of contribution formula.** The Plan Administrator will allocate any fixed Nonelective Contribution under Election 25, in accordance with the contribution formula the Employer adopts under that Election.

27. ALLOCATION CONDITIONS (3.06(B)). The Plan does not apply any allocation conditions to: (1) Elective Deferrals; (2) Safe Harbor Contributions; (3) Employee Contributions; (4) Additional Matching Contributions; or (5) Rollover Contributions. To receive an allocation of Matching Contributions, Nonelective Contributions (including QNECs except as described otherwise below and except as provided in Section 3.06(A)), or Participant forfeitures, a Participant must satisfy the following allocation condition(s):

28. ALLOCATION CONDITIONS – APPLICATION/WAIVER/SUSPENSION (3.06(D)/(F)). The suspension of allocation conditions of Section 3.06(F) does not apply. Under Section 3.06(D), in the event of Severance from Employment as described below, apply or do not apply Election 27 allocation conditions to the specified contributions/forfeitures as follows. [Note: For this Election 28, except as the Employer describes otherwise in Election 27(e) or as provided in Sections 3.05(C)(1) regarding Operational QNECs, Matching includes all Matching Contributions and Nonelective includes all Nonelective Contributions to which allocation conditions may apply.] If a Participant incurs a Severance from Employment on account of or following death, Disability or attainment of Normal Retirement Age do not apply elected allocation conditions to Matching Contributions, to Nonelective Contributions or to forfeitures.

29. FORFEITURE ALLOCATION METHOD (3.07(A)). The Plan Administrator will allocate a Participant forfeiture attributable to Nonelective Contributions or to Matching Contributions to pay reasonable plan expenses first (see Section 7.04(C)) from all forfeitures, and then allocate as follows: Apply all forfeitures to fixed Nonelective Contribution (including as a Safe Harbor Nonelective Contribution).

**403(b) Plan
Employer Contributions and Elective Deferrals**

30. FORFEITURE ALLOCATION TIMING (3.07(B)). Once a forfeiture occurs, this Election 30 determines the timing of the forfeiture allocation. The Plan Administrator will allocate Nonelective forfeitures in the Plan Year following the Plan Year in which the forfeitures occur. The Plan Administrator will allocate Matching forfeitures in the Plan Year following the Plan Year in which the forfeitures occur.

31. EMPLOYEE (AFTER-TAX) CONTRIBUTIONS (3.10). Reserved.

32. ANNUAL TESTING ELECTIONS (4.05(B)). The Employer makes the following Plan specific annual testing elections under Section 4.05(B). These elections are effective for the Plan Years indicated and remain in effect until the Employer amends the Plan.

33. NORMAL RETIREMENT AGE (5.01). A Participant attains Normal Retirement Age under the Plan on the date the Participant attains age 65.

34. ACCELERATION ON DEATH OR DISABILITY (5.02). Under Section 5.02, if a Participant incurs a Severance from Employment as a result of death or Disability do not apply 100% vesting. Instead, the Participant's vesting is in accordance with the applicable Plan vesting schedule.

35. VESTING SCHEDULE (5.03). A Participant has a 100% Vested interest at all times in his/her Accounts attributable to Elective Deferrals, QNECs, Employee Contributions, Safe Harbor Contributions (other than QACA Safe Harbor Contributions), and Rollover Contributions. The following vesting schedules apply to Matching Contributions and to Nonelective Contributions, except as otherwise provided.

- The following Non ERISA schedule applies to Nonelective Contributions set forth in Election 25

Administrative Employees (Certified)	Years of Service	Percentage
	1-3	0%
	4	20%
	5	40%
	6	60%
	7	80%
	8	100%
Certified Teachers	1-5	0%
	6	20%
	7	40%
	8	60%
	9	80%
	10	100%

36. YEAR OF SERVICE - VESTING (5.05). Reserved.

37. EXCLUDED YEARS OF SERVICE - VESTING (5.05(C)). Reserved.

38. INDIVIDUAL/GROUP ACCOUNTS (6.01). The Plan consists solely of individual Custodial Accounts or individual Annuity Contracts. A Participant will make distribution elections as provided in the Plan's distribution forms and consistent with the requirements of Article VI.

39. MANDATORY DISTRIBUTION (6.01(F)). Reserved.

40. SEVERANCE DISTRIBUTION TIMING (6.01(B)). Reserved.

41. DISTRIBUTION METHOD (6.03). Reserved.

42. JOINT AND SURVIVOR ANNUITY REQUIREMENTS (6.04). Reserved.

43. DISTRIBUTION PRIOR TO SEVERANCE/EVENTS (6.01(D)). Reserved.

44. IN-SERVICE DISTRIBUTIONS/ADDITIONAL CONDITIONS (6.01(D)). Reserved.

45. EACA PERMISSIBLE WITHDRAWALS (6.01(D)(7)). Reserved.

46. ALLOCATION OF EARNINGS (7.04(B)(4)). The Plan consists solely of individual Custodial Accounts or individual Annuity Contracts. Apply the individual Account method described in Section 7.04(B)(4)(d).

47. VALUATION DATES (7.04(B)(2)). The Plan consists solely of individual Custodial Accounts or individual Annuity Contracts. Apply the individual Account method described in Section 7.04(B)(4)(d).

Plan Execution

Name of Employer: Unified School District 417

Name of Custodian/Insurance Company: _____

Date: _____

Date: _____

Signed: _____

Signed: _____

[print representative name/title]

[print representative name/title]

Vendor signature is optional

Execution for Page Substitution Amendment Only. If this paragraph is completed, this Execution Page documents an amendment to Adoption Agreement Section(s) _____ effective _____, by substitute Adoption Agreement page number(s) _____.

CHECKLIST OF ADMINISTRATIVE ELECTIONS

The 403(b) Plan permits the Employer to make certain administrative elections not reflected in the Adoption Agreement. This form lists those administrative elections and provides a means of recording the Employers elections, creating a plan summary, and creating a loan policy. Plan loans will not be available from investment products which do not permit loans.

48. PARTICIPANT LOANS (7.06).

(a) ☒ The Plan does not permit Participant loans.

