

## Mrs. Tiffany's Class Information for Parents

Welcome to school! I am very excited about this school year! Here is some information you will find helpful:

**Absences:** If your child is sick or is going to be gone, please call the school office and let us know. 767-6851

**Mail Folders:** Your child will be bringing home an orange folder each day with papers and school notes. Please check your child's folder each night and send it to school with them each morning. If you have notes etc. for me, please put it in the folder. I check the folders for notes each morning.

**Snack Calendars:** We have a snack with our afternoon milk. The office will send home a memo telling the prices of the milk for a semester or the entire year. I will send home a snack calendar telling you when your child is to bring snacks for the class.

**Birthdays:** Birthdays are very special events, especially at this age. I will try to put your child's snack day on or near his/her birthday. We will celebrate summer birthdays with a "half-birthday." Please don't send birthday party invitations to school for our child to hand out. This is a school policy. If you need addresses, I can get them for you.

**After School Plans:** If your child will be riding a different bus home or is being picked up by someone different than usual, please let me know by writing me a note or calling and leaving a message. **Please** do not just have your child tell me of different plans. Kindergartners often get confused so I really need it in writing or from a phone call.

**Library:** Children will be able to check out one book at a time from the school library. They must return their book before checking out another.

**Book Orders:** From time to time, I will send home a book order. You are under no obligation to buy any books but they do offer some excellent books at a very reasonable price and it helps us get free books for our classroom.

**School Supplies:** Please make sure your child has all the necessary school supplies. We go through lots of supplies in kindergarten (especially glue sticks!) and I will let you know when your child is running low on something.

**Rest time:** We will have a 30 minute rest time most days. I don't expect every child to fall asleep but I do want them to rest quietly since our days are very busy! Mats and mat covers are provided.

**Dressing for Winter:** It's hard to think of winter on these hot August days but it will be here before we know it! We do go outside for recess unless it is raining or bitterly cold. If your child has been sick and you do not want them to go out for recess, please send me a note. Otherwise they will be expected to go outside. Please make sure your child has a hat and gloves or mittens for those cold winter days.

**Medication Procedure:** Please refer to the school handbook if your child needs to be given medication at school.

**Helpers:** School volunteers are very much appreciated! If you would like to volunteer, please contact me. If you work during school hours and would still like to volunteer, I can always use help cutting things out or making games for the classroom. If you are a computer whiz, I could really use your tips and advice!

**I'm looking forward to a super year! Please feel free to call me if you have any questions or concerns. The school's number is 767-6851 and my home number is (620) 443-5621. You may also e-mail me.**  
**carol@cgrove417.org**