



EARLY NOTICE
of
RESIGNATION

I, _____, am informing the
USD 417 Board of Education of my resignation
at the end of the current school year.

(Signature)

Received by

(Designee of Board)

Date

(From Negotiated Agreement)

The purpose of this early notice provision is to encourage retiring staff to provide notice before May 15 thereby providing the Board additional time to secure a replacement teacher. The board will pay any employee the amounts specified whenever notification of resignation is provided pursuant to the following schedule:

Resignation received by the Board on or before:

December 31	\$500
February 1:	\$250
April 1	\$100