(b) ☐ The Plan permits Participant loans (unless the contract or agreement provide otherwise) as follows:

(1) **Loan Amount.** *(Choose one):*

- a. ☐ Not limited except as by Applicable Law.
- b. ☐ May not borrow less than \$1,000 in any single loan.
- c. ☐ May not borrow less than \$_____ (not more than \$1,000) in any single loan.

(2) **Limit on number of loans.** *(Choose one):*

- a. ☐ One.
- b. ☐ Specify: _____.

(3) **Loan interest.** The interest rate on a Plan loan will be *(Choose one):*

- a. ☐ **Prime plus.** Fixed at _____% *(insert percentage)* above USA Today published prime rate.
- b. ☐ **Specified rate:** _____.
- c. ☐ **Plan Administrator.** A commercially reasonable rate established by the Plan Administrator.

(4) **Home loan term.** The loan term for a loan used to acquire a Participant's principal residence will be *(Choose one):*

- a. ☐ 15 years.
- b. ☐ _____ years.

(5) **Leaves of absence (non-military).** For a period of up to one year following an approved non-military leave of absence, the Plan Administrator *(Choose one):*

- a. ☐ Will suspend loan payments.
- b. ☐ Will not suspend loan payments.

49. ROLLOVER CONTRIBUTIONS (3.08).

(a) ☒ The Plan does not permit Rollover Contributions.

(b) ☐ The Plan permits Rollover Contributions subject to approval by the Plan Administrator.

APPENDIX A

FUNDING VEHICLES (8.01). The Employer will make contributions (including deferrals) to the following Vendors:

[Note: The Employer may add or delete vendors from this list without the need of a Plan amendment.]

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

USD 417 NON-ERISA 403(B) PLAN
SUMMARY OF 403(b) PLAN PROVISIONS

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USD 417 NON-ERISA 403(B) PLAN
SUMMARY OF 403(b) PLAN PROVISIONS

INTRODUCTION TO YOUR PLAN

USD 417 Non-ERISA 403(b) Plan ("Plan") has been adopted to provide you with the opportunity to save for retirement on a tax-advantaged basis and to provide additional income for retirement. This Plan is a type of retirement plan commonly referred to as a 403(b) plan or TSA (Tax Sheltered Annuity). This Summary of 403(b) Plan Provisions contains valuable information regarding when you may become eligible to participate in the Plan, your Plan benefits, your distribution options, and many other features of the Plan. You should take the time to read this Summary to get a better understanding of your rights and obligations under the Plan.

We have attempted to answer most of the questions you may have regarding your benefits in the Plan. If this Summary does not answer all of your questions, please contact the Administrator. The name and address of the Administrator can be found in the Article of this Summary entitled "General Information About The Plan."

This Summary describes the Plan's benefits and obligations as contained in the legal Plan document, which governs the operation of the Plan. The Plan document is written in much more technical and precise language. If the non-technical language under this Summary and the technical, legal language of the Plan document conflict, the Plan document always governs. If you wish to receive a copy of the legal Plan document, please contact the Administrator.

This Summary describes the current provisions of the Plan. The Plan is subject to federal laws, such as the Internal Revenue Code and other federal and state laws which may affect your rights. The provisions of the Plan are subject to revision due to a change in laws or due to pronouncements by the Internal Revenue Service (IRS). The Employer may also amend or terminate this Plan. The Administrator will notify you if the provisions of the Plan that are described in this Summary change. Terms of investment products you select may also affect the Plan. This Summary does not address the provisions of specific investment products.

ARTICLE I
PARTICIPATION IN THE PLAN

Am I eligible to participate in the Plan?

Provided you are an eligible employee, you are eligible to participate in the Plan once you satisfy the Plan's eligibility conditions described in the next question. The following describes the eligibility requirements and Entry Dates that apply. You should contact the Administrator if you have questions about the timing of your Plan participation.

There are no excluded employees for purposes for elective deferrals. You are eligible to make elective deferrals commencing on your date of hire.

If you are a member of a class of employees identified below, you are not an eligible employee for purposes of eligibility to participate in the Plan for nonelective contributions. The employees who are excluded are:

- employees who the Employer previously did not classify as "employees" (such as independent contractors) but who are reclassified as employees.

The following applies with regard to exclusions: Any employees not classified as "certified administrative employees" or not certified teachers covered under the negotiated agreement.

When am I eligible to participate in the Plan?

Provided you are an eligible employee, you will be able to make elective deferrals beginning on your date of hire.

Provided you are an eligible employee, you will be eligible to participate in Employer contributions on your date of hire. You will actually enter the Plan once you reach the entry date as described in the next question.

When is my entry date?

Provided you are an eligible employee, you will be able to make elective deferrals beginning on your date of hire.

Provided you are an eligible employee, you may begin participating in the Plan's nonelective contributions once you have satisfied the eligibility requirements and reached your "entry date." Your entry date is the first day of the Plan year the date you satisfy the eligibility requirements.

ARTICLE II CONTRIBUTIONS

What kind of contributions may I make to the Plan and how do my contributions affect my taxes?

As a participant in the Plan, you may elect to reduce your compensation by a specific percentage or dollar amount and have that amount contributed to the Plan on a pre-tax basis. The Plan refers to this as an "elective deferral." Your taxable income is reduced by your elective deferral contributions so you pay less federal income taxes. However, your elective deferrals are subject to Social Security taxes at the time of deferral. Later, when the Plan distributes the deferrals and earnings, you will pay income tax on those amounts. Federal income taxes on the pre-tax deferral contributions and earnings are only postponed. See "What are my tax consequences when I receive a distribution from the Plan?"

The Employer may make additional contributions to the Plan on your behalf. This Article describes these employer contributions and how these monies will be allocated to your account to provide for your retirement benefit.

How much may I contribute to the Plan?

Your total elective deferrals in any calendar year may not exceed a certain dollar limit which is set by law ("elective deferral limit"). The elective deferral limit for 2016 is \$18,000. After 2016, the elective deferral limit may increase for cost-of-living adjustments. You may also defer more than the elective deferral limit if you are eligible to make "catch-up deferrals" as described below.

