

Council Grove Elementary School's
After School Program
Joany Fox

Our mission is to provide a positive after school program, that is safe, encouraging, caring and fun during the after school hours.

We expect the students to attend and participate, be respectful to the staff and other children by following rules, listening to instructions, and experiencing the fun.

We provide a positive, supervised environment for your child at all times, making he/she feel welcome, comfortable and safe. We will provide academic assistance with their homework, a nutritious snack, and create and implement enjoyable curriculum with physical activity, indoor, outdoor play and enrichment activities.

Your job as parents is to encourage your child to attend the program, respect the staff and follow the rules. It is also your responsibility to pay the enrollment and snack fee, and the daily fee prior to attendance. Please pick children up by 6:00 p.m. daily. Please discuss any concerns you may have with Joany or Caitlin.

Children must have enrollment forms filled out and meet the USD 17 immunization requirements. Each child must pay a \$10.00 enrollment fee, and a \$25.00 snack fee (if your child wants to partake in the snack program) each semester.

The ASP's hours are Monday through Friday - 3:10 p.m. to 6:00 p.m. **WHEN SCHOOL IS IN SESSION.**

The program does not meet on early dismissal days or when school is not in session due to holidays, weather or in-service days. We follow the school district's calendar. In the event of bad weather, if school is let out early, there will be no ASP.

Children will be dismissed from their teachers and should report directly to

the lunchroom for check-in. Parents must come in through the northern most doors on the west side of the building to sign your child out by 6:00 p.m.

Attendance at school is required to attend the ASP.

The daily fee is \$3.00 each day that your child attends the program. Fees are due PRIOR to your child attending and must stay current for your child to attend. Any questions regarding your account can be made to the school secretary, or to Joany. If your child's account has no money, you will be called to bring payment, or pick your child up. **YOU ARE NOT CHARGED ON DAYS YOUR CHILD IS NOT IN ATTENDANCE.**

We follow all USD 417 School policies on drugs, weapons, non-discrimination, etc., and emergency plans and drills.

Thank you. We're looking forward to a very fun year.

Joany Fox