

PDC Minutes 9/2/09

Kelly Gentry called the meeting to order at 4:30 pm at the District Office. Those in attendance were Diane Miller, Marty White, Candi Martin, Christa Miller, Joe Glotzbach, Judeen Bachura, & Susan Graham.

The minutes were read and approved.

Kelly asked about questions from each building.

Kelly talked about how to document the MTSS work done outside of the school day and that it falls into activity number 11 on the district plan. The work that is being done in the Structuring Guide should be documented with agendas and minutes/summaries, and attendance kept, then points can be awarded. Kelly asked that someone keep a running total of attendance for the year to be turned in at the end of the year.

Kelly updated the IDP and verification forms to remove confusion about what the activity number should be if the staff member is taking a college course. College courses require an activity number as well as regular inservice hours.

KSDE is updating the annual training for PDC. They will let us know when the training will be offered.

Staff Development will be Sept. 21. K-4 will go to AIMSweb and most 5-12 will attend the MAP training. Those who do not attend the MAP training will divide up into small groups.

Laural Marshall asked that her college course she took this summer be approved by the PDC. The committee agreed that even though she was not employed by the district, we could evaluate and approve her class.

The committee discussed the request from two teachers who took college credit but did not turn in an IDP prior to taking the courses or verifications after the courses were completed. The committee agreed that the proper paperwork needs to be turned in before any consideration can be given to granting points for the college credit. The paperwork will be considered at the Oct. 19<sup>th</sup> PDC meeting. As with any request, submission of the proper paperwork does not guarantee approval.

### **IDPs approved**

Susan Mulryan K-104

Deb Andres K-106

Susan Graham K-109

Ken England K-105

Teresa Disberger K-104

Joyce Heilman K-120

Laural Marshall K-101

The meeting was adjourned at 6:00 pm.

Respectfully submitted,

Joe Glotzbach