If you are age 50 or will attain age 50 before the end of a calendar year, you may make additional deferrals (called "age 50 catch-up deferrals") for that year and following years. If you meet the age 50 requirement and exceed the elective deferral limit described above, then any excess will be an age 50 catch-up deferral. The maximum catch-up deferral that you can make in 2016 is \$6,000. After 2016, the maximum age 50 catch-up deferral limit may increase for cost-of-living adjustments.

You should also be aware that the annual elective deferral limit is an aggregate limit which applies to all deferrals you may make under this Plan and any other 403(b) plans, simplified employee pensions, SIMPLE IRAs, or 401(k) plans in which you may be participating, including those of another employer. Generally, if your total deferrals under all of these arrangements for a calendar year exceed the annual elective deferral limit, then you must include the excess deferrals in your income for the year. If you make excess deferrals you should request in writing that the excess deferrals be returned to you. If you fail to request such a return, you may be taxed a second time when the excess deferral is ultimately distributed from the Plan.

You must decide which plan you would like to have return the amount of any excess deferral. If you decide that this Plan should distribute the excess, you should communicate this in writing to the Administrator no later than the March 1st following the close of the calendar year in which you made the excess deferrals. However, if you contribute excess deferrals to this Plan or any other plan maintained by the Employer, then you will be deemed to have notified the Administrator of the excess. The Administrator will then return the excess deferrals and any earnings thereon to you by April 15 of the year following the calendar year in which you made the excess deferrals.

How do I make an election to defer?

You must enter into a salary reduction agreement, which the Administrator will provide to you. The salary reduction agreement will explain the various rules, including any minimum or maximum amount which you may defer. The salary reduction agreement will explain the conditions for changing your deferral election or stopping deferrals altogether.

Am I vested in my elective deferrals and earnings?

You will always be 100% vested in your elective deferrals and in the earnings on your deferrals. The Administrator will account for these amounts separately from any other amounts in your Plan account. When you become entitled to a distribution from the Plan, you will always be entitled to all amounts held in your elective deferral account. This account will be affected by the Plan investments. See "How is the money in the Plan invested?" below.

Will the Employer contribute to the Plan?

Each year, in addition to depositing your elective deferrals, the Employer may contribute nonelective contributions.

What is the Employer nonelective contribution?

A nonelective contribution is a contribution the Employer makes to the Plan from sources other than your elective deferrals.

How will the Employer nonelective contribution be allocated to my account?

We will make the following nonelective contribution:
See Attachment "A," nonelective contribution schedule.

What compensation is used to determine my Plan benefits?

For the purposes of determining your allocation of all contributions to the Plan, compensation has a special and highly technical meaning. The Plan generally defines compensation as the total amounts paid to the employee for services rendered to the Employer, although some items may be excluded. Salary deferrals to this Plan and to any other plan or arrangement (such as a cafeteria plan) will be included.

Is there a limit on the amount of compensation that can be considered?

For Plan years beginning on and after January 1, 2016, the amount of annual compensation that may be taken into consideration for Plan purposes is \$265,000. This amount may be adjusted after 2016 for cost-of-living increases.

Is there a limit on how much can be contributed to my account each year?

Generally, the law imposes a maximum limit on the amount of contributions, including elective deferrals, (excluding age 50 catch-up contributions) that may be made to your accounts and any other amounts allocated to any of your accounts during the Plan year (such as forfeitures), excluding earnings. Beginning in 2016, this total cannot exceed the lesser of \$53,000 or 100% of your includible compensation. The dollar limit may be adjusted after 2016 for cost-of-living increases.

May I make "rollover" contributions to the Plan?

No. The Plan does not accept rollover contributions.

How is the money in the Plan invested?

The Plan assets may be invested only in mutual funds. See the Administrator for further details regarding permissible investments.

You will be able to direct the investment of your Plan account, including your elective deferrals. The Administrator will provide you with information on the investment choices available to you, the frequency with which you can change your investment choices and other information. Periodically, you will receive a benefit statement that provides information on your account balance and your investment returns. If you have any questions about the investment of your Plan accounts, please contact the Administrator. If you do not direct the investment of your Plan account, then your account will be invested in accordance with the default investment alternatives the Employer establishes under the Plan.

When you direct investments, your account is segregated for purposes of determining the earnings or losses on these investments. Your account does not share in the investment performance for other participants who have directed their own investments.

You should remember that the amount of your benefits under the Plan will depend in part upon your choice of investments. Gains as well as losses can occur. The Employer and the Administrator will not provide investment advice or guarantee the performance of any investment you choose.

Will Plan expenses be deducted from my account balance?

Expenses allocated to all accounts. The Plan will pay some or all Plan related expenses except for a limited category of expenses which the law requires the employer to pay. The category of expenses which the Employer must pay are known as "settlor expenses." Generally, settlor expenses relate to the design, establishment or termination of the Plan. See the Plan Administrator for more details. The expenses charged to the Plan may be charged pro rata to each Participant in relation to the size of each Participant's account balance or may be charged equally to each Participant. In addition, some types of expenses may be charged only to some Participants based upon their use of a Plan feature or receipt of a plan distribution. Finally, the Plan may charge expenses in a different manner as to Participants who have terminated employment with the Employer versus those Participants who remain employed with the Employer.

ARTICLE III DISTRIBUTIONS

Will I receive a distribution of my account if I terminate employment with the Employer?

You will have whatever distribution options are available to you under the investment product you select.

Military Service. If you are a veteran and are reemployed under the Uniformed Services Employment and Reemployment Rights Act of 1994, your qualified military service may be considered service with the Employer. There may also be benefits for employees who die or become disabled while on active duty. Employees who receive wage continuation payments while in the military may benefit from various changes in the law. If you think you may be affected by these rules, ask the Plan Administrator for further details.

Distributions for deemed severance of employment. If you are on active duty for more than 30 days, then the Plan treats you as having severed employment for distribution purposes. This means that you may request a distribution from the Plan. If you request a distribution on account of this deemed severance of employment, then you are not permitted to make any contributions to the Plan for six (6) months after the date of the distribution.

