

Appendix D
Unified School District #417
Individual Development Plan (IDP)

Directions For Filing an IDP:

1) Print and then fill out the form below for the activity or activities that you plan to attend or extend.

2) Submit the completed form to your building principal for signature of approval.

Knowledge Level Activities Only: Program information must accompany Knowledge Level Activities. Program information should be given to the building principal.

3) The building principal will forward the plan and program information to the District Office for PDC approval at the next scheduled meeting.

Name: _____ School Building: _____

Social Security #: _____ Supervisor Approved: _____

Date Submitted: _____ Date approved: _____

KNOWLEDGE LEVEL-1

Activity/Course #: K- _____ Goals/Obj. OR Professional Education Standards: _____

Activity Title/Course Name: _____

Activity Category (C, PE, SP): _____ Credit Hours (if applicable): _____

Activity Beginning Date: _____ Estimated points: _____

Verification Form (Appendix F) for Points at Level 1-Knowledge is required within ten (10) school days following the completion of the activity.

APPLICATION LEVEL-2

Activity/Course #: A- _____ Activity Timeline: _____

Activity Title/Course Name: _____

Activity Category (C or PE): _____ Estimated Points: _____

What two documented evidence items will accompany this form? _____

Verification Form (Appendix F) for Points at Level 2-Application will be turned in at the conclusion of the Application Activity and must include at least two different documented items for evidence. Acceptable evidence will include, but is not limited to: lesson plans, student work sample(s), video tape(s), team meeting minutes/notes, feedback from a peer coach or supervisor, etc. Attach documentation to the back of the verification form.

IMPACT LEVEL-3

Activity/Course #: I- _____ Activity Timeline: _____

Activity Title/Course Name: _____

Activity Category (C or PE): _____ Estimated Points: _____

What assessment tools were used to measure student improvement/program improvement? _____

Documented Evidence for Points at Level 3-Impact will be turned in at the conclusion of the Impact Activity and must include pre- post- student data, a brief summary of the activity, and a written analysis.