What is the Plan's "normal retirement age"?

You will attain your normal retirement age when you reach age 65. Normal retirement age does not control when you may receive distributions under the Plan.

If your employment terminates for reasons other than attainment of normal retirement age, you will be entitled to receive only your "vested percentage" of your account balance.

What is my vested interest in my account?

You are always 100% vested (which means that you are entitled to all of the amounts) in your account attributable to the following:

- elective deferrals including catch-up contributions

Vesting schedules. Your "vested percentage" for certain Employer contributions is based on vesting Years of Service. This means at the time you stop working, your account balance attributable to contributions subject to a vesting schedule is multiplied by your vested percentage. The result, when added to the amounts that are always 100% vested as shown above, is your vested interest in the Plan, which is what you will actually receive from the Plan. You will always, however, be 100% vested if you are employed on or after your Normal Retirement Age.

Your "vested percentage" in your account attributable to nonelective contributions is determined under the following schedule.

Vesting Schedule Nonelective Contributions	
Years of Service	Percentage
See Schedule B	

As a veteran, will my military service count as service with the Employer?

If you are a veteran and are reemployed under the Uniformed Services Employment and Reemployment Rights Act of 1994, your qualified military service may be considered service with the Employer. There may also be benefits for employees who die or become disabled while on active duty. Employees who receive wage continuation payments while in the military may benefit from various changes in the law. If you may be affected by this law, ask your Administrator for further details.

How will my benefits be paid?

You will have whatever distribution options are available to you under the investment product you select.

May I elect to roll over my account to another plan or IRA?

If you are entitled to a distribution of more than \$200, then you may elect whether to receive the distribution or to roll over the distribution to another retirement plan such as an individual retirement account ("IRA").

**ARTICLE IV
DISABILITY BENEFITS**

How is disability defined?

Under the Plan, disability means the inability to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to result in death or to be of long-continued and indefinite duration. An investment product may use a different definition. You may be required to submit to a physical examination to determine whether you are disabled.

If you terminate employment because you become disabled, the Plan will distribute your account balance in the same manner as for any other non-death related termination.

ARTICLE V DEATH BENEFITS

What happens if I die while working for the Employer?

If you die while still employed by the Employer, your vested account balance will be used to provide your beneficiary with a death benefit.

If no valid designation of beneficiary exists, or if the beneficiary is not alive when you die, then the death benefit will be paid in the following order, unless the investment provider's documentation says otherwise:

- (a) Your surviving spouse;
- (b) Your children, including adopted children, and if a child dies before you, to their children, if any;
- (c) Your surviving parents, in equal shares; or
- (d) Your estate.

How will the death benefit be paid to my beneficiary?

The death benefit under the Plan will be paid as set forth in your investment contract. See your Administrator for details.

When must the last payment be made to my beneficiary?

If your designated beneficiary is a person (other than your estate or most trusts) then minimum distributions of your death benefit must generally begin within one year of your death and must be paid over a period not extending beyond your beneficiary's life expectancy. If your spouse is the beneficiary, the start of payments may be delayed until the year in which you would have attained age 70 1/2. Generally, if you die before you are required to begin minimum distributions (which for most people is shortly after the later of age 70 1/2 or retirement) and your beneficiary is not a person, then your entire death benefit must be paid within five-years after your death. Some investment products may allow a person to use this five year rule. See the Plan Administrator for further details.

Since your spouse has certain rights in the death benefit, you should immediately report any change in your marital status to the Administrator.

What happens if I'm a participant, terminate employment, and die before receiving all my benefits?

If you terminate employment with us and subsequently die, your beneficiary will be entitled to the vested percentage of your remaining account balance at the time of your death.

ARTICLE VI IN-SERVICE DISTRIBUTIONS

Can I withdraw money from my account while working for the Employer?

By law, the type of contribution and how the Plan invests the contribution, affects your ability to receive a distribution while you are still working. Below is a description of the types of distributions which are legally permissible. However, you should consult with the Administrator to see if the Plan actually permits all of these distributions and what conditions may apply to the distributions.

Elective deferral account: age 59 1/2, hardship or disability.

Employer contribution accounts invested in mutual funds: age 59 1/2 or disability.

ARTICLE VII TAX TREATMENT OF DISTRIBUTIONS

What are my tax consequences when I receive a distribution from the Plan?

Generally, you must include any Plan distribution in your taxable income in the year in which you receive the distribution. The tax treatment may also depend on your age when you receive the distribution.

Can I reduce or defer tax on my distribution?

You may reduce, or defer entirely, the tax due on your distribution through use of one of the following methods:

(a) The rollover of all or a portion of the distribution you actually receive to a traditional Individual Retirement Account (IRA) or another eligible employer plan. This will result in no tax being due until you begin withdrawing funds from the traditional IRA or other eligible employer plan. The rollover of the distribution, however, **MUST** be made within strict time frames (normally, within 60 days after you receive your distribution). Under certain circumstances all or a portion of a distribution may not qualify for this rollover treatment. In addition, most distributions will be subject to mandatory federal income tax withholding at a rate of 20%. This will reduce the amount you actually receive. For this reason, if you wish to roll over all or a portion of your distribution amount, the direct rollover option described in paragraph (b) below would be the better choice.

(b) For most distributions, you may request that a "direct rollover" of all or a portion of the distribution to either a traditional Individual Retirement Account (IRA) or another qualified employer plan willing to accept the rollover. A direct rollover will result in no tax being due until you withdraw funds from the traditional IRA or other qualified employer plan. Like the 60-day rollover, under certain circumstances all or a portion of the amount to be distributed may not qualify for this direct rollover, e.g., a distribution of less than \$200 will not be eligible for a direct rollover. If you elect to actually receive the distribution rather than request a direct rollover, then in most cases 20% of the distribution amount will be withheld for federal income tax purposes.

WHENEVER YOU RECEIVE A DISTRIBUTION THAT IS AN ELIGIBLE ROLLOVER DISTRIBUTION, THE ADMINISTRATOR WILL DELIVER TO YOU A MORE DETAILED EXPLANATION OF THESE OPTIONS. HOWEVER, THE RULES WHICH DETERMINE WHETHER YOU QUALIFY FOR FAVORABLE TAX TREATMENT ARE VERY COMPLEX. YOU SHOULD CONSULT WITH A QUALIFIED TAX ADVISOR BEFORE MAKING A CHOICE.

ARTICLE VIII CLAIMS AND BENEFITS

Can the Plan be amended?

Yes. The Employer may amend the Plan at any time. In no event, however, will any amendment authorize or permit any part of the Plan assets to be used for purposes other than the exclusive benefit of participants or their beneficiaries. Additionally, no amendment will cause any reduction in the amount credited to your account.

What happens if the Plan is discontinued or terminated?

The Employer may terminate the Plan at any time. Upon termination, no more contributions may be made to the Plan. The Administrator will notify you of any modification or termination of the Plan.

How do I submit a claim for Plan benefits?

You or your beneficiaries may make a request for any Plan benefits to which you believe you are entitled. Any such request should be in writing and should be made to the Administrator or investment provider. An investment provider may have specific forms for this purpose.

If the Administrator determines the claim is valid, then you will receive a statement describing the amount of benefit, the method or methods of payment, the timing of distributions and other information relevant to the payment of the benefit.

What if my benefits are denied?

Your request for Plan benefits will be considered a claim for Plan benefits, and it will be subject to a full and fair review. If your claim is wholly or partially denied, the Administrator will provide you with a written or electronic notification of the Plan's adverse determination.

ARTICLE IX GENERAL INFORMATION ABOUT THE PLAN

There is certain general information that you may need to know about the Plan. This information has been summarized for you in this Article.

General Plan Information

The full name of the Plan is USD 417 Non-ERISA 403(b) Plan.

This Plan was originally effective on July 1, 2007. The amended and restated provisions of the Plan become effective on January 1, 2016.

The Plan's records are maintained on a twelve-month period of time. This is known as the "Plan year." The Plan year begins on January 1 and ends on December 31.

The Plan's records are maintained on a twelve-month period of time. This is known as the "Plan year." The Plan year ends every Limitation Year ending June 30.

The Plan will be governed by the laws of Kansas to the extent not governed by federal law.

Benefits provided by the Plan are NOT insured by the Pension Benefit Guaranty Corporation (PBGC).

Employer Information

The Plan sponsor's name, address, and identification number are:

Unified School District 417
17 S Wood St
Council Grove, Kansas 66846
480698545

The Plan allows other employers to adopt its provisions. You or your beneficiaries may examine or obtain a complete list of employers, if any, who have adopted the Plan by making a written request to the Administrator.

Administrator Information

The Plan's Administrator is responsible for the day-to-day administration and operation of the Plan. For example, the Administrator maintains the Plan records, including your account information, provides you with the forms you need to complete for Plan participation and directs the payment of your account at the appropriate time. If you have any questions about the Plan and your participation, you should contact the Administrator. The Administrator may designate other parties to perform some duties of the Administrator, and some duties are the responsibility of the investment provider(s) to the Plan.

USD 417 NON-ERISA 403(B) PLAN

SUMMARY OF 403(b) PLAN PROVISIONS

Schedule A

Nonelective Contributions

Administrative Employees:

Administrative employees employed as a certified administrator or certified teacher prior to January 1, 1990:

A one-time contribution equal to the percentage of employee's highest salary listed on employee's salary schedule at time of separation of service calculated by adding the following percentages attributable to age, years of service with employer, and degree placement, subject to annual additions limits and other limits under the Code:

Age – less than 60 - 5%; 60- 15%; 61-13%; 62-11%; 63-9%; 64-7%

Years In District – 30+-15%; 25-29-12%; 20-24 – 10%; 15-19 – 8%; 10-14 – 6%; 5-9- 4%

Degree Placement – doctorate – 5%; Ed specialist – 3%; Masters – 1%

Administrative employees employed as a certified administrator or certified teacher on or after January 1, 1990 but prior to January 1, 2016, an amount equal to .625% of Compensation for every 1% of employee Elective Deferrals of Compensation during a Plan Year up to a maximum of 1.25% of Compensation for said Plan Year

Administrative employees employed as a certified administrator or certified teacher on or after January 1, 2016, an amount equal to .5% of Compensation for every 1% of employee Elective Deferrals of Compensation during a Plan Year up to a maximum of 1.00% Compensation for said Plan Year

Certified Teachers:

Employees employed as a certified teacher prior to January 1, 1995:

A one-time contribution equal to the percentage of employee's salary at the time of separation of service calculated by adding the following percentages attributable to age, years of service with employer, and column placement, subject to annual additions limits and other limits under the Code:

Age – less than 60 - 5%; 60- 15%; 61-13%; 62-11%; 63-9%; 64-7%

Years In District – 30+-15%; 25-29-12%; 20-24 – 10%; 15-19 – 8%; 10-14 – 6%; 5-9- 4%

Column Placement – EDS – 5%; MS30 – 4%; MS20 – 3%; MS10 – 2%; MS – 1%

Employees employed as a certified teacher on or after January 1, 1995 but prior to January 1, 2010, an amount equal to .625% of Compensation for every 1% of employee Elective Deferrals of Compensation during a Plan Year up to a maximum of 1.25% of Compensation for said Plan Year

Employees employed as a certified administrator or certified teacher on or after January 1, 2010, an amount equal to .5% of Compensation for every 1% of employee Elective Deferrals of Compensation during a Plan Year up to a maximum of 1.00% Compensation for said Plan Year

USD 417 NON-ERISA 403(B) PLAN

SUMMARY OF 403(b) PLAN PROVISIONS
Schedule B
Vesting

Administrative Employees (Certified)

Years of Service Percentage

1-3	0%
4	20%
5	40%
6	60%
7	80%
8	100%

Certified Teachers

1-5	0%
6	20%
7	40%
8	60%
9	80%
10	100%



March 7, 2016
Administrator Contracts



Approve Administrator Contracts for the 2016-2017 School Year.

Motion _____ Second _____ Action _____



March 7, 2016
Administrative Early Retirees



Health Insurance for Administrative Early Retirees

Motion _____ Second _____ Action _____



March 7, 2016
Bleacher Bids



Review and Act on Bleacher Bids

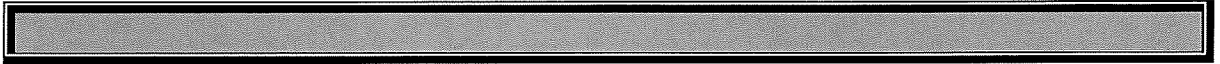
Motion _____ Second _____ Action _____

2016 Stadium Bleacher Bids

	Base Bid (Visitor's Bleachers)	Alternate #1 (Home Bleachers)	Total
Towns End Company	\$61,412	\$54,679	\$116,091
Outdoor Aluminum	\$46,928	\$42,924	\$89,852
Heartland Seating	\$44,979	\$43,692	\$88,671



March 7, 2016
Summer Meals Program



Information is enclosed regarding the summer meals program.

Motion _____ Second _____ Action _____

Investigate: Hunger in Kansas

- 1 in 5 Kansas kids is food insecure
- 50% of public school students are eligible for free or reduced-price lunches
- 7% or 7 of every 100 kids eligible for Free & Reduced Lunch are participating in SFSP
- 50th - KS Ranked Nationally for SFSP participation (FRAC) – (July 2015 data)



Investigate: Hunger in this Community

- In 2015, Morris County had no SFSP— making it one of **35** Kansas Counties with no SFSP
- More than 1,000 of Morris County children are eligible for free and reduced lunch

Investigate: Hunger in this Community

- Total USD 417 Students # Approved %
- Free Reduced F&R
- 33.20% 19.87% 53.07%
- Council Grove Elementary School Council Grove 59%
- Council Grove Jr / 47%
- Sr High School -





USDA Summer Food Service Program

What is the Summer Food Service Program?

The Summer Food Service Program (SFSP) is a federally-funded, state-administered program. The SFSP reimburses providers who serve healthy meals to children and teens in low-income areas at no charge primarily during the summer months when school is not in session.

Who does the Program serve?

The SFSP serves children and teens age 18 and younger.

Why is the Program important?

Children need healthy food all year long. During the school year, many children receive free and reduced-price breakfast and lunch through the School Breakfast and National School Lunch Programs. When school lets out many of these children are at risk of hunger. Hunger is one of the most severe roadblocks to the learning process.

Lack of nutrition during the summer months may set up a cycle for poor performance once school begins again and make children more prone to illness and other health issues. The SFSP is designed to fill that nutrition gap and make sure children get the nutritious meals they need.

How Does it Work?

There are three main entities involved: State agencies, sponsors, and sites.

State agencies administer the program and communicate with USDA.

Sponsors run the program and communicate with the State agency. Schools, local government agencies, camps, faith-based and other non-profit community organizations that have the ability to manage a food service program may be SFSP sponsors.

Sites are places in the community where children receive meals in a safe and supervised environment. Sites may be located in a variety of settings, including schools, parks, community centers, churches, and migrant centers. Sites work directly with sponsors.

Where is my closest Summer Food Service Program Site?

Call the **National Hunger Hotline** at 1-866-3-HUNGRY or 1-877-8-HAMBRE to find a meal site near you.

How can I help?

Visit www.summerfood.usda.gov to learn more about the program and to access an outreach toolkit.

Visit www.serve.gov/endhunger to find ways to volunteer at a summer site.

State agencies

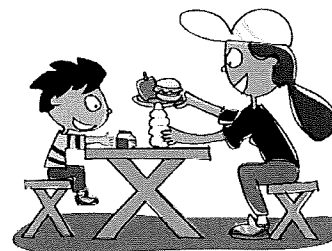
- Recruit sponsors and publicize sites
- Provide training and technical assistance to sponsors
- Monitor sponsors and sites
- Process claims and distribute reimbursements to sponsors

Sponsors

- Recruit sites and provide them with training and technical assistance
- Monitor sites
- Report meal counts and submit claims for reimbursement to the State agency
- Conduct outreach to families in the community

Sites

- Feed and supervise kids
- Provide activities
- Conduct outreach to draw kids to sites



Summer Food Rocks



[Home](#) » [Browse by Subject](#) » [Frequently Asked Questions \(FAQS\)](#)

Summer Food Service Program (SFSP)

Frequently Asked Questions (FAQS)

1. [What is the Summer Food Service Program?](#)
2. [Why is the SFSP important to your community?](#)
3. [How does the program operate?](#)
4. [Where does the program operate?](#)
5. [Who can sponsor SFSP?](#)
6. [We're a smaller organization, what can we do?](#)
7. [Who is eligible to get meals?](#)
8. [How many meals do participants receive each day?](#)
9. [How much reimbursement does the government provide?](#)
10. [How long has the SFSP been in existence?](#)
11. [How much does the program cost?](#)
12. [How can I find a site in my community?](#)
13. [What can I do if there are no nearby sites feeding children?](#)
14. [I want to help, what else can I do?](#)
15. [How do I get started?](#)

1. What is the Summer Food Service Program? Just as learning does not end when school lets out, neither does a child's need for good nutrition. The Summer Food Service Program (SFSP) provides free, nutritious meals and snacks to help children in low-income areas get the nutrition they need to learn, play, and grow, throughout the summer months when they are out of school.

2. Why is SFSP important to your community? You know that children who miss school breakfast and lunch are more likely to be sick, absent or tardy, disruptive in class, and inattentive. They also score lower on achievement tests. Good nutrition is essential for learning in school. SFSP provides an opportunity to continue a child's physical and social development while providing nutritious meals during long vacation periods from school. It helps children return to school ready to learn.

3. How does the program operate? The Food and Nutrition Service, an agency of the U.S. Department of Agriculture, administers SFSP at the Federal level. State education agencies administer the program in most States. In some areas, the State health or social service department or an FNS regional office may be designated. Locally, SFSP is run by approved sponsors, including school districts, local government agencies, camps, or private nonprofit organizations. Sponsors provide free meals to a group of children at a central site, such as a school or a community center. They receive payments from USDA, through their State agencies, for the meals they serve.

4. Where does the program operate? States approve SFSP meal sites as open, enrolled, or camp sites. Open sites operate in low-income areas where at least half of the children come from families with incomes at or below 185 percent of the Federal poverty level, making them eligible for free and reduced-price school meals. Meals are served free to any child at the open site. Enrolled sites provide free meals to children enrolled in an activity program at the site where at least half of them are eligible for free and reduced-price meals. Camps may also participate in SFSP. They receive payments only for the meals served to children who are eligible for free and reduced-price meals.

5. Who can sponsor SFSP? Units of local government, camps, schools, and private nonprofit organizations can sponsor the SFSP. If your organization already provides services to the community, and has capable staff and good management practices to run a food service, you can sponsor the SFSP. As a sponsor, you will attend the State agency's training, locate eligible sites, hire, train and supervise staff, arrange for meals to be prepared and delivered, monitor sites and prepare claims for reimbursement.

6. We're a small organization, what can we do? Many organizations, particularly smaller ones, may want to consider operating a feeding site, such as a recreational or enrichment program. Many sponsors would welcome such an arrangement. If you supervise a site, you will attend your sponsor's training, supervise activities and the meal service, keep daily records of meals served, store food appropriately, and keep the site clean and sanitary. You should contact the State agency indicating your interest as a site, or find a local sponsor and make your own arrangements.

7. Who is eligible to get meals? Children 18 and younger may receive free meals and snacks through SFSP. Meals and snacks are also available to persons with disabilities, over age 18, who participate in school programs for people who are mentally or physically disabled.

8. How many meals do participants receive each day? At most sites, children receive either one or two reimbursable meals each day. Camps and sites that primarily serve migrant children may be approved to serve up to three meals to each child, each day.

9. How much reimbursement does the government provide? SFSP reimbursements are now based on the number of reimbursable meals served multiplied by the combined operating and administrative rate for that meal. For summer 2013, the maximum reimbursement rate per meal in most States is:

Self Preparation-Rural Sites

Breakfast: \$1.98
Lunch or Supper: \$3.47
Snack: \$.82

Other Types of Sites (Vended-Urban)

Breakfast: \$1.9425
Lunch or Supper: \$3.4125
Snack: \$.80

Payment rates are higher in Alaska and Hawaii to reflect the higher cost of providing meals in those States.

10. How long has the SFSP been in existence? SFSP was first created as part of a larger pilot program in 1968. It became a separate program in 1975. More than 2.28 million children participated at almost 39,000 sites in the summer of 2012.

11. How much does the program cost? Congress appropriated \$398 million for SFSP in FY 2012. By comparison, the program cost \$110.1 million in 1980; \$163.3 million in 1990; \$267.2 million in 2000; and \$327.4 million in 2008.

12. How can I find a site in my community? To find a meal service site near where you live, contact organizations in your community that are offering an activity program. Organizations offering activities for children are often local schools, community centers, recreation centers, and faith-based organizations. You may also call the **National Hunger Hotline** at **1-866-3-HUNGRY** or **1-877-8-HAMBRE**. If you are unable to find a site in your area, please contact your State agency and ask for the location of a meal service site in your community.

13. What can I do if there are no nearby sites feeding children? If there are no

meal service sites in your area, you can mobilize your community to sponsor the program. In order for a site to exist in your community, a school, nonprofit organization or local government agency must be the program sponsor and be responsible for the administration of the program. To begin mobilizing your community, contact the following people and groups, and tell them there is an interest in the community to feed children in the summer. Contact:

- The school principal
- Teachers
- The Parent Teachers Association
- The school food service manager
- School officials such as the school board or superintendent of schools
- The Mayor's office Recreation and Parks Office County officials
- Elected officials

14. I want to help, what else can I do? Volunteer! Our best SFSP sites have organized, well-run activities that keep the interest of the children and teens coming back to the site day after day. Some of these activities include arts and crafts, tutoring, mentoring, drama, sports, computer training, music, gardening, reading programs, cooking or any other creative ideas you may have. Many sites have enlisted local fire and police departments, local celebrities, local businesses and local political figures to make presentations to their SFSP sites. The only limitation is your imagination.

15. How do I get started? If you are interested in becoming a sponsor, or don't know of a sponsor in your area, contact your [State agency](#).

For more information: To learn more about SFSP in your State, contact your administering agency (the education department in most States). You may also contact the USDA Food and Nutrition Service Public Information Staff at 703-305-2286, or by mail at 3101 Park Center Drive, Room 640, Alexandria, Virginia 22302.



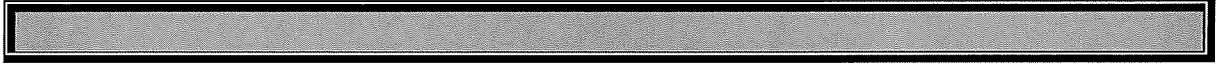
March 7, 2016

Tax Rebate Program Proposal

The possibility of a tax rebate program was presented and discussed at the February meeting. There will be a proposal for discussion presented.



March 7, 2016



Mr. President, I move that we go into a ____ minute executive session for personnel matters for non-elected personnel in order to protect the privacy interests of an identifiable individual (s) with Doug Conwell.

Motion _____ Second _____ Action _____



BOARD of EDUCATION
March 28 2016, Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
7:15 am

Opening

Call to Order

Action Items

- A. Approval of Contracts
 - a. Principal at PHES
 - b. Teaching Contracts for 2016-2017
 - i. CGJH Social Science – John Keating
 - ii. CGHS FACS – Whitney Berg
 - c. Supplemental Contracts for Spring 2016
 - i. Kristen Gant – Half-time Assistant Track
 - ii. Vicki Stone – Assistant Golf

Adjournment

Next regular BOE meeting: April 11, 2016



BOARD of EDUCATION
April 11, 2015, Regular Meeting
USD 417 District Office, Council Grove, Kansas
AMENDED AGENDA
6:30 pm

Opening

Call to Order

Introductions

Consent Agenda – See resignation of Sarah Jones

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Reports

Curriculum Director

Principals

Clerk of the BOE

Special Education Coordinator

Superintendent

Board of Education Members

AD

Discussion Items

- A. Update on KRR program
- B. Tax Rebate Issue
- C. Report on County Health Inspection of Schools
- D. Review of Capital Outlay Fund
- E. Review of State Legislative Issues
- F. BOE Assignments for CGHS Commencement (May 22nd) and CGJH Promotion (May 23rd)

Action Items

- A. Bids on Work at the CGJSHS Sports Complex
- B. Approval of new courses for CGHS
- C. Authorization to spend up to \$75,000 on technology purchases as part of the district replacement plan
- D. Offer for Dwight property

Executive Session - Negotiations

Adjournment

Next regular BOE meeting: May 9, 2016



BOARD of EDUCATION
April 13 2016, Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
6:00 p.m.

Opening

Call to Order

Waiver of Notice Requirements

Appointment of Rachel Tompkins at Deputy Clerk

Patron Comments

Discussion and Action Items

Offer for property at Dwight, Kansas
Commercial Refrigerator Donation

Executive Session: moved to go into a __ minute executive session for the purpose of consultation with an attorney that would be deemed privileged in attorney-client relationship in order to protect the attorney-client privilege and the public interest with Mr. Conwell and Daryl Bryant.

Adjournment



BOARD of EDUCATION
April 18 2016, Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
7:30 a.m.

Call to Order

Personnel

 Resignation

 Andrew Gaylor, PHES Physical Education Instructor

 Sarah Gaylor, CGES 4th Grade Instructor

 Hiring

 Haleigh Ebert, CGES 4th Grade Instructor

Executive Session: Attorney-Client

Action Item

 Sale of the Dwight School Property

Adjournment



BOARD of EDUCATION
April 28, 2016 Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
7:15 a.m.

Waiver of Notice of Meeting
Call to Order

Personnel

Resignation

Nancy Furney, PHES Secretary
Daniel Vaughn, CGHS Physical Education

Hiring

Jeremy Harmison, PHES Physical Education and Coaching
Haleigh Ebert, JH Asst. Track, JH Asst. Basketball, HS Asst. Volleyball
Derron Reddick, JH Head Football Coach
Keeley Young, HS Cheerleader (50%)

Executive Session: Attorney-Client

Action Item

Sale of the Dwight School Property

Adjournment



BOARD of EDUCATION
May 9, 2016, Regular Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
6:30 pm

Opening

Call to Order

Introductions

Consent Agenda

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Spotlight on Education – Teachers who attended NCTM conference in San Francisco, CA

Reports

Curriculum Director

Principals

Clerk of the BOE

Special Education Coordinator

Superintendent

Board of Education Members

Activities Director

Discussion Items

- A. Asset assessment, sophomore parent meeting: Did we hit our goals?
- B. Legislative wrap up/school finance
- C. 2016-17 budget preview

Action Items

- A. Hot water contractor bids
- B. Textbook Adoption

Executive Session: Negotiations

Executive Session: Personnel

Adjournment

Next regular BOE meeting: June 13, 2016

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



BOARD of EDUCATION
May 24 2016, Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
5:30 p.m.

Call to Order

Appoint Deputy Clerk

Personnel

Discussion

Full time technology position

Licensed and Classified staff pay comparison information

Executive Session

Negotiations

Adjournment



BOARD of EDUCATION
June 13, 2016 Regular Meeting
USD 417 District Office, Council Grove, Kansas
AMENDED AGENDA
6:30 pm

Opening

Call to Order

Executive Session: Attorney Client Privilege

Introductions

Consent Agenda – See Amended – Resignation of J Buchanan as Baseball Coach and recommendation of Janelle Wirtz at CGES Teachers Aide

Patron Forum The board appreciates patrons taking time to talk to us about our policies and procedures. We set aside this time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out those policies. This is not an appropriate time or place for patrons to make comments of a personal nature about any district employee or student, or to try and sell a product or service. Persons interested in doing business with the district need to make an appointment with the appropriate administrator. Persons making comments which violate the privacy right of district employees will be asked to terminate their remarks. If a patron or parent has a concern with one or more employees the board will refer that person to the appropriate administrator or the superintendent. If the board refers your concern to an administrator for investigation the board will follow-up it at a future meeting and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time. Thanks again for taking your time to discuss district business with the board.

Reports

Curriculum Director

Principals

Clerk of the BOE

Special Education Coordinator

Superintendent

Board of Education Members

AD

Discussion Items

- ~~A. Virtual School Discussion~~
- B. KASB BOE Policy Updates
- C. School Funding Court Decision/Legislative Action

Action Items

- A. School, Faculty, & Athletic Handbooks

Executive Session: Negotiations

Adjournment

Next regular BOE meeting: July 11, 2016

USD 417 employees, parents, and patrons through their cooperative efforts assure district students of the knowledge, skills, and attitudes necessary to develop into lifelong learners who respect themselves and others, contribute to their communities, and succeed in a changing world.



BOARD of EDUCATION
June 24, 2016 Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
7:15 a.m.

Waiver of Notice of Meeting

Call to Order

Executive Session:

Mr. President, I move that we go into a ____ minute executive session for the purpose of consultation that would be deemed privileged in attorney-client relationship in order to protect the attorney-client privilege and the public interest with Doug Conwell.

Action Item

Adjournment



BOARD of EDUCATION
June 30, 2016 Special Meeting
USD 417 District Office, Council Grove, Kansas
AGENDA
7:15 a.m.

Waiver of Notice of Meeting

Call to Order

ACTION ITEMS:

- 1) Personnel
 - a. Hiring
 - i. Jason Shelangouski MS Assistant Football
 - ii. CJ Marple HS Assistant Softball
 - iii. Matt Wilkens HS Head Baseball
- 2) Possible action regarding Dwight Property

EXECUTIVE SESSION (Prior to Action Item 2):

Mr. President, I move that we go into a ____ minute executive session for the purpose of consultation that would be deemed privileged in attorney-client relationship in order to protect the attorney-client privilege and the public interest with Doug Conwell.

Adjournment